

**Company Registration No: NI071472**  
**Charity Commission NI Number: NI106414**  
**Charity Number: XT 8361**

**SPRED (DOWN & CONNOR)**  
**(COMPANY LIMITED BY GUARANTEE)**

**Report and Financial Statements**

**31 December 2023**



**REPORT AND FINANCIAL STATEMENTS 2023**

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**TRUSTEES AND MANAGEMENT TEAM**

**Directors (Board of Trustees)**

Deirdre Burns (Chair)  
Margaret Hollywood  
Mary Lunny  
Clare Marie Passmore (Company Secretary)  
Julie Quinn (Treasurer)

**Management Committee**

Deirdre Burns (Chair)  
Margaret Hollywood  
Mary Lunny  
Clare Marie Passmore (Company Secretary)  
Julie Quinn (Treasurer)

**Finance and Funding Subcommittee**

Julie Quinn (Chair)

**PRINCIPAL PLACE OF BUSINESS AND ADVISERS**

**Independent Accountant and Registered Office address**

Finegan Gibson Ltd  
Causeway Tower  
9 James Street South  
Belfast  
Co Antrim  
BT2 8DN

**Solicitors**

Napier & Sons  
1-9 Castle Arcade  
Belfast  
BT1 5DF

**Bankers**

Danske Bank  
Donegall Square West  
Belfast  
BT1 6JS

**Advisors**

Joe Connolly  
NICVA – Membership No. 15670  
Community Change

**Company Registration No: NI071472**  
**Charity Commission NI Number: NI106414**  
**Charity Number: XT 8361**

The Directors/Trustees have the pleasure of presenting their annual report and financial statements for the year ended 31 December 2023, in accordance with the CC15b - Charity Reporting and Accounting: The essentials (April 2009) and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **References and Administrative Information**

SPRED (Down & Connor) is a company limited by guarantee, registered in Northern Ireland on 13 January 2009, Company registration number NI071472 and HMRC Charity Reference Number XT 8361. Registered with NI Charity Commission on 25 April 2017, registration number: NIC106414.

#### **Structure, Governance and Management**

SPRED (Down & Connor) operates within Memorandum and Articles of Association which are registered with Companies House. In the event that the Company is wound up members are required to contribute an amount not exceeding £10.

During the period the Board of Trustees/ Directors administered the Charity through its Management Committee. Subcommittees, including a finance subcommittee, were appointed and met as required. The Board of Trustees/Directors is responsible for safeguarding the finances of SPRED (Down & Connor).

#### **Methods, policies and procedures for the appointment of trustees**

New trustees are appointed by the existing trustees and serve for four years after which they may be reappointed for successive terms. The Articles provides for a minimum of five trustees, to a maximum of fourteen trustees.

#### **Risk Management**

The Board reviews the major strategic, business and operational risks that the organisation faces and guarantees that systems are in place to manage and control those risks to its members, volunteers and in particular, children and adults with intellectual disabilities.

#### **Management**

On 1 April 2019 the Executive responsible for the activities relating to Parish Groups transferred their line reporting to the Diocese via The Living Church Office. The role of SPRED (Down & Connor) Trustees has continued to pursue and progress the overall Vision, Mission and Values of the organisation both directly for non-Parish based activities and indirectly through the vehicle of this third-party relationship for the Parish group focus.

#### **Objectives and Activities for the public benefit**

From 1 January 2018 SPRED (Down & Connor) adopted new Mission, Vision and Aims following some development work carried out in the previous calendar year. These continued to be the operational framework used in 2023, albeit since the move of the Executive in 2019 and the exceptional years related to the COVID-19 pandemic many of the key activities of SPRED were suspended or operated at a minimal level with the new structure not yet fully embedded.

#### **Vision, Mission and Values**

##### **Our Vision**

Everyone with a learning disability has the opportunity to develop and share their faith, thrive and make a valued contribution to their community.

##### **Our Mission**

SPRED enables people with learning disabilities to explore and deepen their spirituality, enhancing their sense of self and belonging.

### **Our Values**

- To respect and celebrate difference and individuality
- To work in an open and caring way
- To celebrate each individual faith journey
- To encourage personal exploration and sharing of faith through committed friendship

### **Aims and Objectives**

#### **Aim 1: To ensure that those with learning disabilities and volunteers have every opportunity to explore and deepened their own spirituality**

##### Objectives

- 1.1 Provide easy local access to a SPRED group.
- 1.2 Support the implementation of the SPRED methodology.
- 1.3 Provide relevant support for the growth and sustainability of SPRED groups.
- 1.4 Encourage and nurture networking and sharing of experiences and learning across the SPRED groups and families.

#### **Aim 2: To increase awareness and integration of SPRED and its members within the community**

##### Objectives

- 2.1 Promote awareness of SPRED within Learning Disability Sector, Wider Community and Church.
- 2.2 Use appropriate media platforms as relevant to the message.
- 2.3 Collaborate with relevant agencies and organisations to achieve common goals.
- 2.4 Seek opportunities to be ambassadors for the integration of people with learning disabilities in the community.

#### **Aim 3: To ensure an effective and sustainable organisation**

##### Objectives

- 3.1 Develop sustainable revenue through diverse income streams.
- 3.2 Deliver a robust strategic planning cycle and align necessary resources and skills.
- 3.3 Develop, disseminate and implement good governance and safe practice.

When setting our aims and objectives and in planning future activities we have considered how the general public can benefit. We aim to enhance how both the general population and those with learning disabilities live out their faith as part of the parish and wider communities through worship, friendship and prayer.

### **Achievements and Performance**

#### **General Progress**

SPRED (Down & Connor) has now completed its fifteenth year as a Charitable Company.

In March 2020 when the COVID-19 lockdown commenced the main operations were suspended to comply with government policy. This also resulted in the resources allocated to SPRED within the Diocese to be furloughed until September 2020.

During 2021 and through to the end of December 2023, activities have continued on a more restrictive basis with a high number of groups not returning to their pre-pandemic face to face format. This needed urgent attention and the plan and allocation of resources to address was, and still is, unclear. Similarly, despite a stated desire to do so on both sides, clarification on how SPRED (Down & Connor) will engage with the Living Church team on an ongoing basis so that tangible value can be added is still outstanding. During 2023 exploration meetings were initiated by SPRED (Down & Connor) and sharing of operational guidelines took place to some degree but are yet to be finalised. Change of personnel in Living Church has impacted the momentum which is required. We hope that 2024 will provide the clarity on structures and engagement forums needed to enable SPRED to flourish within the Diocese.

### **Safeguarding Children and Vulnerable Adults**

Ensuring the safety and security of our members and volunteers continued to be a key priority.

Our Governance systems, initiated in 2008 to assure the safety and dignity of both members and volunteers continued during 2023.

### *Responsibilities for the accounts and financial statements*

Company Law requires that the directors prepare financial statements for each year which gives a true and fair view of the state of affairs of the charity for that period. In preparing the statement, the directors are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for the systems of internal control, safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors have taken all reasonable steps that ought to have been taken as a director to make them aware of any relevant accounting information and to establish that the company's Independent Accountant was aware of that information.

### *Basis of accounting*

The annual financial statements are attached to this report. These have been prepared in accordance with the policies summarised on pages 12 and 13.

### *Reserves policy*

The reserves reflect amounts of incoming resources for the current and prior periods not yet spent. SPRED (Down & Connor) aims to retain sufficient funds to ensure operating commitments can be met.

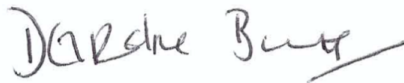
Note 10 to the financial statements sets out the nature of the funds carried forward and the Management Committee would like to express their gratitude to all past contributors. A special note of thanks is also due to the relatives and friends of the SPRED community who have kindly made donations.

*Review of the year*

No income was booked during the year with expenditure minimised to ensure a sufficient balance of reserves.

**Funding and Resources**

We continue to manage costs very effectively so that as much of our funding as possible is allocated to activities which have a direct impact on the local SPRED Groups



**By order of the Board**

Deirdre Burns: Chair

Date: 31 May 2024

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SPRED (DOWN AND CONNOR)**

### **Independent examiner's statement**

I report on the financial statements for the year ended 31 December 2023, which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes.

### **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. Having satisfied myself that the charity is not subject to audit under company law, and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 386 of the Companies Act 2006.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Finegan Gibson Ltd  
Chartered Accountants & Registered Auditors  
Causeway Tower  
9 James Street South  
Belfast, BT2 8D

**STATEMENT OF FINANCIAL ACTIVITIES**  
**Including income and expenditure account**  
**For the Year Ended 31 December 2023**

|                                                                        | Note | 2023<br>Restricted<br>Fund<br>£ | 2023<br>Unrestricted<br>Fund<br>£ | 2023<br>Total<br>£ | 2022<br>Total<br>£ |
|------------------------------------------------------------------------|------|---------------------------------|-----------------------------------|--------------------|--------------------|
| <b>Income:</b>                                                         |      |                                 |                                   |                    |                    |
| Investment income                                                      |      | -                               | -                                 | -                  | -                  |
| <b>Total Income</b>                                                    |      | -                               | -                                 | -                  | -                  |
| <b>Expenditure</b>                                                     |      |                                 |                                   |                    |                    |
| <b>Costs of raising funds</b>                                          |      |                                 |                                   |                    |                    |
| Expenditure on charitable activities                                   | 3    | -                               | 450                               | 450                | 450                |
| <b>Total expenditure</b>                                               |      | -                               | <b>450</b>                        | <b>450</b>         | <b>450</b>         |
| <b>Net income/(expenditure) and net movement in funds for the year</b> | 5    | -                               | <b>(450)</b>                      | <b>(450)</b>       | <b>(450)</b>       |
| <b>Reconciliation of funds</b>                                         |      |                                 |                                   |                    |                    |
| Total funds brought forward                                            |      |                                 | 37,132                            | 37,132             | 37,582             |
| <b>Total funds carried forward</b>                                     |      |                                 | <b>36,682</b>                     | <b>36,682</b>      | <b>37,132</b>      |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**BALANCE SHEET  
AS AT 31 DECEMBER 2023**

|                                                           | Note | £             | 2023<br>£     | £             | 2022<br>£     |
|-----------------------------------------------------------|------|---------------|---------------|---------------|---------------|
| <b>CURRENT ASSETS</b>                                     |      |               |               |               |               |
| Cash at bank and in hand                                  |      | <u>37,522</u> |               | <u>38,092</u> |               |
|                                                           |      | 37,522        |               | 38,092        |               |
| <b>LIABILITIES: Creditors falling due within one year</b> |      |               |               |               |               |
|                                                           | 9    | <u>(840)</u>  |               | <u>(960)</u>  |               |
| <b>NET CURRENT ASSETS</b>                                 |      |               | 36,682        |               | 37,132        |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>              |      |               |               |               |               |
|                                                           |      |               | 36,682        |               | 37,132        |
| <b>CREDITORS: falling due after more than one year</b>    |      |               |               |               |               |
|                                                           |      |               | <u>0</u>      |               | <u>0</u>      |
| <b>NET ASSETS</b>                                         |      |               | <u>36,682</u> |               | <u>37,132</u> |
| <b>THE FUNDS OF THE CHARITY</b>                           |      |               |               |               |               |
| Restricted income funds                                   | 10   |               | 9             |               | 9             |
| Unrestricted income funds                                 | 10   |               | <u>36,673</u> |               | <u>37,123</u> |
|                                                           |      |               | <u>36,682</u> |               | <u>37,132</u> |

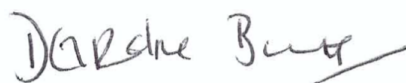
For the year ending 31 December 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476.
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 31 May 2024, and are signed on behalf of the board by:



**DEIRDRE BURNS, Trustee,**

**NOTES TO THE ACCOUNTS****1 ACCOUNTING POLICIES**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act (Northern Ireland) 2008 and the Companies Act 2006.

The particular accounting policies adopted are described below and have been applied consistently throughout the current and preceding year.

**Basis of preparation**

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Tangible fixed assets**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

- Leasehold Building alterations: 5 years
- Fixtures and fittings: 5 years
- Computer Equipment: 3 years

**Current assets**

Current assets are stated at the lower of cost and net realisable value.

**Incoming resource**

Income from grants, parish funding and other similar income is recognised when it is receivable, and all conditions satisfied. Where income is received in advance of a performance or some other specified service it is deferred until the charity is entitled to that income.

**Resources expended**

Liabilities are recognised as resource expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

**Irrecoverable VAT**

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

**Funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds can only be used for particular restricted purposes within the objects of the charity.

**Cash flow statement**

The charity has taken advantage of the exemption in SORP 2015 from the requirement to produce a cashflow statement because it is a small charity.

**Going Concern**

There are no material uncertainties about the charity's ability to continue

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Public Benefit**

SPRED (Down & Connor) meets the definition of a public benefit entity under FRS 102.

**Disclosure exemptions**

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemption available under paragraph 1.12 of FRS 102:

- (a) Disclosures in respect of financial instruments have not been presented.

**2 MEMBER AND ULTIMATE CONTROLLING PARTY**

The Charity is incorporated as a company limited by guarantee having no share capital and, in accordance with the Memorandum of Association, every member is liable to contribute a sum not exceeding £10 in the event of the company being wound up. At 31 December 2023 there were 14 members.

**NOTES TO THE ACCOUNTS****3. COSTS IN FURTHERANCE OF THE CHARITY'S OBJECTS**

|                        | Restricted<br>Funds | Un-<br>Restricted<br>Funds | Total<br>2023 | Total<br>2022 |
|------------------------|---------------------|----------------------------|---------------|---------------|
|                        | £                   | £                          | £             | £             |
| Staff costs            | -                   | -                          | -             | -             |
| Premises expenses      | -                   | -                          | -             | -             |
| Office and other costs | -                   | 450                        | 450           | 450           |
|                        | -                   | 450                        | 450           | 450           |

**4. ANALYSIS OF STAFF COSTS**

|                       | Total<br>2023 | Total<br>2022 |
|-----------------------|---------------|---------------|
|                       | £             | £             |
| Wages and salaries    | -             | -             |
| Social security costs | -             | -             |
|                       | -             | -             |

The average number of employees during the year was 0 (2022:0) with all employee time involved in either providing support to the governance of the charity or support services to charitable activities.

No employees had emoluments in excess of £60,000 (2022: None).

The key management personnel of the charity comprise the Trustees and the Executive Director. The total employee benefits of the key management personnel of the company total £0.

**5. NET INCOMING RESOURCES**

Net incoming resources are stated after charging:

|                                   | <b>Total<br/>2023</b> | <b>Total<br/>2022</b> |
|-----------------------------------|-----------------------|-----------------------|
|                                   | £                     | £                     |
| Independent Examiner remuneration | 420                   | 420                   |

**6. RELATED PARTY TRANSACTIONS AND TRUSTEES' EMOLUMENTS**

Trustees received no emoluments (2022: Nil). Expenses were not reimbursed to or paid on behalf of trustees (2022: Nil).

**7. INVESTMENT INCOME**

Income received from investments during the year was Nil (2022: Nil).

**8. TAXATION**

SPRED (Down and Connor) is a registered charity, and it is not liable to corporation tax on its charitable activities.

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                              | <b>2023</b> | <b>2022</b> |
|------------------------------|-------------|-------------|
|                              | £           | £           |
| Accruals and deferred income | 840         | 960         |

**10. RESTRICTED/UNRESTRICTED FUNDS**

|                            | <b>At 1<br/>January<br/>2023</b> | <b>Incoming<br/>Resources</b> | <b>Outgoing<br/>Resources</b> | <b>At 31<br/>December<br/>2023</b> |
|----------------------------|----------------------------------|-------------------------------|-------------------------------|------------------------------------|
|                            | £                                | £                             | £                             | £                                  |
| <b>Restricted Funds:</b>   |                                  |                               |                               |                                    |
| Daughters of Charity       | 9                                | -                             | -                             | 9                                  |
|                            | <u>9</u>                         | <u>-</u>                      | <u>-</u>                      | <u>9</u>                           |
| <b>Unrestricted Funds:</b> |                                  |                               |                               |                                    |
| Bon Secour Order Donation  | 37,123                           | -                             | 450                           | 36,673                             |
|                            | <u>37,123</u>                    | <u>-</u>                      | <u>450</u>                    | <u>36,673</u>                      |
| <b>Total</b>               | <u>37,132</u>                    | <u>-</u>                      | <u>450</u>                    | <u>36,682</u>                      |

**Bon Secour Order Donation**

During 2009 the Bon Secours Sisters presented to one of our members a donation. The monies were initially received as restricted to be used for the purposes of the “procurement, fitting out and on-going running of a Training and Observation Centre for SPRED in the Diocese of Down and Connor”. In January 2017 we approached the Sisters requesting that these funds be changed to unrestricted given our relocation to St Michael’s, this was confirmed and granted.

**Daughters of Charity**

During 2018 we agreed to assist with the revaluation of the Daughters of Charity, Dublin, provision of SPRED. The Daughters of Charity reimbursed SPRED (Down & Connor) for time and expenses.

**11. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

|                            | <b>Fixed<br/>Assets<br/>£</b> | <b>Current<br/>Assets<br/>£</b> | <b>Liabilities<br/>£</b> | <b>Total<br/>£</b> |
|----------------------------|-------------------------------|---------------------------------|--------------------------|--------------------|
| <b>Restricted funds:</b>   |                               |                                 |                          |                    |
| Daughters of Charity       | -                             | 9                               | -                        | 9                  |
| <b>Unrestricted funds:</b> |                               |                                 |                          |                    |
| Bon Secour Order Donation  | -                             | 37,513                          | (840)                    | 36,673             |
|                            | -                             | 37,522                          | (840)                    | 36,682             |