

# Ashgrove Nursery School PTA

**Charity Name:** Ashgrove Nursery School Parent Teacher Association

**NI Charity Commission Number:** 107349

**Registered Address:** Ashgrove Nursery School  
Ashgrove Road  
Newtownabbey  
Co Antrim  
BT36 6LJ

**Charity Trustees:** Danielle McAlister  
Donna MacAuley  
Miriam Elwood

**Report:** Annual Trustees' Report

**Reporting period:** Financial year 1<sup>st</sup> October 2021 to 30<sup>th</sup> September 2022

The Trustees of Ashgrove Nursery School Parent Teacher Association present their Annual Report together with independently examined financial statements for the year ended 29<sup>th</sup> September 2022.

## Governing Document

The charity's activities are governed by a Constitution Document approved and adopted on 29<sup>th</sup> April 2019.

## Recruitment and appointment of new trustees

With each new yearly intake of pupils, any parent, guardian or carer of a pupil at Ashgrove Nursery School is automatically a member of the PTA. Committee membership relies on parents volunteering their services. Ashgrove Nursery School PTA membership is promoted at our Induction meeting for new parents, parent information meetings throughout the academic year, fundraising events and through School News Sheets. Committee posts are filled every year in September at the first PTA General Meeting and new parents are actively encouraged to stand for election.

## Induction and training of new trustees

New committee members are inducted into the workings of the charity and its relationships to the school. Office bearers are provided with guidance and support from the previous incumbent and SMT.

## **Governance**

Due to a change in staffing and management, we were unaware that the Charity Commission Documentation was not up to date. We also did not have access to the PTA bank account due to change in staff. We have now rectified this and have access to the account. It is for this reason, that we are late in uploading and delivering the relevant information. We apologise for the inconvenience this has caused.

## **Charity Purpose:**

The purpose of this charity is to advance the education of pupils in the school by:

- Developing effective relationships between the staff, parents and others associated with the school.
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils

## **Summary of main events and activities to further the charity's purposes:**

Our school community are attempting to establish a more active PTA following the COVID Pandemic. We unfortunately have not been able to carry out fundraising activities due to a change in staff and management. Our parents are finding the financial climate quite difficult and for this reason we have stepped back from fundraising activities.

As you can see from the statements provided, we have not generated any income however we have a number of bank charges.

If you require any further information, please let me know.

## **Trustee Statement**

The Trustees have had regard to the Charity Commission for Northern Ireland's public benefit requirement statutory guidance.

## **Trustee Responsibilities**

Charity regulations require the trustees to prepare accounts for each financial year which show the incoming resources and application of the resources of the charity in the year. The trustees are responsible for keeping proper accounting records which disclose with accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with charity's legislation and guidance from the Charity Commission. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees' report was approved on 3<sup>rd</sup> October 2021 and is signed on their behalf by:

  
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Chairperson