

**Company registration number: NI069944**  
**Charity Commission NI number: 105251**

**Northern Ireland Network of Child Contact Centres**  
**Company limited by guarantee**

**Unaudited financial statements**

**31 July 2024**



**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Contents**

	<b>Page</b>
Reference and Administrative Details	<b>3</b>
Trustees' Annual Report	<b>4 - 6</b>
Independent Examiner's Report	<b>7 - 8</b>
Statement of Financial Activities	<b>9</b>
Balance Sheet	<b>10 - 11</b>
Notes to the financial statements	<b>12 - 13</b>

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Reference and Administrative Details**

<b>Trustees</b>	Elizabeth Fielding Raymond Calvert Shirley McPhillimy Mary Caldwell Richard Marshall Anthony Barclay (Resigned 14 June 2024)
<b>Company number</b>	NI069944
<b>CCNI number</b>	105251
<b>Registered office</b>	12-14 The Diamond c/o Foyle Contact Centre Ground Floor Rear Londonderry BT48 6HW
<b>Independent examiner</b>	Potter Finnegan Limited Unit 25 The Courtyard Business Park 190 Galgorm Road Ballymena Co Antrim BT42 1HL
<b>Bankers</b>	Danske Bank Donegal Square West Belfast BT1 6JS

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Trustees' Annual Report  
Year ended 31 July 2024**

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 July 2024. The trustees have adopted the provisions of the Statements of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

**Objectives and activities**

The purposes of Northern Ireland Network of Child Contact Centres, as set out in the Company's Memorandum of Association, are as follows:

To relieve the needs of children through the promotion of the efficiency and effectiveness of child contact centres in Northern Ireland, in particular, but not exclusively, by:

- a) the provision of support, information, funding training, services, and to encourage the development of best practice and by such other charitable means as the Charity may from time to time determine to enable the child contact centres to meet their charitable purposes
- b) advancing the education of the public and stakeholders by promoting awareness of the services provided by child contact centres in the area of benefit.

**Purpose and public benefit**

The promoting and publicising the concept of Child Contact Centres and the importance of continued contact between children and their families after separation and divorce through educating the public, by engagement with other agencies involved in separation and divorce including potential referrers, courts, legal professionals, Health and Social Services Trusts and other relevant voluntary and community organisations.

The direct benefits which flow from this purpose are improved public and key stakeholder awareness of Contact Centres resulting in more families using the service, improving ease of access to Contact Centre services for families by the support of existing and developing of new centres in areas of need within the area of benefit and through developing more efficient processes and procedures with key stakeholders. These benefits are evidenced by annual statistics produced by the Network measuring the use and outcomes of the service for families. There is no risk of harm from the activities of the Network.

The provision of opportunities for constructive discussion of issues around policy, development and research into best practice through the provision of sharing of education, resource material, publications and delivering of training to Contact Centre Coordinators in the area of benefit.

The direct benefits which flow from this purpose are the delivery of a consistent and safe service to families through establishing a sound knowledge base for Contact Centre Coordinators providing up to date knowledge in terms of legislation and best practice, thus ensuring consistency of delivery of service to all families using Contact Centres throughout Northern Ireland.

Assisting with fundraising and engagement with funders on behalf of Contact Centres. The benefit of this purpose is the ensuring of ongoing sustainability of Contact Centres and availability of contact services to families across Northern Ireland. The measure of this benefit is the availability of Contact Centres in Northern Ireland. There is no risk of harm from these activities.

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Trustees' Annual Report  
Year ended 31 July 2024**

Providing a common forum for sharing of best practice, funding training and mutual support for Contact Centres in Northern Ireland. Provides a forum by which common interests in regard to the delivery of Child Contact Services can be progressed and resolved with stakeholders and funders of service. Provides a channel for engaging with agencies involved in separation or divorce including potential referrers, courts, legal professionals, Health and Social Services Trusts and relevant community and voluntary organisations.

**Risk management**

The board of directors has examined and assessed the major risks to which the organisation is exposed, in particular those related to the operations and finances, and are satisfied that adequate systems are in place to mitigate any exposure.

**Achievements and performance**

- Ongoing online meetings with stakeholder groups
- Provision of zoom facilities to support centres / practitioners
- Regular practitioner and NINCCC executive meetings facilitated providing training, standardisation of practice and procedures
- Ongoing delivery of centres accreditations
- Training of additional assessors for the purpose of carrying out accreditations
- Review and updating of training manual
- Review and update of accreditation process with external verifier

**Financial review**

The financial results are set out on pages 9 to 13 of the accounts. The charity's main source of income is through membership fees. Total income for 2024 was £920 (2023 - £2,065) and expenditure totalled £2,534 (2023 - £2,296).

The directors gratefully acknowledge the donations and support from the following:

- Armagh Child Contact Centre
- Arc Irvinestown Child Contact Centre
- Ballymena Child Contact Centre
- Ballynahinch Child Contact Centre
- Carrick Child Contact Centre
- Craigavon Child Contact Centre
- Cloona Child Contact Centre
- Coleraine Child Contact Centre
- Foyle Child Contact Centre
- Knock Child Contact Centre
- Mid Ulster Child Contact Centre
- Newtownbreda Child Contact Centre
- Newtownards Child Contact Centre
- Newry Child Contact Centre
- Omagh Child Contact Centre

**Plans for future periods**

Any future developments are monitored and approved by the Board of directors. These include:

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Trustees' Annual Report  
Year ended 31 July 2024**

- Engaging public representatives to gain support for a strategic review.
- Ensure strategy is in place to provide long-term sustainability of Contact Centres.
- Ensuring the board of directors continues to have the appropriate skills to manage the organisation.
- Liaising with stakeholder groups to ensure agreed standards in policy, procedure and practice.
- Continuing via Practitioners forums to facilitate support and sharing of knowledge.
- Continuing to work in partnership with the Department of Health, Health Trusts and stakeholders in provision of Child Contact Centre Services in Northern Ireland.
- Continuing to work with Judiciary, CCO's, Solicitors and Health professionals to ensure and improve cross organisation working for the purpose of improving services to users.
- Monitoring and development as required, of accreditation processes to deliver ongoing improvement to the practice of Child Contact Centres.

**Structure, governance and management**

Northern Ireland Network of Child Contact Centres is a company limited by guarantee incorporated on 17 July 2008 and as such does not have share capital. The governing instruments are the Memorandum and Articles of Association, which state the objects of the company and detail the rules by which it will operate.

**Key management**

The key management of the charity comprise the Trustees. The Trustees do not receive remuneration.

**Trustees' responsibilities statement**

The Trustees who are directors for the purpose of company law are responsible for preparing the trustees' report.

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

**Small company provisions**

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime.

This report was approved by the Board on 15 November 2024 and signed on behalf of the Board by :-

*Richard Marshall*

**Richard Marshall  
Trustee**

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Independent Examiner's Report to the Trustees of Northern Ireland Network of Child Contact Centres  
Year ended 31 July 2024**

We report on the accounts of the company for the year ended 31 July 2024 which are set out on pages 9 to 13.

**Respective responsibilities of trustees and examiner**

As the charity trustees (and also the directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006. Having satisfied ourselves that the charity is not subject to audit under company law, and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to our attention.

**Basis of independent examiner's report**

We have examined your charity accounts as required under section 65 of the Charities Act and our examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity trustees concerning any such matters.

Our role is to state whether any material matters have come to our attention giving us cause to believe:

1. That accounting records were not kept in accordance with section 386 of the Companies Act 2006
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland
4. That there is further information needed for a proper understanding of the accounts to be reached.

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Independent Examiner's Report to the Trustees of Northern Ireland Network of Child Contact Centres  
Year ended 31 July 2024**

**Independent examiner's statement**

We have completed our examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, we have found no matters that require drawing to your attention.

*Steven Potter*

**Steven Potter FCA**  
**Potter Finnegan Limited**  
Unit 25 The Courtyard Business Park  
190 Galgorm Road  
Ballymena  
Co Antrim  
BT42 1HL

Date :- 15 November 2024

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Statement of Financial Activities  
Year ended 31 July 2024**

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
Note	£	£	£	£
<b>Income from:</b>				
Donations and legacies	-	-	-	-
Charitable activities	4 920	-	920	2,065
Investments	-	-	-	-
<b>Total incoming resources</b>	<b>920</b>	<b>-</b>	<b>920</b>	<b>2,065</b>
<b>Expenditure on:</b>				
Raising funds	-	-	-	-
Charitable activities	1,977	-	1,977	1,825
Other expenditure	5 557	-	557	471
<b>Total expenditure</b>	<b>2,534</b>	<b>-</b>	<b>2,534</b>	<b>2,296</b>
<b>Net movement in funds</b>	<b>(1,614)</b>	<b>-</b>	<b>(1,614)</b>	<b>(231)</b>
<b>Reconciliation of funds</b>				
Total funds brought forward	5,826	-	5,826	6,057
Retained earnings at the end of the year	<b>4,212</b>	<b>-</b>	<b>4,212</b>	<b>5,826</b>

All the activities of the company are from continuing operations.

The notes on pages 12 to 13 form part of these financial statements.

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Balance Sheet  
31 July 2024**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
<b>Current assets</b>					
Cash at bank and in hand		4,452	-	4,452	6,066
<b>Total current assets</b>		<b>4,452</b>	<b>-</b>	<b>4,452</b>	<b>6,066</b>
<b>Liabilities</b>					
<b>Creditors: amounts falling due within one year</b>	7	(240)	-	(240)	(240)
<b>Net current assets/(liabilities)</b>		<b>4,212</b>	<b>-</b>	<b>4,212</b>	<b>5,826</b>
<b>Total assets less current liabilities</b>		<b>4,212</b>	<b>-</b>	<b>4,212</b>	<b>5,826</b>
<b>Creditors: amounts falling due after more than one year</b>		-	-	-	-
<b>Net assets</b>		<b>4,212</b>	<b>-</b>	<b>4,212</b>	<b>5,826</b>
<b>Charity funds</b>					
Unrestricted funds	8	4,212	-	4,212	5,826
Restricted funds	8	-	-	-	-
<b>Total charity funds</b>		<b>4,212</b>	<b>-</b>	<b>4,212</b>	<b>5,826</b>

For the year ending 31 July 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Balance Sheet (continued)  
31 July 2024**

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

These financial statements were approved by the board and authorised for issue on 15 November 2024, and are signed on behalf of the board by:

*Raymond Calvert*

**Raymond Calvert  
Trustee**

*Richard Marshall*

**Richard Marshall  
Trustee**

The notes on pages 12 to 13 form part of these financial statements.

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Notes to the Financial Statements  
Year ended 31 July 2024**

**1. General information**

The company is a private company limited by guarantee, registered in Northern Ireland. The address of the registered office is 12-14 The Diamond, Foyle Contact Centre, Ground Floor Rear, Londonderry, BT48 6HW.

**2. Statement of compliance**

These financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2015)', issued in July 2014 and the Companies Act 2006.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Income**

Income is measured at the fair value of the consideration received or receivable for goods supplied and services rendered, net of discounts and Value Added Tax.

**4. Incoming resources from charitable activities**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2024 £</b>	<b>Total Funds 2023 £</b>
Income from fees	-	-	-	1,325
Income from other charitable activities	920	-	920	740
	<b>920</b>	<b>-</b>	<b>920</b>	<b>2,065</b>

**5. Total other expenditure**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total Funds 2024 £</b>	<b>Total Funds 2023 £</b>
Printing, postage and stationery	-	-	-	-
Website costs	273	-	273	210
Professional fees	253	-	253	230
General admin expenses	-	-	-	-
Bank charges	31	-	31	31
	<b>557</b>	<b>-</b>	<b>557</b>	<b>471</b>

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Notes to the Financial Statements (continued)  
Year ended 31 July 2024**

**6. Taxation**

The company is a registered charity and does not carry out a trading activity. It is therefore exempt from taxation.

**7. Creditors**

	<b>2024</b>	<b>2023</b>
	£	£
Accruals	240	240
	240	240
	240	240

**8. Summary of funds reconciliation**

	<b>Opening Balance</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Closing Balance</b>
	£	£	£	£	£
<b>Unrestricted funds</b>					
General	5,826	920	(2,534)	-	4,212
	<b>5,826</b>	<b>920</b>	<b>(2,534)</b>	-	<b>4,212</b>
<b>Restricted funds</b>					
General	-	-	-	-	-
	-	-	-	-	-
	<b>5,826</b>	<b>920</b>	<b>(2,534)</b>	-	<b>4,212</b>

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**The following pages do not form part of the statutory accounts**

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Detailed income statement (continued)  
Year ended 31 July 2024**

	<b>2024</b>	2023
	£	£
<b>Turnover</b>		
Income from fees	-	1,325
Income from charitable activities	920	740
	<u>920</u>	<u>2,065</u>
<b>Overheads</b>		
Administrative expenses	(2,534)	(2,296)
	<u>(1,614)</u>	<u>(231)</u>
<b>(Deficit) / Surplus for the year before financing charges</b>	(1,614)	(231)
Interest receivable	-	-
<b>(Deficit) / Surplus for the year</b>	<u>(1,614)</u>	<u>(231)</u>

**Northern Ireland Network of Child Contact Centres  
Company limited by guarantee**

**Detailed income statement (continued)  
Year ended 31 July 2024**

	<b>2024</b>	2023
	£	£
<b>Overheads</b>		
<b>Administrative expenses</b>		
Exhibitions & meetings	1,499	1,212
Accreditation	479	470
Printing, postage and stationery	-	143
Website costs	272	210
Professional fees	253	230
General administrative expenses	-	-
Bank charges	31	31
<b>Total expenses</b>	<b><u>2,534</u></b>	<b><u>2,296</u></b>