

Company Registration Number: NI074078
Charity Number: XT22608

Head Injury Support Limited
(A company limited by guarantee, not having a share capital)
Annual Report and Unaudited Financial Statements
for the financial year ended 31 December 2023

Paul Hagerty & Co
Chartered Accountants
11 The Square
Rostrevor
Co Down
BT34 3AZ

Head Injury Support Limited
(A company limited by guarantee, not having a share capital)
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Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

REFERENCE AND ADMINISTRATIVE INFORMATION

Directors	Hannah Downey Pat O'Neill Ann Cobban Carole Murphy
Charity Number in Northern Ireland	XT22608
Company Registration Number	NI074078
Registered Office and Principal Address	4 Kildare Street Newry Co Down BT34 1DQ Northern Ireland
Independent Examiner	Paul Hagerty & Co Chartered Accountants 11 The Square Rostrevor Co Down BT34 3AZ
Principal Bankers	Ulster Bank 86 Hill Street Newry Co Down BT34 1BT

Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2023

The directors present their Directors' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 31 December 2023.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Directors' Report contains the information required to be provided in the Directors' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The directors of the company are also charity trustees for the purpose of charity law and under the company's constitution are known as members of the board of trustees.

In this report the directors of Head Injury Support Limited present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 December 2023.

The company is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland FRS 102, the organisation has implemented its recommendations where relevant in these financial statements.

Mission, Objectives and Strategy

Mission Statement

1. To provide opportunities for brain injury and stroke survivors and their carers and family members to socialise and establish friendships.
2. To assist brain injury and stroke survivors and their carers and family members to acquire new skills and past-times.
3. To provide brain injury and stroke survivors and their carers and family members with (i) information which will enhance their quality of life and (ii) emotional support.

Review of Activities, Achievements and Performance

2023 was a successful year in which we have continued to extend activities and social events to our growing number of members. We have further developed the 'Just for Me' programme providing much needed support for our carers. We have also continued our 'My Day My Way' project for survivors. This programme has provided an extensive range of activities and social outings which has attracted new members from the Newry area and beyond. The programme has also enabled us to extend our services to a larger number of people with the charity now supporting a number of stroke survivors and their carers.

In 2023 we continued with our fundraising and volunteering strategies. These strategies have been effective in enhancing fundraising activities and recruiting more volunteers throughout the year. The feedback around the services this year has been positive among both carers and survivors. Our social enterprise 'Creative Minds' has continued to grow and develop. We have continued to meet the objectives and performance indicators of our funders which allow us to remain in receipt of grants.

Financial Review

Our National Lottery Grant secured in January 2021, and totalling £440K, will end in December 2024. We have also continued to benefit from the funding granted for 2022 and 2023 by the Community Foundation which has funded our carers programme "Just for Me". Other smaller grants were also secured including £7K in respect of a very successful gardening project.

Futher grant applications will be made during 2024, particularly in relation to digitalising and improving the sustainability of our social enterprise.

Financial Results

At the end of the financial year the company has assets of £175,218 (2022 - £170,097) and liabilities of £2,979 (2022 - £2,000). The net assets of the company have increased by £4,142.

Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2023

Directors

The directors who served throughout the financial year, except as noted, were as follows:

Hannah Downey
Pat O'Neill
Ann Cobban
Carole Murphy

Compliance with Sector-Wide Legislation and Standards

The company engages pro-actively with legislation, standards and codes which are developed for the sector. Head Injury Support Limited subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

Plans for future

In the next year, Head Injury Support Newry Limited plans:

- To remain proactive, focused and planned in our approach to fundraising.
- To increase the amount of social, crafting and recreational activities that we offer along with the variety.
- Review and apply for funding opportunities
- To welcome new members and expand the number of family carers into our family of carers
- To introduce and execute a new carers programme
- To continue to develop our Social Enterprise in the Newry hub
- To continue to develop new strategic initiatives including our volunteering strategy.

Approved by the Board of Directors on 8 October 2024 and signed on its behalf by:



Carole Murphy
Trustee



Pat O'Neill
Trustee

Head Injury Support Limited

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STATEMENT OF DIRECTORS' RESPONSIBILITIES

for the financial year ended 31 December 2023

The directors are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the net income or expenditure of the company for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Directors on 8 October 2024 and signed on its behalf by:



Carole Murphy
Trustee



Pat O'Neill
Trustee

Head Injury Support Limited

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INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF DIRECTORS OF HEAD INJURY SUPPORT LIMITED

We have examined the financial statements of the company for the financial year ended 31 December 2023, which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet and the related notes.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our work, or for this report.

Respective responsibilities of directors and examiner

The company's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. The company's directors consider that an audit is not required for this financial year under Chapter 3 of Part 16 of the Companies Act 2006 and that an independent examination is required.

It is our responsibility to:

- examine the financial statements under section 65 of the Charities Act;
- follow the procedures laid down by the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to our attention.

Basis of independent examiner's report

We have examined your company financial statements as required under section 65 of the Charities Act and our examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. An examination includes a review of the accounting records kept by the company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention which gives us cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006
- the financial statements do not accord with those accounting records
- the financial statements have not been prepared in accordance with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)
- there is further information needed for a proper understanding of the accounts to be reached.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



PAUL HAGERTY & CO

Chartered Accountants

11 The Square

Rostrevor

Co Down

BT34 3AZ

Date: 8 October 2024

Head Injury Support Limited

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STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)

for the financial year ended 31 December 2023

	Notes	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
Incoming Resources							
Charitable activities							
- Grants from governments and other co-funders	3.1	-	181,874	181,874	-	143,651	143,651
Activities for generating funds	3.2	37,505	-	37,505	65,587	-	65,587
Investments	3.3	1,831	-	1,831	312	-	312
Total incoming resources		39,336	181,874	221,210	65,899	143,651	209,550
Resources Expended							
Raising funds	4.1	9,693	11,741	21,434	30,888	-	30,888
Charitable activities	4.2	18,048	177,586	195,634	57,072	119,422	176,494
Total Resources Expended		27,741	189,327	217,068	87,960	119,422	207,382
Net incoming/outgoing resources before transfers		11,595	(7,453)	4,142	(22,061)	24,229	2,168
Gross transfers between funds		-	-	-	-	-	-
Net movement in funds for the financial year		11,595	(7,453)	4,142	(22,061)	24,229	2,168
Reconciliation of funds:							
Total funds beginning of the year	12	133,539	34,558	168,097	131,371	34,558	165,929
Total funds at the end of the year		145,134	27,105	172,239	109,310	58,787	168,097

The Statement of Financial Activities includes all gains and losses recognised in the financial year. All income and expenditure relate to continuing activities.

Head Injury Support Limited

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Company Number: NI074078

BALANCE SHEET

as at 31 December 2023

	Notes	2023 £	2022 £
Fixed Assets			
Tangible assets	9	1,008	2,217
Current Assets			
Cash at bank and in hand		174,210	167,880
Creditors: Amounts falling due within one year	10	(2,979)	(2,000)
Net Current Assets		171,231	165,880
Total Assets less Current Liabilities		172,239	168,097
Funds			
Restricted trust funds		27,105	58,787
General fund (unrestricted)		145,134	109,310
Total funds	12	172,239	168,097

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

For the financial year ended 31 December 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476.

The directors confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

Approved by the Board of Directors and authorised for issue on 8 October 2024 and signed on its behalf by



Carole Murphy
Trustee



Pat O'Neill
Trustee

Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2023

1. GENERAL INFORMATION

Head Injury Support Limited is a company limited by guarantee incorporated in the United Kingdom. The registered office of the company is 4 Kildare Street, Newry, Co Down, BT34 1DQ, Northern Ireland which is also the principal place of business of the company. The financial statements have been presented in Pound Sterling (£) which is also the functional currency of the company.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

Basis of preparation

The financial statements have been prepared on the going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102".

As permitted by the Companies Act 2006, the company has varied the standard formats in that act for the Statement of Financial Activities and the Balance Sheet. Departures from the standard formats are to comply with the requirements of the Charities SORP and are in compliance with section 4.7, 10.6 and 15.2 of that SORP.

Statement of compliance

The financial statements of the company for the financial year ended 31 December 2017 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102".

Cash flow statement

The company has availed of the exemption in FRS 102 from the requirement to produce a cash flow statement because it is classified as a small company.

Incoming Resources

Voluntary income or capital is included in the Statement of Financial Activities when the company is legally entitled to it, its financial value can be quantified with reasonable certainty and there is reasonable certainty of its ultimate receipt. Entitlement to legacies is considered established when the company has been notified of a distribution to be made by the executors. Income received in advance of due performance under a contract is accounted for as deferred income until earned. Grants for activities are recognised as income when the related conditions for legal entitlement have been met. All other income is accounted for on an accruals basis.

Income from charitable activities

Income from charitable activities include income earned from the supply of services under contractual arrangements and from performance related grants which have conditions that specify the provision of particular services to be provided by the company. Income from government and other co-funders is recognised when the company is legally entitled to the income because it is fulfilling the conditions contained in the related funding agreements. Where a grant is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, it is accrued in debtors.

Grants from governments and other co-funders typically include one of the following types of conditions:

- Performance based conditions: whereby the company is contractually entitled to funding only to the extent that the core objectives of the grant agreement are achieved. Where the company is meeting the core objectives of a grant agreement, it recognises the related expenditure, to the extent that it is reimbursable by the donor, as income.

-Time based conditions: whereby the company is contractually entitled to funding on the condition that it is utilised in a particular period. In these cases the company recognises the income to the extent it is utilised within the period specified in the agreement.

In the absence of such conditions, assuming that receipt is probable and the amount can be reliably measured, grant income is recognised once the company is notified of entitlement.

Head Injury Support Limited

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NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2023

Grants received towards capital expenditure are credited to the Statement of Financial Activities when received or receivable, whichever is earlier.

Resources Expended

All resources expended are accounted for on an accruals basis. Charitable activities include costs of services and grants, support costs and depreciation on related assets. Costs of generating funds similarly include fundraising activities. Non-staff costs not attributed to one category of activity are allocated or apportioned pro-rata to the staffing of the relevant service. Finance, HR, IT and administrative staff costs are directly attributable to individual activities by objective. Governance costs are those associated with constitutional and statutory requirements.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment - 15% Straight line

Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

Taxation and deferred taxation

No current or deferred taxation arises as the company has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more tax in the future, or a right to pay less tax in the future. Timing differences are temporary differences between the company's taxable income and its results as stated in the financial statements.

Deferred tax is measured on an undiscounted basis at the tax rates that are anticipated to apply in the periods in which the timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

3. INCOME

3.1	CHARITABLE ACTIVITIES	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
	Grants from governments and other co-funders:				
	Grants Receivable	-	181,874	181,874	143,651
		<u>-</u>	<u>181,874</u>	<u>181,874</u>	<u>143,651</u>
3.2	OTHER TRADING ACTIVITIES	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
	Donations & Fundraising	37,505	-	37,505	65,587
		<u>37,505</u>	<u>-</u>	<u>37,505</u>	<u>65,587</u>
3.3	INVESTMENTS	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
	Interest Received	1,831	-	1,831	312
		<u>1,831</u>	<u>-</u>	<u>1,831</u>	<u>312</u>

Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2023

4. EXPENDITURE					
4.1 RAISING FUNDS	Direct Costs £	Other Costs £	Support Costs £	2023 £	2022 £
Costs of Generating Funds	465	-	20,969	21,434	30,888
4.2 CHARITABLE ACTIVITIES	Direct Costs £	Other Costs £	Support Costs £	2023 £	2022 £
Expenditure on Charitable Activities	45,742	1,209	148,683	195,634	176,494
4.3 SUPPORT COSTS		Cost of Raising Funds £	Charitable Activities £	2023 £	2022 £
Repairs and Maintenance		3,220	2,021	5,241	2,783
General Office		15,301	31,160	46,461	53,058
Legal and Other professional Fees		2,448	-	2,448	4,320
Salaries and Wages		-	115,502	115,502	114,475
		20,969	148,683	169,652	174,636
5. ANALYSIS OF SUPPORT COSTS				2023 £	2022 £
Repairs and Maintenance				5,241	2,783
General Office				46,461	53,058
Legal and Other professional Fees				2,448	4,320
Salaries and Wages				115,502	114,475
				169,652	174,636
6. NET INCOMING RESOURCES				2023 £	2022 £
Net Incoming Resources are stated after charging/(crediting):					
Depreciation of tangible assets				1,209	1,209
(Surplus) on foreign currencies				(505)	(343)
7. INVESTMENT AND OTHER INCOME				2023 £	2022 £
Bank interest				1,831	312

Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2023

8. EMPLOYEES AND REMUNERATION

The staff costs comprise:	2023	2022
	£	£
Wages and salaries	115,503	114,039
Pension costs	-	429
	<u>115,503</u>	<u>114,468</u>

9. TANGIBLE FIXED ASSETS

	Fixtures, fittings and equipment £	Total £
Cost		
At 31 December 2023	31,810	31,810
Depreciation		
At 1 January 2023	29,593	29,593
Charge for the financial year	1,209	1,209
At 31 December 2023	<u>30,802</u>	<u>30,802</u>
Net book value		
At 31 December 2023	<u>1,008</u>	<u>1,008</u>
At 31 December 2022	<u>2,217</u>	<u>2,217</u>

10. CREDITORS

Amounts falling due within one year	2023	2022
	£	£
Trade creditors	979	-
Accruals and deferred income	2,000	2,000
	<u>2,979</u>	<u>2,000</u>

11. RESERVES

	2023	2022
	£	£
At the beginning of the year	168,097	165,929
Surplus for the financial year	4,142	2,168
At the end of the year	<u>172,239</u>	<u>168,097</u>

Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2023

12. FUNDS

12.1 RECONCILIATION OF MOVEMENT IN FUNDS	Unrestricted Funds £	Restricted Funds £	Total Funds £
At 1 January 2022	131,371	34,558	165,929
Movement during the financial year	(22,061)	24,229	2,168
At 31 December 2022	133,539	34,558	168,097
Movement during the financial year	11,595	(7,453)	4,142
At 31 December 2023	<u>145,134</u>	<u>27,105</u>	<u>172,239</u>

12.2 ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 January 2023 £	Income £	Expenditure £	Transfers between funds £	Balance 31 December 2023 £
Restricted funds					
Restricted	34,558	181,874	189,327	-	27,105
Unrestricted funds					
Unrestricted General	133,539	39,336	27,741	-	145,134
Total funds	<u>168,097</u>	<u>221,210</u>	<u>217,068</u>	<u>-</u>	<u>172,239</u>

12.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use £	Current assets £	Current liabilities £	Total £
Restricted trust funds	-	27,105	-	27,105
Unrestricted general funds	1,008	147,105	(2,979)	145,134
	<u>1,008</u>	<u>174,210</u>	<u>(2,979)</u>	<u>172,239</u>

13. STATUS

The company is limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding £ 1.

14. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the financial year-end.

HEAD INJURY SUPPORT LIMITED
(A company limited by guarantee, not having a share capital)

SUPPLEMENTARY INFORMATION

RELATING TO THE FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2023

Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

Operating Statement

for the financial year ended 31 December 2023

	2023 £	2022 £
Income	219,379	209,238
Cost of generating funds		
Respite & Social Costs	26,319	21,661
Activity Classes Costs	19,769	9,828
	46,088	31,489
Gross surplus	173,291	177,749
Expenses		
Wages and salaries	115,503	114,039
Staff defined contribution pension costs	-	429
Staff training	130	219
Rent payable	13,933	14,027
Rates	1,163	1,019
Insurance	1,881	1,852
Light and heat	5,056	7,881
Repairs and maintenance	5,330	2,783
Printing, postage and stationery	2,420	1,933
Advertising	-	4,006
Telephone	3,300	2,250
Computer costs	1,712	2,462
Hire of equipment	1,190	778
Travelling and entertainment	15,583	13,415
Accountancy	2,448	4,320
Bank charges	275	259
Surplus/deficit on exchange	(505)	(343)
General expenses	91	2,794
Subscriptions	201	398
Depreciation	1,209	1,209
Charitable donations	60	163
	170,980	175,893
Miscellaneous income		
Bank interest	1,831	312
Net surplus	4,142	2,168