



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	09	2023		31	08	2024

Section A Reference and administration details

Charity name Friends of St Bernard's Parent Support Group

Other names charity is known by

Registered charity number (if any) 109437

Charity's principal address Elmfield Road
 Glengormley
Postcode BT36 6DW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Deborah Hajiz	Chair		Committee
2	Cathy Davey	Treasurer		Committee
3	Sarah Owens	Secretary		Committee
4	Carrie-anne Jones	Deputy-Chair		Committee
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Chartered Accountants	Kearney & Co	2 nd floor, Donegall House, 98-102 Donegall Street, Belfast, BT1 2GW

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Association
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity's members consist of teachers and parents of children attending St Bernard's Primary School and Nursery Units.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Friends of St Bernard's Parent Support Group's sole purpose is to support the Advancement of Education within St Bernards Primary School and Nursery Unit, through provision of support for activities within the school which promote health and well being of both children and the school community. Support is also provided through raising funds to provide essential resources to support the continued educational needs of children within the school.

Members of the Group also support the school by attending events that promote and celebrate the wider school community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The main activities undertaken were for the public benefit of the pupils and community of St Bernard's Primary School and Nursery Unit.

The Group held 6 funding raising activities during the 3 school terms. These activities ranged from sponsorships, parent and business donations, raffles for prizes and holding school events which generated income including the annual Summer Fair.

Funds raised were used to pay for fund raising activities, rewards to celebrate the achievements of the pupils during the academic year and in particular to pay for Accelerated Reading and Freckle Mathematics resources for pupils, to enhance the reading and mathematical educational needs of over 400 pupils.

Section E

Financial review

Brief statement of the charity's policy on reserves

Funds will be held and then paid to the Board of St Bernard's Primary School and Nursery Unit for specific educational resources for the pupils attending the school.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

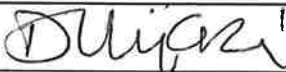
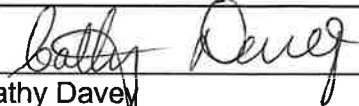
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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Deborah Hajiz	Cathy Davey
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	31/10/24	