

Company Registration Number: NI631839

**Community Advice Newry, Mourne & Down**  
(A company limited by guarantee, not having a share capital)

**Annual Report and Audited Financial Statements**  
**for the financial year ended 31 March 2024**

Daly Park & Company Ltd  
Chartered Accountants and Registered Auditors  
6 Trevor Hill  
Newry  
Co. Down  
BT34 1DN  
Northern Ireland

# **Community Advice Newry, Mourne & Down**

(A company limited by guarantee, not having a share capital)

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## **Community Advice Newry, Mourne & Down**

(A company limited by guarantee, not having a share capital)

### **REFERENCE AND ADMINISTRATIVE INFORMATION**

#### **Directors**

Paul Kane  
Clive Wallington  
Nadine Havern  
Samuel McCallister  
Artur Kmiecik  
Aoife Downey (Resigned 4 March 2024)  
Andrew Savage (Appointed 16 September 2024)  
Judith Poucher (Appointed 16 September 2024)  
Carol Magee (Appointed 16 September 2024)  
Michael Clements (Appointed 3 June 2024)  
Cassie Chambers (Appointed 16 September 2024)

#### **Chairperson**

Paul Kane

#### **Company Registration Number**

NI631839

#### **Registered Office and Principal Address**

Ballybot House  
28 Cornmarket  
Newry  
Co. Down  
BT35 8BG  
Northern Ireland

#### **Auditors**

Daly Park & Company Ltd  
Chartered Accountants and Registered Auditors  
6 Trevor Hill  
Newry  
Co. Down  
BT34 1DN  
Northern Ireland

#### **Principal Bankers**

First Trust Bank  
42-44 Hill Street  
Newry  
Co. Down  
BT341AU  
Northern Ireland

#### **Solicitors**

Luke Curran & Co.  
Solicitors  
6 Marcus Square  
Newry  
Co. Down  
BT34 1AY  
Northern Ireland

# Community Advice Newry, Mourne & Down

(A company limited by guarantee, not having a share capital)

## DIRECTORS' ANNUAL REPORT

for the financial year ended 31 March 2024

The directors present their Directors' Annual Report, combining the Directors' Report and Trustees' Report, and the audited financial statements for the financial year ended 31 March 2024.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Directors' Report contains the information required to be provided in the Directors' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The directors of the company are also charity trustees for the purpose of charity law and under the company's constitution are known as members of the board of trustees.

In this report the directors of Community Advice Newry, Mourne & Down present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 March 2024.

The company is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice (Charities SORP effective January 2015), the organisation has implemented its recommendations where relevant in these financial statements.

### Review of Activities, Achievements and Performance

Community Advice Newry Mourne & Down has four key principles which helps us to fulfil our aims:

1. Independent: We will always act in the interest of our clients, without influence from any other outside bodies.
2. Impartial: We don't judge our clients or make assumptions about them. Our service is open to everyone, and we treat everyone equally.
3. Confidential: We won't pass on anything a client tells us, or even if the fact that they visit us, without their permission.
4. Free: No-one has to pay for any part of the service we provide.

No one else sees so many people with so many different problems, and that gives us a unique insight into the challenges people are facing today. Whoever you are, whatever the problem, we are here to help-by phone, by email, online WhatsApp, and in person. Our staff and volunteers see so many people with so many kinds of problems and that gives us a unique insight into the challenges people are facing today. With the right evidence, we can show big organisations-from companies right up to local and regional government-how they can make things better for people.

We want to see every person in our community empowered to make decisions and exercise their rights, where everyone had dignity in living and where all are treated fairly by those holding or exercising power.

Our vision and the charity's purpose are:

- 1 The protection and preservation of health.
- 2 The relief of poverty, sickness and distress.
- 3 The advancement of education.

As an organisation we continue to make progress in providing a seamless customer journey for members of our local community to access our services through the various channels mentioned above.

The past year has been extremely challenging for our clients who were faced with rising inflation and soaring food, energy and housing costs. Many clients experienced financial difficulties, job losses, relationship breakdowns, mounting debts and poor mental health. The strain on households was immense and increasingly people in full time employment came to us for advice. One of the key strengths of the organisation is the availability of income maximisation calculations for every client, often this has resulted in some clients receiving benefits which they did not know they were entitled to. We have also supported clients at Tribunal Appeal which has resulted in several back payments for clients who initially had received no award. The total amount of Financial Gain for our clients during this reporting period is £7 million which not only benefit the individual and their families but also the local community of Newry Mourne & Down. Delivering high quality, holistic information and advice is crucial in the relief of poverty, sickness and stress.

People are coming to us for help with increasingly complex problems and options to resolve such issues can be limited. Despite these challenges we are proud to say that our Charity rose to the task. But we cannot do it alone and we know the impact of building and maintaining meaningful partnerships. Collaboration and Partnership working has always been important in the Charity Sector and from COVID and the cost-of-living- risis this has become so much more important. One of these partnerships is the Strategic Stakeholder Forum which is the body representing the

# Community Advice Newry, Mourne & Down

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## DIRECTORS' ANNUAL REPORT

for the financial year ended 31 March 2024

community voluntary and social enterprises in Community Planning within the Newry Mourne & Down District Council area. Other partnerships are The Age Friendly Alliance, Wellbeing Action Partnership and The Migrant Forum. Working closely together has seen the development of referral pathways with a wide variety of organisations. Without having these referral pathways our clients would not only be worse off financially but many would be struggling mentally. Staff can provide the initial advice, but should on-going support be required we can access the pathway very quickly. Examples are Foodbank's, Women's Aid, Training Programmes, Social Prescribing groups. Equally our partners can access our services using our Digital Referral System which is on our website.

We have also developed good working partnerships with the Multi-Disciplinary Teams which are based in GP Surgeries across both the Southern and South- Eastern Trusts. This has allowed Social Workers, Health Visitors and District Nurses to refer to our services and they often accompany their service users to the appointment as they have a good knowledge of both the service user and their families. This partnership has shown with support from the Health Care Professional and Community Advice the client has reduced stress and anxiety less dependence on drugs and alcohol. I believe the time is right for the Health Service to put long term investment into advice provision and by doing this money is saved for the health service in the long term.

This year has seen an increase in the number of requests from local community groups such as Men's Sheds, Mental Health Charities, Local Community Groups, SVDP, to deliver presentations on who we are and what we do to help those who most need it in our local community. This has increased awareness of our service not only to those who have attended the sessions, but they have been able to bring the information back to family friends and others in the community. Many of the groups who we presented to are now using our Digital Referral Pathway.

With the ongoing cost-of-living crisis many organisations have asked us to deliver budgeting sessions to their employees and to their service users. These sessions have been invaluable in passing tips and improving the financial capability of those attending.

Throughout the year we have provided staff and volunteers with training which is important for their continual personal development. Training has been delivered internally and delivered from external organisations. We listen to what our staff and volunteers require to assist them in delivering a high quality service.

The Trustee Board have actively assisted and worked with the Manager and her team throughout the year, to assist in making the right things happen for the organisation. Whilst governance is a key area of responsibility, efforts are also aimed at providing leadership using the skill sets that each Trustee brings to the organisation and with the objective of optimising the effectiveness of the organisation. All decisions that are made are fundamental to the service, our clients and staff. One of the key objectives going forward for the Board is the recruitment of new Directors for the Board.

In setting the objectives, and for the planning ahead, the Trustee Board have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit, to ensure that the activities have helped to achieve the charity's purpose and provide a benefit for the beneficiaries.

Many thanks to all our Funders who, without their belief in the work that we do, we would not be able to make an impact on our community. Our core funding comes from Department for Communities and Newry Mourne & Down District Council. They have supported us in the delivery of the Debt Project, Welfare Reform, Tribunal Representation and Generalist Advice & Information.

We secured funding from Southern Health & Social Care Trust which allowed us to support clients in rural isolated communities. Funding was also secured from the Southern Public Health Agency for our Advice 4 Health project which allows us to support patients and staff in Daisy Hill Hospital. Part of this funding also goes towards Advice 4 Health clinics for Ethnic Minority & Migrants including Travellers living in the Newry & Mourne Area. The other part of this funding provides terminally ill patients and their families in the Southern Area Hospice to receive support and advice in the Hospice.

As part of the pilot for the Social Supermarket we received funding as part of the wraparound service. We provided additional advice hours and secured £23,000 in unclaimed benefits for those who used the Social Supermarket.

Under the UK Levelling Up Funding in partnership with Southern Regional College, Clanrye Group and Women's Aid the project Employ Me was developed and we have received £24 for a two-year period.

I would like to thank the Board for their support and guidance during 2023/24 involving many meetings and zoom calls. We have an excellent Board with each Director bringing a wealth of experience to the table and they all volunteer their time and commitment in supporting the Team and myself in helping to achieve the objectives of the organisation.

Our staff and volunteers despite the ongoing challenges of increasing demand and complexity of client need have the most incredible knowledge, skills, experience, commitment and caring attitude. I couldn't ask to be surrounded by

# Community Advice Newry, Mourne & Down

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## DIRECTORS' ANNUAL REPORT

for the financial year ended 31 March 2024

a more amazing team, and I thank you all.

Finally, we know that challenges for members of our community will continue beyond 2023/24, but I feel confident that as a service we will be here to support them in any way we can.

Rosemarie Mc Donnell  
CEO Community Advice Newry Mourne & Down

### Financial Review

The financial statements are presented in the standard format required by the Companies Act 2006 and the Charities SORP. The Statement of Financial Activities (SOFA) shows the gross income from all sources.

### Financial Results

At the end of the financial year the company has assets of £419,218 (2023 - £384,492) and liabilities of £14,947 (2023 - £775). The net assets of the company have increased by £20,554.

### Directors

The directors who served throughout the financial year, except as noted, were as follows:

Paul Kane  
Clive Wallington  
Nadine Havern  
Samuel McCallister  
Artur Kmiecik  
Aoife Downey (Resigned 4 March 2024)  
Andrew Savage (Appointed 16 September 2024)  
Judith Poucher (Appointed 16 September 2024)  
Carol Magee (Appointed 16 September 2024)  
Michael Clements (Appointed 3 June 2024)  
Cassie Chambers (Appointed 16 September 2024)

In accordance with the Articles of Association, the directors retire by rotation and, being eligible, offer themselves for re-election.

### Compliance with Sector-Wide Legislation and Standards

The company engages pro-actively with legislation, standards and codes which are developed for the sector. Community Advice Newry, Mourne & Down subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

### Public Benefit Statement

In setting our objectives and planning our activities for the year the trustees have given careful consideration to the Charity Commission for Northern Ireland's statutory guidance on public benefit to ensure that the activities have helped achieve the charity purposes and provide a benefit to the beneficiaries.

### Chairmans Report

The Board of Directors of Community Advice Newry Mourne and Down would like to express thanks to the outgoing Chief Executive, Rosemarie McDonnell for her outstanding service to Community Advice for over a decade in this role. Her energy, positivity, knowledge and human empathy have helped put what was a newly merged organisation into a leading community advice hub, a focal point for our citizens. In addition, we would wish to welcome the incoming Chief Executive, Kellie Murray and offer her our full support in the years ahead. Thanks, must also go to Anne Burns and her new supervisory team for their sterling work to date and for enthusiastically taking up the challenges which they will face in the years ahead. The work of the management and supervisory team has been made easier by the staff and volunteers who deliver, without stint, an exceptional service and who have helped our community find a path through what was once again the most challenging of years.

As Chair I would personally wish to thank the whole of the Board who have volunteered their time and expertise not only to attend Board meetings but to undertake a variety of other duties, often unseen, without which we could not have functioned effectively as a Board. It is most encouraging to see that at the end of this year we have added additional members of high quality and experience to our ranks.

Whilst the worst of the COVID-19 infection is well behind us, some of the longtail consequences linger on to afflict our population. Long term physical and mental health issues persist and were added to by COVID.

# Community Advice Newry, Mourne & Down

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## DIRECTORS' ANNUAL REPORT

for the financial year ended 31 March 2024

The stark reality of the cost-of-living crisis, caused by a multitude of factors, has continued. The manifestations-a decline in real incomes for many, high fuel, heating and food costs, rising rents and accommodation shortages- still remain, and seek to squeeze the very soul out of our community. It is hoped that a return to regional strategic political leadership will go some way to ameliorate this situation.

However, Newry Mourne and Down is a resilient and inherently caring community. This resilience has been contributed to by the work of Community Advice who have continued to give free, independent, confidential and impartial advice and advocacy, accessible to everyone across the whole of the council area. This service has been delivered in ever new and imaginative ways to an even greater number of clients whilst having at its core a one-to-one, face-to-face relationship, so key to client confidence and organisational success.

It is worthwhile noting that this year trends noted last year have continued. One such trend has been the growth in inter-related issues being presented by clients. No longer do clients present with one standalone issue; rather they often present with complex issues which stretch and challenge our response. Another trend has been the increase in issues which may not be perceived by others as typical of our work. Hence whilst the issues of welfare benefits are still of major significance, around forty percentage of issues presented by clients are non- benefits issues. A final trend worth recording has been the growth in cross-border issues often related to people working in two legal and political jurisdictions, made more problematic by changes in taxation policies which have hit hard both cross-border workers and employers.

One measure of the success we have had in dealing with the above is the financial gain obtained for our clients. Over £7 million in gain has gone directly to them, and indirectly to the community, in addition to over £2 million in debt resolution by Money Adviser. Another measure has been the overwhelming positive feedback which we have received from those clients who we have had the pleasure to help and in so doing have reduced the stress in their lives.

Community Advice does not work in isolation. Without our funders, including the Department for Communities, Newry Mourne and Down Council, Southern Regional Health Trust, the Public Health Agency, the Money and Pensions Service and the many private donors, we simply could not have delivered our service to the community. In the year ahead we will continue to work closely with them and seek their ongoing support and understanding. Likewise, we will continue to join with our sister community and statutory organisations to help deliver an increasingly linked up service to and for all.

This report will detail what we have done and for whom we have done it. It will help demonstrate an organisation that has shown flexibility and responsiveness; an organisation that has shown that it not only uses its head but also listens to its heart; an organisation that has visibly contributed to the resilience of the community, a community in which it is firmly anchored; an organisation which has added significantly to the monetary value of that community; an organisation whose people are fully committed to its Vision, Mission and Values.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland and accounting and reporting by the Charities Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

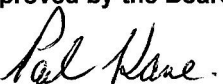
In this report the Directors of Community Advice Newry Mourne and Down present a summary of its purpose, governance, activities, achievements and finances for the financial year.

Paul Kane  
Chair of Board of Trustees

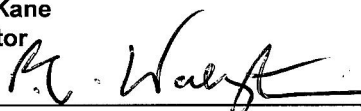
### The Auditors

The auditors, Daly Park & Company Ltd, (Chartered Accountants) have indicated their willingness to continue in office in accordance with the provisions of Section 485 of the Companies Act 2006.

Approved by the Board of Directors on 13 December 2024 and signed on its behalf by:

  
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Paul Kane  
Director

  
\_\_\_\_\_

Clive Wallington  
Director

## Community Advice Newry, Mourne & Down

(A company limited by guarantee, not having a share capital)

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

for the financial year ended 31 March 2024

The directors are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the net income or expenditure of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006 and. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information (information needed by the company's auditor in connection with preparing the auditor's report) of which the company's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Approved by the Board of Directors on 13 December 2024 and signed on its behalf by:



Paul Kane  
Director



Clive Wallington  
Director

# **INDEPENDENT AUDITOR'S REPORT**

## **to the Members of Community Advice Newry, Mourne & Down**

(A company limited by guarantee, not having a share capital)

### **Report on the audit of the financial statements**

#### **Opinion**

We have audited the company financial statements of Community Advice Newry, Mourne & Down ('the company') for the financial year ended 31 March 2024 which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet and notes to the financial statements, including the summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102.

In our opinion, when reporting in accordance with a fair presentation framework the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2024 and of its surplus for the financial year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act (Northern Ireland) 2008.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

#### **Other Information**

The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. The directors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Directors' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Annual Report has been prepared in accordance with applicable legal requirements.

# INDEPENDENT AUDITOR'S REPORT

## to the Members of Community Advice Newry, Mourne & Down

(A company limited by guarantee, not having a share capital)

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Annual Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Directors' Annual Report.

### Responsibilities of directors for the financial statements

As explained more fully in the Statement of Directors' Responsibilities set out on page 9, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

### Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

# **INDEPENDENT AUDITOR'S REPORT**

## **to the Members of Community Advice Newry, Mourne & Down**

(A company limited by guarantee, not having a share capital)

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **The purpose of our audit work and to whom we owe our responsibilities**

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**Darragh Cotter (Senior Statutory Auditor)**

for and on behalf of

**DALY PARK & COMPANY LTD**

Chartered Accountants and Registered Auditors

6 Trevor Hill

Newry

Co. Down

BT34 1DN

Northern Ireland

**13 December 2024**

## Community Advice Newry, Mourne & Down

(A company limited by guarantee, not having a share capital)

### STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)

for the financial year ended 31 March 2024

	Notes	Unrestricted Funds 2024 £	Total Funds 2024 £	Unrestricted Funds 2023 £	Total Funds 2023 £
<b>Incoming Resources</b>					
Voluntary Income	3.1	27,943	27,943	1,863	1,863
Other income	3.2	556,223	556,223	652,309	652,309
<b>Total incoming resources</b>		<b>584,166</b>	<b>584,166</b>	<b>654,172</b>	<b>654,172</b>
<b>Resources Expended</b>					
Raising funds	4.1	563,612	563,612	638,076	638,076
<b>Net incoming/outgoing resources before transfers</b>		<b>20,554</b>	<b>20,554</b>	<b>16,096</b>	<b>16,096</b>
Gross transfers between funds		-	-	-	-
<b>Net movement in funds for the financial year</b>		<b>20,554</b>	<b>20,554</b>	<b>16,096</b>	<b>16,096</b>
<b>Reconciliation of funds:</b>					
Total funds beginning of the year	12	383,717	383,717	367,621	367,621
<b>Total funds at the end of the year</b>		<b>404,271</b>	<b>404,271</b>	<b>383,717</b>	<b>383,717</b>

The Statement of Financial Activities includes all gains and losses recognised in the financial year.  
All income and expenditure relate to continuing activities.

# Community Advice Newry, Mourne & Down

(A company limited by guarantee, not having a share capital)

Company Number: NI631839


## BALANCE SHEET


as at 31 March 2024

	Notes	2024 £	2023 £
<b>Fixed Assets</b>			
Tangible assets	8	2,866	3,828
<b>Current Assets</b>			
Debtors	9	94,911	225,988
Cash at bank and in hand		321,441	154,676
		416,352	380,664
<b>Creditors: Amounts falling due within one year</b>	10	(14,947)	(775)
<b>Net Current Assets</b>		401,405	379,889
<b>Total Assets less Current Liabilities</b>		404,271	383,717
<b>Funds</b>			
General fund (unrestricted)		404,271	383,717
<b>Total funds</b>	12	404,271	383,717

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Board of Directors and authorised for issue on 13 December 2024 and signed on its behalf by

  
\_\_\_\_\_  
Paul Kane  
Director

  
\_\_\_\_\_  
Clive Wallington  
Director

# Community Advice Newry, Mourne & Down

(A company limited by guarantee, not having a share capital)

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2024

### 1. GENERAL INFORMATION

Community Advice Newry, Mourne & Down is a company limited by guarantee incorporated in Northern Ireland. The registered office of the company is Ballybot House, 28 Cornmarket, Newry, Co. Down, BT35 8BG, Northern Ireland which is also the principal place of business of the company. The financial statements have been presented in Pound Sterling (£) which is also the functional currency of the company.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

#### Statement of compliance

The financial statements of the company for the financial year ended 31 December 2017 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102".

#### Cash flow statement

The company has availed of the exemption in FRS 102 from the requirement to produce a cash flow statement because it is classified as a small company.

#### Incoming Resources

Voluntary income or capital is included in the Statement of Financial Activities when the company is legally entitled to it, its financial value can be quantified with reasonable certainty and there is reasonable certainty of its ultimate receipt. Entitlement to legacies is considered established when the company has been notified of a distribution to be made by the executors. Income received in advance of due performance under a contract is accounted for as deferred income until earned. Grants for activities are recognised as income when the related conditions for legal entitlement have been met. All other income is accounted for on an accruals basis.

#### Resources Expended

All resources expended are accounted for on an accruals basis. Charitable activities include costs of services and grants, support costs and depreciation on related assets. Costs of generating funds similarly include fundraising activities. Non-staff costs not attributed to one category of activity are allocated or apportioned pro-rata to the staffing of the relevant service. Finance, HR, IT and administrative staff costs are directly attributable to individual activities by objective. Governance costs are those associated with constitutional and statutory requirements.

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment	-	25% Reducing balance
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#### Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the company from government agencies and other co-funders, but not yet received at year end, is included in debtors.

#### Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

#### Taxation

No current or deferred taxation arises as the company has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

The Charity is exempt from tax.

## Community Advice Newry, Mourne & Down

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 March 2024

<b>3.</b>	<b>INCOME</b>				
<b>3.1</b>	<b>DONATIONS AND LEGACIES</b>		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2024</b>
			<b>£</b>	<b>£</b>	<b>2023</b>
					<b>£</b>
	Fundraising/Donations		<u>27,943</u>	<u>-</u>	<u>27,943</u>
					<u>1,863</u>
<b>3.2</b>	<b>OTHER INCOME</b>		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2024</b>
			<b>£</b>	<b>£</b>	<b>2023</b>
					<b>£</b>
	Grants		<u>556,223</u>	<u>-</u>	<u>556,223</u>
					<u>652,309</u>
<b>4.</b>	<b>EXPENDITURE</b>				
<b>4.1</b>	<b>RAISING FUNDS</b>	<b>Direct Costs</b>	<b>Other Costs</b>	<b>Support Costs</b>	<b>2024</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>2023</b>
					<b>£</b>
	Administrative Expenses	<u>448,089</u>	<u>115,523</u>	<u>-</u>	<u>563,612</u>
					<u>638,076</u>
<b>5.</b>	<b>NET INCOMING RESOURCES</b>				<b>2024</b>
					<b>£</b>
	<b>Net Incoming Resources are stated after charging/(crediting):</b>				
	Depreciation of tangible assets				<u>962</u>
					<u>1,281</u>
<b>6.</b>	<b>INVESTMENT AND OTHER INCOME</b>				<b>2024</b>
					<b>£</b>
	Bank interest				<u>510</u>
					<u>-</u>
<b>7.</b>	<b>EMPLOYEES AND REMUNERATION</b>				
	<b>Number of employees</b>				
	The average number of persons employed (including executive directors) during the financial year was as follows:				
					<b>2024</b>
					<b>Number</b>
	Administration				<u>22</u>
					<u>22</u>
	The staff costs comprise:				
					<b>2024</b>
					<b>£</b>
	Wages and salaries				<u>448,089</u>
	Pension costs				<u>23,438</u>
					<u>471,527</u>
					<u>531,598</u>

**Community Advice Newry, Mourne & Down**  
(A company limited by guarantee, not having a share capital)  
**NOTES TO THE FINANCIAL STATEMENTS**  
for the financial year ended 31 March 2024

continued

<b>8. TANGIBLE FIXED ASSETS</b>	<b>Fixtures, fittings and equipment £</b>	<b>Total  £</b>
<b>Cost</b>		
At 31 March 2024	45,442	45,442
<b>Depreciation</b>		
At 1 April 2023	41,614	41,614
Charge for the financial year	962	962
At 31 March 2024	42,576	42,576
<b>Net book value</b>		
At 31 March 2024	<u>2,866</u>	<u>2,866</u>
At 31 March 2023	<u>3,828</u>	<u>3,828</u>
<b>9. DEBTORS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade debtors	800	800
Other debtors	94,111	225,188
	<u>94,911</u>	<u>225,988</u>
<b>10. CREDITORS</b>	<b>2024</b>	<b>2023</b>
<b>Amounts falling due within one year</b>	<b>£</b>	<b>£</b>
Trade creditors	152	510
Taxation and social security costs	14,641	-
Accruals and deferred income	154	265
	<u>14,947</u>	<u>775</u>
<b>11. RESERVES</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
At the beginning of the year	383,717	367,621
Surplus for the financial year	20,554	16,096
At the end of the year	<u>404,271</u>	<u>383,717</u>

## Community Advice Newry, Mourne & Down

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 March 2024

continued

#### 12. FUNDS

##### 12.1 RECONCILIATION OF MOVEMENT IN FUNDS

	Unrestricted Funds £	Total Funds £
At 1 April 2022	367,621	367,621
Movement during the financial year	16,096	16,096
At 31 March 2023	383,717	383,717
Movement during the financial year	20,554	20,554
At 31 March 2024	<b>404,271</b>	<b>404,271</b>

##### 12.2 ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 April 2023 £	Income £	Expenditure £	Transfers between funds £	Balance 31 March 2024 £
<b>Unrestricted funds</b>					
Unrestricted Income and Expenses	383,717	584,166	563,612	-	404,271
<b>Total funds</b>	<b>383,717</b>	<b>584,166</b>	<b>563,612</b>	<b>-</b>	<b>404,271</b>

##### 12.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use £	Current assets £	Current liabilities £	Total £
Unrestricted general funds	2,866	416,352	(14,947)	404,271
	<b>2,866</b>	<b>416,352</b>	<b>(14,947)</b>	<b>404,271</b>

#### 13. STATUS

The company is limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding £ 1.

#### 14. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the financial year-end.

**COMMUNITY ADVICE NEWRY, MOURNE & DOWN**  
(A company limited by guarantee, not having a share capital)

**SUPPLEMENTARY INFORMATION**

**RELATING TO THE FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED 31 MARCH 2024**

**NOT COVERED BY THE REPORT OF THE AUDITORS**

## Community Advice Newry, Mourne & Down

(A company limited by guarantee, not having a share capital)

### SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

Operating Statement

for the financial year ended 31 March 2024

	2024	2023
	£	£
<b>Income</b>	<b>583,656</b>	<b>654,172</b>
<b>Expenses</b>		
Wages and salaries	448,089	505,489
Staff defined contribution pension costs	23,438	26,109
Staff training	1,872	1,098
Rent & Service charges	40,644	25,781
Insurance	9,416	8,145
Printing & stationery	2,247	5,367
Advertising	3,833	22,979
Telephone	829	3,725
Computer costs	3,778	7,599
Travel & Training	7,486	10,406
Legal and professional	5,267	6,300
Audit Fees	2,476	2,400
Bank charges	646	306
General expenses	5,323	9,116
Subscriptions	7,306	1,975
Depreciation	962	1,281
	<b>563,612</b>	<b>638,076</b>
<b>Miscellaneous income</b>		
Bank interest	510	-
<b>Net surplus</b>	<b>20,554</b>	<b>16,096</b>