

Maine Integrated Playgroup Trustees Annual Report 1st April 2023 to 31st March 2024
93 Portglenone Road Randalstown BT41 3EH
Northern Ireland Charity Commission Number: 107780-0

Maine Integrated Playgroup is a community playgroup based in Randalstown, County Antrim Northern Ireland. It provides early years education for pre-school children and its main source of income is from the Education Authority in Northern Ireland. The funding is on a per child basis and Maine Integrated Playgroup can cater for up to 24 preschool aged children in morning sessions Monday to Friday during the academic year.

Aims

The vision for Maine Integrated Playgroup is to ensure children are emotionally and physically healthy, eager, and able to learn and respectful of difference. Maine Integrated Playgroup aims to provide a structured play-based setting for children of statutory school age in the Randalstown and District area and to deliver the following outcomes:

1. Preparation of each child for primary school
2. Mastering the basic skills of expression, communication. Problem solving, early mathematics, creativity, knowledge of the world around us, experimentation and physical development
3. The ability to relate to other children and adults

Funding in 2023-24

Maine Integrated Playgroup receives funding from The Education Authority. In some years Maine Integrated Playgroup offers Pre-Pre sessions which are paid for by parents. Further funding comes from fundraising activity, commission from photography sessions and also donations from parents for snacks.

Maine Integrated Playgroup did not apply for or receive any Charity Funding in 2023-24. Maine Integrated Playgroup has a policy, as per Social Services Guidance of having 3 months operating costs (approximately £12,000) in a reserve account. Reserves on 31st March 2024 were: £932.32.

Maine Integrated Playgroup had £34,175 in its bank account on 31st March 2024.

Maine Integrated Playgroup shares a site with Maine Integrated Primary School. Maine Integrated Playgroup paid no rent, heating, cleaning, electric charges, or other overheads in 2023-24. Maine Integrated Playgroup's only assets are the play resources, and a small amount of IT and domestic electrical equipment used for the running of the Playgroup.

Maine Integrated Playgroup has no liabilities.

Cash Held – Maine Integrated Playgroup went cash free in 23-24, requesting that all monies owed were paid through bank transfer or PayPal. Any cash received from parental donations and fundraising activities is deposited in the Playgroup Bank account throughout the year and is used directly for the running of the playgroup. Cash deposited during 23-24 was £0. All payments into the accounts were for the benefit of the Playgroup.

Governance

Maine Integrated Playgroup is governed by a constitution adopted on 5th January 2008 and updated and approved by the members of the committee on 11th November 2014. A management committee of volunteers oversees the operation of the Playgroup. AGM is held each November and all parents are made aware of the AGM and encouraged to attend. The makeup of the management committee changes yearly as children normally attend Maine Integrated Playgroup for one year only before progressing to P1 in schools in the Randalstown and District area. In November 2022, Mrs Caoilfhionn Wilson assumed the role of Chairperson, Maine Integrated Playgroup Management Committee.

Northern Trust Social Services are the statutory authority who oversee the operation of the Playgroup. Social Services worked closely with the Management committee in 23-24 in supporting Mrs Wilson in her Chairperson's role.

No safeguarding concerns were raised regarding Maine Integrated Playgroup in 2023-24. Maine Integrated Playgroup contracts an Independent Early Years specialist to support the Playgroup Leader and staff with the operation of the playgroup.

The Trustees have regard to the public benefit of the charity. The Trustees worked hard in 2023-24 to achieve the charity's aims namely:

- The advancement of education of pre statutory school age children in Randalstown and District area
- Deliver Aims 1-3 as listed above in this report

On-site activities such as the Christmas play in December 2023 help to further the charity's aims – specifically aim 2 of Maine Integrated Playgroup and a raffle provided modest

fundraising. Staff and volunteers of the charity gained an Incidental Benefit in the form of training and vetting to allow them to perform their roles. This could be regarded as a benefit as the skill and training could be transferrable to other roles.

Trustees 2023-24

Caoilfhionn Wilson

Kirsty Alexander

Victoria Walker

Edel Woodin

Oonagh Stewart

Clare Lyle

Maria McAuley

Mwate Precious Van-Rietvelde

David Murphy

Nuala Usal

This report has been prepared to the best of our knowledge.

The report was approved by the Trustees on 07th January 2025.

Caoilfhionn Wilson

Kirsty Alexander

Charity Name

Charity No.

Maine Integrated Playgroup

107780



Receipts and payments accounts

For the period from	01/04/2023	To	31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Playgroup Income PEAG		47,639	0	47,639	52,140
Grants			0	0	747
Pre-Pre Income	464		0	464	0
Snacks & Breakfast Club	2,775		0	2,775	610
Fundraising	298		0	298	0
Cash			0	0	2,096
Interest			0	0	0
Unrestricted Funds	0	0	0	0	0
A1 Sub total (Gross income for the Annual Return)	3,537	47,639	0	51,176	55,593
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
	0	0	0	0	0
	0	0	0	0	0
A2 Sub total	0	0	0	0	0
Total receipts	3,537	47,639	0	51,176	55,593
A3 Payments					
Staff costs	0	35,731	0	35,731	33,410
Snacks	1,665	0	0	1,665	1,745
Materials/Equipment	3,395	0	0	3,395	469
Broadband	115	0	0	115	467
Independent Early Years	0	1,300	0	1,300	1,560
Payroll Consultancy	784	0	0	784	476
Premises costs	342	0	0	342	458
Happy Minds - Engage	0	308	0	308	600
Activities (Summer Term)	714	0	0	714	
Other (Access NI/Training/ICO)	1,467	0	0	1,467	835
Bank Fees	62	0	0	62	67
	0	0	0	0	0
A3 Sub total	8,544	37,339	0	45,883	40,086
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
	0	0	0	0	0
	0	0	0	0	0
A4 Sub total	0	0	0	0	0
Total payments	8,544	37,339	0	45,883	40,086
Net of receipts/(payments)	-5,007	10,300	0	5,293	15,507
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	0	28,882	0	28,882	13,375
Cash funds this year end	-5,007	39,182	0	34,175	28,882

Statement Assets & liabilities

Maine Integrated Playgroup - 107780

Period end date: 31/03/2024

Section B Statement of assets and liabilities at the end of the period

Unrestricted funds

Playgroup Income PEAG	0
Parental Donations	-5,007
Total cash funds	-5,007

(agree balances with receipts and payments account(s))

Restricted funds

to nearest £	39,182
	0
	0
	39,182

Endowment funds

to nearest £	0
	0
	0
	0

Total funds

to nearest £	39,182
	-5,007
	0
	34,175

Last year

to nearest £	28,882
	0
	0
	28,882

B1 Cash funds

OK

OK

OK

OK

Unrestricted funds

	0
	0
	0
	0
	0
	0

Restricted funds

to nearest £	0
	0
	0
	0
	0
Total	0

Endowment funds

to nearest £	0
	0
	0
	0
	0
Total	0

Total funds

to nearest £	0
	0
	0
	0
	0
	0

Last year

to nearest £	0
	0
	0
	0
	0
	0

B2 Other monetary assets

Fund to which asset belongs	
Total	

Cost (optional)	0
	0
	0
	0
	0
Total	0

Current value (optional)	0
	0
	0
	0
	0
	0

Last year	0
	0
	0
	0
	0
	0

B3 Investment assets

Fund to which asset belongs	
Total	

Cost (optional)	0
	0
	0
	0
	0
	0

Current value (optional)	0
	0
	0
	0
	0
	0

Last year	0
	0
	0
	0
	0
	0

B4 Assets retained for the charity's own use

Fund to which liability relates	
Total	

When due (optional)	
Total	

Amount due (optional)	0
	0
	0
	0
	0
	0

Last year	0
	0
	0
	0
	0
	0

B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

Signature *[Handwritten Signature]*

Print Name **C. WILSON**
K. Alexander

Date of approval **7/01/25**

Independent examiner's report to the charity trustees of Maine Integrated Playgroup. I report on the accounts of the Association for the year ended 31 March 2024.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

CCNI **107780** – I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: WENDY KERR

Relevant professional qualification or body: IMPACT NETWORK NI



Date: 23/01/2025