



Trustee Annual Report Form

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.

The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.

Name of Charity as it appears on the Register and any other names it may be known by

7th Bangor Brownies

NI Charity Commission Number

106698

The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission

Lorne, 30 Station Road, Craigavad, Co. Down BT18 0BP

The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year

Mrs Glynis White and Mrs Janet Donaghy served as Trustees during the year.

The financial year the report relates to – for example, 1st April 2016 to 31st March 2017

2nd September 2022 – 1st September 2023



A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year

18 girls, aged 7 – 10, started this Brownie 'Year' and another 5 joined later and met weekly up to 32 times.

The death of our patron Her Majesty the Queen on 8th September 2022 did not overshadow the return to meetings and the full programme of activities for the year.

Badges were earned for Have adventures and Take Action as well as Charities and for celebrating 100 years of Girlguiding in Ulster and the coronation of King Charles.

Animal visitors included those of the furry, scaly, feathery and spiney kind with a visit by Wee Critters in October 22 and 3 dogs, trained to enliven the message from the bible, took part in the Thinking Day Service on 5th March 23.

There was no harm flowing from the Charities purposes and that there was no private benefit.

A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance

All Trustees are aware of the Commission's Benefit requirement statutory guidance.

A review of the Charity's financial position at the end of the year

7th Bangor Brownies had £160 (cash in bank and in hand).

There are no assets held by this group.



Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit

None

One or more of the Charity Trustees must sign and date the box below.

Glynis White 30/6/24



7th Bangor 'A' Brownie Unit

Statement of Receipts and Payments – Year Ended 01 September 2023

	Unrestricted Funds £	Total 2023
Receipts		
Voluntary Receipts		
Donations and Gift Aid	-	-
From Charitable Activities		
Membership Fees	1275	1275
Outings (Lorne Walk)	663	663
Contribution from church	100	100
Contribution for secondhand uniform	-	-
	2038	2038
Payments		
Cost of activities	789	789
Cost of Girl Guiding Membership	1175	1175
Bank charges	70	70
Asset and investment purchase		
Purchase of Equipment	-	-
Total Payments	2034	2034
Net receipts/(payments)	4	4
Surplus/(deficit) for the year	4	4
Reconciliation 01/09/18		
Cash at bank & in hand 01/09/22	156	156
Surplus/ (deficit) this year end	4	4
Cash at bank & in hand 01/09/23	160	160

Assets and Liabilities: In addition to the above cash balances the unit has equipment to the value of £0.00 and there are no other assets or liabilities.

Prepared by: *Flynn White* Date: *30/6/24*

Reviewer's Certificate: The above statements agree with the records and vouchers of for the financial year ended 01 September 2023

Reviewed by: *Jane & Craigie* Date: *29.6.24*

**Independent examiner's report to the charity trustees of 7th Bangor 'A'
Brownie Unit**

I report on the accounts of the Trust for the year ended 01/09/2023

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: *Jane E Crozier*

Relevant professional qualification or body: GUIDE LEADER

Address: 24 GREENLAND DRIVE, BANGOR, CO DOWN, BT19 6AP

Date: 29.6.24