

Charity registration number NIC 108033

Company registration number NI665287 (Northern Ireland)

BELFAST CITY CENTRE CHAPLAINCY
A COMPANY LIMITED BY GUARANTEE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

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**BELFAST CITY CENTRE CHAPLAINCY
A COMPANY LIMITED BY GUARANTEE
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	Rev P Agnew Rev D A Campton Dr D R S Gallagher Mrs E D Jamison Rev D Patterson
Secretary	Rev A R Irvine
Charity number	NIC 108033
Company number	NI665287
Registered office	5 Glengall Street Belfast BT12 5AD

BELFAST CITY CENTRE CHAPLAINCY A COMPANY LIMITED BY GUARANTEE TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2024

The Board of Belfast City Centre Chaplaincy Ltd (BCCC) has pleasure in presenting their report for the 2024 Financial Year.

This report is prepared in accordance with the Manual of Laws of the Methodist Church in Ireland and the Statement of Recommended Practice "Accounting and Reporting by Charities (Revised 2015)".

The Board expresses deep gratitude to its Volunteer Chaplains for their generous giving of their time and for the heart-felt pastoral ministry they provide in Belfast City Centre.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Object of the Charity is the advancement of the Christian religion in Belfast and its surrounding areas by:

1. Provision of pastoral support to all who work in the city.
2. Outreach to the people of the city through evangelism, counselling, education and training.
3. Engagement with issues of justice, reconciliation, fairness, equality and dignity as they affect the people of the city.
4. Assisting local churches with their ministry in the city.

Achievements and performance

During 2024, the charity continued to build its frequency of presence and therefore depth of ministry in existing Belfast City Centre locations. In 2024 we commissioned 5 new Volunteer Chaplains. Our Lead Chaplain continued to serve as Vice Chairman of the Board of the Belfast One Business Improvement District and Chairman of the 'Belfast City Centre Beat Police' project.

Volunteer

Involvement

The company continually seeks to engage its volunteers in helping to strategically plan for the future. This is facilitated through:

- Decisions of the Board being communicated to Volunteers
- Time is regularly provided at Training Days to discuss the growth and direction of the Chaplaincy
- A Volunteer WhatsApp group where every volunteer is encouraged to be active in generating ideas

Financial review

BCCC is still a small Charitable Company, staffed by one part-time Development Officer (18 hours per week) and approximately 35 volunteer chaplains. During this period sufficient donations were received to meet the company's financial obligations and to retain sufficient liquid financial reserves.

During the 2024 the Chaplaincy continued to build its base of Volunteer Chaplains while developing Grant Applications with The Methodist Church in Ireland's Home Mission Department and The Benefact Trust for an increased scale of operations. A successful Expression of Interest was also submitted to The Lauderdale Trust, which will result in a full application next year.

Structure, governance and management

Constitution

Belfast City Centre Chaplaincy (BCCC) was established as a pioneer mission project within Belfast Central Mission Ltd. on 1st July 2018, before being incorporated as a company in its own right on 22nd October 2019. Company number 665287.

**BELFAST CITY CENTRE CHAPLAINCY
A COMPANY LIMITED BY GUARANTEE
TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2024**

The Chaplaincy has been granted charitable status the Charity Commission in Northern Ireland and its registration number is NIC108033.

BCCC is also governed by the Constitution (Manual of Laws) of the Methodist Church in Ireland as set out under the Methodist Church in Ireland Act 1928.

Governance

Governance of BCCC is provided by a Board of Trustees which meets four times each year. The Lead Chaplain is responsible to the Board of Trustees for the 'day to day' running of the Chaplaincy.

Risk Management

The Board assesses the major risks to which the charity is exposed on an ongoing basis, in particular those related to the operations and finances of the company and is satisfied that systems are in place to mitigate our exposure to the major risks.

The principal risks facing BCCC relate to the safeguarding of vulnerable people with whom our volunteer Chaplains interact. BCCC manages this risk through an initial training course and then ongoing training which all volunteers must complete and through the oversight of the Lead Chaplain who is a fully trained Minister of Religion. He is in turn assisted by two experienced Senior Chaplains. BCCC's operating procedures require any safeguarding issue to be reported to the Chairman of the Board immediately and a detailed written report then provided to the BCCC Board.

Directors

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Rev P Agnew

Rev D A Campton

Dr D R S Gallagher

Mrs E D Jamison

Rev D Patterson

Future Developments

The Chaplaincy has maximised its growth capacity based on the current staffing structure. In 2025 priority will be given to securing funding to build the staff needed to further grow and support the base of Volunteer Chaplains in a sustainable way.

Going Concern

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Disclosure of information of independent examiner

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant independent examination information of which the charity's independent examiners are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant independent examination information and to establish that the charity's independent examiners are aware of that information.

The trustees report was approved by the Board of Trustees.

**BELFAST CITY CENTRE CHAPLAINCY
A COMPANY LIMITED BY GUARANTEE
TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)
*FOR THE YEAR ENDED 31 DECEMBER 2024***

Dated: 26 June 2025

**BELFAST CITY CENTRE CHAPLAINCY
A COMPANY LIMITED BY GUARANTEE
STATEMENT OF TRUSTEES RESPONSIBILITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.