

Limavady Community Development Initiative Ltd

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 30th September 2022

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 30th September 2022.

Reference and administrative details

Registered charity name	Limavady Community Development Initiative Ltd
Charity registration number	NIC107433
Company registration number	NI603999
Principal office and registered office	24D Benevenagh Drive Limavady Co Londonderry BT49 0AQ

The trustees

Keith Leighton
John Wilson
Maureen Hudson (Retired 3rd October 2022)
Ann McNickle
Gwyneth McQuiston
Deborah Mills
James Herron

Chief Executive	Wendy McAleese (Interim) to 5th May 2022 Jill Proctor 5th May 2022 to 7th November 2022 Olivia McCurry 23rd January 2023
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Auditor	Donaldson & Thompson Chartered Accountants & statutory auditor 3 Limavady Road Londonderry BT47 6JU
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Bankers	Bank of Ireland 2 The Diamond Coleraine Co Londonderry BT52 1DE
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Solicitors	Martin King French & Ingram LLP 52 Catherine Street Limavady Co Londonderry BT49 9DB
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Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 6th August 2010 and accepted as a charity by HM Revenue & Customs, reference number XR52185. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of Executive Committee: LCDI is governed by an Executive Committee elected by its members on an annual basis.

Committee Induction and Training: New Executive Committee members undergo induction training to brief them on roles and responsibilities and their legal obligations under charity and company law, the committee and the decision-making processes, the strategic and operational planning processes, the organisational structure and key organisational activities. Executive Committee members are provided with copies of the NICVA Governance Manual which includes the Memorandum and Articles of Association, Role Descriptions for Office Bearers and Committee members and Sub Committees, Finance Procedures and the Equal Opportunities Policy.

Organisational Structure: The Executive Committee ensures the good governance of the organisation by setting its strategic objectives and policy direction through LCDI's three-year strategic plan and monitoring progress on this through the annual operational planning process. The Committee meets every two months and the Finance and Resource Sub- Committees which deal with the human and financial resources of the organisation meet on a monthly basis. The Chief Executive Officer, appointed by the Committee, manages the day to day operations of the organisation. To facilitate effective operations, the General Manager has delegated authority for operational matters including the application and monitoring of strategic and operational objectives.

Related Parties: LCDI is an independent organisation and therefore all operations are carried out in accordance with this.

Risk Management: Financial risks are assessed by the organisation through the Resources Committee on a quarterly and annual basis.

Objectives and activities

Principal activities: Limavady Community Development Initiative (LCDI) objectives are to advance community development by providing facilities and amenities for and support and assistance to, community and voluntary groups and organisations. Advance health and well-being relieve poverty, advance education, relieve those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage, advance the arts, culture and heritage, provide facilities in the interest of social welfare for recreation and other leisure time occupations with the object of improving the conditions of life for the said residents and finally to promote religious and racial harmony, equality and diversity.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

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Achievements and performance

This was the fifth year in the implementation of the five-year strategic plan running from 2017 to 2022. The following highlights some of the work undertaken to support the delivery of the plan during the accounting period October 2021 to September 2022:

Environmental Programmes

Recycle @LCDI is an environmental project which divert waste from landfill, support the local community and local jobs, promote recycling and our free collection service of preloved furniture donations helps prevent fly tipping. During the accounting period October 2021 to September 2022 we have diverted 500 tonnes of waste from landfill and have completed more than 1500 collections and deliveries. A SLA with local manufacturer, Fast House has contributed greatly to these figures.

Garden Centre @ LCDI is a partnership between LCDI and the Western Health & Social Care Trust. It provides a day opportunity for 15 adults with various learning disabilities, allowing them to participate in a range of horticultural activities and providing respite for clients' families and carers. The project operates Monday - Friday and during the accounting period October 2021 to September 2022 provided 11,000 hours of supported work experience for our clients.

Family Support Programmes

Wrap Around School Provision @ LCDI: is a cross community-based afterschool's project providing wrap around out of school care for 48 Children. During the accounting period October 2021 to September 2022 we provided 30,000 hours of affordable childcare. The impact of Covid - 19 during the first six months of the accounting period was significant with the service being affected with reduced numbers and constant positive cases.

Playgroup@ LCDI: is a community-based playgroup providing a pre-school session 5 mornings a week from 8.30am - noon (24 spaces) which follow the pre-school curriculum. The project is inspected annually by Social Services and ETI and provide 5280 hours of care per year.

Lifestart @LCDI is a family support programme for parents of children aged between birth and five years, which focuses on child development, nurture, and protection. Our growing child programme along with our Family Support sessions delivered 2000 hours during the accounting period October 2021 to September 2022. 'The Growing Child' programme provides advice, guidance, early intervention and signposting services.

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Achievements and performance *(continued)*

Social Inclusion Programmes

Respite care @LCDI is a project aimed at providing respite to carers from their busy caring roles. The idea is that they have a responsible person at home with their family member while they run errands or socialise on a regular basis. During the accounting period October 2021 to September 2022, we were unable to deliver this service due to the vulnerability of the clients and since March 21 having no staff in this project.

Good Morning Roe Valley @ LCDI is a project delivering a daily telephone call to older people around the borough who may otherwise hear from no one on a regular basis. The project is a signposting service as well and is a good friend to the wider family circle of its clients as they know that someone will be in touch with their loved one each day. During the accounting period of October 2021 to September 2022, the project continues to make an average 60 calls per day which amounted to 15,600 calls to local older people being undertaken during the year.

Community Meals @ LCDI provides a nutritionally balanced meal along with a range support services both on and off site the later only being possible thanks to the volunteers helping to deliver the service. During the accounting period of October 2021 to September 2022 an average of 150 meals are delivered weekly. This would equate to an average of 650 meals per month, totalling 7,800 meals for the accounting period.

Daycare @LCDI is a daycentre for adults with physical disabilities aged 18-65yrs and has been in operation for 26 years. The centre aims to work with their clients and families to provide developmental support by engaging in client led activities. From October 2021 to September 2022, places equating to over 6,712 hrs of care were provided, emphasising on holistic mentoring to support the participants emotional and mental wellbeing.

Financial support Programmes

The Advice Centre @LCDI is an independent advice service delivering support and guidance across Causeway Coast and Glens Borough Council. During the accounting period October 2021 to September 2021, it dealt with 11089 enquiries from clients, and generated £5,234,516 of income via appeal tribunals, benefit claims. This service ceased in May 2022.

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Achievements and performance *(continued)*

Community Cohesion Programmes

The Volunteer Centre @LCDI provides developmental supports a range of volunteers in the Greater Limavady Area, supporting them make a difference to their local community.

The work undertaken by the volunteers involved in this strategic approach to service for vulnerable and / or socially isolating residents to date has included:

- Making up and delivery of weekly care packages for families experiencing financial hardship but who were not covered by the existing DFC /Council scheme. Weekly shopping trips for those who could afford to pay for their shop but were socially isolation. Topping up of Utility cards Collection and delivery of prescriptions

- Dog walking

- Hospital runs.

- Delivery of local papers

- Collection of pensions

During the accounting period October 2021 to September 2022, the project provided 4,854 hours of direct volunteer support, engaging 720 individuals.

Limavady Hens Shed: Limavady Hens Shed was developed out of Covid and the programme has continued to go from strength to strength, engaging local women from across the community in several different developmental facilitated workshops. During the accounting period October 2021 - September 2022 3,000 hours of developmental support were delivered.

R.E.A.C.H: Is a new programme designed to provide a social framework for adults living with a learning disability. During the accounting period October 2021 - September 2022 3,900 hours of developmental support were delivered.

Community Cohesion events LCDI: The status of LCDI as a cross community organisation located in a shared space means that the organisation can run events throughout the year which bring communities from throughout the locality together regardless of community, social or financial background. During the accounting period October 2021 to September 2022, we ran only 1 large scale open event which attracted 600 participants.

Community Training and Education

Community Works Training @LCDI provides affordable practical training for local community organisations to support them undertake their services. During the accounting period October 2021 to September 2022, 600 individuals availed of a range of training including first aid, child protection, food safety and Hygiene, governance, and volunteer management.

E.Q.U.A.L@LCDI is a training and support programme designed to provide adults with additional needs the support required to increase their capacity with a view to them engaging in further training and ultimately employment opportunities. The programme supported 48 adults develop their confidence, knowledge, and skills during the accounting period October 2021 to September 2022.

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Achievements and performance *(continued)*

Anti-Poverty Programmes

Foodbank: was a new programme which only came under the LCDI umbrella in March 2019 when the existing service was not able to logistically continue. The foodbank was extremely busy during the accounting period October 2021 to September 2022 and has continued to be managed by LCDI staff & Volunteers. LCDI Foodbank accept referrals from any statutory or community/voluntary sector agency with referrals also coming from GP's, childcare providers or housing associations. During the accounting period October 2021 to September 2022 the foodbank provided 250 emergency food parcels.

Social Supermarkets - after identifying a need LCDI set up a self-funded social supermarket in November 2020 and during the accounting period October 2021 to September 2022 have helped 409 families in their journey out of food poverty and re-directed 10 tons of food waste from landfill. We supported 48 volunteers who gave 2340 hours of their time to the programme. The social supermarket charges a nominal fee of £5 per family per week if part of our EQUAL programme or £10 per family if referred through an external agency. The clients will embark on a journey not only addressing the food poverty, but will also attend cookery classes, budgeting classes and will receive a recognized training qualification and work experience to them move into further training or employment.

Baby Bank - Offers pre-loved clothes, nursery equipment and toys to families who are participating in our programmes or who have been referred through the appropriate channels. During the accounting period October 2021 to September 2022 the programme supported 48 volunteers and 2000 hours of volunteering

Fuel stamps @LCDI is a project delivered in partnership with the local Council, and local businesses to provide a service which allows residents to save towards their heating bills During the accounting period October 2021 to September 2022 134,300 individual stamps with a cumulative value of £671,500 were saved by residents who were budgeting to avoid fuel poverty.

Financial review

The results for the year are contained in the financial statements attached.

Investment Policy: The Resources Sub-Committee has considered the most appropriate policy for investing funds and decided that a mixture of bank deposit accounts is the best approach. The investment policy is reviewed each year by the Committee.

Reserves Policy: Unrestricted funds are essential to provide sufficient funds to cover any unforeseen costs which may arise and fulfil the legal obligations of the Charity in the event that current levels of income are not maintained. The reserves policy has been designed to recognise LCDI's requirements for reserves in light of the main risks to the organisation. The aim is to provide sufficient funds to cover any unforeseen costs which may arise, recognise the volatile grant environment as well as allowing for the payment of any liabilities which would arise should the Charity cease to operate. Any call upon the use of reserves will be at the approval of the Executive Committee which will examine the rationale for doing so and agree an amount where appropriate.

At 30th September 2022, the level of "free reserves", excluding fixed assets and designated funds was £257,334. While this is below our ideal reserve level it does allow for liquidity and we intend to develop further reserves in the coming years.

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Plans for future periods

LCDI has a Strategic Plan for the period 2023-2028. We hope this will allow for further growth and expansion of our services to help us achieve our mission.

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The charity's trustees are covered by insurance indemnifying them when acting in their capacity as trustees of the charity.

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

A resolution to reappoint Donaldson & Thompson as auditors will be proposed at the forthcoming Annual General Meeting.

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The trustees' annual report and the strategic report were approved on 29th June 2023 and signed on behalf of the board of trustees by:

Keith Leighton

Keith Leighton
Trustee



John Wilson
Trustee