

North West Methodist Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 December 2022

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 December 2022.

Reference and administrative details

Registered charity name	North West Methodist Mission
Charity registration number	NIC104734
Company registration number	NI614721
Principal office and registered office	36 Clooney Terrace Londonderry BT47 6AR

The trustees

Mrs J Doherty
Mr J Gibson
Ms M Hamilton
Ms T R Hegarty
Mr M Johnston
Dr W P Leeson
Mr J G Lusby
Miss J McCandless
Rev Dr S F Skuce
Mrs H Wray
Miss J Given (Resigned 31 December 2022)
Mrs M Young (Resigned 31 December 2022)

Mission Director	Liam Milligan
Auditor	Donaldson & Thompson Chartered Accountants & statutory auditor 3 Limavady Road Londonderry BT47 6JU
Bankers	Ulster Bank Ltd 29 Clooney Terrace Waterside Londonderry BT47 6AS
Solicitors	Babingtons Solicitors 9 Limavady Road Londonderry BT47 6JU

North West Methodist Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

Structure, governance and management

North West Methodist Mission is part of the Methodist Church in Ireland and is a charitable company limited by guarantee, incorporated on 1st October 2012, accepted as a charity by HM Revenue & Customs under reference XT39218 and registered with the Charity Commission for Northern Ireland on 8th February 2017 under charity number NIC104734. The company was established under a Memorandum of Association which states the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

North West Methodist Mission is a provider of Supporting People services, as accredited by the Northern Ireland Housing Executive.

Governance

During the year the Mission Board met quarterly. The Board membership as a whole was approved by the Methodist Conference in Ireland. The Board continues to monitor its membership. A skills audit of the Board membership has taken place and is reviewed on a regular basis. A Register of Interests for Board Members has also been compiled. Declaration of interests is a standing item on all of the agendas for Board meetings. The Board has devised a Conflicts of Interests Policy as well as financial policies and procedures.

The Board provides training on various issues including recruitment and selection, appraisal, etc. Board members must always act in the best interests of NWMM and as such are covered by qualifying for third party indemnity provision, which has been in place throughout the past year and will remain in place.

Policies are reviewed and updated on a circulatory basis and also in response to legislative changes, while new policies and procedures are devised as required. In line with new requirements the Board will review its Safeguarding of Vulnerable Adults and Children Policy on an annual basis. The Board has devolved some of its powers to the Executive Board, which meets when necessary.

North West Methodist Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

Structure, governance and management *(continued)*

Primary Purposes

Mission

The purpose of NWMM is to demonstrate faith in action by responding effectively to the needs of people in the North West and enable them to achieve their potential

Vision

The vision of NWMM is of a society enriched by a commitment to promote social justice in all aspects of life

Values

Social justice

A commitment to the principles of equality, solidarity and human rights that recognises the dignity of every human being

Empowerment

Supporting the development of individuals and communities to take more responsibility for, and control of, their own lives

Compassion

Living our faith in action through selfless concern for others

Inclusion & Diversity

A commitment to a welcoming hospitality that treats everyone with dignity and respect, celebrates diversity, and enables the marginalized to feel they belong

Responsiveness

Respond effectively to the changing needs and aspirations of the local community

Integrity

Being open and transparent in all our activities - doing what we say and saying what we mean

Risk management

During 2022 the Mission Board and Senior Management considered the major risks that the charity faces through its strategic planning process. This enables compliance with relevant regulations and legislation. The Mission Board has devised a Risk Register, and this is reviewed at each of our meetings. A Fixed Assets list has been completed.

In respect of financial risk, the Board receives regular financial reports with systems and controls in place to mitigate significant financial risks. Finance policies are reviewed and updated. During these uncertain economic conditions, we continue to review our business risks. The current external environment continues to have a significant impact post pandemic.

We continue to maintain positive relations with our clients, funders and stakeholders.

North West Methodist Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

Objectives and activities

Primary Objectives

North West Methodist Mission has within its Strategic Plan 2020 - 2025 eight core objectives:

Homelessness

To respond effectively to homelessness in the North-West.

Community

To respond effectively to the needs of the local community in the North-West. Collaboration
To ensure that NWMM collaborates effectively with other churches and organisations in achieving its mission.

Communications

To ensure effective communication with NWMM internal and external stakeholders

Finance

To ensure that NWMM has the financial resources it requires to achieve its plans and these resources are effectively and efficiently managed.

Human Resources

To ensure that NWMM has the staff and volunteers that it needs to achieve its plans and these volunteers and staff are effectively utilized, valued, supported and managed.

Premises and Physical Resources

To ensure that NWMM has the premises and other physical resources it requires to achieve its aims and priorities efficiently and effectively and these resources are well managed and maintained.

Governance

To ensure that the governance and structure of NWMM are fit for purpose and comply with the requirements of the law and best practice.

Public Benefit

The Trustees have considered relevant charity legislation, which sets out the requirements for charities to demonstrate their aims and activities are for public benefit. The Trustees confirm that they have had regard to the Charity Commission for Northern Ireland guidance on public benefit.

Homeless

The direct benefit flowing from our purposes include reduced numbers of men experiencing homelessness. The support of clients in our service to overcome the causes that lead to them becoming homeless in the first place, enabling them to integrate back into the community and sustain tenancies. This reduces the pressure on other statutory services as a result of harm reduction interventions whilst in our service. The wider community benefits due to a reduction in rough sleeping and anti social behaviour. Society benefits as clients acquire skills and become able to live independently and seek training and/or employment.

North West Methodist Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

Objectives and activities *(continued)*

The Mission has been fortunate that there have been no major Covid outbreaks impacting service delivery however, there have been some instances of recorded positive cases. These resulted in periods of occupancy voids due to isolation requirements however Supporting People have provided funding support in respect of lost income. Supporting People Covid claims have also covered additional costs incurred and total around £342. There has been no major impact on income or expenditure as a result of Covid. On this basis, the Trustees are satisfied that there are adequate resources available to continue operating for the foreseeable future.

As we progressed through the year there was a significant easing of restriction and by the end of 2022, most restrictions have been lifted. We have continued to support blended working over the period for relevant staff.

Bookings at our Clooney Centre remain slow to return to pre pandemic levels and this is being kept under review.

On this basis, the Trustees are satisfied that there are adequate resources available to continue operating for the foreseeable future.

Strategic report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and performance

Our homeless services continue to be delivered to high standards with the emphasis on person centred support.

Clarendon Shelter has been successfully integrated into the Missions structure and ethos whilst retaining its unique identity and caring approach to helping women and children experiencing homelessness.

Considerable preparation had been completed ahead of merger to ensure the harmonisation of systems and approaches and this has resulted in a relatively seamless transition for both Clarendon and the Mission benefiting both service users and staff alike.

The delivery of services is against a backdrop of increasing demand and challenging economic and financial circumstances, driven in large part by the cost-of-living crisis.

This has resulted in challenges to control costs and maximise revenue. As well as the expected cost increases, such as utilities, we have seen a sharp rise in bad debts from non-payment of services charges and rent. Given the vulnerable nature of the clients we serve it is unlikely this situation will improve and this issue is being highlighted with our funders and key stakeholders.

The Mission held an Awareness Event in December to reflect on the work over the year and provide greater awareness on homelessness issues to religious, civic, business and community leaders in the city which was very well attended.

North West Methodist Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

Achievements and performance *(continued)*

Men's Hostel Key Performance Indicators

Referrals	900
Admissions	85
Move On	98
Utilisation	154.8%
Occupancy	90.74%

Clarendon Shelter Key Performance Indicators

Referrals	139
Admissions	44
Move On	42
Utilisation	151.4%
Occupancy	94.55%

Financial review

Review of activities 2022

The Statement of Financial Activities for the year ended 31 December 2022 is set out on page 13 of the Financial Statements. The company returned a deficit for the year of £71,758 after other recognised gains and losses. Income generated from the company's activities was £1,646,113 (2021 - £1,704,714) of which 63% was grants from the NI Housing Executive and the Western Health Social Care Trust. Supporting People provided additional funding support during the year via the Covid 19 emergency Funding in respect of lost income and additional costs incurred to maintain staff and resident safety - claims for the year totalled £342. Support services are regulated and funded by the Supporting People policy and funding framework, which is administered by the Northern Ireland Housing Executive. The Mission Board share collective responsibility and are committed to good stewardship of funds received, a high standard of service provision and a prudent reserves policy. The aims and objectives for 2022 included continuing enhancement of quality services, including staff restructuring, greater participation of residents, the strengthening of resettlement services, actively supporting residents to "move- on" and to sustain more independent tenancies and the development of management information reporting systems. The Mission Board is pleased to report that significant progress has been made to meet the aims and objectives during 2022. A budget income and expenditure account including the above objectives is prepared at the start of each financial year and the 2022 objectives were largely met despite the threat from Covid-19.

The NWMM Board considers it prudent to hold funds in reserve in case unforeseen circumstances should lead to financial difficulties, which might put the future of its employment capacity, residents' wellbeing, general mission work and property in jeopardy. Reserves may be defined as restricted or unrestricted. Restricted reserves relate to surpluses accumulated as a result of a binding restriction by the donor over the use of the income donated. Unrestricted reserves relate to surpluses accumulated from all other sources of income and will be applied to general purposes within the company at the discretion of the Board. Designated reserves refer to that portion of unrestricted reserves which the Board has allocated for a specific purpose.

The Board considers 100% of annual operating costs to be adequate reserves. Accumulated reserves as at 31 December 2022 were £1,520,919 (2021- £1,592,677) of which £771,242 (2020 - £687,064) were designated funds and £69,356 (2021 - £60,196) were restricted funds.

North West Methodist Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

Plans for future periods

- Continue to provide high quality temporary accommodation and support to homeless men including harm reduction support through our Men's Hostel.
- Continue to provide refuge and temporary accommodation to women fleeing domestic abuse, homeless single women and children via our Clarendon Shelter services.
- Continue to work in partnership and build sustainability.
- Explore and research longer-term accommodation solutions for our service users.
- Re-establish other services such as the Drop-in Centre, Parent & Toddler Group, Luncheon Club when it is safe to do so.
- Further develop Clooney Centre as a community resource
- Further develop and communicate the work of the Five Missions Forum
- Continue to develop and deliver our homelessness education and awareness programme to schools and community organisations within the region
- Continue to invest in the skills and development of our Trustees, staff and volunteers through appropriate training and development opportunities both on and off the job
- Continue to ensure quality standards are understood and met across the organisation
- Ensure our core values and clients are at the centre of all we do

At the time of writing this report we recognise the continued cost of living challenges, the impact of the absence of Stormont and the possibility of funding cuts given the recent budget announcement. This will have an impact on our ability to deliver on future plans and the management of risk in the coming year.

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

North West Methodist Mission

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 December 2022

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

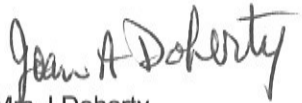
Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

The auditor is deemed to have been re-appointed in accordance with section 487 of the Companies Act 2006.

The trustees' annual report and the strategic report were approved on 18 May 2023 and signed on behalf of the board of trustees by:



Mrs J Doherty
Trustee