

Portadown/Milltown/StAndrews/Armagh/Church of Ireland

Milltown Parish Church

**Trustees' Annual report and Statement of Receipts and Payments and Assets and
Liabilities for the year ended 31 December 2022**

Charity Number: NIC104299

Portadown/Milltown/StAndrews/Armagh/Church of Ireland

Annual report and financial statements for the year ended 31 December 2022

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Portadown/Milltown/StAndrews/Armagh/Church of Ireland

References and administrative details

Charity Name: Milltown Parish Church

Charity Registration Number: NIC104299

Contact Address: 142 Derrylee Road
Dungannon
BT71 6NU

Trustees

Stuart Brennan, Eric Douglas, Miss Hazel Douglas, Mrs Kathleen Douglas, Colin Greenaway, Derek Greenaway, Christopher Lappin, Kenneth Lappin, George Potts, Mrs Sandra Quin, Jason Smith, Mrs Mary Stafford, Wesley Stafford, Mrs Shirley Swain, Victor Swain, Keith Stanfield, Rev Geoffrey Walmsley

Principal Office-bearers

Clergy: Rev Geoffrey Walmsley
Church Treasurer Kathleen Douglas (Mrs)
Church Secretary: Sandra Quin (Mrs)
Church Warden: Clergy: Mrs Mary Stafford
Church Warden: People: Keith Stanfield

Independent Examiner

E Gerald Lunn FAIA
2 Chamwood Grange
Portadown
BT63 5TU

Bankers

Bank of Ireland
13 Market Street
Lurgan
BT66 6AR

Portadown/Milltown/StAndrews/Armagh/Church of Ireland

Trustees' Annual Report for the year ended 31st December 2022

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Milltown Parish Church for the year ended 31 December 2022

Objectives and Activities

The charitable purpose of the Church of Ireland is the advancement of Christian religion.

The principal function of Milltown Parish Church is to support the advancement of the Christian religion by promoting, through the work of Milltown Parish Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, Milltown Parish Church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of Milltown Parish Church.

Achievements, Performance and Public Benefit

Following is a summary of the main activities undertaken by the parish to carry out its charitable purposes for the benefit of the public and the main achievements during the year.

Sunday Worship

Unfortunately Milltown Parish Church had a fire in May 2021 and was completely smoke damaged and is currently under restoration. We have continued to hold services in the Parish Hall each Sunday morning.

Children are encouraged to attend the services with their parents after Sunday School which has resumed again after the pandemic

A children's talk takes place every Sunday morning during the service.

The youth take part in services during the year ie. Youth Sunday, Junior Carol Service and Harvest Services. Organisations have special services during the year also, ie enrolment services.

All services are online, and for those Parishioners who do not have internet access CD's are recorded. The Rector holds a Bible Study during the week and also has an online Bible study.

Baptisms and funerals took place in the Church Hall.

During the Christmas season, vulnerable and elderly housebound Parishioners were given boxes of shortbread and Christmas cards. At the Harvest Service we had a donation for the Food Bank and at the Christmas Carol service we had a toy collection for the Salvation Army.

Portadown/Milltown/StAndrews/Armagh/Church of Ireland

Trustees' Annual Report for the year ended 31st December 2022

ORGANISATIONS

Our organisations include Girls Friendly Society, Boys Brigade, Mothers Union, Bowling Club, Bible Study, Pastoral Care, Christian Endeavour, Tennis Club and Milltots.

We did not have as many members in any of the organisations at the beginning of the year but when they all started back in September the numbers had crept back up.

MISSION OUTREACH AT HOME AND ABROAD

Milltown Parish is committed to reaching out to our local community with the good news of God's love through our witness by Word and Action and by example as to how God wants us to live our lives. We work closely with other agencies in supporting numerous Missionary works financially and through Prayer and in person when permitted.

We support 3 main projects. Through CMSI we support the Dominican Republic of Congo where we are in partnership with North Kivu Diocese and have jointly with a neighbouring Parish built an Orphanage there.

We have built a second house at the Orphanage and continue to support the ongoing building there.

We also support Mission Aviation Fellowship and through Crosslinks support a student project in Italy.

Speakers from each of the above projects attend our Church Services annually to update the Parishioners on how the projects are progressing.

We support an annual Salvation Army appeal for toys, food bank provisions and donations.

Child Protection

As a Parish we adhere to the Church of Ireland Child Protection Policy – Safeguarding Trust, and all of our leaders have had Access NI checks carried out and have attended the appropriate training.

Financial Review

The Parish's financial position at 31 December 2022 is set out on pages 9 to 13 of this report. The trustees' policy is to hold cash reserves in bank current accounts, bank deposit accounts and in building society accounts.

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that Milltown Parish can continue its activities and the financial statements for the year ended 31 December 2022 can be signed off as a going concern.

Portadown/Milltown/StAndrews/Armagh/Church of Ireland

Trustees Annual Report continued

Structure, Governance and Management

Governing Document and Constitution of the Charity

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisations. The Select Vestry members are the Charity Trustees.

Recruitment and Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

ORGANISATIONAL STRUCTURE

Select Vestry

The select vestry is responsible for the day to day management of the parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at an annual General Vestry meeting.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the Parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or churchwardens. The average attendance was 13

Pay and remuneration

The incumbent of the Parish is paid a stipend, locomotory allowance and office expenses in accordance with figures approved by the General Synod of the Church of Ireland.

Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the actives entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

Portadown/Milltown/StAndrews/Armagh/Church of Ireland

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on Behalf of the Trustees

Mrs Kathleen Douglas, Treasurer



Mrs Sandra Quin, Secretary *Sandra Quin*

Dated 16 October 2023

Portadown/Milltown/St Andrews/Armagh/Church of Ireland

Independent examiner's report to the charity trustees of Milltown Parish Church

I report on the accounts of Milltown Parish Church for the year ended 31 December 2022, which are set out on pages 9 to 12.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



E Gerald Lunn FAIA ATT
The Association of International Accountants
2 Charnwood Grange
Portadown
Co Armagh
BT63 5TU

Date: 16 October 2023

Milltown Parish Church

Receipts and Payments Accounts for the year ended 31 December 2022

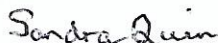
	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
Receipts						
Donations and plate collection		96478			96478	78930
Proceeds from fund raising events		895			895	0
Legacies		4833			4833	0
Bank and deposit interest		44	0	0	44	18
Donations for use of parish centre		399			399	295
Sale of assets		500			500	0
Grants		8000			8000	0
Grave fees		2075			2075	4875
Receipts from parish organisations		0			0	0
Special collections		13707			13707	8848
Other receipts		470			470	316
Insurance claim		164988			164988	0
Total receipts		292389	0	0	292389	93282
Payments						
Diocesan assessment		59922			59922	57420
Church running costs		18024			18024	23315
Glebe costs		12811			12811	4631
Parish Centre costs		20929			20929	3402
Administration costs		6161			6161	10269
Charitable donations		15107			15107	11848
Payments for parish organisations		0			0	0
Insurance claim		154778			154778	0
Total payments		287732	0	0	287732	110885
Excess of Receipts over Payments for the year before transfers		4657	0	0	4657	(17603)
Transfers		0	0	0	0	0
Excess of Receipts over Payments for the year		4657	0	0	4657	(17603)

On behalf of the Trustees

Treasurer - Kathleen Douglas



Secretary - Sandra Quin



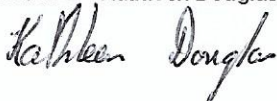
Date 16 October 2023

Milltown Parish Church
Statement of Assets and Liabilities as at 31 December 2022

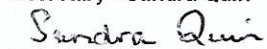
	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
Cash Funds					
Current accounts	73214	10992	15184	99390	108241
Deposit accounts	37240	0	0	37240	29437
Cash in hand	81	0	0	81	112
Total Cash Funds	110535	10992	15184	136711	137790
Investment Assets					
Investments in RCB Trust	0	0	366	366	366
Total Investment Assets	0	0	366	366	366
Assets retained for the Parish's own use					
Glebe House	0	250000	0	250000	250000
Total Assets retained for the Parish's own use	0	250000	0	250000	250000

On behalf of the Trustees

Treasurer - Kathleen Douglas



Secretary - Sandra Quin



Date 16 October 2023

Milltown Parish Church

Notes to the financial statement for the year ended 31 December 2022 (continued)

2. Reconciliation of Cash Funds

	£
Total Cash Funds at beginning of the year	137790
Receipts for the year	285889
Payments for the year	<u>(286968)</u>
Total Cash Funds at end of the year	<u>136711</u>

3. Movement in Funds

	At 01 Jan 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2022 £	At 31 Dec 2021 £
Endowment funds						
Various bequests	15184	0	0	0	15184	15184
	<u>15184</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15184</u>	<u>15184</u>
Restricted funds						
Dominican Republic of Congo	11991	0	(1000)	0	10991	11991
	<u>11991</u>	<u>0</u>	<u>(1000)</u>	<u>0</u>	<u>10991</u>	<u>11991</u>
Unrestricted funds						
Designated Fabric Fund	14252	198500	(175512)	0	37240	14252
Designated Kitchen Fund	5798	1403	(7201)	0	0	5798
Parish Organisations Funds	12527	481	(428)	0	12580	12527
General Fund	78038	85505	(102827)	0	60716	78038
	<u>110615</u>	<u>285889</u>	<u>(285968)</u>	<u>0</u>	<u>110536</u>	<u>110615</u>
Total funds	<u>137790</u>	<u>285889</u>	<u>(286968)</u>	<u>0</u>	<u>136711</u>	<u>137790</u>

Purposes of Endowment Funds

Over the years various bequests have been made to the Parish with funds to be used as stated by the donor in the bequest.

Purposes of Restricted Funds

Dominican Republic of Congo: in 2013 the Parish set up a fund to provide assistance for the building of an orphanage in the Dominican Republic of Congo.

Purposes of Designated Funds

Fabric Fund: this is a fund to be used for the repair and maintenance of the parish property.

Kitchen Fund: this is a fund for receipts and payments in connection with funeral teas held in parish halls. The balance in the bank account was transferred to the Building Fund in the year.

4. Collections for third parties

During the year the Parish organised collections amounting to £13,707 for various charitable causes. This amount is included in Receipts for the year under Special Collections and in Payments for the year under Charitable Donations.

5. Transactions with the Trustees

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

6. Governance Costs

Governance costs of £295 were incurred during the year of which £295 relates to fees paid to the independent examiner. Governance costs are included within Administration costs in the Receipts and Payments Accounts.