



### Trustee Annual Report Form – Template

This template is to provide guidance to units who are completing a Trustee Annual Report for the NI Charity Commission. If you do not wish to use this form please ensure that the headings in this guidance are followed when completing a Trustee Annual Report.

**All Girlguiding Ulster Charities are governed by the Royal Charter and Bye-laws.**

**The Purpose of each of these Charities is to educate girls and young women to help them develop emotionally, mentally, physically and spiritually so that they can make a positive contribution to their Community and the wider world.**

**Name of Charity as it appears on the Register and any other names it may be known by**

57<sup>th</sup> b Belfast Guide Unit

**NI Charity Commission Number**

104274

The Guide Association  
30 Station Road, Holywood  
County Down, BT18 0BP

**The principal address of the Charity- this should be the address that was used at the time of registration with the Charity Commission**

**The names of all Charity Trustees on the date the report was approved and all individuals who served as Charity Trustees during the year**

Gwen Simmons  
Danielle Maguire  
Lorraine Kidd  
Jacqueline Weir



**The financial year the report relates to – for example, 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017**

1<sup>st</sup> January 2022– 31<sup>st</sup> December 2022

**A summary of the Charity’s main activities to further its purposes for the public benefit and the main achievements in the year**

Girls enjoyed a trip to the cinema to see Matilda. We also enjoyed crafts for Christmas and Mothers Day and had parties for Easter and Christmas. Guides took part in a sponsored walk. We cooked on outdoor stoves, played Captain Ball and had a Summer Camp at Lorne Craigavad. We also took part in British Heart Foundations Restart a Heart week and also Learned about governments through Parliament Week.

There was no harm flowing from the Charities purposes and there was no private benefit.

**A statement that the Trustees have had regard to the Commission’s Public Benefit requirement statutory guidance**

We confirm that all Trustees are aware of and have regard to the Commission’s Public Benefit Requirement



**A review of the Charity's financial position at the end of the year**

Starting Balance at 1<sup>st</sup> January 2022 £3719.98  
Closing Balance at 31<sup>st</sup> December 2022 £3368.74

**Details of any fund held by the Charity that was materially in deficit at the end of the year and steps taken by the Charity Trustees to eliminate the deficit**

Not Applicable

**One or more of the Charity Trustees must sign and date the box below.**

Gwen Simmons 30/10/2023