

**Cavehill Primary School
Parent Teacher Association**

**FINANCIAL REPORT
Year to 31 August 2025**

Page 1 - Breakdown of income and expenditure and available funds
Page 2 - Breakdown of Grants
Page 3 - Statement of Assets and Liabilities

Cavehill Primary School Parent Teacher Association

FINANCIAL REPORT
ACCOUNTS 1 September 2024 to 31 August 2025

	2024/25	2023/24
Expenditure		
Grants Expenditure	£0.00	£10,141.20
Halloween Friday Treats	£0.00	£137.26
Christmas Friday Treats	£0.00	£81.36
Christmas cards	£0.00	£0.00
Easter Friday Treats	£0.00	£83.05
Disco Christmas	£264.65	£420.50
PTA School Spend	£1,460.36	£12,072.66
End of Term Treats	£631.95	£1,176.01
Family Fun night	£0.00	£0.00
Subscriptions	£252.00	£225.00
P7 Leavers Hoodies	£850.84	£295.00
Defib - annual costs	£0.00	£0.00
180th Anniversary Tea Towels	£1,255.60	£0.00
Wreath Making	£458.00	£780.00
Valentine Half term Treats	£0.00	£0.00
P7 Decorations	£0.00	£51.14
Banik Fees	£68.34	£84.46
P1 Welcome Night	£165.57	£0.00
Gifts	£140.60	£215.10
Halloween Disco	£204.86	£0.00
P7 Leavers Breakfast	£19.75	£59.92
School Disco Summer	£409.85	£446.40
Tea & Coffee Sports Day	£0.00	£13.86
Ice Lolly Fridays	£0.00	£0.00
Previous Year expenditure	£0.00	£0.00
Easy Fundraising	£0.00	£0.00
Easter Raffle	£0.00	£0.00
Miscellaneous	£0.00	£0.00
TOTAL	£6,182.37	£ 26,282.92

	2024/25	2023/24
Income		
Grants Received	£0.00	£3,400.00
Halloween Friday Treats	£0.00	£337.23
Christmas Friday Treats	£0.00	£301.65
Christmas cards	£1,096.85	£850.48
Easter Friday Treats	£0.00	£224.70
Disco Christmas	£1,745.48	£1,814.09
Family Fun night	£0.00	£0.00
180th Anniversary Tea Towels	£1,936.00	£0.00
Wreath Making	£518.54	£988.00
Christmas Raffle	£1,255.00	£1,235.00
Coffee Morning	£774.75	£784.48
Car Boot Sale	£0.00	£43.00
Easter Raffle	£0.00	£0.00
Halloween Disco	£1,908.05	£0.00
Valentine Half Term Treats	£0.00	£0.00
Parent Donations	£0.00	£500.00
Christmas Chutney	£0.00	£0.00
Other, Amazon/easy fundraising	£116.30	£56.32
Halloween Comps	£0.00	£0.00
Parentkind	£472.43	£0.00
Nativity tea & coffee	£192.32	£269.95
School Disco Summer	£2,091.82	£2,003.51
Tea & Coffee Sports Day	£0.00	£116.95
Ice Lolly Fridays	£0.00	£0.00
Garden Day	£400.00	£87.70
Crazy Hair Day	£355.93	£303.43
P7 Hoody	£437.00	£0.00
	£0.00	£0.00
TOTAL	£ 13,300.47	£13,316.50

Reconciliation of available funds		£	£
Available funds as at 1 September 2024			£2,768.60
Total Income	£ 13,300.47		
Total Expenditure	£ 6,182.37		
	£ 7,118.10	£ 7,118.10	

Available funds as at 31 August 2025		£	£
Made up of:			
Cash in bank at 31 August 2025		£9,817.34	
Petty Cash - with Laura McCart		£69.36	
Paypal Balance		£0.00	
Uncashed cheques		£0.00	
		£0.00	
Available funds as at 31 August 2025		£9,886.70	

Grants Received and Paid		£
Grants brought forward 1 September 2025		0.00
Total Grants Received in year		0.00
Total Grants Spent in year		0.00
Grants overspend absorbed by PTA		0.00
Grants balance as at 31 August 2025		£0.00

Restricted/Unrestricted funds	2024/25	2023/24
	£	£
Unrestricted cash	£0.00	-
Restricted cash*	£0.00	-
	-	-

*For use for a specific grant purpose

Breakdown of Grants Income		2024/25
		£
AXA Grant		£ -
		£ -
		£ -
		£ -
		£ -
Total		£ -

Breakdown of Grant Expenditure		2024/25
		£
AXA Grant		0.00
NIE Grant		0.00
Victoria Homes Grant		0.00
Total		£ -

GRANTS

GRANTS RECEIVED IN 2024/25	
Remaining @ 31.08.25	£0.00
Grant spent in year	£0.00
Remaining as at 31st August 2025	£0.00
GRANTS RECEIVED IN 2024/25	
Remaining @ 31.08.25	£0.00
Grant spent in year	£0.00
Remaining as at at 31st August 2025	£0.00
GRANTS RECEIVED IN 2024/25	
Remaining @ 31.08.25	£0.00
Grant spent in year	£0.00
Remaining as at at 31st August 2025	£0.00
GRANTS RECEIVED IN 2024/25	
Received in year	£0.00
Grant spent in year	£0.00
Remaining as at 31st August 2025	£0.00
GRANTS RECEIVED IN 2024/25	
Received in year	£0.00
Grant spent in year	£0.00
Remaining as at 31st August 2025	£0.00

SUMMARY	
Grants to spend at 1 September 2025	£0.00
Total Grants Received in year	£0.00
Total Grants Spent in year	£0.00
Grants overspend absorbed by PTA	£0.00
Remaining as at 31 August 2025	£0.00

**Cavehill Primary School Parent Teacher Association
Accounts 1 September 2025 to 31 August 2026
Statement of Assets and Liabilities - as at 31 August 2025**

PAGE 3

Assets

Cash in Bank	£9,817.34
Paypal Balance	£0.00
Petty Cash	£69.36

Liabilities

Uncashed Cheques & Cheques p	£0.00
------------------------------	-------

Net Asset/ Liability Value £9,886.70

AUDITORS REPORT

CAVEHILL PRIMARY SCTOOL PARENT TEACHER ASSOCIATION (PTA)

ANNUAL ACCOUNTS 2024/2045 (01.09.24 - 31.08.25)

I HAVE CONDUCTED AN INDEPENDANT EXAMINATION OF THE FINAL ACCOUNTS FOR THE YEAR ENDING 2024/25 FOR CAVEHILL PRIMARY PTA. CAVEHILL PRIMARY PTA USE THE SCHOOL YEAR FOR THE MONITORING PERIOD OF THEIR ACCOUNTS.

I HAVE EXAMINED THE ACCOUNTS AND FINANCIAL RECORDS INCLUDING PTA FINANCIAL REPORT YEAR TO 31st AUGUST 2025, BANK STATEMENTS INCLUDING BANK ANALYSIS, CHEQUE BOOK WITH BACK UP DOCUMENTATION INCLUDING INVOICES AND RECEIPTS.

THE FINAL ACCOUNTS REPRESENT AN ACCURATE PICTURE OF TRANSACTIONS UNDERTAKEN THROUGHOUT THIS FINANCIAL PERIOD.

I HAVE NOT IDENTIFIED ANY CONCERNS REGARDING THESE ACCOUNTS.

SAMPLE CHEQUES, INVOICES AND LODGEMENTS WERE RECONCILED TO BANK STATEMENTS WITH NO ISSUES ARISING AND ALL DOCUMENTATION AND TRANSACTIONS WERE EASILY TRACEABLE.

THE PTA FINANCIAL REPORT IS THOROUGH AND DETAILED WITH ALL TRANSACTIONS METICULOUSLY RECORDED ON EXCEL SPREADSHEETS.

THE TREASURER AND PTA SHOULD BE COMMENDED FOR THEIR STRINGENT FINANCIAL PROCEDURES AND THE FOLLOWING OF GUIDELINES.

THE FUND-RAISING ACTIVITIES HAVE ENSURED THAT PTA FUNDS CONTINUE TO ASSIST THE PUPILS AND STAFF OF CAVEHILL PRIMARY.

I CERTIFY THAT THE ACCOMPANYING FINAL ACCOUNTS PRESENT AN ACCURATE PICTURE OF THE ACTIVITIES AND TRANSACTIONS UNDERTAKEN THROUGHOUT THIS FINANCIAL PERIOD. FURTHERMORE, I HAVE NOT IDENTIFIED ANY CONCERNS REGARDING THESE ACCOUNTS.

IN SUMMARY, AN EXCELLENT YEARS WORK FROM CAVEHILL PTA, BENEFITTING ALL THOSE ASSOCIATED CAVEHILL PRIMARY SCHOOL



R.J.P. ANDERSON (Audutor)

CONTACT MOBILE NUMBER 07761230198

EMAIL bobbyanderson250@gmail.com

CAVEHILL PRIMARY SCHOOL PARENT TEACHER (PTA) ACCOUNTS 2025 (01.09.24 - 31.308.25)

BANK ACCOUNTS FOR YEAR RECONCILED AND PTA FINANCIAL REPORT EXAMINED AND CHECKED

RANDOM SELECTION OF PAYMENTS AND LODGEMENTS

1. PAYMENTS :-

CHEQUE NUMBER	DATE	PAYEE	AMOUNT £	CASHED IN BANK
501132	20.09.24	WELCOME PUPPET SHOW	£100.00	15.10.24
501133	30.09.24	KYLEE MURPHY - P1 WELCOME NIGHT	£39.97	01.11.24
501134	NOT USED	CANCELLED	£0.00	-
501135	24.10.24	LAURA McCART - SCHOOL DISCO DECORATIONS etc	£250.46	28.10.24
501136	15.12.24	DISCO £264.65		
"	15.12.24	END OF TERM £276.25		
"	15.12.24	PTA SPEND £234.98	£775.88	19.11.24
501137	27.11.24	PTA SPEND - WREATHS & GIFTS	£1,254.60	02.12.24
501138	20.02.25	JILL WHARRY - PTA SPEND	£450.38	13.03.25
501139	08.04.25	BRADLEY TEXTILES - P7 HOODIES	£850.84	15.04.25
501140	11.04.25	LAURA ADAIR - END OF TERM EASTER TREATS	£311.60	14.04.25
501141	14.04.25	ART SCREEN PRINTS LTD - 180 ANNIVERSARY TEA TOWELS	£1,255.60	28.04.25
501143	27.05.25	KYLEE MURPHY - DISCO DECORATIONS	£84.45	06.06.25
501144	27.05.25	MEMBERSHIP - BRYSON ENERGY	£90.00	08.07.25
501145	12.06.25	LAURA ADAIR - DISCO TUCK SHOP	£145.40	16.06.25
501146	23.06.25	LAURA McCART - DISCO £180.00		
"	23.06.25	END OF TERM TREATS £44.10		
"	23.06.25	GIFTS £98.50		
"	23.06.25	PANCAKE - P7 £19.75	£342.35	27.06.25

2. LODGEMENTS :-

DATE	AMOUNT	DESCRIPTION	AGREE TO BANK STATEMENT	TALLIES TO PTA FINANCIALS
28.10.24	£1,394.30	L McCART - DISCO	ok	ok
26.11.24	£518.54	L McCART - WREATH MAKING	ok	ok
13.12.24	£805.00	L McCART - RAFFLE	ok	ok
19.12.24	£425.00	L McCART - RAFFLE	ok	ok
19.12.24	£1,279.55	L McCART - CHRISTMAS DISCO	ok	ok
20.12.24	£465.93	L McCART - DISCO TUCK SHOP	ok	ok
15.01.25	£1,096.85	ALPHAGRAPHS	ok	ok
31.01.25	£774.75	L McCART - COFFEE MORNING	ok	ok
10.03.25	£472.43	PARENTKIND - ASDA CASHPOT	ok	ok
29.04.25	£2,291.93	HOODIES + ART SCREEN PRINTS	ok	ok
07.05.25	£400.00	GREENHOUSE FUND	ok	ok
10.06.25	£414.00	L McCART - P7 HOODIES	ok	ok
13.06.25	£578.40	L McCART - DISCO TUCK SHOP	ok	ok
18.06.25	£1,432.92	L McCART - DISCO	ok	ok