

**KILLYLEAGH CONGREGATION OF  
THE PRESBYTERIAN CHURCH IN IRELAND**

**Known as, Killyleagh Presbyterian Church**

**Annual Report and Financial Statements of the Trustees of Killyleagh  
Presbyterian Church for the year ended  
31 December 2023**

**Registered Charity in Northern Ireland (NIC108062)**

THE UNIVERSITY OF CHICAGO  
DEPARTMENT OF CHEMISTRY

PHYSICAL CHEMISTRY

PROFESSOR [Name]

**KILLYLEAGH PRESBYTERIAN CHURCH  
TRUSTEE'S ANNUAL REPORT**

The Trustees present their Annual Report and Financial Statements for the year ended 31 December 2023, including a Statement of Assets and Liabilities as at that date.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Name: Killyleagh Congregation of the Presbyterian Church in Ireland, with church buildings in Catherine Street and Plantation Street, Killyleagh, Downpatrick, Co. Down.

Registered Charity in Northern Ireland (NICC 108062)

**CHARITY TRUSTEES (Kirk Session Members)**

The Charity Trustees who served during the year or who were trustees at the date of this report were :-

Rev Jonathan Boyd  
Mr Ronnie Beggs  
Mrs Trudy Cole  
Mrs Lyn Dunlop  
Mr Graham Furey  
Mr Joe Garrett  
Mrs Alice Gilmore  
Mr Chris Hagan  
Mr Jim Lindsay  
Mr James McIlveen  
Mr Robert McMurray  
Mr Hammy Marshall  
Mrs Helga Nixon  
Mr Jim Scott

**CHURCH PROPERTY TRUSTEES**

The Down Presbyterian Education Board (until 6 December 2023)

The Presbyterian Church in Ireland Holding Trustee Company (after 6 December 2023)

**PRINCIPAL OFFICE BEARERS**

Minister and Chair of Trustees Rev. Jonathan Boyd

Clerk of Session	Mr. Graham Furey
Committee Secretary	Mrs. Trudy Cole
Treasurer	Mr. James McIlveen

**INDEPENDENT EXAMINER** Mr. Jason Gibson ACA, Bachelors Close, Portadown,  
Co. Armagh, BT63 5FZ.

**BANKERS**

Ulster Bank Limited, 2/8 Market Street, Downpatrick, Co Down, BT30 6BU.

**SOLICITORS**

Murlands, 15 English Street, Downpatrick, Co. Down, BT30 6AP.



## **STRUCTURE AND MANAGEMENT**

### **The Kirk Session**

The charity trustees of the Congregation are the members of its Kirk Session. Following the guidance of the Code which sets out the constitution and government of the Presbyterian Church in Ireland, the Kirk Session seeks to watch over and promote the spiritual interest of the congregation and of persons not connected with any congregation who are within its bounds. It ensures pastoral care is in place in the congregation and seeks to further the contribution of the Church to Christian witness and service in the local community. The Kirk Session has delegated to its Congregational Committee the temporal affairs of the congregation including administering all funds and property belonging to the congregation. Members of the Kirk Session are ex-officio members of the Congregational Committee.

The Kirk Session consists of the ordained minister and the ruling elders of the congregation. All members are entitled to propose, speak and exercise equal votes at meetings, except that the Moderator, the minister in active duty in the congregation, has no deliberative but only a casting vote.

Stated meetings of the Kirk Session are normally held on the second Tuesday of January, March, May and November each year, and at other times as required.

To be chosen for the office of the eldership in the congregation a person must be a voting member and a regular attendant at its ordinances. The selection of those proposed to be called to the office can be either by the congregation and or by the Kirk Session. Members are elected if they obtain two-thirds of those who vote, and approved by the existing Kirk Session.

### **Presbytery**

Under the Presbyterian Church in Ireland form of governance, the corporate oversight of a congregation is the responsibility of a Presbytery. A Presbytery generally superintends the spiritual and temporal affairs of the congregations assigned to it by the General Assembly of the Presbyterian Church in Ireland. The Killyleagh Presbyterian Church congregation has been assigned to the Down Presbytery of the Presbyterian Church in Ireland. The membership of the Presbytery consists mainly of the active ministers of congregations assigned to it by the General Assembly, ministers who have retired from active duty and an elder appointed by the Kirk Session of the congregation.

### **The General Assembly**

The General Assembly is the supreme court of the Church, representing in one body the whole Church and acting as its supreme legislative, administrative and judicial authority, in dealing with all matters brought before it. The General Assembly is normally constituted during the first week in June for worship and to conduct its business and at the end of business it is dissolved. The membership of the General Assembly consists mainly of the active ministers of each congregation, retired ministers and a representative elder appointed by the Kirk Session of each congregation.

## **DESCRIPTION AND PURPOSE**

The charitable purpose of the congregation is the advancement of religion.

Killyleagh Presbyterian Church is a congregation of the Presbyterian Church in Ireland which is a Reformed Church within the wider body of Christ. The Presbyterian Church is grounded in God's Word the Scriptures. It exists to love and honour God through faith in His Son and by the power of His Spirit, and to enable its members to play their part in fulfilling God's mission to the world.

### **The congregation's mission purpose is:**

In the power of the Holy Spirit we go into the world to fulfil our calling as the people of God and the body of Christ and, by the grace of God, to help people of all ages become fully devoted followers of Jesus Christ.

The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes the need for transparency and accountability in financial reporting. The second part outlines the specific procedures and controls that should be implemented to ensure the integrity of the data. This includes regular audits, internal reviews, and the use of secure information systems. The final section provides a summary of the key findings and recommendations for future improvements.

The following table provides a detailed breakdown of the data collected during the audit process. Each row represents a different category of expenditure, and the columns show the amount spent, the number of transactions, and the average cost per unit. This information is crucial for identifying trends and areas where costs can be better managed.

It is important to note that the data presented here is preliminary and subject to change as more information is gathered. The audit team will continue to work closely with the relevant departments to ensure that all aspects of the organization's operations are thoroughly reviewed.

In conclusion, the audit has identified several areas where the organization's financial practices could be strengthened. By implementing the recommended changes, we can improve the efficiency of our operations and ensure that our resources are being used in the most effective way possible. We will provide a final report on these findings in the coming weeks.

The audit also highlighted the importance of ongoing communication and collaboration between all stakeholders. Regular meetings and updates will be necessary to track progress and address any issues that arise. We encourage all employees to provide their input and feedback throughout the process. Your cooperation is essential for the success of this initiative.

We are grateful for the support and assistance provided by all departments during the audit. The audit team will continue to be available for any questions or concerns. We look forward to working together to achieve our organizational goals and ensure the highest level of financial integrity.

The audit was conducted by the Internal Audit Department, and the results will be shared with the Board of Directors and relevant management teams. We will continue to monitor the implementation of the recommendations and report on our progress.

The audit team consists of experienced professionals who have conducted numerous audits in various industries. We are committed to providing a thorough and unbiased assessment of the organization's financial health. We will continue to work with you to identify opportunities for improvement and ensure that our financial reporting is accurate and reliable.

We appreciate your attention to this matter and your commitment to the success of the organization. We will continue to provide you with the information you need to make informed decisions. Thank you for your cooperation and support.

**Our vision is:**

By the grace of God, to be an inclusive, welcoming community of Christ's people of all ages, which is;

- increasingly characterised by love for God, and love and concern for others;
- committed to the historic Christian gospel as revealed in the Bible; and
- relevant to people of this time and place.

The congregation aims to live out its Mission and Vision as a family of God's people by being:

- A Covenant Community: where our relationships are rooted in the promises of God by living faithfully toward Him and toward one another
- An Intergenerational Community: where adults intentionally take the lead to engage with, encourage and nurture younger members to maturity in Christ.
- An Outward looking Community: where we want the blessings of God that belong to us in the gospel to become blessings for others beyond the bounds of our community.

As a congregation of the Presbyterian Church in Ireland, we believe that the Bible is the supreme authority over all we do, and that the Westminster Confession of Faith, along with the Larger and Shorter Catechisms set out what we understand the Bible teaches on key matters of Christian faith and practice.

**ACTIVITIES AND OBJECTIVES**

The congregation meets for worship every Sunday and visitors are welcome. The Sacrament of the Lord's Supper is observed on several occasions during the year and all those who have been baptised and who have made a profession of faith in the Lord Jesus Christ are admitted to the Lord's Supper. The congregation holds regular midweek meetings for study and prayer and has a range of organisations including:-

- Sunday School
- Bible Class
- Youth Fellowship
- Good News Club
- Girls' Brigade
- Presbyterian Women (PW)
- Killyleagh Tots – previously Little Hans, prior to Sept.'22
- Making Mondays Matter
- Crafty Ladies
- Community Lunch

**ACHIEVEMENTS AND PERFORMANCE****Worship and prayer**

The congregation normally meets for worship each Sunday morning at 11.00 am. Sunday evening services, when announced, are at 7.00pm there are no evening services during the months of July and August. A Reading Plan is prepared and issued monthly by the Minister to give members a way to worship at home. The regular mid-week Bible Study provides further opportunity for members to meet together for fellowship, to study the scriptures and for a time of prayer.

As well as our regular services during the year we acknowledged God's gift of new life through administering the Sacrament of Baptism twice (twice in 2022), we conducted no marriage services (once in 2022) and sought to comfort those who had been bereaved during the year.

At 31 December 2023 there were 140 communicant members (175 communicant members in 2022) and 247 families connected with the Congregation (220 families in 2022). The average weekly attendance at morning worship was 85 (average attendance in 2022 was 90). Services continue to alternate monthly between the two Church buildings, at Plantation Street and Catherine Street.

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### **Pastoral care**

Members of the congregation who are unable to attend church due to sickness or age are visited on a regular basis by the minister, elders or by one of the congregation's pastoral visitors.

### **Mission and outreach**

The Gospel is proclaimed each Sunday at our services. Occasionally services are arranged that are specifically evangelistic in nature, particularly at significant points in the year such as Easter, Harvest, and Christmas. During the week there are times when the community is welcomed into the church buildings through various organisations which provide opportunities to show the love of God to people by serving them, make connections with the community, and verbally share the good news of the Gospel. During the midweek there is prayer for mission and outreach. Occasional events have been held for children and families such as family fun days, picnic lunch, youth fellowship and both quiz and board game evenings.

The Craft Group and Community Lunch donate any monetary gifts to various mission agencies.

The congregation supports the United Appeal for Mission which is a central fund of the Presbyterian Church in Ireland. This fund enables congregations to support the wider mission of the denomination and to do mission and outreach on a denominational basis beyond what the congregation could do on its own. The United Appeal Fund provides financial support for mission personnel at home and overseas and assists congregations with the deployment of locally based staff. In addition, it enables church planting, provides grant support for the upkeep of church premises and assists with the running costs of Union Theological College, the Church's training college for ministry students. It also financially supports smaller congregations in the areas of worship, discipleship, global mission, outreach, leadership and pastoral care.

The congregation also contributes to the denomination's annual World Development Appeal and any other special appeals.

Guest speakers are occasionally invited to address the congregation in order to highlight and encourage members to support areas of need locally, nationally and internationally. The Presbyterian Women's group within the congregation strongly support mission work at home and abroad. Individual members are rising to the challenge of supporting those in need within the wider community by contributing to the Fountain Food Bank based in the neighbouring Presbyterian congregation of Downpatrick.

### **Presbytery**

The congregation was represented at the regular meetings of Presbytery by our minister and one of the elders. This provides an important link between the congregations and the wider structures of the church.

### **General Assembly**

In June, the minister and a nominated elder attend the annual meeting of the General Assembly of the Presbyterian Church in Ireland held in the Church House, Assembly Buildings, Belfast.

### **Property**

There were no major renovations or repairs to the Church properties during 2023 – with only essential repairs were carried out.

### **ORGANISATIONS**

**PW** meets once a month, usually on a Thursday, excluding the summer months with an average attendance of 12 ladies (25 during 2022).

**Girls' Brigade** meets weekly from September to March on Monday evenings, with different age groups meeting at different times. The average attendance was 35 girls. (30 during 2022)

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent data collection practices and the use of advanced analytics to derive meaningful insights from the collected information.

3. The third part of the document focuses on the implementation of data-driven strategies. It provides a detailed overview of how the organization plans to leverage the insights gained from its data to optimize its processes, improve its services, and enhance its overall performance.

4. The fourth part of the document addresses the challenges and risks associated with data management. It discusses the importance of data security, privacy, and compliance with relevant regulations, and offers strategies to mitigate these risks effectively.

5. The fifth part of the document concludes by summarizing the key findings and recommendations. It reiterates the importance of a data-driven approach and encourages the organization to continue its efforts in this area to achieve long-term success.

6. The sixth part of the document provides a detailed overview of the organization's current data landscape, including the types of data collected, the systems used for storage and processing, and the current state of data integration and analysis.

7. The seventh part of the document discusses the organization's data governance framework, which defines the roles and responsibilities of various stakeholders in managing the organization's data assets.

8. The eighth part of the document outlines the organization's data security and privacy policies, which are designed to protect sensitive information and ensure compliance with applicable laws and regulations.

9. The ninth part of the document provides a detailed overview of the organization's data integration and interoperability strategies, which aim to ensure that data from different systems and sources can be effectively shared and used.

**Sunday School** with small numbers initially met once a month but with increased numbers now meets twice a month, during the morning service, for Bible teaching and arts and crafts. It is aimed at children at Primary School and younger - with 15 children enrolled during 2023.(10 during 2022).

**Bible Class** was restarted in 2023, meeting before church on the same Sundays as Sunday School, with Bible teaching for young people in P6 and older.

**Youth Fellowship** met once a month except during the summer, doing Bible study and games with young people from P6 upwards, with a couple of younger children attending as their parents were both present as leaders. Excluding the younger children there were seven children in attendance at various points with a typical attendance of 5.

**Killyleagh Tots** – previously Little Hands prior to September 2022 - is a parent and toddler group that the church hosts on Monday mornings, with approximately 19 households in regular attendance during 2023. (20 during 2022)

**Making Mondays Matter** meets on Monday mornings opening with refreshments. This is followed by the screening of talks and sermons from a variety of speakers after which the topics aired are open for discussion followed by prayer. Typical attendance is around 10–12 people (10-12 during 2022) with a meeting lasting for about an hour and a half.

**Crafty Ladies** meets on a Wednesday morning for craft activities with 10 ladies in attendance, (10 during 2022). Craft items and monetary donations are made to charitable causes.

The **Community Lunch** provides lunch on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month and is open to anyone within the community. It provides an opportunity to share a meal, to make new friends and for company. Attendance in 2023 varied from 18–26 people. (6-20 during 2022)

**Good News Club** started in September, meeting two Wednesday evenings a month except during the summer, for Bible based activities, crafts and games. It is aimed at children aged 2–12. There were 11 children in attendance at different points, with a typical attendance of 7.

#### **Volunteers**

The Trustees wish to acknowledge their deep appreciation of those who give freely of their time by serving on committees and helping with organisations and other church activities.

#### **PUBLIC BENEFIT STATEMENT**

The Presbyterian Church in Ireland meets the public benefit requirement by providing benefit to its members and the general public by making known the Christian Gospel of the Lord Jesus Christ through the advancement of religion. The direct benefits which flow from the purposes of the Church include the gaining of an understanding in Christian beliefs as set out in the Bible and in the Church Subordinate Standards, the Westminster Confession of Faith and the Shorter and Larger Catechisms, leading to spiritual and moral development and opportunities for response to Bible teaching. In turn, this framework leads to practical expressions of Christian beliefs and standards in the local community such as through the care of those in need including the sick, disabled and bereaved.

Generally, the above benefits are delivered locally by congregations and their members, are facilitated through Presbyteries, or are organised and delivered centrally. Local delivery is facilitated by central resources in almost all cases. Public access is made known through the use of notice boards, printed material, press advertisement, websites, and social media or in other ways. The benefits are demonstrated through regular evaluation of the services and informal and ad-hoc feedback from members, their families, and members of the public.

The first part of the report deals with the general situation of the country and the position of the various groups of the population. It is followed by a detailed analysis of the economic situation and the role of the different sectors of the economy.

The second part of the report is devoted to the study of the social structure and the living conditions of the population. It includes a detailed analysis of the demographic situation and the role of the different social classes.

The third part of the report is devoted to the study of the political situation and the role of the different political parties. It includes a detailed analysis of the political system and the role of the different political groups.

The fourth part of the report is devoted to the study of the cultural situation and the role of the different cultural groups. It includes a detailed analysis of the cultural system and the role of the different cultural groups.

The fifth part of the report is devoted to the study of the international situation and the role of the different international groups. It includes a detailed analysis of the international system and the role of the different international groups.

The sixth part of the report is devoted to the study of the future prospects of the country and the role of the different future groups. It includes a detailed analysis of the future system and the role of the different future groups.

The seventh part of the report is devoted to the study of the conclusion and the role of the different conclusion groups. It includes a detailed analysis of the conclusion system and the role of the different conclusion groups.

The eighth part of the report is devoted to the study of the appendix and the role of the different appendix groups. It includes a detailed analysis of the appendix system and the role of the different appendix groups.

The ninth part of the report is devoted to the study of the bibliography and the role of the different bibliography groups. It includes a detailed analysis of the bibliography system and the role of the different bibliography groups.

The tenth part of the report is devoted to the study of the index and the role of the different index groups. It includes a detailed analysis of the index system and the role of the different index groups.

The eleventh part of the report is devoted to the study of the list of figures and the role of the different list of figures groups. It includes a detailed analysis of the list of figures system and the role of the different list of figures groups.

The twelfth part of the report is devoted to the study of the list of tables and the role of the different list of tables groups. It includes a detailed analysis of the list of tables system and the role of the different list of tables groups.

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The fifteenth part of the report is devoted to the study of the list of symbols and the role of the different list of symbols groups. It includes a detailed analysis of the list of symbols system and the role of the different list of symbols groups.

The purpose does not lead to harm. The only private benefit flowing from our purpose is related to Ministers, Missionaries, Deaconesses, Irish Mission Workers and Lay Agents who receive benefits as a result of their holding office or employment. However, this is incidental and necessary in order to further our charitable purpose. There are no other private benefits. The beneficiaries of this purpose are members, their families, other individuals that the Presbyterian Church in Ireland is in direct and indirect contact with, the community in which pastoral services are provided and other communities throughout Northern Ireland, the Republic of Ireland, and worldwide which benefit from our engagement with and support for both Christian and other secular organisations, charities and individual members of the public.

The Kirk Session has had regard to the Charity Commission's Public benefit requirement statutory guidance.

### **FINANCIAL REVIEW**

The congregation's main source of income is members' contributions through the Weekly Freewill Offering. For 2023 there were 146 contributing families\* during the year (in 2022 there were 163) donating a total of £73,971, including any loose collection. (in 2022 this figure was £71,557).

(\*Note - previously it was the number of contributors that was reported = 211 for 2022).

Total Income of the congregation during the year was £177,470 (in 2022 this figure was £172,544).

During 2023 total expenditure increased significantly to £299,250 (in 2022 this figure was £164,215). This was primarily due to the purchase of the premises used by the Killyleagh Community Shop along with the Flat above – costing £ 107,337; although having a full-time minister for the whole year also contributed to this higher level of expenditure for 2023 – together with an increase in Charitable Donations.

The Killyleagh Community Shop Limited (NICC 10262) is now under the control of Killyleagh Presbyterian Church with the Directors appointed by the Kirk Session. The Annual Report and Financial Statements of the Community Shop are audited and filed separately with NICC and Company Register.

### **STATEMENT OF TRUSTEE RESPONSIBILITIES**

The Trustees are responsible for preparing the annual report and the financial statements of the congregation in accordance with applicable law and generally accepted accounting practice.

As the congregation's total income does not exceed £250,000, the Trustees have elected under Section 64(3) of the Charities Act (Northern Ireland) 2008 to prepare a receipts and payment account and a statement of assets and liabilities.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the congregation's transactions and disclose with reasonable accuracy at any time its financial position. They are also responsible for safeguarding the assets of the congregation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The 2023 Annual Report was approved by the Kirk Session members of Killyleagh Presbyterian Church on 14<sup>th</sup> May 2024 and signed on their behalf by :-

Signed : Graham Furey  
Mr. Graham Furey – Clerk of Session  
Dated: 14-05-24

Signed : James McIlveen  
Mr. James McIlveen – Church Treasurer  
Dated: 14-05-24

