Charity number: NIC107032
Company number: NI638732

Omagh Child Contact Centre
(A company limited by guarantee)

Trustees' report and financial statements

for the year ended 31 March 2023

Omagh Child Contact Centre
(A company limited by guarantee)

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Omagh Child Contact Centre
(A company limited by guarantee)

Legal and administrative information

Charity number	NIC107032
Company registration number	NI638732
Registered office	Early Years Centre Old General Hospital Woodside Avenue OMAGH BT79 7BP
Accountants	O'Donnell & Mellon 19/21 Castle Street OMAGH Co. Tyrone BT78 1DD
Bankers	Bank of Ireland Campsie Omagh Co. Tyrone

Omagh Child Contact Centre
(A company limited by guarantee)

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2023

The trustees present their report and the financial statements for the year ended 31 March 2023. The trustees, who are also directors of Omagh Child Contact Centre for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Trustees have had regard to the Commission's Public Benefit requirement statutory guidance and are committed to the wellbeing of all beneficiaries, ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries. This is considered and monitored through regular quarterly meetings of Trustees and Management Committee.
To ensure this happens OCCC was accredited by the National Association of Child Contact Centres in November 2014. Re-accreditation takes place every 3 years. As part of the Accreditation process all volunteers have to attend a training course, have an enhanced Access NI check and update safeguarding training, through briefings, newsletters and volunteer nights.

OCCC is a Company Limited by Guarantee. OCCC has its own Constitution and is accredited by NACCC and is a member of NINCCC.

Trustees

Francis McConnell	Chair person
Carol Colton	Secretary
Michelle O'Kane	Treasurer
Ellen Morris	
Vincent Brogan	

Objectives and activities

Purpose

The purpose of OCCC is to provide safe neutral spaces in the OCCC where the children of separated families can meet with a parent or significant other in a neutral child friendly environment.
Children have the legal right to grow up knowing the love and care of both parents. Where parents find it impossible to make these arrangements due to a breakdown of trust, OCCC can provide a safe neutral place where the relationship between a child and parent can be restored. It is a stepping stone that bridges the gap until more normal arrangements can be made for contact outside of the centre.
Referrals can be accepted from Solicitors, Court Orders, Social Services, and Self Referrals. The centre has a public benefit to anyone in these circumstances regardless of race, gender, age, disability or religion that live within the Fermanagh Omagh District Council Area, or Derry City Strabane

Activities

Omagh Child Carried out its purposes through the following activities. Four sessions on a Saturday from 10am to 1pm and one session on a Wednesday evening 5.30pm to 7.30pm.
The Centre is staffed by one paid part time Co-ordinator who works for 25 hours and a paid Administrative officer who works for 10 hours each week. Twelve volunteers support the paid staff in providing the Contact sessions and the management of the service is provided by the voluntary Management Committee.

Beneficiaries
Children: By attending the Child Contact Centre, the children will benefit from knowing that the parent that they no longer live with still loves and cares for them, despite the trauma of their parent's separation. It allows the child's relationship with the contact parent to be restored in a safe place. Research has shown that this can be essential for the well-being of the child and has a further impact on their ability to form healthy relationships in later life. If the centre did not exist these children could risk losing their relationship with a parent for life.

The contact parent benefits by having safe contact with their child, and can build on this relationship with the child for the remainder of their child's life.

The Resident parent benefits by knowing that their child is safe, and they are safe coming to and from the centre where trained staff and volunteers manage handovers if required, in instances where there may have been domestic abuse or implacable hostility. Time at OCCC, allows parents time to rebuild trust with each other so that the child can benefit from the best possible relationship with both parents. When parents separate it is often traumatic and confusing for children, by being given the opportunity to have regular contact with the contact parent they are reassured that they are loved by both parents.

Other indirect beneficiaries are the Family Courts and Social Services. OCCC provides a vital resource for the families they work with enabling children to have contact with a parent, which is enshrined in legislation. They monitor and review families attending the centre, there is therefore an expectation that everyone will work together towards a more normal contact arrangement outside of the centre for the child whose needs are paramount.

Achievements and performance

Achievements
21 families attended the contact centre
80% fathers and 20% mothers
30 children enjoyed a total of 2,524 hours of contact with their non-resident parent
Half of these children were under 5 years of age

Much research has gone into the impact of losing contact with a parent on the child. A child who has a loving relationship with both parents is much more likely to be emotionally secure, is better equipped socially, and benefits educationally. Contact parents realise that without the Child Contact Centre they would not see their child at all. The longer this goes on the greater likelihood that contact is lost altogether.

Harm. OCCC mitigates any harm that may arise flowing from its purposes by encouraging good communication from the onset. Both parents are interviewed separately by the co-ordinator during the pre -contact visit to the centre. This involves explaining the guidelines for contact parents. All parents sign that they consent to abide by the rules obligations for service users. Users are encouraged to talk to the Co-ordinator regarding issues that arise regarding contact concerns as soon as possible after the contact session.

Training for volunteers is essential to providing the best possible service for families using OCCC. All volunteers complete an application process. They are Access NI checked and follow complete an induction process, involving training. All volunteers are Access NI checked at the enhanced level. All volunteers attend mandatory induction training over 4 sessions. Training is ongoing with annual safeguarding, health and safety and First Aid sessions. Careful briefing and debriefing before and after each session is a vital tool to ensure everyone has adequate information on such things as which parents must not meet, any toileting or food requirements, which families can use the centre as a pick up and drop off facility and specific needs of each family. These sessions can also be used to address safeguarding issues as they arise. All volunteers receive a newsletter from time to time to ensure everyone is aware of any ongoing issues and upcoming events such as training and volunteer nights which are held once a term.
A complaint procedure is in place. During the past year all complaints (4) were able to be resolved by the complainant meeting the co-ordinator, discussing the issue of concern and agreement on the way forward.
An accident/incident book is kept updated and both parents informed should any incident or accident arise. If so, both parents are asked to sign.

Private Benefit

Accidental benefit can happen as volunteers develop skills in working with children and separated families, understand the importance of contact for a child while being aware of the impact separation and divorce has on children. This is beneficial for their CV's when applying for Social Care posts including social work courses but incidental to the purpose of OCCC.

Financial review

The main source of funding has been from the Western Health and Social Care Trust.

INCOME £44,380, EXPENDITURE £37,277 RESERVES £47,721

Omagh Child Contact Centre
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Report of the trustees (incorporating the directors' report)
for the year ended 31 March 2023

Statement of trustees' responsibilities

The trustees (who are also directors of Omagh Child Contact Centre for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

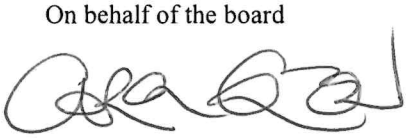
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The charity trustees have complied with the duty to have regard to the guidance issued by the Commission under section 4(b) of the Charities Act (the public benefit requirement statutory guidance).

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board



Carol Colton
Secretary

Charity Number: NIC107032

Old General Hospital
Woodisde Avenue
Omagh
19th December 2023

Omagh Child Contact Centre
(A company limited by guarantee)

Independent examiner's report to the charity trustees of Omagh Child Contact Centre.

I report on the accounts of Omagh Child Contact Centre for the year ended 31 March 2023 which are set out on pages
. .

Respective responsibilities of charity trustees and examiner

As the charity's trustees (and also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. Having satisifed myself that the charity is not subject to audit under company law, and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charities Commission for Northern Ireland under section 65(9)(b) of the Charities Act.The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 386 of the Companies Act 2006

2. That the accounts do not accord with those accounting records

3. That the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland

4. That there is no further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Independent examiner
Mr. Brian Mellon
F.C.C.A.
O'Donnell & Mellon
19/21 Castle Street
OMAGH
Co. Tyrone

19th December 2023

Omagh Child Contact Centre
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Statement of financial activities (incorporating the income and expenditure account)

For the year ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Income from					
Charitable activities	2	-	44,380	44,380	42,698
Total income and endowments		-	44,380	44,380	42,698
Expenditure on					
Charitable activities	3	-	37,193	37,193	37,936
Other	4	84		84	75
Total expenditure		84	37,193	37,277	38,011
Net incoming resources for the year / Net income for the year		(84)	7,187	7,103	4,687
Total funds brought forward		22,938	17,680	40,618	35,931
Movement of funds					
Total funds carried forward		22,854	24,867	47,721	40,618

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 10 to 13 form an integral part of these financial statements.

Omagh Child Contact Centre
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Balance sheet
as at 31 March 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	8		1,436		1,436
Current assets					
Cash at bank and in hand		50,363		45,355	
		50,363		45,355	
Creditors: amounts falling due within one year	9	(4,078)		(6,173)	
Net current assets			46,285		39,182
Net assets			47,721		40,618
Funds					
Restricted income funds			24,867		17,680
Unrestricted income funds			22,854		22,938
Total funds			47,721		40,618

The Balance Sheet continues on the following page.

The notes on pages 10 to 13 form an integral part of these financial statements.

Omagh Child Contact Centre
(A company limited by guarantee)

Balance sheet (continued)

Trustees statements required by the Companies Act 2006 for the year ended 31 March 2023

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption under section 477 of the Companies Act 2006 relating to small companies

(b) that no members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

(c) that we acknowledge our responsibilitiy for complying with the requirement of the Act with respect to accounting records and for the preparation of accounts.

These financial statements are prepared in accordance with the provisions applicable to companies subject to the small companies regime'

The financial statements were approved by the board on 19 December 2023 and signed on its behalf by

Michelle O'Kane
Director

Francis McConnell
Director

The notes on pages 10 to 13 form an integral part of these financial statements.

1. Accounting policies

The principal accounting policies are summarised below.

1.1. Basis of accounting and assessment of going concern

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statements of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102. Assets and liabilities are intially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity.

1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.5. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment - 25% straight line

2. Income from Charitable activities

	Restricted funds £	2023 Total £	2022 Total £
WH & SCT	44,380	44,380	42,698
	44,380	44,380	42,698

3. Charitable Activities

	Charitable activities £	Support £	Governance £	2023 Total £	2022 Total £
Training staff & volunteers	13			13	-
Travel & volunteer expenses		287		287	344
Support & supervision		1,873		1,873	2,430
Subscriptions		375		375	315
Wages & Salaries	20,183	4,037		24,220	24,443
Rent		5,280		5,280	5,280
Insurance		394		394	389
Postage & stationery		-		-	59
Telephone & internet		1,834		1,834	1,637
Play materials & refreshments	1,088			1,088	1,108
Office expenses		130		130	350
Meeting expenses			185	185	-
Accountancy			1,514	1,514	1,582
	21;284	14,210	1,699	37,193	37,937

4. Other resources expended

	2023 Total £	2022 Total £
Bank charges	75	75
Interest charges	9	-
	84	75

5. Employees

Employment costs	2023 £	2022 £
Wages and salaries	24,220	24,443

No employee received emoluments of more than £60,000 (2022 : None).
None of the trustees have been paid any remuneration.

6. Trustees' expenses

During the year the charity paid a total of £1,680 to one trustee. This amount related to costs incurred by the trustee relating to their work with the charity and consisted of supervision and training expenses.

7. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

8. Tangible fixed assets

	Fixtures, fittings and equipment £	Total £
Cost		
At 1 April 2022 and At 31 March 2023	1,436	1,436
Net book values		
At 31 March 2023	1,436	1,436
At 31 March 2022	1,436	1,436

9. Creditors: amounts falling due within one year

	2023 £	2022 £
Creditors	2,588	1,963
Other taxes and social security	1,022	3,710
Accruals and deferred income	455	455
	4,078	6,173

11. Company limited by guarantee

Omagh Child Contact Centre is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.