

**Donemana Primary School Family and Friends Association**

**Trustees' report and financial statements**

**for the year ended 31 August 2024**

**Charity Commission Registration Number: NIC108850**

**Donemana Primary School Family and Friends Association**

**Trustees' Report  
for the year ended 31 August 2024**

The trustees present their annual report and financial statements for the year ended 31 August 2024.

**Administrative details**

Donemana Primary School Family and Friends Association  
31 Longland Road  
Donemana  
Strabane  
Co Tyrone  
BT82 0PH

Registered Charity in Northern Ireland (NIC108850)

**Charity Trustees**

The Charity Trustees who served during the year or who were trustees at the date of this report were

Mr Kyle Hay  
Mrs Gillian Hay  
Mrs Sheryl Dunn  
Mrs Cheryl Hepburn  
Mrs Trudy Wallace  
Mrs Julie O'Neill  
Mrs Victoria Sayers  
Mrs Caroline McDonald  
Mrs Alexandra Parkhill  
Mrs Lynsey Walker (appointed 25 September 2023)

**Principal Office Bearers**

Chairperson	Mr Kyle Hay
Treasurer	Mrs Victoria Sayers

# Donemana Primary School Family and Friends Association

## Trustees' Report for the year ended 31 August 2024

### Charitable objects

1. The charity was established to improve relationships between home and school. The benefit which flows from this purpose includes funding for additional resources for the school and links built with the local community. This is demonstrated through having an active PTA that works in partnership with the school and engages parental support.
2. Advancing the education of pupils in the school. The benefit which flows from this purpose includes increased educational progress and attainment of pupils in the school. This is demonstrated through pupils having access to resources, events, activities and links with the local community which are not available through direct school funding.

### Organisational structure

The charity is made up of a membership of both parents and staff who give their time on a voluntary basis and work collectively. The trustees meet regularly, administer the charity and make all policy decisions.

### Review of activities and achievements

We kicked off the year with a Halloween disco with two separate sessions. Pupils could make purchases from a tuck shop as well as tattoos and a lucky dip. We then organised a Santa Experience in December which pupils and their families thoroughly enjoyed. The Santa Experience included gifts from Santa, several craft activities, storytelling and refreshments, as well as craft stalls from the local community. We also held a summer fair with entertainment and a BBQ which was widely supported.

Other fundraising events included a Valentine's Day disco, split the pot each month from January to June, as well as a Beetle drive in March at which we held our Easter raffle and many local businesses and individuals donated prizes.

### Volunteers

The charity is grateful for the unstinting efforts of its trustees and other volunteers who have continually supported their activities and management of the charity throughout the year.

### Financial review

Total income of the charity during the year was £7,669, compared to £17,638 in the previous year.

Total expenditure was £4,678, compared to £11,258 in the previous year.

### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the year end and of its receipts and payments during that year.

In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**Donemana Primary School Family and Friends Association**

**Trustees' Report  
for the year ended 31 August 2024**

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with section 65 of the Charities Act (NI) 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees on 25/11/2024 and signed on its behalf by

Signature: 

Name (in block capitals): IAN LYLE MAY  
Trustee

Signature: 

Name (in block capitals): VICTORIA SAYERS  
Trustee