

**Church of the Nativity Guide Unit**

**ANNUAL REPORT CHARITY COMMISSION FOR NORTHERN IRELAND**

<p><b>1. Charity Name as listed on the Charity Register</b></p>	<p>Church of the Nativity Unit</p>
<p><b>2. Any other names the charity is known by</b></p>	<p>N/a</p>
<p><b>3. Financial year the report is for</b></p>	<p>Year ended 31 August 2022</p>
<p><b>4. CCNI Charity Registration Number</b></p>	<p>107404</p>
<p><b>5. The address from which the Charity Operates (usually your Meeting Place)</b></p> <p><i>This should be the address that the charity used when registering unless it has changed.</i></p>	<p>C/O Good Shepherd Primary School, Good Shepherd Road, Dunmurry, Belfast, BT17 0PJ</p>
<p><b>6. The names of all our Trustees at the date this report was approved plus any who stepped down as a trustee during the year</b></p>	<p><b>Current Trustees</b></p> <p>Mrs Mary McGurk Mrs Christine Devlin Mrs Anne Marie Toner Mrs Catherine Burns Mrs Julie Connolly</p> <hr/> <p><b>Trustees who stepped down</b></p>

<p><b>7. A summary description of the purposes of the charity</b></p> <p>The purpose of the Unit is to provide the Guiding Programme of the Catholic Guides of Ireland, which promotes and fosters the spiritual, moral, cultural, intellectual, social and physical development of its members, to girls and young women at a local level.</p>	
<p><b>8. The name of any person, or body of persons, permitted by the trusts of the charity to appoint one or more new charity trustees and a description of the method used to make such appointments</b></p> <p><i>If there is any individual or organisation with the power to appoint charity trustees, such as another charity or a government department, provide their details, the relevant powers, and methods of appointment.</i></p>	N/A
<p><b>9. Include details of any funds held by the charity as a custodian trustee</b></p> <p><i>This is mandatory for charities preparing accruals accounts.</i></p>	N/A

<p><b>10. Charity's Main Activities and Achievements during the year.</b></p> <p>The following is a copy of the report made to the Unit's AGM on 17<sup>th</sup> October 2022 by the Unit Leader Laura Southern</p> <p><b><u>Membership:</u> 14 members</b></p> <p><b><u>Leadership:</u> 4 leaders</b></p> <p><b><u>Programme and Unit Activities:</u> Due to covid regulations face to face meetings could not take place at our meeting place. We prepared craft activities which were delivered to members homes and when restrictions allowed we met face to face at external venues. Weekly meetings resumed 12/09/2022.</b></p> <p><b><u>Equipment:</u></b></p> <p><b><u>Trustees:</u></b></p> <p><b><u>Conclusion:</u></b></p>
---

Laura Southern  
Unit Leader

**11. How is the Group doing financially?**

A review of the charity's financial position at the end of the year:  
In the financial year ended 31 August 2022 the Charity had an income of £2727.40 and an expenditure of £1819.05

**12. How has the Unit ensured members have not come to harm?**

All leaders and parent helpers receive training in Safeguarding, which is renewed every 2 years and are Access NI every 3 years. Leaders are required to attend Step One Guiders Course. Other training is available to leaders such as Step 2 and Advanced Leaders training. A valid Camp Warrant must be held by at least one leader who wishes to take the young people away either indoors or outdoors, this includes doing First Aid which needs to be updated every 3 years. Parents are regularly updated with planned activities. All activities are carefully planned and the appropriate equipment used.

**13. How has your Unit ensured that any private benefit to your volunteers has been incidental to the public benefit of your work?**


Volunteers gain additional transferrable skills but this is incidental to the work that they do and are the skills that they require to undertake that work.

**14. A statement that the Trustees have had regard to the CCNIs guidance on Public Benefit.**

We the Trustees of Church of the Nativity(Guide Unit can confirm that in setting our objectives and planning for the year that we have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.

**15. This report was approved by the Trustees at Unit Council on 17<sup>th</sup> October 2022**

**16. Signature of Trustees**

Trustee 1: 

Date: 17/10/22

Trustee 2: 

Date: 17/10/22