

L'ARCHE BELFAST
REPORT OF THE DIRECTORS AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

Registered Number: NI040702
Charity Number NIC105755

L'ARCHE BELFAST

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FOR THE YEAR ENDED 31 MARCH 2023**

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L'ARCHE BELFAST

**LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31 MARCH 2023**

SECRETARY	Ms M Campbell
DIRECTORS	Mr M F Sheil (Chairman) Ms M Campbell Ms M Devlin Ms K McMahon Mr M McDowell Ms J Buchanan Mr C Daly Mr P Tynan Ms A McCaffrey Mr M Lee
REGISTERED OFFICE	54 Knockbreda Road Belfast BT6 0JB
REGISTERED NUMBER	NI040702
CHARITY NUMBER	105755 Charity Commission NI XR 51980 HMRC
AUDITORS	Baker Tilly Mooney Moore Statutory Auditors 17 Clarendon Road Clarendon Dock Belfast Co. Antrim BT1 3BG
SOLICITORS	Tughans Marlborough House 30 Victoria Street Belfast BT1 3GG
BANKERS	Ulster Bank Limited 10-20 Lombard Street Belfast BT1 1BH
DIRECTOR OF SERVICES	Mr Scott Shively

L'ARCHE BELFAST

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2023

Report of the Trustees (incorporating the directors' report) For the year ended 31st March 2023

The directors of the charitable company submit their annual report and the audited financial statements for the year ended 31 March 2023. The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) and the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

L'Arche Belfast is a registered charity (105755 with Charity Commission NI and XR 51980 with HM Revenue and Customs) and a company limited by guarantee (NI 40702). Its registered office is 54 Knockbreda Road, Belfast, BT6 0JB.

The directors of the company are its trustees for the purpose of charity law and throughout this report are collectively referred to as the directors. The present directors and any past directors who served during the year are given on page four. The external advisors are set out on page one.

STRUCTURE, GOVERNANCE AND MANAGEMENT

L'Arche Belfast is governed by its Memorandum and Articles of Association adopted on 9 July 2002. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The Board of Directors are responsible for the overall governance of the company. They are recruited and appointed for the skills and experience that they can bring to the management of the charity and for their commitment to the ethos and mission of L'Arche. There are sub-committees covering development, fundraising, finance and audit. They report regularly to the Board, so that all decisions made are ratified by the full board in due course.

A Director of Services is appointed by the Board to manage the day-to-day operations of the charity and for implementing the policies agreed by the Board of Directors.

OBJECTIVES AND ACTIVITIES OF THE CHARITY

The principal objective of the charity is to develop a loving and supportive community in Belfast which aims to advance the education and personal skills development of people with learning disabilities and to nurture their personal interests, employment and work opportunities, and their cultural, faith, or religious traditions. L'Arche Belfast is a faith-based organisation which is rooted in Christianity, and is open to persons of any faith background, and to those with no religious affiliation. It is founded on the principle that systems of belief—be they secular or religious - make the world a better place when they promote the dignity of all human beings, inspiring us to be open to people of different intellectual capacities, social origins, races, religions, genders, and cultures.

The Charity contributes to the quality of life of its members by expanding their horizons through the provision of specialist care and support, and by using a person-centred approach to help them take part in their own care and support planning, make a contribution to their local neighbourhood, and to work towards achievable and meaningful goals.

The L'Arche Belfast community consists of four houses on the Ormeau Road, which continue to be home for fourteen core members/clients who share their lives with each other and assist with paid staff and unpaid volunteers who have chosen L'Arche as a way of life. The community also extends itself as a place of belonging to other people with intellectual disabilities who live locally, by providing opportunities for them to get involved in social activities, or to participate in one or more of our day opportunities programmes.

PUBLIC BENEFIT

The directors confirm that they have had due regard for the guidance produced on Public Benefit by the Charity Commission for Northern Ireland, and are pleased to report that during 2022/23 they have continued to meet the Public Benefit requirement as follows.

L'ARCHE BELFAST

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 MARCH 2023

ACHIEVEMENTS AND PERFORMANCE

L'Arche Belfast continues to provide a service of care and support to fourteen people who have learning disabilities (core members). This service is provided at 481, 547 and 563 Ormeau Road, properties owned and jointly managed by Choice Housing, and 1A St. John's Avenue, which is rented from a private landlord. The Belfast and South Eastern Trusts have both indicated that they would like to see our supported living service develop further, as we have a growing waiting list for these services and there is a high demand for supported living in the Belfast area.

The organisation continues to run and further develop an outreach programme throughout the greater Belfast area with a view to creating contacts and building relationships with other people with special needs, their families and their friends. It is also envisaged that those outreach activities will provide an opportunity for others who have a desire to be a part of a community to participate in a meaningful way. The outreach programme organises events such as discos, pub quizzes and nights out for people with learning disabilities. It also includes the provision of bespoke respite services to a small number of individuals who require 1:1 support to engage in activities in their local communities.

Our day opportunities programmes (previously referred to as work projects) continue to operate from our "L'Arche Village" site at 36B Manse Road, Belfast. The past year saw a reduction in Covid-19 restrictions which allowed us to fully open the site and offer a wider variety of activities to a larger number of participants. At present we offer opportunities for participants to engage in: horticulture, assisting with site maintenance, joinery and woodworking, cooking and nutrition, arts and crafts, music and dance/movement, and external trips to various places of interest in the local area. At present we offer placements to over 100 persons with a learning disability on a weekly basis, and some of our sessions are open to persons without a learning disability who are experiencing some form of isolation or difficulty in their lives – asylum seekers, pensioners, people with a mental health condition, and at-risk young people. We have also been able to provide volunteering opportunities to corporate groups, and to a group of A-Level students from Lagan College, which is adjacent to the Village site. We are currently exploring ways in which the site can generate additional income, e.g. by selling our garden produce and woodwork products, and operating a "pop up" charity shop and café. With the end of Covid restrictions, we have been able to start up some of our day opportunity programmes in venues in the local community again, most notably horticulture/woodworking sessions at Colin Glen in West Belfast, and cookery/activity sessions based in local church halls. Due to the interest in and demand for the services provided at the Village, we anticipate further growth in both activities and participant numbers in the coming year.

PLANS FOR FUTURE PERIODS

The Covid-19 pandemic has had an impact on L'Arche Belfast, as it has on most charitable organisations. In particular, we experienced an increase in staffing costs due to covering the costs of staff who have been required to self-isolate, and due to the fact that we were required to provide additional support to our residents, all of whom were required to stay home during the lockdown period, and have now found that most of their usual day activities had been closed down or curtailed. We also had additional expenses to cover, such as Personal Protective Equipment. Alongside this we experienced a loss of income due to some of our own day projects being forced to close, in particular our kitchen-based programmes and associated catering activities. As we look to the next year we are aware that we will need to change the nature of some of our activities and change the planning of some of our development. We are also taking action to review our financial situation in light of the pandemic, and to take action to ensure our financial sustainability.

L'Arche Belfast is fortunate in that to date we have been able to maintain all of our contracts with the Health and Social Care Trusts, both for domiciliary care provision and day opportunities, and were awarded additional funding to provide daytime support to our residential core members in lieu of their usual statutory day services. Our grant funding from Supporting People has also remained unaffected, and we have been able to apply for additional funding from SP to help cover Covid-related costs. Many of our direct payments clients also continued to pay us during the most recent lockdown, as we were able to continue providing a service remotely via Zoom.

RELATED PARTIES

The charity is affiliated to L'Arche Ireland and is part of the Federation of L'Arche International. There were no transactions with related parties as set out in note 18 to the financial statements.

RISK MANAGEMENT

All those involved with the caring of the core members are vetted by the authorities and receive ongoing training in all areas of care to vulnerable adults. Risk assessments are carried out for all aspects of our work, and individual risk management plans are put in place for each core member who receives a service of care and support from us. An organisational risk register is in place, which is reviewed on a quarterly basis by the Board of Directors.

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2023**

FINANCIAL REVIEW

The charity's income for the 12 month period ending 31 March 2023 was £1,674,770 increasing from the previous financial year (£1,492,508 in 2022). Total resources expended of £1,525,055 increased when compared to the previous financial year (£1,420,063 in 2022) with net income for the year amounting to £149,715 (2022: £72,445). Total net assets amounted to £585,510 as at 31 March 2023 (2023: £435,795).

RESERVES POLICY

The directors are obliged to ensure that sufficient reserves are available to allow the organisation to continue its work in the foreseeable future. The principal funding sources of the charity were Government Bodies, i.e. The Northern Ireland Housing Executive, the Belfast Health and Social Care Trust and other Social Security Departments. Funding was also obtained from the Independent Living Fund. Other monies are received from private donors and by way of fundraising events. The directors endeavour to have between 12 and 24 weeks' running costs in Reserves. This is to ensure that continuity of service to our core members in the event of an emergency, and to provide for adequate contingency planning. There is a balance in Reserves relating to the charity's Unrestricted Funds of £579,935, approximately 20 weeks running costs for the organisation, of which £301,145 has been designated specifically for a contingency and continuity of service reserve.

DIRECTORS AND THEIR INTERESTS

The directors are shown below and, other than as noted, have held office to the report approval date:

Mr M Sheil
Ms M Campbell
Ms M Devlin
Mr K McMahon
Mr M McDowell
Ms J Buchanan
Mr C Daly
Mr P Tynan
Ms A McCaffrey
Mr M Lee

STATEMENT OF DIRECTOR'S RESPONSIBILITIES

The directors are responsible for preparing the Report of the Directors and financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

L'ARCHE BELFAST

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31 MARCH 2023**

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS


So far as the directors are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the company's auditors are unaware, and each director has taken all the steps that they ought to have taken as a director in order to make themselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

AUDITORS

The auditors, Baker Tilly Mooney Moore, have indicated their willingness to continue in office, and a resolution concerning their re-appointment will be proposed at the Annual General Meeting.

The above report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



Paul Tynan (Sep 26, 2023 11:12 GMT+1)
.....
Mr P Tynan

26-Sep-2023
Date:

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
L'ARCHE BELFAST**

Opinion

We have audited the financial statements of L'Arche Belfast (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cashflows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the report of the directors, other than the financial statements and our auditors' report thereon. The directors are responsible for the other information contained within the report of the directors. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the report of the directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the report of the directors has been prepared in accordance with applicable legal requirements.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF L'ARCHE BELFAST

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the report of the directors.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of director's remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption from the requirement to prepare a strategic report.

Responsibilities of directors

As explained more fully in the statement of directors responsibilities set out on page four, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We considered the opportunities and incentives that may exist within the organisation for fraud and identified the greatest potential for fraud in relation to revenue recognition. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the UK Companies Act.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charitable company's ability to operate or to avoid a material penalty.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
L'ARCHE BELFAST**

Our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- enquiring of management and external legal counsel concerning actual and potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or noncompliance with laws and regulations throughout the audit.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditors' report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Joanne Small

Joanne Small (Senior Statutory Auditor)
For and on behalf of Baker Tilly Mooney Moore
Chartered Certified Accountants
Statutory Auditors
17 Clarendon Road
Clarendon Dock
Belfast
Co. Antrim
BT1 3BG

Date: 10th October 2021

L'ARCHE BELFAST

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Income and endowments from:					
Donations and legacies	3	108,178	209,754	317,932	245,674
Charitable activities:					
Care management	4	665,932	-	665,932	678,069
Housing benefit		55,798	152,381	208,179	217,335
Core members' contributions		113,879	-	113,879	106,523
Direct payment services		236,518	-	236,518	177,602
Belfast HSC Trust contracts		-	107,171	107,171	51,629
Other trading activities:					
Root Soup Sales		15,100	-	15,100	10,479
Green Buds Sales		8,268	-	8,268	5,183
Investment income		591	-	591	14
Other income		1,200	-	1,200	-
Total		<u>1,205,464</u>	<u>469,306</u>	<u>1,674,770</u>	<u>1,492,508</u>
Expenditure on:					
Raising funds	5	1,705	13,380	15,085	-
Charitable activities	6	796,605	713,365	1,509,970	1,420,063
Total		<u>798,310</u>	<u>726,745</u>	<u>1,525,055</u>	<u>1,420,063</u>
Net income/ (expenditure)	8	407,154	(257,439)	149,715	72,445
Transfers between funds	13	(251,381)	251,381	-	-
Net movement in funds		<u>155,773</u>	<u>(6,058)</u>	<u>149,715</u>	<u>72,445</u>
Fund balances brought forward at 1 April		424,162	11,633	435,795	363,350
Fund balances carried forward at 31 March		<u>579,935</u>	<u>5,575</u>	<u>585,510</u>	<u>435,795</u>

The Statement of Financial Activities includes all gains and losses in the year.

The notes form part of these financial statements

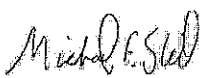
L'ARCHE BELFAST
(REGISTERED NUMBER: NI040702)

BALANCE SHEET
31 MARCH 2023

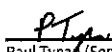
	Note	31.3.23		31.3.22	
		£	£	£	£
FIXED ASSETS					
Tangible assets	10		220,854		131,143
CURRENT ASSETS					
Debtors	11	194,067		149,270	
Cash at bank and in hand		<u>219,336</u>		<u>239,931</u>	
		413,403		389,201	
CREDITORS					
Amounts falling due within one year	12	<u>48,747</u>		<u>84,549</u>	
NET CURRENT ASSETS			364,656		304,652
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>585,510</u>		<u>435,795</u>
NET ASSETS			<u>585,510</u>		<u>435,795</u>
FUNDS					
Restricted Fund	13		5,575		11,633
Unrestricted Fund					
- Designated funds			301,145		283,627
- Undesignated funds			278,790		140,535
			<u>585,510</u>		<u>435,795</u>

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were authorised for issue by the Board of Directors on26-Sep-2023..... and were signed on its behalf by:



Mr M F Sheil


 Paul Tynan (Sep 26, 2023 11:12 GMT+1)

Mr P Tynan

The notes form part of these financial statements

L'ARCHE BELFAST

STATEMENT OF CASHFLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Note	31.03.23 £	31.03.22 £
Cash flows from operating activities			
<i>Net cash provided by/(used in) operating activities</i>	CF1	100,777	84,599
Cash flows from investing activities			
Bank interest		591	14
Proceeds from sale of fixed assets		275	-
Purchase of fixed assets		(122,238)	(60,193)
<i>Net cash provided by/(used in) investing activities</i>		(121,372)	(60,179)
<i>Change in cash and cash equivalents in the year</i>		20,595	24,420
Cash and cash equivalents at the beginning of the year		239,931	215,511
Cash and cash equivalents at the end of year	CF2	<u>219,336</u>	<u>239,931</u>
CF1. Reconciliation of net income/ (expenditure) to net cash flow from operating activities			
		31.03.23 £	31.03.22 £
Net income for year (as per Statement of Financial Statements)		149,715	72,445
Adjustments for:			
Depreciation charges		27,310	20,013
Bank interest		(591)	(14)
(Profit)/loss on sale of fixed assets		4,942	-
Movement in debtors		(44,797)	(49,272)
Movement in creditors		(35,802)	41,427
<i>Net cash provided by operating activities</i>		<u>100,777</u>	<u>84,599</u>
CF2. Analysis of cash and cash equivalents			
		31.03.23 £	31.03.22 £
Cash at bank and in hand		<u>219,336</u>	<u>239,931</u>
Total cash and cash equivalents		<u>219,336</u>	<u>239,931</u>

The notes form part of these financial statements

L'ARCHE BELFAST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. NATURE OF COMPANY

L'Arche Belfast is a private company limited by guarantee with charitable status incorporated in Northern Ireland. The charity's registered number and registered office address can be found in the Company Information on page 1. The members of the company are the trustees also detailed on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared on the going concern basis under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019) and the Companies Act 2006.

The following is a summary of the significant accounting policies adopted by the charitable company in the preparation of the financial statements.

Incoming Resources

All incoming resources have been included in the Statement of Financial Activities and have been recognised where there is entitlement to the income, certainty of receipt and it can be measured reliably. For legacies, the entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Income from government and other grants whether capital grants or revenue grants are recognised when the charity has entitlement to the funds, any performance conditions allocated to the grants have been met, it is probable the income will be received and the amount can be measured reliably and is not deferred.

Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

- Costs of raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs are the costs associated with the governance arrangements of the charity and are primarily associated with constitutional and statutory requirements.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas or per capita, staff costs by the time spent and other costs by their estimated usage.

2. ACCOUNTING POLICIES - continued

Fund Accounting

The company has various types of funds for which it is responsible and which require separate disclosure. These are as follows:

(i) Restricted funds

Grants or donations received which are designated by the donor for specific purposes. Such purposes are within the overall aim of the charity.

(i) Unrestricted funds – Undesignated Reserves

Funds which are expendable at the discretion of the company in the furtherance of the objectives of the charity.

(i) Unrestricted funds – Designated Reserves

Funds which have been set aside by the company to act as a contingency to ensure continuity of service. Designated funds continue to count as part of the unrestricted funds of the charity.

Irrecoverable VAT

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Tangible fixed assets

Tangible assets are stated at cost less accumulated depreciation and any accumulated impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the assets.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 15% on reducing balance
Fixtures, fittings and equipment	- 15% on reducing balance
Motor Vehicles	- 25% on reducing balance
Computer Equipment	- 33% on cost

Pension costs

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Holiday pay accrual

A liability is recognised to the extent of any unused holiday pay entitlement which has accrued at the balance sheet date and is available to carry forward to future periods. This is measured at the undiscounted salary cost of the future holiday entitlement so accrued at the balance sheet date.

Taxation

There is no liability to taxation due to the charitable status.

Operating Leases

L'Arche classifies the lease of office equipment, motor vehicles and premises as operating leases. The title to the equipment, vehicles and premises remains with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid of the transaction price.

Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

2. ACCOUNTING POLICIES - continued

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. These are initially recognised at transaction value and subsequently measured at their settlement value.

Judgements and key sources of estimation uncertainty

The following judgements including those involving estimates have been made in the process of applying the above accounting policies that have had the most significant effect on the amounts recognised in the financial statements and that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year:

- (i) Depreciation method and asset useful lives

The estimates and assumptions are reviewed on an ongoing basis considering the current and future market conditions.

L'ARCHE BELFAST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

3. INCOME – Donations and legacies

	L'Arche Village £	Developing Long-Term Sustainability £	Total Restricted Funds £	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations	5,567	-	5,567	30,632	36,199	21,331
Grants:						
Community Foundation	-	-	-	-	-	4,979
Belfast City Council	987	-	987	-	987	10,853
BSO Special Recognition Payment	-	-	-	6,708	6,708	24,940
The National Lottery Community Fund People and Community	124,577	-	124,577	-	124,577	125,417
The National Lottery Community Fund Dormant accounts fund NI	-	34,392	34,392	-	34,392	14,330
Groundwork NI	14,634	-	14,634	-	14,634	33,870
SP Provider Innovation Fund	-	-	-	-	-	7,704
St Annes Cathedral Sitout	-	-	-	-	-	750
University of Ulster	-	-	-	-	-	1,500
Belfast HSC Trust	6,000	-	6,000	36,838	42,838	-
The National Lottery Community Fund Reflect On Nature	9,892	-	9,892	-	9,892	-
Sainsbury's Helping Everyone Eat Better Community Fund	1,500	-	1,500	-	1,500	-
Lisburn & Castlereagh City Council	2,810	-	2,810	-	2,810	-
Ulster Garden Villages	-	-	-	30,000	30,000	-
Department for the Economy	-	-	-	4,000	4,000	-
Keep Northern Ireland Beautiful	1,895	-	1,895	-	1,895	-
LFT Charitable Trust	5,000	-	5,000	-	5,000	-
Cultivating Community Farming	2,500	-	2,500	-	2,500	-
	175,362	34,392	209,754	108,178	317,932	245,674

In the prior year, £18,179 of donations related to Restricted Funds and £3,152 related to Unrestricted Funds.
In the prior year, £199,403 of grants related to Restricted Funds and £24,940 related to Unrestricted Funds.

L'ARCHE BELFAST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

4. INCOME – Charitable activities

	L'Arche Village £	Core Members £	Total Restricted Funds £	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Care Management:						
Domiciliary Care	-	-	-	456,737	456,737	467,488
Additional hours	-	-	-	143,666	143,666	145,078
Independent Living Fund	-	-	-	65,529	65,529	65,503
	-	-	-	665,932	665,932	678,069
Housing Benefit:						
NIHE - rent	-	-	-	55,798	55,798	55,272
NIHE – Supporting People	-	124,532	124,532	-	124,532	126,447
NIHE – Supporting People emergency Covid-19	-	27,849	27,849	-	27,849	35,616
	-	152,381	152,381	55,798	208,179	217,335
Core members contributions:	-	-	-	113,879	113,879	106,523
Direct payment services:	-	-	-	236,518	236,518	177,602
Belfast HSC Trust contracts:						
Community Growth	27,696	-	27,696	-	27,696	29,999
Community Roots	29,064	-	29,064	-	29,064	1,085
Community Fare	41,226	-	41,226	-	41,226	20,545
Additional uplift	9,185	-	9,185	-	9,185	-
	107,171	-	107,171	-	107,171	51,629
	107,171	152,381	259,552	1,072,127	1,331,679	1,231,158

In the prior year, £213,692 of income from charitable activities related to Restricted Funds and £1,017,466 related to Unrestricted Funds.

L'ARCHE BELFAST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

5. EXPENDITURE – Raising funds

	Developing Long- Term Sustainability £	Total Restricted Funds £	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Staff costs	13,380	13,380	630	14,010	-
Training and development	-	-	120	120	-
Platform and Regulatory fees	-	-	955	955	-
	13,380	13,380	1,705	15,085	-

L'ARCHE BELFAST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

6. EXPENDITURE – Charitable activities

	L'Arche Village £	Developing Long-Term Sustainability £	Core Members £	Total Restricted Funds £	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Wages and salaries	359,412	21,012	152,381	532,805	530,992	1,063,797	1,015,849
Food and household	13,327	-	-	13,327	62,767	76,094	65,686
Rent	30,730	-	-	30,730	65,855	96,585	86,766
Rates and water	362	-	-	362	887	1,249	1,009
Heat and light	13,073	-	-	13,073	22,276	35,349	28,129
Repairs and renewals	11,851	-	-	11,851	9,977	21,828	18,426
Motor expenses	11,537	-	-	11,537	10,795	22,332	20,331
L'Arche International	1,750	-	-	1,750	2,582	4,332	6,431
Insurance	7,233	-	-	7,233	10,671	17,904	24,964
The Village expenditure	16,242	-	-	16,242	-	16,242	18,334
Root Soup expenditure	754	-	-	754	-	754	1,377
Grow Cook Cater expenditure	18,296	-	-	18,296	1,518	19,814	20,603
Depreciation – fixtures & fittings	8,184	-	-	8,184	12,075	20,259	12,714
Depreciation – motor vehicles	1,073	-	-	1,073	1,584	2,657	5,283
Depreciation – computer equipment	942	-	-	942	1,391	2,333	2,016
Depreciation – improvements to property	833	-	-	833	1,228	2,061	-
Loss on disposal of tangible fixed assets	1,997	-	-	1,997	2,945	4,942	-
Travelling	2,209	-	-	2,209	3,086	5,295	2,779
Telephone charges	3,508	-	-	3,508	9,699	13,207	11,117
Carried forward	503,313	21,012	152,381	676,706	750,328	1,427,034	1,341,814

L'ARCHE BELFAST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

6. EXPENDITURE – Charitable activities (continued)

	L'Arche Village £	Developing Long-Term Sustainability £	Core Members £	Total Restricted Funds £	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Brought forward	503,313	21,012	152,381	676,706	750,328	1,427,034	1,341,814
Training and development	1,147	-	-	1,147	6,246	7,393	16,195
Printing postage and stationery	2,737	-	-	2,737	2,622	5,359	4,691
Advertising	445	-	-	445	332	777	-
Sundry expenses	15,864	-	-	15,864	13,177	29,041	22,701
Computer expenses	1,847	-	-	1,847	2,469	4,316	5,179
Bank charges	621	-	-	621	781	1,402	1,238
Auditors' remuneration	2,909	-	-	2,909	4,291	7,200	6,870
Accountancy fees	1,808	-	-	1,808	2,667	4,475	2,500
Professional fees	5,037	-	-	5,037	7,431	12,468	18,875
Bad debt write off	4,244	-	-	4,244	6,261	10,505	-
Total	539,972	21,012	152,381	713,365	796,605	1,509,970	1,420,063

The basis of allocation of the support costs identified above is a mixture of the percentage of time spent on each activity and the pro rata cost of each direct cost when compared to the support cost.

L'ARCHE BELFAST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

7. FINANCIAL INSTRUMENTS

The fair valued carrying amounts of the charity's financial instruments, being debtors and creditors, are given in notes 11 and 12.

The only income from the charity's financial instruments is the bank deposit interest receivable, as disclosed under investment income in the statement of financial activities.

8. NET INCOMING RESOURCES

Net Incoming Resources is stated after charging:-

	2023	2022
	£	£
Fees payable to auditor for audit of accounts	7,200	6,870
Fees payable to auditor for accounting assistance	-	-
Depreciation	27,310	20,013
Loss on disposal of fixed assets	4,942	-
Operating lease expense	59,210	31,730
	<u>108,662</u>	<u>82,623</u>

9. STAFF COSTS AND DIRECTORS EMOLUMENTS

	2023	2022
	£	£
Wages and salaries	990,800	943,475
Social security costs	68,387	57,470
Pension costs	18,620	14,904
	<u>1,077,807</u>	<u>1,015,849</u>

The average number of employees during the year was 57 (2022: 56).

The directors received no remuneration in the course of their work during the year and no employees received total employee benefits in excess of £60,000.

Compensation paid to key management personnel in the year to 31 March 2023 was £51,448 (2022: £49,650).

10. TANGIBLE FIXED ASSETS

	Improvements to Property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2022	-	145,739	57,191	24,975	227,905
Additions	17,032	100,516	-	4,690	122,238
Disposals	-	-	(26,900)	-	(26,900)
At 31 March 2023	<u>17,032</u>	<u>246,255</u>	<u>30,291</u>	<u>29,665</u>	<u>323,243</u>
DEPRECIATION					
At 1 April 2022	-	33,149	41,345	22,268	96,762
Charge for year	2,061	20,259	2,657	2,333	27,310
Eliminated on disposal	-	-	(21,683)	-	(21,683)
At 31 March 2023	<u>2,061</u>	<u>53,408</u>	<u>22,319</u>	<u>24,601</u>	<u>102,389</u>
NET BOOK VALUE					
At 31 March 2023	<u>14,971</u>	<u>192,847</u>	<u>7,972</u>	<u>5,064</u>	<u>220,854</u>
At 31 March 2022	-	112,590	15,846	2,707	131,143

L'ARCHE BELFAST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

11. DEBTORS

	2023	2022
	£	£
Independent Living Fund	10,052	1,663
Domiciliary care fees	86,827	55,890
Due from members	7,106	352
Root soup debtors	4,090	3,110
Direct payment services	33,205	19,630
Housing Executive rent & supporting people	9,346	8,067
Bad debt provision	(10,505)	-
Prepayments and accrued income	45,608	60,558
Supplier debit balances	8,338	-
	<u>194,067</u>	<u>149,270</u>

12. CREDITORS: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	4,685	4,394
Accruals and deferred income	27,480	63,024
Taxation and social security	16,582	17,131
	<u>48,747</u>	<u>84,549</u>

L'ARCHE BELFAST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

13. ANALYSIS OF CHARITABLE FUNDS

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Restricted Funds					
Core members	-	152,381	(152,381)	-	-
L'Arche Village	6,058	282,533	(539,972)	251,381	-
Developing Long-Term Sustainability	5,575	34,392	(34,392)	-	5,575
Total Restricted Funds	<u>11,633</u>	<u>469,306</u>	<u>(726,745)</u>	<u>251,381</u>	<u>5,575</u>
Unrestricted Funds					
Designated Funds	283,627	-	-	17,518	301,145
General Funds	140,535	1,205,464	(798,310)	(268,899)	278,790
Total Unrestricted Funds	<u>424,162</u>	<u>1,205,464</u>	<u>(798,310)</u>	<u>(251,381)</u>	<u>579,935</u>
Total Funds	<u><u>435,795</u></u>	<u><u>1,674,770</u></u>	<u><u>(1,525,055)</u></u>	<u><u>-</u></u>	<u><u>585,510</u></u>

The deficit on L'Arche Village is a result of direct payment income being allocated to unrestricted funds. Therefore, a transfer of £251,381 has been made from Unrestricted to L'Arche Village to correct.

At the year end the designated element of unrestricted funds is for a contingency and continuity or service reserve.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

14. ANALYSIS OF CHARITABLE FUNDS – PRIOR YEAR

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Restricted Funds					
Core members	-	162,063	(162,063)	-	-
Green Buds	73,193	31,554	(104,747)	-	-
Noah's World	577	-	-	(577)	-
Root Soup	-	2,689	(114,854)	112,165	-
In Other Words	22,574	-	(22,574)	-	-
Grow Cook Cater	34,074	-	-	(34,074)	-
Transformation and Growth	-	4,979	(4,979)	-	-
Caremongers	4,655	-	-	(4,655)	-
L'Arche Village	11,857	207,955	(247,828)	34,074	6,058
Developing Long-Term Sustainability	-	14,330	(8,755)	-	5,575
MAPA Training Programme	-	7,704	(7,704)	-	-
Total Restricted Funds	<u>146,930</u>	<u>431,274</u>	<u>(673,504)</u>	<u>106,933</u>	<u>11,633</u>
Unrestricted Funds					
Designated Funds	214,500	-	-	69,127	283,627
General Funds	1,920	1,061,234	(746,559)	(176,060)	140,535
Total Unrestricted Funds	<u>216,420</u>	<u>1,061,234</u>	<u>(746,559)</u>	<u>(106,933)</u>	<u>424,162</u>
Total Funds	<u>363,350</u>	<u>1,492,508</u>	<u>(1,420,063)</u>	<u>-</u>	<u>435,795</u>

Restricted funds:

Core members represents funds received from NIHE Supporting People programme.

Green Buds was set up to develop an allotment in Dundonald to encourage the members to grow their own food.

Noah's World is a fund set up to make sure people have homes, clean water and food in Developing countries and also to contribute to Green Buds.

The Root Soup project was set up to provide work and training opportunities for the core members of L'Arche Belfast, and for other persons with disabilities from the wider community.

The In Other Words project provides a safe environment for people to connect and express themselves through art.

Grow Cook Cater represents funds received from Big Lottery Fund to provide young people with the opportunity to plant, tend the plot and harvest crops. They will go on to prepare, cook and serve meals using the produce they have grown. The final stage is the Table Programme which develops their skills to share the food they have grown and cooked.

Transformation and Growth represents funds received towards a capacity building project to include people development, finance, impact measurement and external communications.

Caremongers represents funds received towards a project to provide hot, nutritious meals to those in the local community who encountered difficulties sourcing these in the wake of COVID-19.

The L'Arche Village project will comprise the development of an inclusive multi-purpose facility, designed for leisure and skill development activities among adults with and without learning disabilities.

Developing Long-Term Sustainability represents funds received from The National Lottery Community Fund, Dormant accounts fund NI to assist L'Arche Belfast in becoming more resilient and prepared for the future. This is achieved by enabling the Director of Services to focus on strategic development and strategic discussions.

MAPA Training Project represents funds from the SP Provider Innovation Fund to enable staff to take part and complete MAPA training.

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023**

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	220,854	-	220,854
Current assets	406,050	7,353	413,403
Creditors less than one year	<u>(46,969)</u>	<u>(1,778)</u>	<u>(48,747)</u>
At 31 March 2023	<u>579,935</u>	<u>5,575</u>	<u>585,510</u>

16. TAXATION

The Charity is recognised as such by HM Revenue and Customs and is entitled to certain tax exemptions on income and profits from investments, and surpluses on any trading activities carried on in furtherance of the Charity's primary objectives, if these profits or surpluses are applied solely for charitable purposes.

17. OPERATING LEASE COMMITMENTS

At 31 March 2023 the Charity has total future commitments under non-cancellable operating leases relating to property and motor vehicles as set out below:

	2023 £	2022 £
Within one year	49,596	26,263
In one to five years	148,441	21,804
In more than five years	30,000	-
	<u>228,037</u>	<u>48,067</u>

18. TRANSACTIONS WITH DIRECTORS AND RELATED PARTIES

The Charity was under the control of the Board of Directors throughout the current and previous period. No director emoluments were paid during the year (2022 – Nil). There were no material transactions during the year in which any director or related party had an interest requiring disclosure.

19. LEGAL STATUS OF CHARITY

The charity is a company limited by guarantee, not having share capital. The liability of each of its members is limited to £1.