

## St James Parish, Donemana

### References and Administrative Details for the year ended 31 December 2022

**Charity Name:**

St James Parish, Donemana

**Charity Registration Number:**

NIC104866

**Registered Office:**

Earlsgift Rectory, 33 Longland Road, Donemana, Strabane, County Tyrone, BT82 0PH

**Trustees**

The Charity Trustees who served during the year or who were Trustees at the date of this report were:

Rev Richard Beadle

Mr Evan Robinson

Mrs Heather Hamilton

Mrs Caroline Young

Mr Wesley Ballantine

Mrs Irene McGonigle

Mr Andrew Dunn

Mr Robert Wade

Mr Edwin Brown

Mr Mervyn Nixon

Mr Norman McDonald

Mr Freddie Brown

**Principal Office-bearers**

**Clergy:**

**Hon. Secretary**

**Hon. Treasurer**

**Rectors Warden**

**Peoples Warden**

Rev Richard Beadle

Mrs Caroline Young

Mrs Heather Hamilton

Mr Freddie Brown

Mr Evan Robinson

**Independent Examiner**

Mrs Julie Glenn

Engineering Administrator

**Bankers**

Danske Bank

Donegall Square West, Belfast, BT1 6JS

## **St James Parish, Donemana**

### **Trustees' Annual Report for the year ended 31 December 2022**

The Trustees' present their Annual Report and Statements of Receipts and Payments and Assets and Liabilities for St James Parish, Donemana for the year ended 31 December 2022.

#### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of St James Parish is to support the advancement of the Christian religion by promoting, through the work of the Parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, St James Parish has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the Select Vestry of St James Parish.

#### **Achievements, Performance and Public Benefits**

St James Parish provides services of worship each Sunday and provides the pastoral office as required for Baptisms, Weddings, Funerals and Confirmation. Pastoral care is provided throughout the year.

The Parish offers a range of other activities either run directly by the church or through church organisations including:

- Sunday School for children aged between 4 and 11 on three Sundays per month.
- Family Service one Sunday per month.
- Service of Holy Communion one Sunday per month.
- Confirmation preparation course for those being confirmed.
- Branch of the Mothers' Union which meets on a monthly basis from September to May.
- Weekly meeting of the Bowls Club from September to April.

Sunday 5<sup>th</sup> June, tea was served in the Church Hall to celebrate the Platinum Jubilee of Her Majesty Queen Elizabeth II.

Tuesday 6<sup>th</sup> September, Installation of Rev. Richard Beadle, Bishop Andrew Forster was in attendance as were clergy from local Parishes. Afterwards tea was served in the Church Hall to welcome Rev. Richard and his wife Pauline.

Sunday 9<sup>th</sup> October, Harvest thanksgiving service in Church.

Saturday 26<sup>th</sup> November, we held our annual craft fayre in the Church Hall.

## St James Parish, Donemana

### Trustees' Annual Report for the year ended 31 December 2022 (continued)

#### Achievements, Performance and Public Benefits (continued)

The Parish supports the work of local and global charities by either making donations or holding special collections or events in respect of the same.

St James Parish has mitigated any potential harm from the activities through the implementation of the Church of Ireland Safeguarding Trust Policy.

#### Financial Review

The Parish is a charitable organisation with their main source of income deriving from members' freewill offerings. The results for the year show a deficit £20,187 [2021 surplus £3,766]

The Trustees' continue to monitor the level of reserves held by the Parish and are actively taking steps to increase the reserves in order to meet any unforeseen expenditure incurred.

#### Going Concern

The Trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities and the financial statements for the year end 31 December 2022 can be signed off as a going concern.

#### Structure, Governance and Management

##### Governing Document and Constitution of the Charity

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

##### Recruitment and Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and are either resident within the Parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the General Vestry of the Parish, allowing them to attend and vote at meetings of the General Vestry and to stand for election to the Select Vestry. Meetings of the General Vestry are held at least once a year. The Select Vestry is elected as part of the General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

## St James Parish, Donemana

### Trustees' Annual Report for the year ended 31 December 2022 (continued)

#### Structure, Governance and Management (continued)

##### Organisational Structure

The Select Vestry is responsible for the day to day management of the Parish. The Select Vestry consists of the Clergy serving in the Parish, any Curate Assistant, the Churchwardens, the Glebe Wardens and generally not more than twelve other members of the General Vestry elected at the General Vestry.

The Select Vestry is chaired by the Clergy. Select Vestry members are responsible for making decisions on matters of general concern and importance to the Parish including deciding how Parish funds are to be applied.

The Select Vestry meets at times fixed by the members or by the Diocesan Synod. Special meetings may be convened at any time by the Chairperson or the Churchwardens. In 2022 the Select Vestry met 4 times during the year and the average attendance was 93%.

##### Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

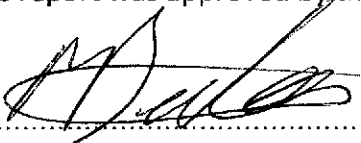
#### Statement of Trustees' Responsibilities

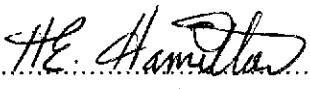
The Trustees are responsible for preparing the Trustees' Report and the Statement of Receipts and Payments and Statement of Assets and Liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with income of less than £250,000 requires the Trustees to prepare a Statement of Receipts and Payments and a Statement of Assets and Liabilities for each financial year.

The Trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees' and signed on its behalf by:

  
.....  
Rev. Richard Beadle  
Clergy

  
.....  
Mrs Heather Hamilton  
Hon: Treasurer

.....13/01/.....2023