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# BELMONT PTA

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ANNUAL REPORT AND STATEMENT OF ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2024



Registered Charity Number NIC107007

BEMONT PTA  
ANNUAL REPORT AND STATEMENT OF ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2024

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**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Trustees**

Laura Loughridge (Vice Secretary)  
Sharon Mawhinney (Vice Chairperson)  
Maeve McCall (Secretary)  
Charlotte Hillier (Chairperson)  
James Murray  
Olwen Fiona McIlroy

**Principal**

Mrs Olwen McIlroy

**Registered office**

215 Belmont Road  
Belfast  
BT4 2AG

**Contact details**

Website: <http://www.belmontprimary.org>  
Email: [info@belmont.belfast.ni.sch.uk](mailto:info@belmont.belfast.ni.sch.uk)  
Tel: 028 9047 1539

**Bank**

Danske Bank  
520 Upper Newtownards Road  
Belfast  
BT4 3HD

**Independent examiner**

Nicola Woods, CPFA  
78 Belmont Church Road  
Belfast  
BT4 3FG

**Charity registration number**

NIC107007

## **TRUSTEES' REPORT**

### **Objectives and Activities**

Belmont PTA is run by a group of parents and staff to organise social events that develop and strengthen home-school relationships as well as raise funds to purchase resources for the children of Belmont Primary School. The PTA also supports the school by providing hospitality at school events and volunteering for roles in the school such as craft activities and running book fairs.

### **Charitable purposes**

The purpose of the Association (the Purposes) is to advance the education of pupils in the school in particular by: Developing effective relationships between the staff, parents and others associated with the school; Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

### **Public benefits**

The direct benefit flowing from purpose 1 is improved educational outcomes for all pupils by stronger liaison and communication between staff, parents and others associated with the organisation. The effective parental engagement leads to increased understanding and involvement in education. The direct benefit flowing from purpose 2 is the provision of additional resources to advance education, which could not be provided from direct school funding. These benefits are demonstrated by the high level of attendance at events and the participation of pupils, parents, staff and community. Pupils have increased access to resources, events and activities and links with the local community. There is no harm arising from either of the purposes. The charity's beneficiaries are the children of Belmont Primary School. Trustees (PTA members) are usually also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

The main PTA activity has been to apply for grants and organise fundraising and social events for the school. These events give pupils, parents, and teachers the opportunity to engage in a fun and informal setting and help to further these relationships.

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**Fundraising Highlights of the Year**

The PTA has been up and running for many years now and is well supported by parents and teachers alike.

Some of the events that were held in the year:

- Summer BBQ
- Spring Concert
- P.3 Year Books
- Personalised Tea Towels
- Fitness Freddy
- Christmas Hamper
- Quiz Night
- Cake Sale
- Easter Bunny
- Movie Day
- Pre-loved Uniform Sales
- Non-Uniform Day
- World Book Day

**Programme of Events:**

We are all aware of the funding cuts that have been imposed on our children's education in recent times, so the funds we have raised through the year's events, help in part, to bridge that gap in school funding. This year we have made a donation of £11,000 to Belmont Primary School which will be used to update much needed IT equipment for the school.

The Trustees' Report was approved by the trustees on:

By order of the trustees

C Hillier

.....  
Charlotte Hillier  
Chairperson

.....  
Maeve McCall  
Secretary

## **Public Benefit Statement**

In setting our objectives and planning our activities for the year the Trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.

### **Direct Benefits flowing from Belmont Primary PTA's Purpose include:**

#### **Purpose 1:** Assist in building a community of parents and teachers

The benefit which flows from this purpose includes funding for additional resources for the school and links built with the local community.

This benefit is demonstrated through having an active PTA that works in partnership with the school and engages parental support.

**Purpose 2:** Enhance the learning environment of the students through the provision of additional resources. The benefit which flows from this purpose includes increased educational progress and attainment of pupils in the school through access to additional resources funded by the PTA, as well as events, activities and links with the local community which are made possible through PTA fundraising.

The benefit is for children who attend Belmont Primary School, and no harm arises from either purpose.

### **Private benefit flowing from any of the purposes - incidental and necessary**

Belmont Primary PTA trustees (committee members) are also parents at the school which their children attend and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

### **Financial position as at 31 August 2024**

As at 31 August 2024 the PTA held £2,195 of unrestricted funds. The PTA had no debts or funds materially in deficit.

### **Statement of thanks**

The Trustees wish to express thanks to all PTA members, school staff, parents and local businesses who assisted the charity in achieving their objectives in the year, and without whom, none of these achievements would have been possible.

Signed on behalf of Belmont Primary School PTA Trustees

C Hillier

.....

Charlotte Hillier (Chairperson) Date: 27/03/2025

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**Independent examiner's report to the charity trustees of Belmont PTA**

I report on the accounts of the Trust for the year ended 31 August 2024, which are attached.

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Nicola Woods, CPFA

Relevant professional qualification or body: Chartered Public Finance Accountant, CIPFA

Address: 78 Belmont Church Road, Belfast, BT4 3FG

Date: 23/3/2025

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**Statement of Receipts and Payments - Year Ended 31 August 2024**

		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2024 £	Total 2023 £
	Notes					
<b><u>Receipts</u></b>	2					
Voluntary Receipts						
Grants, Donations & Gift Aid		117	0		117	1,783
Fundraising Appeals		15,171	0		15,171	9,392
From Charitable Activities						
Other Trading Income		92	0		92	340
Investments						
Bank & Other Interest		7	0		7	0
<b>Total Receipts</b>		<b>15,387</b>	<b>0</b>	<b>0</b>	<b>15,387</b>	<b>11,515</b>
<b><u>Payments</u></b>						
Cost of Fundraising	3	4,415	0		4,415	1,109
Grants & Donations	4	11,000			11,000	28,000
Governance Costs	3	220	0		220	212
Miscellaneous	3				0	174
<b>Total Payments</b>		<b>15,635</b>	<b>0</b>	<b>0</b>	<b>15,635</b>	<b>29,494</b>
<b>Net Receipts / (Payments)</b>		<b>(248)</b>	<b>0</b>	<b>0</b>	<b>(248)</b>	<b>(17,979)</b>
Transfers/payments to / (from) funds		0	0	0	0	0
<b>Surplus / (Deficit) for the year</b>		<b>(248)</b>	<b>0</b>	<b>0</b>	<b>(248)</b>	<b>(17,979)</b>
<b>Reconciliation 31st August 2023</b>						
Cash at bank & in hand - 31st August 2023		2,443	0		2,443	20,422
Surplus / (Deficit) this year end		(248)	0		(248)	(17,979)
Cash at bank & in hand - 31st August 2024		<b>2,195</b>	<b>0</b>	<b>0</b>	<b>2,195</b>	<b>2,443</b>

All receipts and payments derive from continuing activities.

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**Statement of Assets and Liabilities - Year Ended 31 August  
2024**

<b>Funds Reconciliation</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Endowment Funds £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Cash at Bank and in hand - 31st August 2023	2,443	0	0	2,443	20,422
Surplus / (Deficit) this year end	(248)	0	0	(248)	(17,979)
Cash at Bank and in hand - 31st August 2024	2,195	0	0	2,195	2,443
<hr/>					
<b>Bank &amp; Cash Balances</b>					
Bank Deposit Account				7	0
Bank Current Account				2,188	2,443
Cash in Hand				0	0
				<hr/> <b>2,195</b>	<hr/> <b>2,443</b>

Approved by the trustees on DD/MM/YYYY and signed  
on behalf by :

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**Charlotte Hillier**

**Chair**

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**Meave**

**McCall**

**Secretary**

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**NOTES TO THE FINANCIAL STATEMENTS**

**1. Accounting Policies**

**Accounting basis**

Belmont PTA is a registered charity registered with the Charity Commission (charity number NIC 107007). Its registered address is 215 Belmont Road, Belfast, BT4 2AG.

The accounts have been prepared on a receipts and payments basis under section 64 (3) of the Charities Act (Northern Ireland) 2008.

Considering the financial position, plans for the foreseeable future, and the risks to which the charity is exposed to, the Trustees are satisfied that it remains appropriate to prepare the financial statements on a receipts and payments basis and treat it as a going concern.

**Grant Income**

No grant income raised in year.

**Donations and legacies and other voluntary income**

Voluntary income is accounted for on a cash receipt basis.

Donations received for the general purpose of the charity are credited to the Unrestricted Funds. Donations subject to specific wishes of the donors are credited to the relevant Restricted Funds.

**Expenditure**

Expenditure is accounted for on a cash payable basis where there is a legal and constructive obligation to make a payment to a third party and the amount of the obligation can be measured reliably. Expenditure is allocated to the appropriate headings relevant to the charitable activities on a direct basis.

**Grants**

Grant payable are charged in the year when the offer is conveyed and paid to the recipient.

**Funds**

The PTA has two types of funds:

- Restricted – where the purpose for which the funds may be used has been restricted by donors; and
- Unrestricted – where the fund is not restricted as to use other than in furthering the objectives of the PTA.

**Cash and cash equivalents**

Cash and cash equivalents include saver plus and current account.

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**2. RECEIPTS**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>Grants, Donation &amp; Gift Aid</b>				
Amazon Smile	0	0	0	219
Easy Fundraising	117	0	117	47
Live Here Love Here	0	0	0	1,517
	<b>117</b>	<b>0</b>	<b>117</b>	<b>1,783</b>
<b>Fundraising Appeals</b>				
BBQ	4,269	0	4,269	2,049
Fitness Freddy	2,500	0	2,500	2,591
Christmas Hamper	949	0	949	871
Quiz	750	0	750	816
P3 Year Book	0	0	0	701
Cake Sale	450	0	450	465
Non Uniform/Theme days	956	0	956	1,482
Pre-loved Uniform	255	0	255	418
Summer Concert	3,281	0	3,281	
Craft morning	85	0	85	
Tea Towels	1,564	0	1,564	
Homework bag sales	113	0	113	
	<b>15,171</b>	<b>0</b>	<b>15,171</b>	<b>9,392</b>
<b>Other Trading Income</b>				
Cash for Clobber	92	0	92	340
	<b>92</b>	<b>0</b>	<b>92</b>	<b>340</b>
<b>Bank &amp; Other Interest</b>				
Bank Interest	7	0	7	0
	<b>7</b>	<b>0</b>	<b>7</b>	<b>0</b>

P3 yearbook sales receipts were paid direct to the school bank account. The PTA paid for the yearbook production, see 3.

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**3. PAYMENTS**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
BBQ	996	0	996	656
Quiz Night	107	0	107	135
Easter Bunny	0	0	0	136
Refreshments	0	0	0	128
Cake Sale	45	0	45	50
P3 Year Book	1,210	0	1,210	
Fitness Freddie	30	0	30	
Summer Concert	1,011	0	1,011	
Tea Towels	888	0	888	
Non-uniform days	128	0	128	
	<b>4,415</b>	<b>0</b>	<b>4,415</b>	<b>1,105</b>
Bank Charges	56	0	56	67
Insurance	164	0	164	145
	<b>220</b>	<b>0</b>	<b>220</b>	<b>212</b>
Admin Costs	0	0	0	140
Gifts	0	0	0	34
	<b>0</b>	<b>0</b>	<b>0</b>	<b>174</b>

P3 year book consists of payments for both the 2023 and 2024 year books (£605 per year). This is due to the date in which the P3 2023 year books were invoiced and paid.

**4. Grants Payable**

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Grant made to Belmont Primary School	11,000	28,000
<b>Total Grants</b>	<b>11,000</b>	<b>28,000</b>

**5. Remuneration**

The charity trustees are not remunerated for their services to the charity. Where trustees incur expenditure on behalf of the charity these are reimbursed at cost.

**6. Trustee Expenses**

The charity trustees are not paid expenses. Where the trustees purchase goods for fundraising activities out of their own funds these are reimbursed at cost.

**7. Transactions with trustees**

There were no transactions with trustees and connected persons in the year beyond the payment of expenses outlined above.