

CULLYBACKEY ELIM PENTECOSTAL CHURCH

TRUSTEES ANNUAL REPORT

The Trustees present their Annual Report of the charity for the year ended 31st December 2022.

Purpose

The principal purpose of Cullybackey Elim Pentecostal Church is the advancement of the Christian faith according to Biblical principles.

Achievements and Performance

The Trustees have had regard to the Charity Commission for Northern Ireland's guidance on provision of public benefit and are confident that the Church fully satisfied this requirement during the year 2022 through its activities.

With the devastating effects of The COVID Pandemic hopefully behind us. Cullybackey Elim Pentecostal Church, entered into the year 2022 with optimism, hope and a trust in Our Heavenly Father's provision. Sunday morning services continue, between 11:30am and 12:45 pm. Sunday evening services have not yet recommenced since the first COVID lockdown in April 2020. We still await the appointment of a new Pastor. Various guest speakers, very ably, lead in our services each Sunday morning. The morning service is relayed online and later via You Tube and Facebook. Children's Church has recommenced as normal and is aimed at teaching young people about the Christian faith. Children's work, including S.C.A.T.E. (youth outreach), Holiday Bible Club and Youth fellowship have also recommenced. Initial reports from these departments have been extremely encouraging. We thank those Departmental Heads/Leaders/Helpers who give of their talent and time to enable these important ministries to go ahead throughout the year. The midweek prayer meeting has also recommenced and takes place every Thursday evening from 8pm to 9pm. A meeting for all Trustees, was held in the Church on the 6th of April 2022. During this meeting the 2021 Trustees report was read, discussed, finalised and passed. The Annual General Meeting was held on 28th of April 2022. A Treasurers report was given for the year 2021 at the AGM, which was well attended by Church members.

Pastoral care and support for those who suffered bereavement within the Church family was carried out and where possible visitation of the sick in homes or in hospital continued during 2022.

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Reference and Administrative Details of the Charity, Its Trustees and Advisers

Administrative Details

Charity name: Cullybackey Elim Pentecostal Church.
Church address: 62, Shellinghill Road, Cullybackey. BT42 1NR.
Website: www.cullybackeyelim.com

Trustees

The Charity Trustees are made up from members of the Church Oversight who are currently Elders or deacons and also two retired Elders. On 7th April 2022 two new Trustees were appointed: Mr Stephen Spence and Mr Alistair Gordon. Mr John Lyttle left the Church in January 2022 and his name has been removed from the list of Trustees.

Induction and Training of Trustees

Following appointment, each newly appointed Trustee, receives an induction pack containing copies of Charity Commission for Northern Ireland publications: Running Your Charity. Trustees are also encouraged to access further information available on the Charity Commission for Northern Ireland Website.

The Trustees in office at 31st December 2022 were:

Mr James Dunlop (Elder)	(Church Secretary/Health & Safety Officer.)
Mr Robin Gordon (Elder)	
Mr Robert Swann (Elder)	
Mr Alister Dunlop (Elder)	
Mr Stephen Spence (Deacon)	
Mr Alistair Gordon (Deacon)	
Mr Samuel Hutchinson (Retired elder)	
Mr Philip Brown (Retired elder)	(Church Treasurer/Safeguarding Officer.)
Mr John Lyttle (Elder) - resigned January 2022	

Payment to Trustees

No Trustee received payment for undertaking Trustee duties. Where Trustees purchase items on behalf of the Charity these costs are reimbursed.

Custodian Trustees

Premises owned by the Church are held under trust by, "Custodian Trustees" whose sole function is to hold the property assets of the Church. Custodian Trustees do not serve on Oversight unless also elected to the Office of Elder or Deacon.

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Advisers

Bankers: Ulster Bank, 49, Wellington Street, Ballymena. BT43 6AD.

Independent Examiner: James Gillespie, Stevenson and Wilson Chartered Accountants, 22-30 Broadway Avenue, Ballymena. BT43 7AA.

Insurance Adviser: Congregational, Integra Insurance Solutions Ltd., Currer House, Currer Street, Bradford. BD1 5BA.

Solicitors: Anderson Agnew & Co. 14, Mill Street, Ballymena. BT43 5AE.

Structure and governance

Cullybackey Elim Pentecostal Church is constituted by a Trust Deed dated the 6th of February 1988 as an unincorporated association and is an independent Fellowship with no affiliations to any other Church or Association. It is governed by its Constitution which was formally adopted on the 10th of May 2013.

Cullybackey Elim Pentecostal Church is registered with The Charity Commission for Northern Ireland, number NIC 107452.

Management

The Oversight would usually meet once a month to discuss the day to day running of the Church, and to make decisions concerning the regular activities within the Church and also outreach programs.

Reports from the various Church departments are conveyed to Church members via the Annual General Meeting, when a financial report is also presented. Matters requiring a Church Members Meeting, other than the appointment of Pastors, are on the basis of a simple majority vote. In the event of a tie, the Chairman of the Church Members Meeting has a casting vote. Approval of a Church Members Meeting is required for significant projects, such as a building programme or prior to commencing any major new undertaking.

Volunteers play a key role in the various Departments of the Church. It would be difficult to quantify the significance of this support as much of the work is done behind the scenes. However, Cullybackey Elim Pentecostal Church, could not function in the way that it does without the enormous support of these faithful workers.

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Risk Management

The Trustees have conducted an assessment of the risks to which the Charity is exposed and have reviewed systems and procedures to mitigate such risks. Risk assessment covering fire, health & safety and the safeguarding of children, young people and vulnerable adults is an ongoing concern and is reviewed at least annually or before any new major undertaking. During 2022 PAT Testing of all electrical equipment was carried out. Two Trustees act as Health & Safety Officer and Safeguarding Officer.

Financial Review

The Church is funded by voluntary gifts and donations and use is made of the Gift Aid Donations Scheme. The Church does not seek funds from other sources.

Total income for the year was £73,903 compared with £82,912 in the previous year.

Total expenditure for the year was £43,215 compared with £76,215 in the previous year. The main reason for this drop was the fact that the church was without a Pastor for the whole year and therefore didn't have a Pastor's salary cost. Pastor Denver Michael retired at the end of the previous year and the church only appointed a new Pastor after 31st December 2022. It is expected that expenditure in 2023 will return to levels similar to those in 2021.

As a result of the substantial drop in level of expenditure, the surplus for the year has increased to £30,688 from £6,697 in the previous year.

The Church uses Restricted and Unrestricted Funds in its accounting policy. Restricted funds are used for money donated to the Church for specific purposes e.g. Missions, Youth Ministries etc. Unrestricted Funds from general offerings are used for all other purposes. Any shortfalls in the Restricted Funds are made up by transfers from the Unrestricted Funds.

Reserves Policy

A policy on reserves has been reviewed and agreed by the Trustees. The income of the Church is stable and the risk associated with any sudden significant reduction of income is regarded as unlikely. In the event of an unexpected financial need the Trustees are confident that Church members would respond accordingly. The Trustees are satisfied that a figure equating to approximately six months expenditure is an appropriate level of reserve balance at the present time. Cash balance at year end exceeded the level of Reserve required.

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Funds Held as Custodian Trustees on behalf of Others

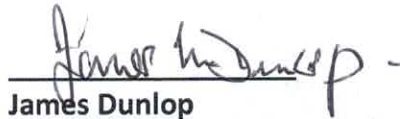
Cullybackey Elim Pentecostal Church does not hold any funds as custodian trustee on behalf of others.

Approved by the Trustees at a meeting on the 23.2.23 and signed on their behalf by:



Philip Brown

Trustee and Treasurer



James Dunlop

Trustee and Secretary