

FRIEND OF ST MARY'S PRIMARY SCHOOL, DERRYTRASNA



TRUSTEES ANNUAL REPORT 2023-24

From: 01 June 2023

To: 31 May 2024

Charity Name: Friends of St Mary's Primary School, Derrytrasna
Charity Registration Number: NI 107980
Regulator: Charity Commission for Northern Ireland

OBJECTIVES & ACTIVITIES

Purpose of the Charity

The purpose of Friends of St Mary's Primary School (FOSM) is to advance the education of pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school;
- Engaging in activities or providing facilities of equipment which support the school and advance the education of pupils.

Main Activities

The main activities of FOSM include:

- To provide advice to the school.
- To cooperate with other organisations associated with the school.
- To raise funds.
- To secure grant funding.
- To set aside funds for special purposes or as a reserve against future expenditure.
- To employ paid or unpaid agents, staff or advisers to support the needs of the school.
- To obtain and pay for goods and services as are necessary for carrying out the work of the charity.
- To do anything else within the law that promotes the Purposes of the charity.

POLICIES

Policy Name	Issue	Revised or Adopted
Child Protection Policy	Issue 02	Revised 6 June 2023
Equality & Diversity Statement	Issue 01	Adopted 07 February 2023
Health & Safety	Issue 01	Adopted 24 October 2023
Recruitment of Ex Offenders Policy Statement	Issue 02	Revised 02 May 2023
Safeguarding Policy	Issue 03	Revised 026 June 2024
Secure Handling Statement	Issue 02	Adopted 23 May 2023

ACHIEVEMENTS AND PERFORMANCE

Grants Obtained 2023-24

- Clear Grant
- Tak£500
- Lurgan Credit Union
- Halifax Foundation
- Blackburn Trust

Fundraising 2023-24

- Halloween Jumble Sale
- Halloween Raffle
- Christmas Raffle
- St Patrick's Day Sweetie Competition
- Tesco bag pack
- Clothing Recycling Bin
- End of Year Disco
- End of Year Raffle

Competition Success 2023-24

- Art Masterclass (Translink)
- Magical Christmas Moment (Moy Park)

Items Purchased in 2023-24

- New canteen blinds
- Santa visit & sweets
- Christmas selection boxes
- Selfie props for Christmas concert and leavers party
- Emerald Park deposit
- Math's books for every child in school
- Practical math's resources
- Funding, celebration support and party bags for sacraments
- Donation towards new literacy scheme
- Gifts to senior citizens group on 20th anniversary

Other Items Sourced

- Play kitchen for P2
- Books for new school library exchange
- Lego for classrooms
- Outdoor play items (scooter, bikes etc.)
- Clothes rail for P2
- Dolls house for P1

Other

- Organised performance from Mr Hullabaloo for entire school
- Participated in STEM week

Sponsorship Purchases

- 3 reading sofas
- Large colour play mat
- Lego & paints
- Highlighters and glue sticks for whole school
- Laminators and paper slicers for teachers
- Skipping ropes
- Gum shields (football team)
- Headphones for Chromebooks
- Railways sleepers for garden
- Maths textbooks
- Basketballs

FINANCIAL REVIEW

Principal source of funds

Grants and fundraising.

Assets held

None

Statement 01/06/2023 – 31/05/2024

Income: £14,319.13

Expenditure: £11,959.78

Balance at 31/05/24: £2,359.38

STRUCTURE, GOVERNANCE AND MANAGEMENT

FOSM was founded in May 2016 through the Loughshore Family Action Project. The charity is now in its eighth year of operation.

Trustees

Members and Trustees of the charity must be:

- Parents, guardians or carers of any pupil currently attending the school.
- Teaching and non-teaching staff currently employed by the school.
- Over the age of 18.
- Available to offer appropriate support or help to the charity.

Type of governing document

Charity Constitution

Trustee selection methods

Trustees are selected by nomination from Committee Members at the charity's Annual General Meeting held in June each year.

Trustees must receive an initial nomination from a member, which must be seconded before appointment is confirmed. Should there be two nominations and secondments to a single post, the process will be put to a member vote with the majority deciding the appointment to position.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Trustees 2023-24

Name	Position	Dates Active
Allison Murphy	Chair	01/06/23 – 31/05/24
Aimee Donnelly	Vice-Chair	01/06/23 – 31/05/24
Michelle McDaid	Treasurer	01/06/23 – 31/05/24
Michelle Currie	Secretary	01/06/23 – 31/05/24
Shauna Quinn	Vice-Secretary	01/06/23 – 31/05/24

Other Charity Members 2023-24

Name	Position	Dates Active
Sinead McKee	Committee Member	01/06/23 – 31/05/24
Clare McGeown	Committee Member	01/06/23 – 31/05/24
Claire McGuinness	Committee Member	01/06/23 – 31/05/24
Una McAlinden	Committee Member/Principal	01/06/23 – 31/05/24

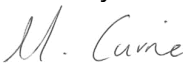
Administrative Details 2023-24

Name	Position	Email
Allison Murphy	Chair	allisonmurphy33@hotmail.com
Michelle Currie	Secretary	Michelle.millar@gmail.com

DECLARATIONS

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the Trustees

Name Michelle Currie
Position Secretary
Signature 
Date 12/08/24