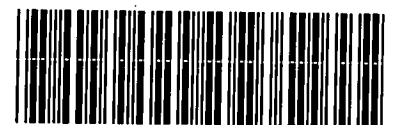


Company Number: NI074078  
Charity Number: XT22608

**Head Injury Support Limited**  
(A company limited by guarantee, not having a share capital)  
**Annual Report and Unaudited Financial Statements**  
**for the financial year ended 31 December 2020**

Paul Hagerty & Co  
Chartered Accountants  
11 The Square  
Rostrevor  
Co Down  
BT34 3AZ

TUESDAY



JNI 28/09/2021 #118  
COMPANIES HOUSE

**Head Injury Support Limited**  
(A company limited by guarantee, not having a share capital)  
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## **Head Injury Support Limited**

(A company limited by guarantee, not having a share capital)

### **REFERENCE AND ADMINISTRATIVE INFORMATION**

<b>Directors</b>	Hannah Downey Michael Downey Pat O'Neill Ann Cobban Carole Murphy
<b>Charity Number in Northern Ireland</b>	XT22608
<b>Company Number</b>	NI074078
<b>Registered Office and Principal Address</b>	4 Kildare Street Newry Co Down BT34 1DQ Northern Ireland
<b>Independent Examiner</b>	Paul Hagerty & Co Chartered Accountants 11 The Square Rostrevor Co Down BT34 3AZ
<b>Bankers</b>	Ulster Bank 86 Hill Street Newry Co Down BT34 1BT

# **Head Injury Support Limited**

(A company limited by guarantee, not having a share capital)

## **DIRECTORS' ANNUAL REPORT**

for the financial year ended 31 December 2020

The directors present their Directors' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 31 December 2020.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Directors' Report contains the information required to be provided in the Directors' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The directors of the company are also charity trustees for the purpose of charity law and under the company's constitution are known as members of the board of trustees.

In this report the directors of Head Injury Support Limited present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 December 2020.

The company is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the organisation has implemented its recommendations where relevant in these financial statements.

### **Mission, Objectives and Strategy**

#### **Mission Statement**

1. To provide opportunities for brain injury survivors and their carers and family members to socialise and establish friendships.
2. To assist brain injury survivors and their carers and family members to acquire new skills and past-times.
3. To provide brain injury survivors and their carers and family members with (i) information which will enhance their quality of life and (ii) emotional support.

## **Head Injury Support Limited**

(A company limited by guarantee, not having a share capital)

### **DIRECTORS' ANNUAL REPORT**

for the financial year ended 31 December 2020

#### **Review of Activities, Achievements and Performance**

2020 started out in the usual vein and then the Covid 19 Pandemic struck and totally altered the way that we work directly with people. We went into lockdown mid-March, our Hub closed, our 3 Outreach weekly support sessions stopped and staff had to work remotely from home. Personal face-to-face contact is vital and key to the support we provide, we very quickly had to respond and flex and adapt the practical elements of our model of support. Collectively the Board and staff team responded with innovative, alternate and creative methods and means of support to meet the needs of those we support and that this was operational within 10 days of total lockdown restrictions coming into place in March 2020, a major achievement.

Our society and the community at large now were faced with 'loss' and adjusting to new ways of dealing with the issues that this throws up. We all faced the loss of the 'ordinary', seemingly mundane routines of our lives that meant the loss of connection, companionship and contact provided through meeting and being with family, friends, work colleagues and acquaintances. These are some of the of the greatest issues that people tell us they feel after they acquire brain injury. Our model aims to meet these needs which is why we provide - social, recreational and other activities, through group sessions which allows for the opportunity for mutual support. We could no longer do this but we knew that maintaining contact and communication with the people we support was going to be even more vital now than ever, as the isolation; loneliness and lack of purpose, structure and routine that survivors face, would now be compounded.

During the full lockdown periods some of the alternative supports we provided were practical support signposting people to groups in their locality, food suppliers, pharmacy and contacting GP's. We also supplied, to all survivors and carers who required them, a tablet and provided one to one phone support to support in setting up people to allow them to access our online support and to allow connection with family and friends; staff maintained a telephone 'staying connected' service and we delivered crafts, activities and other items personally or by post to their homes so that that they could either join with the group at our weekly group sessions which we delivered on line on the same days and times as when face to face to maintain their routine or to provide some pastime activities at home.

Bingo and games, family entertainment nights etc were provided on line allowing interaction with their own familiar groups and we also extending these to join up with the other groups and Newry Hub attenders to widen their connections and grow their support networks.

For carers we provided a range of different 'feel good activities' with the home delivery of individual afternoon tea treat boxes to join in and enjoy with others with an afternoon tea online; pampering items; online support programmes and of course frequent chats with allocated staff members thereby maintaining contact over the phone as often as they required. The result was that survivors and carers told us that felt 'thought of'; 'not forgotten' and that 'someone cared about them'.

All of these support activities enabled us to continue to meet the objectives and performance indicators of our funders which allowed us to remain in receipt of our grants and SLA funding.

We received our highly rated externally evaluated report which measured the impact and difference we had made through the activities we had been providing over 3 years. This proved essential in providing evidence-based research that we could present to funders.

# Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

## DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2020

### Financial Review

Ongoing long-term funding secured:

During the initial lockdown we completed a new Grant application to the The National Lottery 'People and Communities' Programme and were delighted to be awarded this in September 2020. It amounts to almost £500K to provide a programme of support over the next 4 years and will commence in January 2021.

This will allow us to grow the services we offer and importantly it will allow us to support people who have had a diagnosis of 'stroke', as currently they are unable to access the outreach and other services funded by the SHSCT Service Level Agreement. This will also allow and provide for stability and continuity in the continuation of support to those we currently support; allow for growth and development and secure and provide additional employment opportunities.

We were delighted to have had the optional 5th year of the SLA confirmed by the SHSCT, which means we will be able to continue offering the services they fund principally the Outreach Services to survivors and carers supports until November 2021.

Due to the Covid 19 pandemic, as with all charities, our fundraising activities were decimated, especially given that our activities all are local and rely heavily on face to face interactions with the local community. We were delighted that we had a window in the Covid 19 restrictions which meant we could host our Annual Golf Classic Fundraiser in September, which was so well supported and proved financially very successful, given the hardships businesses and communities were facing.

### Financial Results

At the end of the financial year the company has assets of £113,416 (2019 - £100,585) and liabilities of £2,000 (2019 - £2,065). The net assets of the company have increased by £12,896.

### Directors

The directors who served throughout the financial year, except as noted, were as follows:

Hannah Downey  
Michael Downey  
Pat O'Neill  
Ann Cobban  
Carole Murphy

### Compliance with Sector-Wide Legislation and Standards

The company engages pro-actively with legislation, standards and codes which are developed for the sector. Head Injury Support Limited subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

### Plans for future

In the next year, Head Injury Support Newry Limited plans:

(1) To continue to remain responsive and creative in meeting the limitations, restrictions, demands and mitigations that the Covid 19 pandemic has placed on our model of support.

(2) To commence delivery of the new service offers which will allow us to overcome some of the previous barriers that our external evaluation feedback highlighted, in terms of

- offering our services to those who have had a stroke
- overcoming transport barriers
- increasing the amount of support (in terms of time and additional opportunities) we can offer weekly, both to those that currently avail of Outreach Services and also to new beneficiaries across the SHSCT
- growing the staff team required
- delivering new elements including a volunteering strategy

(3) To continue to develop our Social Enterprise business in our Newry hub by

- providing the opportunity for others from Outreach areas to be engaged in purposeful, meaningful opportunities
- to make and create a variety of arts, crafts and up-cycling activities, that people will purchase

## Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

### DIRECTORS' ANNUAL REPORT

for the financial year ended 31 December 2020

Approved by the Board of Directors on 27 September 2021 and signed on its behalf by:



Carole Murphy  
Trustee



Ann Cobban  
Trustee

## Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

for the financial year ended 31 December 2020

The directors are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the net income or expenditure of the company for that period.


In preparing these financial statements, the directors are required to:


- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The directors confirm that they have complied with the above requirements in preparing the financial statements.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Charities Act (Northern Ireland) 2008. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Directors on 27 September 2021 and signed on its behalf by:

  
Carole Murphy  
Trustee

  
Ann Cobban  
Trustee

## Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

# INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF DIRECTORS OF HEAD INJURY SUPPORT LIMITED

We have examined the financial statements of the company for the financial year ended 31 December 2020, which comprise the Statement of Financial Activities (incorporating an Income and Expenditure Account), the Balance Sheet and the related notes.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our work, or for this report.

### Respective responsibilities of directors and examiner

The company's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. The company's directors consider that an audit is not required for this financial year under Chapter 3 of Part 16 of the Companies Act 2006 and that an independent examination is required.

It is our responsibility to:

- examine the financial statements under section 65 of the Charities Act;
- follow the procedures laid down by the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to our attention.

### Basis of independent examiner's report

We have examined your company financial statements as required under section 65 of the Charities Act and our examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. An examination includes a review of the accounting records kept by the company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with our examination, no matter has come to our attention which gives us cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006
- the financial statements do not accord with those accounting records
- the financial statements have not been prepared in accordance with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)
- there is further information needed for a proper understanding of the accounts to be reached.

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**PAUL HAGERTY & CO**

Chartered Accountants

11 The Square

Rostrevor

Co Down

BT34 3AZ

**Date: 27 September 2021**

## Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

### STATEMENT OF FINANCIAL ACTIVITIES

(Incorporating an Income and Expenditure Account)  
for the financial year ended 31 December 2020

	Notes	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2020 £	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total 2019 £
<b>Incoming Resources</b>							
Charitable activities							
- Grants from governments and other co-funders	3.1	-	134,894	134,894	-	113,359	113,359
Activities for generating funds	3.2	29,775	-	29,775	79,438	-	79,438
Investments	3.3	68	-	68	102	-	102
Other income	3.4	5,474	-	5,474	-	-	-
<b>Total incoming resources</b>		<b>35,317</b>	<b>134,894</b>	<b>170,211</b>	<b>79,540</b>	<b>113,359</b>	<b>192,899</b>
<b>Resources Expended</b>							
Raising funds	4.1	41,177	-	41,177	32,813	18,477	51,290
Charitable activities	4.2	(17,361)	133,499	116,138	20,429	96,713	117,142
<b>Total Resources Expended</b>		<b>23,816</b>	<b>133,499</b>	<b>157,315</b>	<b>53,242</b>	<b>115,190</b>	<b>168,432</b>
<b>Net incoming/outgoing resources before transfers</b>		<b>11,501</b>	<b>1,395</b>	<b>12,896</b>	<b>26,298</b>	<b>(1,831)</b>	<b>24,467</b>
Gross transfers between funds		-	-	-	-	-	-
<b>Net movement in funds for the financial year</b>		<b>11,501</b>	<b>1,395</b>	<b>12,896</b>	<b>26,298</b>	<b>(1,831)</b>	<b>24,467</b>
<b>Reconciliation of funds</b>							
Balances brought forward at 1 January 2020	13	96,955	1,565	98,520	70,657	3,396	74,053
<b>Balances carried forward at 31 December 2020</b>		<b>108,456</b>	<b>2,960</b>	<b>111,416</b>	<b>96,955</b>	<b>1,565</b>	<b>98,520</b>

The Statement of Financial Activities includes all gains and losses recognised in the financial year. All income and expenditure relate to continuing activities.

## Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

Company Number: NI074078

### BALANCE SHEET

as at 31 December 2020

	Notes	2020 £	2019 £
<b>Fixed Assets</b>			
Tangible assets	9	314	1,542
<b>Current Assets</b>			
Debtors	10	-	1,074
Cash at bank and in hand		113,102	97,969
		113,102	99,043
<b>Creditors: Amounts falling due within one year</b>	11	(2,000)	(2,065)
<b>Net Current Assets</b>		111,102	96,978
<b>Total Assets less Current Liabilities</b>		111,416	98,520
<b>Funds</b>			
Restricted trust funds		2,960	1,565
Unrestricted designated funds		108,457	96,955
General fund (unrestricted)		(1)	-
<b>Total funds</b>	13	111,416	98,520


These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.


For the financial year ended 31 December 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476.

The directors confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

Approved by the Board of Directors and authorised for issue on 27 September 2021 and signed on its behalf by

  
Carole Murphy  
Trustee

  
Ann Cobban  
Trustee

# Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

## NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2020

### 1. GENERAL INFORMATION

Head Injury Support Limited is a company limited by guarantee incorporated in the United Kingdom. The registered office of the company is 4 Kildare Street, Newry, Co Down, BT34 1DQ, Northern Ireland which is also the principal place of business of the company. The financial statements have been presented in Pound Sterling (£) which is also the functional currency of the company.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

#### Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and Part 8 of the Charities Act (Northern Ireland) 2008. They also comply with the Statement of Recommended Practice (SORP 2005, as updated in 2008) and with the financial reporting standards. The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### Statement of compliance

The financial statements of the company for the financial year ended 31 December 2017 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)" and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

#### Cash flow statement

The company has availed of the exemption in FRS 102 from the requirement to produce a cash flow statement because it is classified as a small company.

#### Incoming Resources

Voluntary income or capital is included in the Statement of Financial Activities when the company is legally entitled to it, its financial value can be quantified with reasonable certainty and there is reasonable certainty of its ultimate receipt. Entitlement to legacies is considered established when the company has been notified of a distribution to be made by the executors. Income received in advance of due performance under a contract is accounted for as deferred income until earned. Grants for activities are recognised as income when the related conditions for legal entitlement have been met. All other income is accounted for on an accruals basis.

#### Income from charitable activities

Income from charitable activities include income earned from the supply of services under contractual arrangements and from performance related grants which have conditions that specify the provision of particular services to be provided by the company. Income from government and other co-funders is recognised when the company is legally entitled to the income because it is fulfilling the conditions contained in the related funding agreements. Where a grant is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, it is accrued in debtors.

Grants from governments and other co-funders typically include one of the following types of conditions:

- Performance based conditions: whereby the company is contractually entitled to funding only to the extent that the core objectives of the grant agreement are achieved. Where the company is meeting the core objectives of a grant agreement, it recognises the related expenditure, to the extent that it is reimbursable by the donor, as income.

-Time based conditions: whereby the company is contractually entitled to funding on the condition that it is utilised in a particular period. In these cases the company recognises the income to the extent it is utilised within the period specified in the agreement.

In the absence of such conditions, assuming that receipt is probable and the amount can be reliably measured, grant income is recognised once the company is notified of entitlement.

Grants received towards capital expenditure are credited to the Statement of Financial Activities when received or receivable, whichever is earlier.

# Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

## NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2020

### Resources Expended

All resources expended are accounted for on an accruals basis. Charitable activities include costs of services and grants, support costs and depreciation on related assets. Costs of generating funds similarly include fundraising activities. Non-staff costs not attributed to one category of activity are allocated or apportioned pro-rata to the staffing of the relevant service. Finance, HR, IT and administrative staff costs are directly attributable to individual activities by objective. Governance costs are those associated with constitutional and statutory requirements.

### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Fixtures, fittings and equipment - 15% Straight line

### Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the company from government agencies and other co-funders, but not yet received at financial year end, is included in debtors.

### Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

### Taxation and deferred taxation

No current or deferred taxation arises as the company has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more tax in the future, or a right to pay less tax in the future. Timing differences are temporary differences between the company's taxable income and its results as stated in the financial statements.

Deferred tax is measured on an undiscounted basis at the tax rates that are anticipated to apply in the periods in which the timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

<b>3. INCOME</b>					
<b>3.1 CHARITABLE ACTIVITIES</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2020</b>	<b>2019</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
Grants Receiveable	-	134,894	134,894	113,359	
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	
<b>3.2 OTHER TRADING ACTIVITIES</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2020</b>	<b>2019</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
Donations & Fundraising	29,775	-	29,775	79,438	
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	
<b>3.3 INVESTMENTS</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2020</b>	<b>2019</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
Interest Received	68	-	68	102	
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	

## Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2020

<b>3.4</b>	<b>OTHER INCOME</b>		<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>2020</b>	<b>2019</b>
			<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Other income		<b>5,474</b>	<b>-</b>	<b>5,474</b>	<b>-</b>
<b>4.</b>	<b>EXPENDITURE</b>					
<b>4.1</b>	<b>RAISING FUNDS</b>	<b>Direct Costs</b>	<b>Other Costs</b>	<b>Support Costs</b>	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Costs of Generating Funds	<b>1,168</b>	<b>-</b>	<b>40,009</b>	<b>41,177</b>	<b>51,290</b>
<b>4.2</b>	<b>CHARITABLE ACTIVITIES</b>	<b>Direct Costs</b>	<b>Other Costs</b>	<b>Support Costs</b>	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Expenditure on Charitable Activities	<b>22,031</b>	<b>1,777</b>	<b>92,330</b>	<b>116,138</b>	<b>117,142</b>
<b>4.3</b>	<b>SUPPORT COSTS</b>		<b>Cost of Raising Funds</b>	<b>Charitable Activities</b>	<b>2020</b>	<b>2019</b>
			<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
	Repairs and Maintenance		<b>1,737</b>	<b>-</b>	<b>1,737</b>	<b>8,570</b>
	General Office		<b>35,968</b>	<b>243</b>	<b>36,211</b>	<b>38,305</b>
	Accountancy Services		<b>2,304</b>	<b>-</b>	<b>2,304</b>	<b>2,400</b>
	Salaries and Wages		<b>-</b>	<b>92,087</b>	<b>92,087</b>	<b>96,713</b>
			<b>40,009</b>	<b>92,330</b>	<b>132,339</b>	<b>145,988</b>
<b>5.</b>	<b>ANALYSIS OF SUPPORT COSTS</b>				<b>2020</b>	<b>2019</b>
					<b>£</b>	<b>£</b>
	Repairs and Maintenance				<b>1,737</b>	<b>8,570</b>
	General Office				<b>36,211</b>	<b>38,358</b>
	Accountancy Services				<b>2,304</b>	<b>2,400</b>
	Salaries and Wages				<b>92,087</b>	<b>96,713</b>
					<b>132,339</b>	<b>146,041</b>
<b>6.</b>	<b>NET INCOMING RESOURCES</b>				<b>2020</b>	<b>2019</b>
					<b>£</b>	<b>£</b>
	<b>Net Incoming Resources are stated after charging/(crediting):</b>					
	Depreciation of tangible assets				<b>1,777</b>	<b>2,015</b>
	(Surplus)/deficit on foreign currencies				<b>(630)</b>	<b>485</b>

**Head Injury Support Limited**  
(A company limited by guarantee, not having a share capital)  
**NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2020

<b>7. INVESTMENT AND OTHER INCOME</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Sundry income	<b>5,474</b>	-
Bank interest	<b>68</b>	102
	<u><b>5,542</b></u>	<u>102</u>
<b>8. EMPLOYEES AND REMUNERATION</b>		
The staff costs comprise:	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>88,940</b>	93,889
Pension costs	<b>3,147</b>	2,889
	<u><b>92,087</b></u>	<u>96,778</u>
<b>9. TANGIBLE FIXED ASSETS</b>		
	<b>Fixtures, fittings and equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 January 2020	26,975	26,975
Additions	549	549
At 31 December 2020	<u>27,524</u>	<u>27,524</u>
<b>Depreciation</b>		
At 1 January 2020	25,433	25,433
Charge for the financial year	1,777	1,777
At 31 December 2020	<u>27,210</u>	<u>27,210</u>
<b>Net book value</b>		
At 31 December 2020	<u><b>314</b></u>	<u><b>314</b></u>
At 31 December 2019	<u>1,542</u>	<u>1,542</u>
<b>10. DEBTORS</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	-	1,074
	<u>-</u>	<u>1,074</u>
<b>11. CREDITORS</b>	<b>2020</b>	<b>2019</b>
<b>Amounts falling due within one year</b>	<b>£</b>	<b>£</b>
Accruals and deferred income	<b>2,000</b>	2,065
	<u><b>2,000</b></u>	<u>2,065</u>

## Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2020

#### 12. RESERVES

	2020 £	2019 £
At 1 January 2020	98,520	74,053
Surplus for the financial year	12,896	24,467
At 31 December 2020	<u>111,416</u>	<u>98,520</u>

#### 13. FUNDS

13.1 RECONCILIATION OF MOVEMENT IN FUNDS	Unrestricted Funds £	Restricted Funds £	Total Funds £
At 1 January 2019	70,657	3,396	74,053
Movement during the financial year	26,298	(1,831)	24,467
At 31 December 2019	96,955	1,565	98,520
Movement during the financial year	11,501	1,395	12,896
At 31 December 2020	<u>108,456</u>	<u>2,960</u>	<u>111,416</u>

#### 13.2 ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 January 2020 £	Income £	Expenditure £	Transfers between funds £	Balance 31 December 2020 £
<b>Restricted funds</b>					
Restricted	1,565	134,894	133,499	-	2,960
<b>Unrestricted funds</b>					
Unrestricted	96,956	35,317	23,816	-	108,457
Unrestricted General	(1)	-	-	-	(1)
	96,955	35,317	(23,816)	-	108,456
<b>Total funds</b>	<u>98,520</u>	<u>170,211</u>	<u>157,315</u>	<u>-</u>	<u>111,416</u>

#### 13.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use £	Current assets £	Current liabilities £	Total £
Restricted trust funds	-	2,960	-	2,960
Unrestricted designated funds	314	110,142	(2,000)	108,456
	<u>314</u>	<u>113,102</u>	<u>(2,000)</u>	<u>111,416</u>

## Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

### NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2020

#### 14. STATUS

The company is limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding £ 1.

15. CASH AND CASH EQUIVALENTS	2020 £	2019 £
Cash and bank balances	<u>113,102</u>	<u>97,969</u>

#### 16. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the financial year-end.

**HEAD INJURY SUPPORT LIMITED**  
(A company limited by guarantee, not having a share capital)

**SUPPLEMENTARY INFORMATION**

**RELATING TO THE FINANCIAL STATEMENTS**

**FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2020**

## Head Injury Support Limited

(A company limited by guarantee, not having a share capital)

### SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

Operating Statement

for the financial year ended 31 December 2020

	2020 £	2019 £
<b>Income</b>	<b>164,669</b>	<b>192,850</b>
<b>Cost of generating funds</b>		
Respite & Social Costs	17,892	13,338
Activity Classes Costs	6,957	9,508
	<b>24,849</b>	<b>22,846</b>
<b>Gross surplus</b>	<b>139,820</b>	<b>170,004</b>
<b>Expenses</b>		
Wages and salaries	88,940	93,889
Staff defined contribution pension costs	3,147	2,889
Staff training	234	300
Rent payable	14,727	17,172
Rates	929	929
Insurance	1,808	1,273
Light and heat	3,698	4,504
Protective Clothing	1,434	-
Repairs and maintenance	1,737	2,662
Printing, postage and stationery	4,254	6,796
Advertising	604	2,398
Telephone	3,097	1,655
Computer costs	3,357	1,738
Legal and professional	564	2,660
Accountancy	2,304	3,230
Bank charges	265	304
Surplus/deficit on exchange	(630)	485
General expenses	220	740
Depreciation	1,777	2,015
	<b>132,466</b>	<b>145,639</b>
<b>Miscellaneous income</b>		
Sundry income	5,474	-
Bank interest	68	102
	<b>5,542</b>	<b>102</b>
<b>Net surplus</b>	<b>12,896</b>	<b>24,467</b>