

Hospitalite of Our Lady Of Lourdes - Diocese of Dromore

Annual Report and Financial Statements

For the Year Ended 31 December 2023

Charities Number NIC 105803

Annual Report and Financial Statements for the year ended 31 December 2023

Hospitalite Of Our Lady of Lourdes - Diocese of Dromore

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Annual Report and Financial Statements for the year ended 31 December 2023

Hospitalite Of Our Lady of Lourdes - Diocese of Dromore

Charity Registration Number	NIC 105803
Charity Address	29 Hunters Lodge Lurgan Craigavon BT66 6NB
Trustees	Mr Joseph Doyle Miss Kathryn Roisin Fitzpatrick Mr John Downey Mr Seamus McGuinness Mrs Carmel McAnuff Mr Sean McGreevy Fr Brian Fitzpatrick Mr Conor McDonald Ms Patricia Thompson Mr Leo McGreevy Daniel Cunningham Mrs Rosemary McGuinness Dr Peter Farnon Mrs Mairead Ita Breen Mrs Jennifer Grant
Bankers	First Trust 92 Ann Street Belfast BT1 3HH

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Hospitalite Of Our Lady of Lourdes - Diocese of Dromore

Trustees' Annual Report for the year ended 31 December 2023

Objectives and Activities

The charitable purpose of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore is to promote devotion to Our Lady of Lourdes and facilitate the sick of the Diocese of Dromore to make a pilgrimage to Lourdes.

The principal function of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore is to support the advancement of the Catholic religion by promoting devotion to Our Lady of Lourdes and the wider mission of the church at parish level and at the shrine in Lourdes. This is pursued through pastoral, evangelistic, social or ecumenical means, being open to and engaging with society as a whole and offering support for those wishing to travel to the shrine at Lourdes.

Achievements, Performance and Public Benefit

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is an association of volunteers who work under the auspices of the Catholic Church and meet across the Diocese of Dromore at Parish level. We spend time together and go out in the community to promote the faith, particularly devotion to Our Lady of Lourdes, and to organise various fund raising activities in order to facilitate our Assisted Pilgrims and Workers to travel to the international shrine at Lourdes, France. The Hospitalite has also considered the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered during the year have helped to achieve the Hospitalite's objectives and activities, as well as providing public benefit.

Worship and Prayer

The Executive Committee led by our Spiritual Director Fr. Brian Fitzpatrick organise participation in Masses, processions and liturgies throughout our time at the shrine in Lourdes that are beneficial and spiritually fulfilling for all pilgrims and for those who follow from home via the shrine webcam. Our community meets in the month of April for volunteer preparation before travel, we make the annual pilgrimage to Lourdes in May and we invite all who made the pilgrimage together again in the month of October for our annual reunion Mass. Some parish committees also organise events at a local level for the wider parish community in February, making the anniversary of the first apparitions in Lourdes.

Pastoral Care

Pastoral care is central to the life and witness of the Hospitalite of Our Lady of Lourdes - Diocese of Dromore. We engage with aspiring pilgrims early in the new year in preparation for the journey to Lourdes in May. We carry out medical and nursing assessment of those who wish to travel as assisted (sick) pilgrims, including sick children and their parents, and put arrangements in place for those with life-limiting conditions and those who require assistance with mobility. In Lourdes we arrange accommodation for sick pilgrims in a dedicated care facility and take care of all their needs as pilgrims

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Trustees' Annual Report for the year ended 31 December 2023

until they return home. We are available at parish level throughout the year to offer practical assistance when possible.

Parish Groups and Facilities

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is made up of an Executive Committee and 19 Parish Committees who operate across the diocese. All committees operate under the Diocesan Safeguarding Policy. The various parishes plan events throughout the year to raise funds to help send their sick parishioners and workers on the annual pilgrimage during the month of May. Such events include raffles, fashion shows, sponsored walks, dances, concerts and many more. Friendship outings are organised regularly between the various committees to promote well-being and a sense of community.

Mission and Evangelism

Hospitalite of Our Lady of Lourdes - Diocese of Dromore strives to put Our Lady and the message of Lourdes at the centre of everything we do. We have recently introduced our Financial Policies and Procedures document to help strengthen our position in Parish life. We are updating our constitution to ensure clear guidance and we adhere to the Diocesan Child and Adult Safeguarding policies.

Reserve Policy

The reserves policy of the charity is dictated by its two-year operational cycle. The opening reserves for the year dictate the capacity of the charity to organise the pilgrimages during the year which take place the following year. For this reason, the parishes are expected to hold reserves of approximately two years pilgrimage programme funding and the executive to have sufficient funds to cover the advanced booking deposits.

Financial Review

The 2023 year was the first pilgrimage to run since the Covid-19 pandemic. For this reason and continued associated risks there were no assisted pilgrims on the 2023 pilgrimage to Lourdes. There was a significant increase in income and expenditure from 2022 which reflects the pilgrimage in the year. Total income is £136,797.09 and expenditure in the year of £137,332.18, which resulted in an overall deficit of £535.09.

The 2023 accounts include three adjustments which have been carrying forward numerous years to include un-presented cheques and double counted donations which had net effect of (£4,069.28).

The charity has total reserves of £664,409.63. The restricted amount is £536,477.07 and the unrestricted amount is £127,932.56 which are adequate.

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Trustees' Annual Report for the year ended 31 December 2023

Structure, Governance and Management

Hospitalite of Our Lady of Lourdes - Diocese of Dromore are governed by a Governing Document and Constitution which outlines the structure and management of the charity.

Recruitment and Appointment of Trustees

As well as constitutional requirements, the Executive and parishes committees are obliged to implement regulations of the Diocese of Dromore. The diocesan regulations require adherence to the Child and Adult Safeguarding Policy, to file and pilgrimage report with the diocesan office within a reasonable period of time on our return from Lourdes, to remain registered with the Charity Commission of Northern Ireland, and to submit a copy of our accounts on an annual basis to the diocesan office.

Pay and Remuneration

All members are volunteers. There are no paid employees.

Organisational Structure

Hospitalite of Our Lady of Lourdes - Diocese of Dromore - Executive is made up of 15 parish representatives who organise the annual Diocesan Pilgrimage to Lourdes. There are 19 Parish Committees who fund raise to send their Parishioners/Workers to Lourdes

Compliance with the sector-wide Legislation and Standards

The charity engages pro-actively with the legislation, standards and codes which are developed for the sector. Hospitalite of Our Lady of Lourdes - Diocese of Dromore subscribes to and is compliant with the following : The Charities SORP (FRS 102).

Public Benefit

The Hospitalite of Our Lady of Lourdes - Diocese of Dromore has given consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Hospitalite's objectives and activities, thus providing public benefit.

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Hospitalite Of Our Lady of Lourdes - Diocese of Dromore

Trustees' Annual Report for the year ended 31 December 2023

Going Concern

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Hospitalite can continue its activities. The trustees are also satisfied the financial statements for the year end 31st December 2023 can be signed off as a going concern.

Future Developments

The Trustees aim to maintain the charities current stable financial structure.

Statements of the Trustees responsibilities

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations:

Charity law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practise (United Kingdom Accounting Standards and applicable law). Under charity law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the financial activities of the charity for that period.

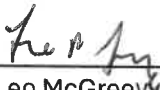
In preparing these financial statements, the trustees are required to follow best practise and:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- State whether the Charities SORP (effective January 2015) in accordance with FRS 102 has been followed;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

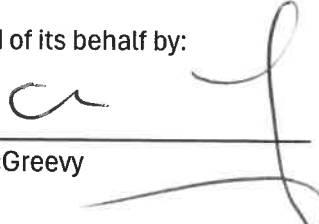
The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with applicable law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 14th October 2024 and signed of its behalf by:



Leo McGreevy



Sean McGreevy

Independent Examiner's Report to the Trustees of Hospitalite of Our Lady of Lourdes - Diocese Of Dromore

I report on the accounts of Hospitalite of Our Lady of Lourdes - Diocese of Dromore for the year ended 31st December 2023 which are set out on pages 9 to 15

Respective responsibilities of trustees and examiner

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008. It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- Follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- State whether particular matters have come to my attention

Basis of independent examiners report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1 That accounting records were not kept in accordance with section 63 of the Charities Act (Northern Ireland) 2008
- 2 That the accounts do not accord with those accounting records
- 3 That the accounts do not comply with the accounting requirements of the Charities Act
- 4 That there is further information needed for a proper understanding of the accounts to be reached

Independent Examiner's Statement

Since your charity's gross income ordinarily exceeds £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Chartered Accountants Ireland which is one of the listed bodies.

**Independent Examiner's Report to the Trustees of Hospitalite of Our Lady of Lourdes - Diocese Of
Dromore continued...**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing your attention.

Ellen Fitzsimmons

Ellen Fitzsimmons ACA
Independent Examiner
40 Charlotte Street
Warrenpoint
Co Down
BT34 3LF

14/10/2024

Date

Statement of Financial Activities for the year ended 31 December 2023

	Note	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
Income					
Donations and Legacies	3	1,713.85	10,941.10	12,654.95	3,527.30
Other Trading Activities	4	-	-	-	-
Investments	5	1,755.15	191.54	1,946.69	998.84
Charitable Activities	6	10,715.00	103,844.00	114,559.00	-
Other Income	7	6,800.00	836.45	7,636.45	10.00
Total Income		20,984.00	115,813.09	136,797.09	4,536.14
Expenditure					
Generating Funds	8	-	3,310.04	3,310.04	-
Charitable Activities	8	-	113,007.00	113,007.00	6,585.00
Other	8	11,650.01	9,365.13	21,015.14	2,110.56
Total Expenditure		11,650.01	125,682.17	137,332.18	8,695.56
Net Income / (Expenditure) before transfers		9,333.99	- 9,869.08	535.09	- 4,159.42
Transfers between funds					
Net Income / (Expenditure) before other recognised gains / losses		9,333.99	- 9,869.08	535.09	- 4,159.42
Unrealised Gain / (Loss) on investment		-	-	-	
Net movement in funds		9,333.99	- 9,869.08	535.09	- 4,159.42
Reconciliation of funds					
Total funds brought forward		118,598.57	546,346.15	664,944.72	669,104.14
Net movement in funds		9,333.99	- 9,869.08	535.09	- 4,159.42
Total funds carried forward		127,932.56	536,477.07	664,409.63	664,944.72

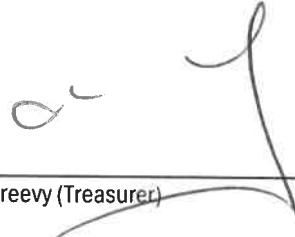
Statement of Financial Position as at 31 December 2023

	Notes	2023		2022	
		£	£	£	£
FIXED ASSETS					
CURRENT ASSETS					
Debtors and Prepayments	11	-	-	-	-
Cash at bank - Unrestricted	12	127,932.56		120,998.57	
Cash at bank - Restricted	12	536,477.07		546,346.15	
		<u>664,409.63</u>		<u>667,344.72</u>	
CURRENT LIABILITIES					
Other Creditors	13	-		2,400.00	
		<u>-</u>		<u>2,400.00</u>	
NET CURRENT ASSETS			<u>664,409.63</u>		<u>664,944.72</u>
LONG TERM LIABILITIES	14		-		-
NET ASSETS	15		<u><u>664,409.63</u></u>		<u><u>664,944.72</u></u>
FINANCED BY					
Restricted Funds			536,477.07		546,346.15
Unrestricted Funds			<u>127,932.56</u>		<u>118,598.57</u>
			<u><u>664,409.63</u></u>		<u><u>664,944.72</u></u>

The notes on pages 11 to 15 are an integral part of these financial statements.

The financial statements on pages 9 to 15 were approved by the Committee on 14th October 2024 and signed on its behalf by:


 Leo McGreevy (Chairperson)


 Sean McGreevy (Treasurer)

Notes to the Financial Statements for the year ended 31 December 2023

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)).

The Parish meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost and transaction value unless otherwise stated in the relevant accounting policy note(s).

b) Preparation of accounts on a going concern basis

The Parish generally meets its day to day working capital requirements from its annual income. The Trustees have obtained and reviewed cash flow forecasts for the coming year and based on these are satisfied that the Parish has resources to provide a reasonable expectation that it can continue to meet its financial obligations as they fall due for the foreseeable future. Therefore these financial statements have been prepared under the going concern basis.

c) Income

Fares, fundraising and donation income are accounted for on a cash receipts basis as the amount is collected.

d) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

e) Cash and cash equivalents

Cash and cash equivalents includes cash in hand and deposits held with banks

Notes to the Financial Statements for the year ended 31 December 2023 continued...

f) Funds

Funds are classified as either restricted or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the Parish.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

2. Critical accounting judgements and estimation uncertainty

Estimates and judgments made in the process of preparing the financial statements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees do not consider that there are any critical judgements made in applying the Parish's accounting policies or that there are any critical accounting estimates or assumptions which may have a significant risk of causing a material adjustment to carrying amounts of assets and liabilities within the next financial year.

Notes to the Financial Statements for the year ended 31 December 2023

Income

3. Donations and Legacies

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
Donations	1,713.85	6,026.60	7,740.45	2,027.30
Fundraising activities		4,914.50	4,914.50	1,500.00
	<u>1,713.85</u>	<u>10,941.10</u>	<u>12,654.95</u>	<u>3,527.30</u>

4. Other Trading Activities

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
	-	-	-	-

5. Investments

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
Bank Interest Received	1,755.15	191.54	1,946.69	998.84
	<u>1,755.15</u>	<u>191.54</u>	<u>1,946.69</u>	<u>998.84</u>

6. Charitable Activities

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
Fares	10,715.00	103,844.00	114,559.00	2,027.30
	<u>10,715.00</u>	<u>103,844.00</u>	<u>114,559.00</u>	<u>2,027.30</u>

7. Other

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
50th Anniversary Dinner Dance	6,800.00	-	6,800.00	
Sundry	-	836.45	836.45	2,027.30
	<u>6,800.00</u>	<u>836.45</u>	<u>7,636.45</u>	<u>2,027.30</u>

Notes to the Financial Statements for the year ended 31 December 2023

8. Analysis of expenditure

	Unrestricted Funds 2023	Restricted Funds 2023	Total 2023	Total 2022
Generating Funds				
Fundraising Costs		3,310.04	3,310.04	
	-	3,310.04	3,310.04	-
Charitable Activities				
Fares, transport and other		113,007.00	113,007.00	4,185.00
Administration Costs				2,400.00
	-	113,007.00	113,007.00	6,585.00
Other Costs				
Bank Interest/Charges	142.57	980.93	1,123.50	227.36
Sundry Expenses	4,157.84	7,464.50	11,622.34	1,186.62
PSA	306.60	-	306.60	-
50th Dinner Dance	7,043.00	-	7,043.00	-
Other	-	919.70	919.70	696.58
	11,650.01	9,365.13	21,015.14	2,110.56

9. Taxation

Hospitalite of Our Lady of Lourdes - Diocese of Dromore is a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities.

10. Analysis of staff costs, trustees remuneration and expenses and the cost of management

This charity has no personnel with formal employment contracts, and relies on voluntary activity by Parishioners.

11. Debtors and Prepayment

	2023	2022
Prepayments	-	-
	-	-

Notes to the Financial Statements for the year ended 31 December 2023

12. Bank and Cash

	2023	2022
Cash and Cash Equivalents - Restricted	536,477.07	546,346.15
Cash and Cash Equivalents - Unrestricted	127,932.56	120,998.57
	<u>664,409.63</u>	<u>667,344.72</u>

13. Other Creditors

	2023	2022
Accounts	-	2,400.00
Deferred Income	-	-
	<u>-</u>	<u>2,400.00</u>

14. Long Term Liabilities

2023	2022
<u>-</u>	<u>-</u>

15. Analysis of Net Assets amongst Funds

	Restricted	Unrestricted	Total
Current Assets	536,477.07	127,932.56	664,409.63
Current Liabilities	-	-	-
Net Assets 31 December 2023	<u>536,477.07</u>	<u>127,932.56</u>	<u>664,409.63</u>