

INDEPENDENT EXAMINER'S REPORT

Crumlin Integrated Primary School Parent Teacher Association (PTA) Annual Accounts 2022/23 (01/04/2022 – 31/08/2023)

I have conducted an independent examination of the final accounts for the year ending 2022/23 for Crumlin Integrated Primary School PTA. Crumlin Integrated Primary School use the school year for the monitoring period of their accounts, however, as this is the first submission of the accounts to the Charities Commission, the year has been stretched to cover a small period from the previous school year.

The accounts and financial records including PTA Financial Report, bank analysis, bank statements, cheque book with back up documentation, receipt and lodgement documentation including invoices have been checked and verified by Justine Kelly and myself. All the information obtained was considered necessary to verify that the final accounts present an accurate picture of the activities and transactions undertaken through this account and of the financial position at the end of the year. We have not identified any concerns regarding these accounts.

The bank statements fully reconciled against PTA Accounts spreadsheet, invoices, and lodgements. The invoices aligned to the expenditure were all checked to ensure appropriate expenditure for the PTA, no issues arising.

The expenditure was checked. All necessary documentation was filed and stored and transactions easily traceable. The documentation and expenditure match the spend on the bank statement. Information checked included cheque number (where applicable), date, amount, supplier, invoice date and supporting documentation.

The income was checked. The necessary documentation was filed and stored and transactions easily traceable. The documentation and income matched the income on the bank statement. There are no lodgement slips completed however, the statements are checked to ensure that the lodgement has been processed.

There was no Grant funding during this year.

The PTA Financial Report is thorough and detailed, and all transactions meticulously recorded. Crumlin Treasurer and PTA should be commended for their stringent financial procedures and the following of guidelines.

I certify that the accompanying final accounts present an accurate picture of the activities and transactions undertaken through this account and of the financial position at the end of the year 2022/23. Furthermore, I have not identified any significant concerns regarding these accounts which remain either unresolved or undeclared in the accounts themselves or this report; there are therefore no major or minor recommendations.

Examiner's signature:

Barrie Cluge

Date: 13/10/2023

Name: (please print) BARRIE CLUGEN

Status/Position: PASTOR OF CRUMLIN BAPTIST CHURCH

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PTA ACCOUNTS AUDIT
1/4/22 to 31/8/2023

KEEP WITH
RECORDS
PLEASE

Chq 505 missing receipt for £3.00. Also one transaction for crisps was stated as £10:30, but was actually £10:80!

RECONCILIATION

Opening Balance 1 April 2022	£ 2,194.51
Total Income	<u>£ 4,340.63</u>
	£ 6,535.14
Total Expenditure	<u>£ 3,159.66¹</u>
Balance on Account 31 August 2023	£ 3,375.48
Bank Balance at 31 August 2023	£ 3,375.48

¹ This figure includes £900 that was contributed to school funds for resources/travel.

Barrie Clingen 13 October 2023

Barrie Clingen 13/10/23

