

# FRIEND OF ST MARY'S PRIMARY SCHOOL, DERRYTRASNA



## TRUSTEES ANNUAL REPORT 2022-23

**From: 01 September 2022**

**To: 31 August 2023**

Charity Name: Friends of St Mary's Primary School, Derrytrasna  
Charity Registration Number: NI 107980  
Regulator: Charity Commission for Northern Ireland

### OBJECTIVES & ACTIVITIES

#### Purpose of the Charity

The purpose of Friends of St Mary's Primary School (FOSM) is to advance the education of pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school;
- Engaging in activities or providing facilities of equipment which support the school and advance the education of pupils.

#### Main Activities

The main activities of FOSM include:

- To provide advice to the school.
- To cooperate with other organisations associated with the school.
- To raise funds.
- To secure grant funding.
- To set aside funds for special purposes or as a reserve against future expenditure.
- To employ paid or unpaid agents, staff or advisers to support the needs of the school.
- To obtain and pay for goods and services as are necessary for carrying out the work of the charity.
- To do anything else within the law that promotes the Purposes of the charity.

### POLICIES

Policy Name	Issue	Revised or Adopted
Child Protection Policy	Issue 02	Revised 6 June 2023
Equality & Diversity Statement	Issue 01	Adopted 07 February 2023
Recruitment of Ex Offenders Policy Statement	Issue 02	Revised 02 May 2023
Safeguarding Policy	Issue 02	Revised 06 June 2023
Secure Handling Statement	Issue 02	Adopted 23 May 2023
Trustees Code of Conduct	Issue 01	Adopted 31 August 2023

## **ACHIEVEMENTS AND PERFORMANCE**

### **Grants Obtained 2022-23**

- Clear Project
- Take 500
- Edina Trust
- Healthy Kidz

### **Fundraising 2022-23**

- Halloween Walk
- Halloween Raffle
- Christmas Movie Night
- Sale of Reindeer food
- Christmas Jumper Day
- Name the Elf
- Recycling Bin
- Green Raffle for St Patrick's Day
- End of Year Disco
- End of Year raffle

### **School Events Supported 2022-23**

- Halloween Coloring Competition
- Santa Visit
- Leavers Gifts
- First Communion
- Confirmation

## **FINANCIAL REVIEW**

### **Principle source of funds**

Grants and fundraising.

### **Assets held**

None

### **Statement 01/06/22 – 31/05/23**

Income: £885.61  
Expenditure: £8040.30  
Balance at 31/05/23: £845.31

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

FOSM was founded in May 2016 through the Loughshore Family Action Project. The charity is now in its seventh year of operation.

### **Trustees**

Members and Trustees of the charity must be:

- Parents, guardians or carers of any pupil currently attending the school.
- Teaching and non-teaching staff currently employed by the school.
- Over the age of 18.
- Available to offer appropriate support or help to the charity.

### **Type of governing document**

Charity Constitution

### Trustee selection methods

Trustees are selected by nomination from Committee Members at the charity's Annual General Meeting held in September each year.

Trustees must receive an initial nomination from a member, which must be seconded before appointment is confirmed. Should there be two nominations and secondments to a single post, the process will be put to a member vote with the majority deciding the appointment to position.

## REFERENCE AND ADMINISTRATIVE DETAILS

### Charity Trustees 2022-23

Name	Position	Dates Active
Christina McQuillan	Chair	14/09/22 – 12/09/22
Michelle McDaid	Vice-Chair	14/09/22 – 12/09/22
Laura Walsh	Treasurer	14/09/22 – 12/09/22
Michelle Currie	Secretary	14/09/22 – 12/09/22
Shauna Quinn	Vice-Secretary	14/09/22 – 12/09/22
Una McAlinden	Principal	14/09/22 – 12/09/22

### Other Charity Members 2022-23

Name	Position	Dates Active
Aimee Donnelly	Committee Member	14/09/22 – 12/09/22
Clare McGeown	Committee Member	31/01/23 – 12/09/23
Claire McGuinness	Committee Member	06/06/23 – 12/09/23
Leonie McCann	Committee Member	14/09/22 – 14/03/23

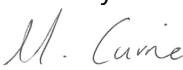
### Administrative details

Name	Position	Email
Christina McQuillan	Chair	christinamcquillan@hotmail.com
Michelle Currie	Secretary	Michelle.millar@gmail.com

## DECLARATIONS

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the Trustees

Name           Michelle Currie  
Position       Secretary  
Signature        
Date            01/12/23