

**Ben Madigan School Development Association**  
**690 Antrim Road, Belfast, BT15 5GP**  
**Charity Number: 108667**  
**Annual Report**  
**Year Ended 31st August 2023**

**Structure, Governance and Management**

Ben Madigan School Development Association is governed by its Trustees, under a Constitution. The committee members meet at least three times during the school year.

**Review Period**

This annual report covers the year from 1st September 2022 to 31st August 2023.

**Public Benefit Statement**

The charity has complied with its duty to have due regard to the guidance on public benefit published by the Charity Commission for Northern Ireland in exercising its powers and duties.

**Purpose**

The purpose of the charity is to advance the education of pupils at Ben Madigan Preparatory School by providing, and assisting in the provision of, facilities and resources for education at Ben Madigan. In the furtherance of this purpose the charity may:

1. Foster more extended relationships and promote close co-operation and communication between the staff, parents and others associated with Ben Madigan;
2. Engage in activities that support Ben Madigan and advance the education of the pupils attending Ben Madigan and;
3. Study and discuss matters of mutual interest relating to the education and welfare of pupils at Ben Madigan.

**Activities & Achievements**

To begin, the committee would like to thank all members of the School Development Association and wider school community who helped with the various events throughout the year.

The new term in September 2022 started with Mrs Chapman as Acting Principal, welcoming new parents at a Welcome Coffee Morning. This was a valuable opportunity for new parents to meet parents of existing pupils and begin to feel part of the Ben Madigan community. Further coffee mornings were held throughout the year, each providing an important moment in the fostering of home-school relationships.

A number of preloved uniform sales were held during the year. With continued focus on the costs associated with uniforms this is something the SDA is committed to continuing with. Parents were impressed with the quality of uniform stock available and the sales during the year raised additional funds for the SDA.

Each term, events were held to engage with all the children in the school, from Pre-Prep to Prep 7. These included

1. Halloween disco, when the school was overrun by zombies and all manner of witches and ghouls
2. Coffee and shortbread for the Nativity plays
3. A Valentine's disco, with card making, decorating and a photo stand for those all important group pictures
4. Easter egg decorating and rolling competitions
5. Sports Day with a tuck shop, tannoy for announcements and music to keep everyone going with a swing

In January we welcomed Mrs Dallas as the new Principal. We would like to thank both Mrs Chapman and Mrs Dallas for working with us during the year.

Finally, we would like to thank those members of the committee who are leaving at the end of the year. We wish you and your children all the best in their futures as they move on to the next stage in their education journey.

### **Financial Summary**

This summary covers the Financial Year from 1st September 2022 to 31st August 2023.

We started the year with an opening balance of £1,841. Fundraising events during the year included the Halloween and Valentines Discos which together raised almost £1,000 for SDA funds.

Uniform sales were held alongside coffee mornings. This not only gave parents the opportunity to purchase pre loved uniform items, but also gave them the chance to get to know other parents, members of the SDA and to speak with teachers in a relaxed and informal setting. These events raised over £500.

The SDA has traditionally funded leavers gifts for the Prep 7 pupils and we were glad to be able to do so again this year. Additionally, we funded the purchase of graduation gowns for our Pre-Prep pupils, allowing them to have the excitement of a graduation ceremony before finishing Pre-Prep and starting Prep 1.

After all our fundraising activities and events through the year, our closing balance was £3,003.

### **Committee Members**

The Committee Members who served during the year under review were as follows:

Kate Sedgwick  
Aisling Quinn  
Jemma Savage  
Alison Monroe  
Nicola Friel  
Philip Ingram  
Janet Barr-Crandles  
Fiona McIlwaine-Biggins  
Bijaya Karki

The Committee Members at the date of submission are:

Pamela McMullan  
Orlaith Strong  
Christina McKenna  
Neil McRoberts  
Philip Ingram  
Nicola Henry  
Alison Monroe



Alison Monroe (on behalf of the Trustees)  
27 June 2024