



### Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

1<sup>st</sup> Kircubbin Brownies

**Name of Charity as it appears on the Register and any other names it may be known by**

NIC105928

**NI Charity Commission Number**

**The principal address of the Charity- this should be the address that was used at the time of**

Lorne, 30 Station Road, Craigavad, Co Down, BT18 0BP

**registration with the Charity Commission**

**The names of all Charity Trustees on the date the report was approved and all individuals who**

Donna Kelly



served as Charity Trustees during the year

1/7/2017 – 30/6/2018

The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

1<sup>st</sup> Kircubbin Brownies is a group of girls aged between 7 and 10 years old. We meet 30 weeks of the year on a Wednesday evening between 6:00 and 7:30pm from September to June. On average we have 18 young members in regular attendance.

We participate in craft, sport, badge work, games, Christmas outing and had a sleepover and weekend residential.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement statutory guidance**

All trustees of 1<sup>st</sup> Kircubbin Brownies are aware of the Commission's Public benefit requirement statutory guidance



**A review of the Charity's financial position at the end of the year**

The Unit Started on 1 September 2017 with a bank balance of £806.76, enabling the unit to open. The Group has no assets.

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

None

**One or more of the Charity Trustees must sign and date the box below.**

*Donal Kelly* 25/4/19