

**Banbridge Special Olympics Club**

**Annual Report and Receipts and Payments Account**

**For the year ended 30th September 2017**

**Northern Ireland Charities Number: 104787**

# Banbridge Special Olympics Club

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**Banbridge Special Olympics Club**

**References and administrative details**

Charity Name: Banbridge Special Olympics Club

Charity Registration Number: 104787

Contact Address: 31 Terryhoogan Road  
Scarva  
Craigavon  
Co. Down  
BT63 6NJ

**Trustees**

Carolyn Martin  
Joan Ross  
Charmaine Patton  
Martin Lennon  
Mark Campbell  
Angela Higgins  
Christine Scott  
Tamla Meredith  
Claire Gribben

**Independent Examiner**

S.M. Vint & Co  
8 Newry Road  
Banbridge  
BT32 3HN

**Bankers**

Bank of Ireland  
Bridge Street  
Banbridge  
BT32 3JL

## **Trustees' Annual Report for the year ended 30th September 2017**

The Trustees of Banbridge Special Olympics Club provide their Annual Report and Accounts for the year ending September 2017 and confirm that they have referred to the Commissions Public Benefit statutory requirements to ensure that the activities have fulfilled the charity's public benefit requirement statement.

As per the Constitution of Banbridge Special Olympics Club, dated 16 November 2011, Banbridge Special Olympics Club aims to provide a safe environment for athletes and volunteers to participate in activities by providing year round training opportunities and to assist athletes to improve their skills with a view to attending Special Olympics Competitions.

The direct benefits include athletes and volunteers developing a better sense of involvement in their communities and forming relationships and friendships outside of their normal social circles through participating in sport, equality of opportunities to participate in sports activities for people with intellectual disabilities, improved physical and mental health from participating regularly in sport, improved quality of life through enhanced self-esteem, social skills and greater social awareness. As a result of more people participating in amateur sport, the sports themselves will develop and grow in the wider community.

These benefits are demonstrated through volunteers communicating with athletes and their families on a regular basis, and feeding back any notable comments to the committee. We have qualified coaches leading the sporting activities and many volunteers trained in First Aid, Safeguarding procedures set out by Special Olympics Ireland as well as following strict Access NI checks and Special Olympics Ireland Code of Ethics training.

The charities beneficiaries are young people from the age of 6 and adults with an intellectual disability in the Banbridge Area. The only private benefit from purpose is that some volunteers may learn new skills and qualifications in coaching, safe guarding and first aid that are transferable to other settings. These benefits are incidental and necessary to ensure that the club is well run and meet minimum operating standards as set out by Special Olympics Ireland.

This year we have taken part in several Regional Advancement Games in BOCCE, Athletics, Table Tennis and Swimming.

BOCCE is the main sport, 15 athletes attended Ulster Regional Games winning numerous medals and ribbons and 3 will go to the All-Ireland Finals in June 2018 in Dublin. BOCCE 7 league allows those who may not progress to take part in less formal competition.

Aquatics had 9 athletes attending Regional Advancement and seen 1 athlete progressing to the All-Ireland games in Dublin in June 2018.

Table Tennis seen Advancement games and 2 athletes progressing to Dublin 2018.

Athletics saw 2 intensive days of competition and 3 athletes progressing to All-Ireland games in Dublin, 2018.

Athletes are also invited to take part in our Summer Walking programme. They take part in regular Health Promotion activities all year round which is facilitated by our Health Promotion Officer at Club.

Athletes, volunteers and family attend a BBQ annually where all their activities and achievements are recognised at an award ceremony where they all receive gifts and awards.

The purpose of our charity is to ensure that vulnerable young people and adults are not placed in situations where they could be prone to abuse. We can demonstrate that this threat is outweighed by the benefits through adhering to Special Olympics Ireland safeguarding procedures and risk assessing activities.

Our financial statement shows an income for 2016/2017 of £9813, Expenditure of £8030. The balance on the 30<sup>th</sup> September 2017 was £10,954.

We received grant aid from Armagh City, Banbridge and Craigavon Borough Council which had been used toward rent which is a significant portion of the Club's expenditure. We depend significantly on the families and the general public for their generosity and efforts in relation to supporting fundraising events held by the Club over £3,000 as a result of the Tesco's bag pack held in December 2016 and the Coffee Morning held in February 2017. A substantial part of the grants and fund raising will go towards expenses for the All Ireland Games.

**The Names of the Trustees:**

Angela Higgins, Carolyn Martin, Tamia Meredith, Joan Ross, Charmaine Patton, Claire Ross, Christine Scott, Martin Lennon, Mark Campbell

Signed: Angela Higgins

Date: 22/10/17

Signed: C. Martin

Date: 22/10/17

## Independent Examiner's Report to the Banbridge Special Olympics Club

I report on the accounts of the charity for the year ended 30th September 2017 which are set out on pages 4-5.

### Respective responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

S.M. Vint & Co

S.M. Vint FCCA

For and behalf of S.M. Vint & Co

Chartered Certified Accountants & Registered Auditors

8 Newry Road

Banbridge

BT32 3HN

**Banbridge Special Olympics Club**  
**Statement of Receipts & Payments for the year ended 30th September 2017**

	Note	Unrestricted funds	Restricted funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations					
Admissions	2	1775		1775	420
Fundraising	3	2422		2422	2,458
Grants	4	3055		3055	6,276
Investments	5	2561		2561	2,702
<b>Total income</b>		<b>9,813</b>	<b>0</b>	<b>9,813</b>	<b>11,859</b>
<b>Expenditure on:</b>					
Raising Funds	6	406	0	406	153
Charitable Activities	6	7,624	0	7,624	13,667
<b>Total expenditure</b>		<b>8,030</b>	<b>0</b>	<b>8,030</b>	<b>13,820</b>
<b>Net income / (expenditure) resources</b>		<b>1,783</b>	<b>0</b>	<b>1,783</b>	<b>-1,961</b>

# Banbridge Special Olympics Club

## Statement of Assets & Liabilities- Year Ended 30 September 2017

	2017	2016
<b>Reconciliation of funds at 30.09.17</b>		
Total funds brought forward	9,171	11132
Surplus/(deficit) this year end	1,783	-1,961
Total funds carried forward	<u>10,954</u>	<u>9,171</u>
<b>Bank &amp; Cash Balances</b>		
Cash at bank and in hand	<u>10,954</u>	<u>9,171</u>
	<u>10,954</u>	<u>9,171</u>
<b>Represented by</b>		
Unrestricted funds	10,954	9,171
Restricted funds	0	0
<b>Total Funds</b>	<u>10,954</u>	<u>9,171</u>

Notes on pages 7 to 8 are an integral part of these financial statements.

The financial statements on pages 5 to 6 were approved by the Board of Trustees on 22nd November 2017 and signed on its behalf by:

Angela Higgins - Chair Person



Carolyn Martin- Treasurer



## Banbridge Special Olympics Club

Notes to the financial statements for the year ended 30th September 2017

### 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a) Preparation of accounts on a going concern basis

The Club generally meets its day to day working capital requirements from its annual income. The Trustees have obtained and reviewed cash flow forecasts for the coming year and based on these are satisfied that the Club has resources to provide a reasonable expectation that it can continue to meet its financial obligations as they fall due for the foreseeable future. Therefore these financial statements have been prepared on a going concern basis

#### b) Income

Income is accounted for on a cash receipts basis as the amount is collected and are allocated as either restricted or unrestricted funds according to the terms of the donation.

#### c) Expenditure

Expenditure is recognised on a cash payments basis.

#### d) Cash and cash equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less and bank overdrafts.

#### i) Funds

Funds are classified as either restricted funds or unrestricted funds, defined as follows:

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the Club.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

### 2. Admissions

	Unrestricted	Restricted	Total 2017	Total 2016
Friday Night	418		418	150
Swim Money	350		350	412
Wednesday Night	1,654		1,654	1,896
	<u>2,422</u>	<u>0</u>	<u>2,422</u>	<u>2,458</u>

### 3. Fundraising

	Unrestricted	Restricted	Total 2017	Total 2016
Bag Pack	1,524			0
Coffee Morning	1,531			1,577
Captain Day- Golf Club	0			3,516
Tesco Door Collection	0			909
Street Collection	0			114
Other Fundraising	0			160
	<u>3,055</u>	<u>0</u>	<u>0</u>	<u>6,276</u>

#### 4. Grants

	Unrestricted	Restricted	Total 2017	Total 2016
ABC Grant	1,944			0
DFC Small Grants	617			0
Council Grant	0			1,202
Other Grants	0			1,500
	<u>2,561</u>	<u>0</u>	<u>0</u>	<u>2,702</u>

#### 5. Investments

	Unrestricted	Restricted	Total 2017	Total 2016
Bank interest	0		0	3
	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>

#### 6. Analysis of Expenditure

	Unrestricted	Restricted	Total 2017	Total 2016
<b>Raising Funds</b>				
Fundraising costs	96	0	96	0
Postage & Stationary	191	0	191	85
Bank Fees	119	0	119	68
Bank interest	0	0	0	0
	<u>406</u>	<u>0</u>	<u>406</u>	<u>153</u>
<b>Charitable Activities</b>				
Awards	460	0	460	654
Coaching	907	0	907	930
Entertainment	564	0	564	775
Equipment	54	0	54	295
Kit Expenses	487	0	487	7,160
Registration	216	0	216	388
Rent	2,205	0	2,205	1,723
Training	452	0	452	419
Transport	1,300	0	1,300	570
Travel Expenses	119	0	119	18
Trip to the Zoo	860	0	860	0
Other Expenses	0	0	0	735
	<u>7,624</u>	<u>0</u>	<u>7,624</u>	<u>13,667</u>
<b>Total Expenditure</b>	<u>8,030</u>	<u>0</u>	<u>8,030</u>	<u>13,820</u>

#### 7. Taxation

Banbridge Special Olympics Club is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities.

#### 8. Analysis of trustee remuneration and expenses.

A trustee received £40 in relation to travel expenses for 160 miles at 25p per mile.

Trustees were reimbursed £540.06 in relation to expenses incurred on behalf of the club.