

**Charity number: NIC107792**

**Holy Family Fundraising Committee**  
**Trustees' report and financial statements**  
**for the year ended 31 August 2023**

# Holy Family Fundraising Committee

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## **Holy Family Fundraising Committee**

### **Legal and administrative information**

<b>Charity number</b>	NIC107792
<b>Address</b>	Holy Family Primary School Brookmount Street OMAGH Co. Tyrone BT78 5HZ
<b>Trustees</b>	Sinead McMahon Gráinne McElduff Emma McCann Catherine McNamee Catherine McElholm Louise Mcardle Sue Robinson Jackie McKenna Pauline Conway Mark McAleer Kerrie Grugan
<b>Secretary</b>	Emma McCann

## Holy Family Fundraising Committee

### Report of the trustees for the year ended 31 August 2023

The trustees present their report and the financial statements for the year ended 31 August 2023. The trustees who served during the year are detailed below.

#### Structure, governance and management

Sinead McMahon	Chairperson	
Gráinne McElduff	Vice Chairperson	
Emma McCann	Secretary	
Catherine McNamee	Treasurer	
Catherine McElholm	Vice Treasurer	
Deirdre Mullan	Chairperson	resigned 30/06/2023
Mairead Catterson	Secretary	resigned 30/06/2023

Sue Robinson		
Jackie McKenna		
Louise Mcardle		
Pauline Conway		
Mark McAleer		
Kerrie Grugan		
Orla Kelly		resigned 30/06/2023
Michelle Kelland		resigned 30/06/2023
Yvonne Conway		resigned 30/06/2023
Valentina Ivanova		resigned 30/06/2023

#### Objectives and activities

Holy Family Fundraising Committee is an active committee that works to advance the education of the pupils in the school by:

Establishing close, effective relationships between staff, parents, local community and others associated with the school;

Engaging in social activities and providing facilities and equipment which support the school in delivery of curricular and extra-curricular activities which would not be available through direct funding.

#### Achievements and performance

## **Holy Family Fundraising Committee**

### **Report of the trustees for the year ended 31 August 2023**

Our school committee is made up of a combination of school staff and parents. The Trustees are also committee members. The committee continues to strive to provide essential facilities and equipment which support the school and advance the education of the pupils.

Following from the success of the Summer Night - Healy Park event, the Committee were encouraged by the school & local communities support and motivation to raise funds to replace interactive whiteboards throughout the two school sites.

The importance of ongoing financial support which enables teaching staff to ensure pupil's educational & holistic needs are met is vital. The committee are mindful of the impact of austerity on families and local businesses', without their support it would not be possible to ensure pupils are afforded every opportunity to achieve their full potential.

This year's fundraising was supported by the annual Christmas Fayre with the addition this year of a "Nearly New" sale for clothes & toys, the popular 5 week draw, Easter Kid's Quiz, Non-uniform Fridays following the Easter break and £300 from the Asda Foundation. The "Easy Fundraising" App, continues to provide some revenue, cost free through the raising of funds through e-commerce.

The penultimate event of the year was the school production of Moana. Our senior site pupils showcased their acting & singing expertise to the school & wider community, over 3 nights and matinee performances for local schools. The planning, rehearsing, set building, costume making and much more is a testament to the school staff and pupils enthusiasm for the Arts as an integral aspect of academic achievement.

The finale of the year was the official opening of the Senior Site Play Trail & Nature Garden. This event was free of charge with activities (bouncy castles, Balloon modelling, Petting farm, face painting & beat the goalie) for all the family. Donation tins & raffle tickets were available. Hot food & a Tuck shop and Ice Cream were also available for a small fee. The weather made for a wonderful night and send off for year 7 pupils.

The Committee have been able to pay for 2 more Whiteboards. In this ever developing digital age it is vital to have access to modern technology. Upgraded technology, such as new whiteboards and software, supports teachers in the classroom, allowing them to connect with students more efficiently and work more effectively. With these advancements, students can engage in interactive learning, completing online assignments, reducing paper clutter and enabling real-time progress tracking.

We have also been able to continue our commitment to ensuring swimming lessons for Year 6 pupils and transport to/from sporting events throughout the year. Beyond academic benefits, extracurricular activities are essential for students' emotional and social development. They offer a break from academic pressures and provide opportunities to develop friendships and social skills.

Fundraising within the school community has become more than raising money. It has developed into a crucial role in keeping school pride alive and nurturing connections within the school & wider community. It has brought together students, teachers, parents, and local community members, creating a sense of unity and shared purpose. Our events are providing an environment where everyone feels they are contributing to the school's success, which boosts collective pride and a sense of belonging. These events have become important opportunities for positive interactions and building stronger relationships within the school community and raising much needed funds for our pupils.

### **Plans for future periods**

The future fundraising plans of the committee are to support the school to replace & update the current Math Scheme for Year 4, Replacement Literacy scheme and training for teaching staff, Play resources for the Junior Site, Replace PE resources on both Sites and the ongoing commitment to swimming lessons and transport to/from sporting events and other school trip's.

## Holy Family Fundraising Committee

### Report of the trustees for the year ended 31 August 2023

#### Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in Northern Ireland requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charity Act (Northern Ireland) 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have had regard to the Commission's Public benefit requirement statutory guidance.

On behalf of the board



Emma McCann

**Secretary**

27 June 2024

Charity Number: NIC107792

Brookmount Road

Omagh

BT78 5HZ

## **Holy Family Fundraising Committee**

### **Independent examiner's report to the charity trustees of Holy Family Fundraising Committee.**

I report on the accounts of Holy Family Fundraising Committee for the year ended 31 August 2023 set out on pages 2 to 9.

#### **Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Caitriona Baxter

Chartered Certified Accountant

(This undertaking is honorary work and does not constitute public practice)

**27 June 2024**

## Holy Family Fundraising Committee

### Statement of financial activities

For the year ended 31 August 2023

	Notes	Unrestricted funds £	2023 Total £	2022 Total £
<b>Income from</b>				
Charitable activities	2	17,074	17,074	24,951
<b>Total income and endowments</b>		<u>17,074</u>	<u>17,074</u>	<u>24,951</u>
<b>Expenditure on</b>				
Charitable activities	3	23,309	23,309	23,219
Other	4	122	122	193
<b>Total resources expended</b>		<u>23,431</u>	<u>23,431</u>	<u>23,412</u>
<b>Net income/(expenditure)</b>		<u>(6,357)</u>	<u>(6,357)</u>	<u>1,539</u>
Total funds brought forward		<u>12,215</u>	<u>12,215</u>	<u>10,676</u>
<b>Net movement in funds</b>		<u>5,858</u>	<u>5,858</u>	<u>12,215</u>

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 8 to 9 form an integral part of these financial statements.

## Holy Family Fundraising Committee

### Balance sheet as at 31 August 2023

	Notes	£	2023 £	£	2022 £
<b>Current assets</b>					
Cash at bank and in hand		5,858		32,223	
		<u>5,858</u>		<u>32,223</u>	
<b>Creditors: amounts falling due within one year</b>					
	6	-		(20,008)	
<b>Net current assets</b>			<u>5,858</u>		<u>12,215</u>
<b>Net assets</b>			<u>5,858</u>		<u>12,215</u>
<b>Funds</b>					
Unrestricted income funds			<u>5,858</u>		<u>12,215</u>
<b>Total funds</b>			<u>5,858</u>		<u>12,215</u>

The financial statements were approved by the trustees on 27 June 2024 and signed on its behalf by



**Sinead McMahon**  
Chairperson



**Catherine McElholm**  
Vice Treasurer

The notes on pages 8 to 9 form an integral part of these financial statements.

# Holy Family Fundraising Committee

## Notes to financial statements for the year ended 31 August 2023

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act (Northern Ireland) 2008.

#### 1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

#### 1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

### 2. Activities for generating funds

	2023 Total £	2022 Total £
Halloween events	-	1,322
Easter draw 'Name the Teddy'	-	200
Easter Quiz	800	-
Christmas draw	-	1,225
Easy fundraising	164	310
Friday Fun Day	-	20,894
Asda Community	300	1,000
Non Uniform days	1,365	-
5 week draw	3,170	-
Summer evening	1,455	-
'Moana' Show	1,700	-
'Nearly New' & Christmas Night	8,120	-
	<u>17,074</u>	<u>24,951</u>

# Holy Family Fundraising Committee

## Notes to financial statements for the year ended 31 August 2023

### 3. Costs of charitable activities

	Activities undertaken directly £	2023 Total £	2022 Total £
Halloween draw prizes	-	-	375
Christmas night	1,003	1,003	-
Swimming lessons	720	720	720
Summer evening	150	150	-
Friday Fun Day	-	-	2,245
Play Trail	11,436	11,436	-
Equipment	10,000	10,000	19,880
Office expenses - Other	-	-	(1)
	<u>23,309</u>	<u>23,309</u>	<u>23,219</u>

### 4. Other resources expended

	Unrestricted funds £	2023 Total £	2022 Total £
Bank charges	122	122	193
	<u>122</u>	<u>122</u>	<u>193</u>

### 5. Trustees

No salaries or wages have been paid to the trustees during the year.  
No expenses have been paid to the trustees during the year.

### 6. Creditors: amounts falling due within one year

	2023 £	2022 £
Equipment	-	19,880
Bank charges	-	128
	<u>-</u>	<u>20,008</u>