

Parish of Crilly

Trustees' Annual report and Statement of Receipts and
Payments and Assets and Liabilities

For the year ended 31/12/2023

Charity Number NIC104294

Crilly Parish Church

Annual report and financial statements for the year ended 31/12/2023

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Crilly Parish Church

References and administrative details

Charity Name : Crilly Parish Church

Charity Registration Number: NIC104294

Contact Address: Barbara Crawford
c/o The Rectory
Dungannon Rd
Aughnacloy

Trustees:

Jan 2023 to Dec 2023

Rev Glenn West

Mr Albert David Crawford

Mr Donald Frazer Morrow

Mr Gary Robert Crawford

Mr Alan Crawford

Mrs Iris Ruby Crawford

Mrs Charmian Kirkland

Mr Jason Crawford

Mrs Barbara Crawford

Mrs Roberta Driver

Mr Mark Crawford

Principal Office-bearers:

Clergy Rev Glenn West

Church Treasurer Charmian Kirkland

Church Warden – Clergy Roberta Driver (to Mar 23) Jason Crawford (Apr - Dec 23)

Church Warden – People Jason Crawford (to Mar 23) Roberta Driver (Apr - Dec 23)

Independent Auditor:

Mr Gary Lee

12A Carnteel Road

Aughnacloy

BT69 6DU

Bankers:

Danske Bank

PO BOX 183

Donegall Square West

Belfast

Trustees' Annual Report for the year ended 31/12/2023

The Trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Crilly Parish Church for year ended 31/12/23.

Objectives and Activities

The principal function of Crilly Parish, Church of Ireland, is to support the advancement of the Christian religion by promoting, through the work of the parish church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to, and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, the parish church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of Crilly parish Church of Ireland.

Achievements, Performance and Public Benefit

The Trustees are aware of matters of general public safety and child protection. Additionally the trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure the activities entered into during the year have helped to ensure the Parish's objectives and activities, as well as providing public benefit.

(a) Worship and Prayer

All parish meetings are expected to open and close with prayers eg Trustees meetings, choir practice. Sunday worship takes place each week. There are additional festival services, with confirmation classes as necessary, and a weekly Sunday School. Elderly and housebound parishoner's receive a daily 'prayer' or devotional book. Our worship is open to all visitors and friends, as we meet to contribute to the spiritual wellbeing of participants and the education and reinforcement of Church values. Both the Rector and Parish Reader offer a home prayer ministry on request both in Crilly and in its sister parish of Carnteel.

(b) Pastoral Care

All parish members are encouraged to take their pastoral and caring responsibilities mainly in meeting to develop the mission of the church. While typical areas of attendance include illness, bereavement and general distress there are no limits where need is identified, offered and accepted. Both the Rector and Parish Reader offer considered, sensitive pastoral and prayerful care as appropriate.

(c) Mission:

Our Sunday School supports two children under the 'Adopt a Child' scheme. On occasions our parish is responsive to urgent humanitarian appeals. Special services are held and collections held for specific missionary organisations, and special causes eg Royal British Legion. The Mothers Union equally supports appeals, both locally and abroad, including respite care for young families.

(d) Outreach

Rites of Passage Services extend into the local community. Both the Rector and Parish Reader are involved in the local schools, and other adult and youth organisations in promoting Christian values and good citizenship. Additionally a number of our church members are active in local youth organisations in the wider community. In making our records available free of charge to all we seek to develop positive relationships

Going Concern

The Trustees' have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to cover the general running costs to ensure that the parish can continue its activities for the year ended 2024.

Structure, Governance and Management

Governing Document and Constitution of the Charity

Chapter 111 of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

Recruitment and Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served. Select Vestry members received Safeguarding Training during the year.

Pay and remuneration

The Incumbents stipend, office and locomotory allowances are paid directly by the RCB in accordance with figures approved by the General Synod of the Church of Ireland.

Organisational Structure

The select vestry is responsible for the day to day management of the parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at the General Vestry.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select Vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times fixed by members of the diocesan synod. Special meetings may be convened at any time by the chairperson or the churchwardens. In 2023 the Select Vestry met on 3 occasions during the year and the average attendance was 83%

Compliance with Public Benefit

The Parish have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

Public Safety Statement

The Select Vestry is aware of the need to maintain the following systems:

1. Lightening protection – not applicable
2. Electric's - tri-annually
3. Emergency Lighting and Fire Detection - annually
4. Fire Extinguishers - annually
5. Salt box – in place

The Select Vestry is also responsible for matters of general maintenance.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approximately 44% of the Crilly parishioners have the surname Crawford. Therefore a high percentage is represented as trustees on the Select Vestry but it is noted and recorded in the minutes that dominant influence is not an issue on Crilly Select Vestry. The rector on 14th April 2024 appealed to the congregation for new members for the Select Vestry.

Signed on Behalf of the Trustees

Trustee 1 Barbara Crawford

Trustee 2 Charmian Kirkland

Date 26th October 2024

Notes to the financial statements for year ended 31/12/2023

1. Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities

(a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

(b) Statement of assets and Liabilities

The assets of the Parish, retained for its own use comprise

1. The Church building
2. The Church Yard

The Church Building (Listed as Grade B) and the churchyard are heritage assets and not included in the statement of assets and liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit of the users of the accounts and to the parish.

The Trustees acknowledge the existence of a Ministers Home Communion Box, and that all fixtures and fittings are recognized at cost and are depreciated on a straight line basis over a period of 10 years

2. Reconciliation of Cash Funds

Total Cash Funds at beginning of the year	£15,503.74
Receipts for the year	£16,603.51
Payments for the year	£14,806.29
Total Cash Funds at the end of year	£17,300.96

3. Movement in Funds

Movement in funds 2023

	At 1st Jan				At 31st
<u>Restricted Funds</u>	2023	Incoming	Outgoing	Transfers	Dec 2023
<u>Building Society Accounts</u>					
A/C XX -1	17,353.48	62.95			
A/C XX -2		9.00			
A/C XX -3		4.50			
A/C XX -4		10.32			17,440.25
A/C XX -5	2,057.68	19.69			2,077.37
A/C XX -6	4,115.38	39.39			4,154.77
Sunday School Account	166.05	500.00	389.88		276.17
<u>Total Restricted Funds</u>	23,692.59	645.85	389.88		23,948.56
<u>Unrestricted Funds</u>					
3 Year Bond	25,599.05	230.39			25,829.44
Estate A/C	5,825.14	55.22			5,880.36
Assessment Account	15,503.74	16,603.51	14,806.29		17,300.96
	46,927.93	16,889.12	14,806.29		49,010.76
<u>Total Funds</u>	70,620.52	17,534.97	15,196.17		72,959.32

Purpose of Building Society Accounts (Restricted Funds)

Interest from XX -1 Building Society A/C to be added to capital.
Interest from XX - 2 Building Society A/C to be added to capital.
Interest from XX - 3 Building Society A/C to be added to capital.
Interest from XX - 4 Society A/C to be added to capital.
Interest from XX -5 Building Society A/C to be added to capital.
Interest from XX - 6 Building Society A/C to be added to capital
Sunday School Account – for Sunday School purposes

Purpose of Unrestricted Funds

Assessment Fund is for the day to day running of the Church.
3 Year Bond Account – General purposes (Maintenance)
Estate A/C – General purposes (Maintenance)

4. Collections for Third Parties

Women's World Day of Prayer £ 283.00

The above amount has been included as a receipt in Income for the year under the above name and has been included in the expenditure as a payment to Women's World Day of Prayer

5. Transactions with the Trustees

The Parish paid no expenses relating to the running costs of the Glebe House (Rectory) which is occupied by the Rector.
No Trustees received remuneration or reimbursement of expenses during the year.

6. Governance Costs

No Governance costs were incurred during the year.