

**Leckpatrick Parish Church**

**Trustees' Annual report and Statement of Receipts and Payments and Assets and Liabilities**

**For the year ended 31 December 2022**

**Charities Number: NIC104860**

**Leckpatrick Parish Church**

**Annual report and financial statements for the year ended 31 December 2022**

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## **Leckpatrick Parish Church**

### **References and administrative details**

Charity Name: Leckpatrick Parish Church

Charity Registration Number: NIC104860

Contact Address: The Rectory  
1 Lowertown Road  
Ballymagorry  
Strabane  
Co Tyrone  
BT82 0LE

### **Trustees**

Rev Canon Paul Whittaker  
Mrs Linda Huey  
Mr David Huey  
Mrs Sylvia Donnell  
Mr Derick Donnell  
Mr Geoffrey Kelly  
Mrs Elizabeth Given  
Mr Hall Donnell  
Mr Ronnie Kelly  
Mr Leslie Milligan  
Mr Cecil Stevenson  
Mr Adrian Shields  
Mrs Valerie Gordon

### **Principal Office-bearers**

Clergy: Rev Canon Paul Whittaker  
Church Treasurer: Mrs Linda Huey  
Church Warden- Clergy: Mr Cecil Stevenson  
Church Warden - People: Mrs Sylvia Donnell

### **Independent Auditor or Examiner**

Mr Peter Clampett  
Gortin North  
Ballindrait  
Lifford  
Co Donegal

### **Bankers**

First Trust Bank	Santander	Progressive Building Society	North Tyrone Credit Union
Meadowbank	64 Main Street	3 Millennium Forum	29 Lisnaragh Road
Strand Road	Strabane	Newmarket Street	Donemana
Londonderry	BT82 8AX	Londonderry	Strabane
BT48 7TN		BT48 6EB	BT82 0QL

## **Trustees' Annual Report for the year ended 31 December 2022**

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Leckpatrick Parish Church for the year ended 31 December 2022.

### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of Leckpatrick Parish Church is to support the advancement of the Christian religion by promoting, through the work of Leckpatrick Parish Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, Leckpatrick Parish Church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the Select Vestry of Leckpatrick Parish Church.

### **Achievements, Performance & Public Benefit**

Church services and activities throughout the year resumed following relaxation of COVID restrictions, albeit with strictly controlled measures in place to ensure safety of worshippers. The Incumbent has continued to live stream services on a Sunday morning for those who are still unable to attend on a Sunday morning.

In normal times the church achieves its objectives by the holding of regular religious services and also holding various youth and other activities for the benefit of the local community. The church holds regular public worship services on Sundays and also on Wednesdays and Fridays during other periods within the Christian liturgical calendar. As part of the Church's pastoral care to each church family, Sunday School is held each Sunday during school terms. The Trustees have a child protection policy in place under the control of a Safeguarding Trust Committee.

Outside of the worship services, the church normally engages in several outreach programmes into the local community, through organisations such the luncheon club (for the senior citizens of the parish), pastoral visitations are carried out by the Incumbent and trained pastoral visitors to the infirmed, elderly and bereaved. Visits are also made to nursing homes where prayers are held, hymns sung and bible readings narrated.

The Church also organises an annual fundraising event which is open to everyone in the local community.

The Church Hall is provided for use by other community groups such as Girl Guides, Women's Institute, Mothers' Union and bowling club.

The minister serves on the Board of Governors for Artigarvan Primary School.

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

Rev Canon Paul Whittaker retired in March 2023 and his replacement has not yet been appointed. The work of the congregation continues with temporary cover arranged by the Diocese and the Rural Dean, Rev Canon David McBeth.

### **Financial Review**

The Parish had an excess of receipts over payments of £12,506 for the year ended 31 December 2022.

The Parish continues to be in a healthy financial state as at 31 December 2022 with total cash funds of £166,846.

## **Trustees' Annual Report for the year ended 31 December 2022 (continued)**

The trustees consider that the unrestricted funds of the church have sufficient resources and assets available which are adequate to fulfil their obligations. A detailed analysis of parish income and expenditure is set out in the notes to the financial statements.

### **Going Concern**

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities and the financial statements for the year ended 31 December 2022 can be signed off as a going concern.

## **Structure, Governance and Management**

### ***Governing Document and Constitution of the Charity***

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

### **Recruitment and Appointment of Select Vestry**

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the Select Vestry. Meetings of the General Vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

### **Pay and remuneration**

The Incumbent of the Parish's stipend is paid directly by the Diocese, which is in accordance with figures approved by the General Synod of the Church of Ireland together with approved office and locomotory allowances. One other Charity Trustee receives a remuneration from Leckpatrick Parish Church for employment duties as sexton.

### **Organisational Structure**

The Select Vestry is responsible for the day to day management of the parish. The Select Vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at the General Vestry.

The Select Vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select Vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The Select Vestry meets at times fixed by the members or by the Diocesan Synod. Special meetings may be convened at any time by the chairperson or the churchwardens. In 2022 the Select Vestry met 3 times and the average attendance was 75%.

### **Compliance with Public Benefit**

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

**Trustees' Annual Report for the year ended 31 December 2022 (continued)**

**Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations. The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on Behalf of the Trustees**

Mr Geoffrey Kelly

Date 13/10/2023



Mr Derick Donnell

Date 13/10/2023



## Independent Examiners Report to the Trustees of Leckpatrick Parish Church

I report on the Statement of Receipts and Payments and Assets and Liabilities of Leckpatrick Parish Church for the year ended 31 December 2022, which are set out on pages 1 to 10.

### Respective responsibilities of Trustees and Examiner

As the charity's trustees, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 65(2) of the Charities Act (Northern Ireland) 2008 (the Charities Act) and that an independent examination is needed. The charity is preparing receipts and payments accounts and I am qualified to undertake the examination.

It is my responsibility to:

- examine the accounts
- follow the procedures laid down in the General Directions given by the Charity Commission for Northern Ireland
- state whether particular matters have come to my attention

My examination was carried out in accordance with the General Directions given by the Charity Commission for Northern Ireland. An examination includes a review of the accounting records held by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with charity legislation in Northern Ireland.
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of charity legislation in Northern Ireland.

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Signed

  
Dated

Mr Peter Clampett (LIB QFA)  
Gortin North  
Ballindrait  
Lifford  
Co Donegal

**Receipts and Payments Account for the year ended 31 December 2022**

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
Note					
<b>Receipts</b>					
Plate collections	1,094			1,094	817
Recorded giving	34,973	755		35,728	35,625
Gift Aid	5,133	339		5,472	4,792
Investment income	482	1		483	631
Interest from endowment funds			13,840	13,840	13,226
Donations	3,761	350		4,111	2,397
D & R DRY Bursary					50
Reimbursement of expenses from Dunnaalong Parish Church	3,030	250		3,280	8,044
Printing costs reimbursed					
Diocesan Grant	906			906	200
Conacre	4,500			4,500	4,500
NIE Poles	2			2	2
Graveyard fees	2,220			2,220	1,600
Fundraising					570
Refund of assessment					
HMRC Job Retention Scheme					2,048
DC & SDC volunteer program					500
Bowls club		98		98	
Other receipts	20			20	78
<b>Total Receipts</b>	56,121	1,793	13,840	71,754	75,080
<b>Payments</b>					
Wages and salaries	1,812			1,812	4,948
Diocesan costs/assessment	36,750			36,750	35,679
Church running costs	7,338	91		7,429	7,339
Glebe costs	6,505			6,505	4,811
Church hall costs	3,195	300		3,495	3,069
Charitable donations		418		418	1,373
Administration costs	1,148			1,148	2,559
Rectory replacement windows and electrical upgrade					8,885
Painting of church and hall					
Bank fees	542			542	512
RCB Gift Aid administration fee		339		339	319
Jubilee expenses	140			140	
Discretionary fund		670		670	516
<b>Total Payments</b>	57,430	1,818		59,248	70,010
<b>Net receipts/(payments)</b>	(1,309)	(25)	13,840	12,506	5070
<b>Transfers between funds</b>	13,375	465	(13,840)		
<b>Net movement in funds</b>	12,066	440		12,506	5070
<b>Funds brought forward</b>	131,108	23,232		154,340	149,270
<b>Funds carried forward</b>	143,174	23,672		166,846	154,340

**On Behalf of the Trustees**

**Mr Geoffrey Kelly**

**Mr Derick Donnell**

Statement of Assets and Liabilities as at 31 December 2022

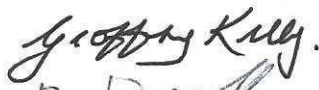
	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
<b>Cash Funds</b>					
Current Accounts	68,004	1,353		69,357	62,044
Deposit Accounts	75,171	21,010		96,181	91,054
Sunday School funds		119		119	119
Discretionary fund		1,041		1,041	1,123
Bowls club		148		148	
<b>Total Cash Funds</b>	<b>143,175</b>	<b>23,671</b>		<b>166,846</b>	<b>154,340</b>

<b>Investment Assets</b>					
Investments in RCB / CIT Unit Trusts			507,265	507,265	547,674
Other unlisted investments					
Investment Properties					
<b>Total Investment Assets</b>			<b>507,265</b>	<b>507,265</b>	<b>547,674</b>

<b>Assets retained for the Parish's own use</b>					
Church and graveyard	2,046,750			2,046,750	1,845,603
Church hall	801,639			801,639	722,857
Rectory	544,253			544,253	490,766
Glebe land	250,000			250,000	250,000
<b>Total Assets retained for the Parish's own use</b>	<b>3,642,642</b>			<b>3,642,642</b>	<b>3,309,226</b>

On Behalf of the Trustees

Mr Geoffrey Kelly



Mr Derick Donnell



## Notes to the financial statements for the year ended 31 December 2022

### 1. Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities

#### (a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

#### (b) Statement of Assets and Liabilities

##### (i) Assets retained for the Parish's own use

The Parish owns the following premises and the associated fixtures, fittings, plant and machinery which have insurance values as follows:

		£
Church and graveyard	6 Leckpatrick Road, Artigarvan, Strabane, Co Tyrone. BT82 0AL	2,046,750
Church hall	4 Leckpatrick Road, Artigarvan, Strabane, Co Tyrone. BT82 0AL	801,639
Rectory	1 Lowertown Road, Ballymagorry, Strabane, Co Tyrone. BT82 0LE	544,253
Farmland	Townlands of Glebe and Leckpatrick	250,000
		<u>3,642,642</u>

Farmland consists of approx. 30 acres of arable land and approx. 6 acres of woodland in the townlands of Glebe and Leckpatrick. The Trustees estimate a market value of £250,000 for these lands.

##### ii) Investments

Fixed asset investments comprising investment in RCB/CIT Unit Trusts are initially recorded at cost and are then subsequently stated at fair value at each year end date.

Notes to the financial statements for the year ended 31 December 2022 (continued)

2. Reconciliation of Cash Funds

	£
Total Cash Funds at Beginning of the year	154,340
Receipts for the Year	71,754
Payments for the Year	(59,248)
Total Cash Funds at end of the year	166,846

3. Movement in Funds

	At 1 Jan 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	Movement in fund value £	At 31 Dec 2022 £
<b>Endowment funds</b>						
RCB/CIT Unit Trusts	547,674	13,840		(13,840)	(40,409)	507,265
<b>Restricted funds</b>						
Sunday School funds	1,010			355		1,365
General fund	89	1,057	(1,148)	110		108
Discretionary fund	1,123	588	(670)			1,041
RCB Priorities fund	21,010					21,010
Bowls club		148				148
<b>Unrestricted funds</b>						
Designated Fabric Fund	20,606	4,646				25,252
General Fund	110,502	51,475	(57,430)	13,375		117,922
<b>Total funds</b>	702,014	71,754	59,248		(40,409)	674,111

**Purposes of Endowment Funds**

Endowment funds are a permanent endowment which means that the capital is not available to the parish. They consist of a number of bequests and legacies which are invested in the RCB and CIT Unit Trusts. The income from these is available to the parish to be used mainly for general purposes with a portion restricted for specific use i.e. Sunday School, choir and building repair.

**Purposes of Restricted Funds**

- Sunday School funds comprise of monies received for use by Sunday School.
- General funds comprise of monies received for a specific purpose.
- Discretionary fund comprises of monies set aside for use at Rector's discretion.
- RCB Priorities fund comprises of monies set aside for use to encourage creative and innovative projects which reach out to the community.

**Notes to the financial statements for the year ended 31 December 2022 (continued)**

**4. Collections for Third Parties**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Bishops' Appeal	178	
RBL Poppy Appeal	120	151
UDR Benevolent Fund	120	
Diocesan Ministry Fund		172
Mother's Union		50
Mission in Unity – Mahajanga		1,000
	<u>418</u>	<u>1,373</u>

The above amounts have been included in Receipts for the Year under Recorded giving and in Payments for the year under charitable donations.

**5. Transactions with the Trustees**

The parish paid expenses of £5,930 relating to the running costs of the glebe house.

One trustee received gross remuneration during the year of £1,812 for employment duties as sexton.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**6. Governance Costs**

There were no governance costs incurred in the year.