

Unit **Queen's University Officers' Training Corps**

Address **Tyrone House, 83 Malone Road, BELFAST, BT9 6SJ**

In Respect of the **Queen's UOTC - CENTRAL FUND** Fund/Charity

Charity Commission/Regulator-registered number **108603**

Description of the charity's trusts

This should include:

- a. Details, including date if known of the charity's governing document (e.g. trust deed, will, constitution etc): and
- b. A brief explanation of the charity's objects.

Where applicable, you may choose to give details of any specific investment powers of the charity.

Governing Document (e.g. Trust Deed, Constitution)	The link below pertains to the Queen's University Officers' Training Corps (in this document it is called the Charity) which incorporates the funds for the Officers' Mess, the Warrant Officers', Sergeants' & Junior Non-Commissioned Officers' Mess, and the Corps Charitable Trust Fund SNPF's:  <a href="#">Governing Document for Queen UOTC (Signed)</a>
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Objects of the Charity	The promotion of efficiency of the Armed Forces of the Crown by the provision and support of facilities and activities for the efficiency and well-being of service personnel.
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Explain briefly how trustees are elected or appointed and details of any induction and trustee training attended.

Trustee selection method	The person selected by the Army to be the unit's Commanding Officer will adopt the roles and responsibilities of the Managing Trustee at the start of their appointment.  The trustees for the Charity Commission for Northern Ireland (CCNI), are named by appointment rather than incumbent name, changes to the appointees are notified to the CCNI on Handover/Takeover of appointment.
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Trustee induction and training	Commanding Officer's (Designate) Course and unit induction.  CCNI Trustees are to read the Charity Regulations.
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Explain about what the charity is trying to do and how it is doing it. You are only required to provide a brief summary of the main activities and achievements of the charity during the year in relation to its objects.

Summary of main activities in relation to the Charity's objects	The purpose of this service fund is to assist in the development of third level students who want to to have a greater understanding of the Army and its role in society.
Summary of main achievements of the Charity during the year	The unit has provided a safe environment for undergraduate officer cadets to socialise, form friendships and train while away from their home environment. Goods sold in the officer cadets club/mess are deliberately kept low cost in order to cater for students on a tight budget. The proceeds of bar sales have been used to supplement sporting and other activities that assist in the personal development of the students. This includes: St Patrick's Day, Remembrance Day, Easter, Summer and Winter Sport Grants, COMEC Grants, Military Competition Grants and Attestation Parade Grant.

Provide a brief review of the financial position of the charity. This should include the principle types of income.

Financial Review	The Bar and PRI Shop provide the main source of income. The profit margin is set to maintain the expenditure requirements of the Corps.
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The Managing Trustee should give in their report a description of the following policies:

- a. For the selection of investments for the charity.
- b. For determining the level of income reserves held, stating and explaining the level of reserves held.
- c. Where grants are made by the charity, the selection of individuals and institutions who are to receive grants out of the assets of the charity.

Financial reserves policy	The Corps should retain sufficient funds to cover only its known costs and foreseeable future expenditure.
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Investments selection policy and performance of those investments	Only low risk with guaranteed returns. The bank interest rates have remained low due to the UK and World economies.
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Provide the name of all trustees/the Managing Trustee(s) of the trust for the year.

Managing Trustee's name/trustees' names	Lt Col M L F Potter R IRISH (1 Oct 22 - 4 May 23) Lt Col R W Grieve YORKS (5 May - 30 Sep 23)
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Serious Incidents	During this FY it has been identified that the subsequent accountant appointed from 26 Apr 23 lacked the qualification required to undertake the role. Further training has been provided but the quality of account management has not been achieved. The FM and previous accountant have reconstructed the accounts using the vouchers provided by the accountant and the bank statement. Stock checks and cash checks have not been able to be verified within this FY.
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Public Benefit Statement	<p>This fund provides public benefit by assisting service personnel to more effectively perform their roles within the Armed Forces. It does this by:</p> <ul style="list-style-type: none"> <li>*a. Providing and supporting mess facilities and social activities.</li> <li>*b. Providing and supporting sporting and Leadership and Resilience training activities. This assistance enables service personnel to face the challenges and danger associated with military service by developing and maintaining teamwork; skills; <i>fitness; confidence; character; spirit and attitude.</i></li> </ul> <p>The fund promotes the efficiency and morale of the Armed Forces, enhancing the British Army's ability to undertake the roles demanded of it including the defence of the United Kingdom and its interests.</p> <p>(I confirm that I have paid due regard to the Charity Commission of Northern Ireland's guidance on public benefit when deciding what activities the charity should undertake).</p>
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\*delete as appropriate.

Additional comments (include any declarations which were not correct (Pg 12/13)):

Signature: Original signed

Name: LT COL R W GRIEVE YORKS

Date: 26-Jun-24  
Nov 23 (Signed Jun 24)

Appointment: CO QUEEN'S UOTC