



### Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

17th B Belfast Brownie Unit

**NI Charity Commission Number**

0019801

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

The Guide Association, 30 Station Road, Holywood, County Down, BT18 0BP

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Alison Lavery

David Gibson



**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1st. January, 2020 - 31st. December, 2020

**A summary of the Charity's main activities to further its purposes for the public benefit and the main achievements in the year**

Chinese evening for Thinking Day, Mother's Day, Valentine's Day, Unit Meeting Activities

Number of girls: 12

There was no harm flowing from the Charity's purposes and there was no private benefit.

**A statement that the Trustees have had regard to the Commission's Public Benefit requirement**

Both Trustees are aware of the Public Benefit guidance.

**statutory guidance**

**A review of the Charity's financial position at the end of the year**

