
CRAIGAVON SAMARITANS BRANCH

**RECEIPTS & PAYMENTS
ACCOUNT**

31 MARCH 2023

CRAIGAVON SAMARITANS BRANCH

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For the Year ended 31st March 2023

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CRAIGAVON SAMARITANS BRANCH

REFERENCES AND ADMINISTRATIVE DETAILS
for the year to 31st March 2023

Address

162 Thomas Street
Portadown
Co Armagh
BT62 3BD

Officers

Marcella Taylor (Director)
Vivien Reid (Secretary)
Kim Foster (Treasurer)
Martin McCann (Director)
Beverly Huddleson (Director)
Corrine Hamilton (Director)

Accountants:

RPB Chartered Accountants
22 St. Colman's Park
Newry,
BT34 2BX

CRAIGAVON SAMARITANS BRANCH

STATEMENT OF OFFICERS RESPONSIBILITIES

for the year to 31st March 2023

General Responsibilities

The officers are responsible for preparing the financial statements in accordance with applicable Northern Ireland and United Kingdom law and generally accepted accounting practices including the accounting standards issued by the Accounting Standards Board and published by Chartered Accountants Ireland.

Accounting standards require the officers to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the branch and the surplus or deficit of the branch for that period.

The officers are responsible for keeping proper books of account which disclose with reasonable accuracy at any time the financial position of the branch and to enable them to ensure that the financial statements are prepared in accordance with accounting standards generally accepted and with statute comprising relevant Northern Ireland Orders. They are also responsible for safeguarding the assets of the branch and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Officers' declaration on unaudited financial statements

In relation to the financial statements laid out on pages 5 and 6.

The officers approve these financial statements and confirm that they are responsible for them, including selecting the appropriate accounting policies, applying them consistently and making, on a reasonable and prudent basis, the judgements underlying them. They have been prepared on the going concern basis on the grounds that the branch will continue to operate.

The officers confirm that they have made available to RPB Chartered Accountants, all the branch accounting records and provided all the information, books, or documents, necessary for the compilation of the financial statements.

The officers confirm that to the best of their knowledge and belief, the accounting records reflect all the transactions of the branch for the year ended 31 March 2023.

Signed on behalf of the officers of the branch:

Marcella Taylor
Chairperson

Date

CRAIGAVON SAMARITANS BRANCH

INDEPENDENT EXAMINER'S REPORT

for the year to 31st March 2023

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's officers are responsible for the preparation of the accounts. The officers consider that an audit is not required for this period and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts;
- to follow the procedures laid down in the general Directions given by terms of our engagement; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the terms of my engagement. An examination includes a review of the accounting records kept by the branch and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the officers concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

RPB Chartered Accountants
Independent examiner
22 St. Colman's Park
Newry
BT34 2BX

CRAIGAVON SAMARITANS BRANCH

RECEIPTS & PAYMENTS ACCOUNT

for the year to 31st March 2023

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2023 £	Total 2022 £
Balances as at 1 April 2022					
Danske Bank Current A/c	57,570	10,833	-	68,403	82,189
	<u>57,570</u>	<u>10,833</u>	<u>-</u>	<u>68,403</u>	<u>82,189</u>
Receipts					
Bank Interest	160	-	-	160	193
Collections	2,735	-	-	2,735	2,698
Donations	9,165	1,597	-	10,762	2,417
Fundraising	354	-	-	354	1,160
Grants	3,372	10,000	-	13,372	-
Legacy donations	925	-	-	925	1,435
	<u>16,711</u>	<u>11,597</u>	<u>-</u>	<u>28,308</u>	<u>7,903</u>
Payments					
Accountancy	-	-	-	-	900
Advertising	1,329	-	-	1,329	288
Bank charges	42	-	-	42	-
BREF & Fees	6,208	-	-	6,208	9,007
Cleaning	1,529	-	-	1,529	1,674
Conference and AGM Expenses	385	-	-	385	-
Donations	50	-	-	50	-
Fire Alarm	259	-	-	259	250
Fundraising expenses	74	-	-	74	158
Insurance	-	-	-	-	2,488
Postage	-	-	-	-	8
Property & Fixtures	454	20,408	-	20,862	723
Samaritans Festival	-	-	-	-	1,000
Samaritans Warehouse	981	-	-	981	14
Stationary & computer expenses	373	-	-	373	283
Sundry expenses	560	-	-	560	1,002
Telephone	2,439	-	-	2,439	2,282
Volunteers expenses	844	-	-	844	562
Water, Light & Heat	2,668	-	-	2,668	1,050
	<u>18,195</u>	<u>20,408</u>	<u>-</u>	<u>38,603</u>	<u>21,689</u>
Surplus/(deficit)	(1,484)	(8,811)	-	(10,295)	(13,786)
Balances as at 31 March 2023					
Danske Bank Current A/c	56,086	2,022	-	58,108	68,403
Total Funds	<u>56,086</u>	<u>2,022</u>	<u>-</u>	<u>58,108</u>	<u>68,403</u>

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NOTES TO THE RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023
for the year to 31st March 2023

1. Accounting policies

The principal accounting policy which has been adopted in the compilation of the Receipts and Payments Account is that all items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

2. Transactions with branch officers

The branch did not enter into any transactions with officers during the financial period.

