

# Mayfield Village Community Association TRUSTEES' ANNUAL REPORT

for the financial year ended 31 January 2024

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 31 January 2024.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees' Report contains the information required to be provided in the Trustees' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The trustees of the charity are also charity trustees for the purpose of charity law and under the charity's constitution are known as members of the board of trustees.

In this report the trustees of Mayfield Village Community Association present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 January 2024.

The charity is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland FRS 102, the organisation has implemented its recommendations where relevant in these financial statements.

## Mission, Objectives and Strategy

### Objectives

Mayfield Community Association exists to promote civic participation, opportunities for engagement and development for the wider Mayfield Community to improve the quality of life for all its residents.

They aim to relieve poverty, to advance education, provide youth services and support, encourage good mental health and signpost to relevant bodies. They promote the preservation and protection of health for its residents without distinction of gender, sexual orientation, disability/ability, race, political, religious or other opinion.

## Structure, Governance and Management

### Governance

Mayfield Village Community Association is a charitable company limited by guarantee. These financial statements reflect its charitable activities for the 12 month period from 1st February 2023 to 31st January 2024. The Charity has also successfully registered with the Charity Commission for Northern Ireland number NIC107665. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up each member may be required to contribute an amount not exceeding £1.

The Charity is controlled by a committee. The committee meet on a bimonthly basis and make all decisions regarding the day-to-day management of the charity. New members of the Committee meet with all members of the Committee and are supplied with all key documentation.

Under the requirements of the Memorandum and the Articles of Association, the Trustees are elected to serve until the next Annual General Meeting at which they may, if willing to act, be reappointed. If not reappointed, they shall retain office until the meeting appoints someone in their place, or if it does not do so, until the end of the meeting. New trustees may be appointed if recommended by the trustees or proposed by a member qualifying to vote at the annual general meeting.

Currently the Association is governed by the committee members who are elected annually. The Association has no paid staff, though the local management committee set up by the developer does employ a part time Community development officer, who works alongside the committee.

Committee Meetings continue to take place where possible bi monthly in the Mayfield Village Hall, AGM was held on 3rd December 2023

## Review of Activities, Achievements and Performance

### Events

We hosted the following Classes throughout the period

Irish Dancing

Box fit

3 weekly educational support and transfer preparation sessions

Baby yoga

# Mayfield Village Community Association TRUSTEES' ANNUAL REPORT

for the financial year ended 31 January 2024

Baby Massage

Mypal (Mayfield youth positive activity Leaders) 3 weekly sessions funded youth project by National Lottery

Youth Drop in over 3 sessions from age 7 to 22 weekly with 120 members registered to attend.

Youth and community trip and to Charity match in honour of a youth member who had passed away.

Hosted a Summer Scheme

And Community Sunday fun days in our local communal space that was very well attended and supported.

Women's group, weekly

Community art classes

Menopause information and support sessions

Mental health and mindfulness sessions

We held Easter and Halloween Community events; Christmas drop in for all residents and service users.

Spanner in the Works Theatre Company

Polling station

Management Company meetings

Parent and toddler Group weekly

Sound baths and Meditation sessions

Toy collection and sale through the ANBC Project

This list is not the events or meetings in totality but gives a good reflection of the core facilities and provisions

## Communication

We communicate in a number of ways we have a notice board outside the hall, we have posters in the local shops , we have a very active Facebook page and do a number of door dropped letters to inform of all the we have going on and for further information and signposting

## Public Benefit Statement

The public benefits that flow from Mayfield Village Community Association purpose are:-

1. An enhanced quality of life and sense of well-being through engagement with and participation in activities and events that bring people of all ages together, leading to improvements in physical and emotional well-being, quality of life and a more stable and cohesive community.

2. Projects to encourage youth participation

3. Increased opportunities to engage in new activities regardless of :-

gender, sexual orientation, disability/ability, race, political, religious or other opinion; provision and use of local facilities for the social welfare, education, recreation and leisure time for the wider community.

4. Partnership working with community/voluntary groups and organisations that also use the facilities, resulting in a more efficient and quality service delivery, an improved quality of life and raised awareness of the needs of the wider community.

5. The beneficiaries are the general public of all ages and locally-based community and voluntary organisations. No private benefit arises from these purposes.

## Financial Review

The results for the financial year are set out on page and additional notes are provided showing income and expenditure in greater detail. The company's principal source of funding are grants along with voluntary donations.

## Results and Dividends

At the end of the financial year the charity has assets of £17,127 (2023 - £17,793) and liabilities of £14,254 (2023 - £14,254). The net assets of the charity have decreased by £(666).

## Plans for future periods

To secure future funding to continue resourcing the Association and community provision

# Mayfield Village Community Association TRUSTEES' ANNUAL REPORT

for the financial year ended 31 January 2024

## Trustees

The trustees who served throughout the financial year, except as noted, were as follows:

Emma Cassidy  
Roisin Mooney  
Declan Burns  
Helen Callaghan (Resigned 16 May 2023)  
Clare Saunders (Appointed 18 March 2023)

In accordance with the Constitution, the trustees retire by rotation and, being eligible, offer themselves for re-election.

## Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Mayfield Village Community Association subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

## Risk Management

The trustees have assessed the major risks to which the charity is exposed, and in operation and finances of the Fund are satisfied that systems are in place to mitigate any exposure to those risks. Risks are considered on an annual basis.


## Reserves Policy

The company's policy is to maintain a level of unrestricted funds excluding fixed assets (the free reserves) at approximately a level sufficient to meet the average charitable expenditure and running costs for a period of approximately 6 months.

## Funds held as custodian trustee on behalf of others

There are no funds held as custodian trustee on behalf of others.

Approved by the Board of Trustees on 22 October 2024 and signed on its behalf by:



Clare Saunders  
Trustee

# Mayfield Village Community Association

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

for the financial year ended 31 January 2024

The trustees, who are also directors of Mayfield Village Community Association for the purposes of company law, are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the trustees as the directors to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A (Small Entities). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 22 October 2024 and signed on its behalf by:



Clare Saunders  
Trustee