

# **ST. PATRICK'S CHURCH OF IRELAND CATHEDRAL, ARMAGH**



## **Trustees' Annual Report, Statement of Receipts and Payments and Assets and Liabilities for the year ended 31 December 2023**

**Charity Number: NIC104194**

## **ST. PATRICK'S CHURCH OF IRELAND CATHEDRAL, ARMAGH**

### **Annual Report and Financial Statements for the year ended 31 December 2023**

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## ST. PATRICK'S CHURCH OF IRELAND CATHEDRAL, ARMAGH

### References and administrative details

Charity Name: St. Patrick's Church of Ireland Cathedral, Armagh

Charity Registration Number: NIC104194

Contact Office: Library House,  
43 Abbey Street,  
Armagh,  
BT61 7DY.

#### Trustees:

The Dean and Chapter, and the Succentor:

Very Revd T.S. Forster, Revd Canon R.J.N. Porteus,  
Revd Canon W.J.A. Dawson (*retired December 2023*), Revd Canon W.M. Adair,  
Ven T. Scott (*retired January 2023*), Ven Dr P.A. Thompson (*change of title from February 2023*),  
Ven D.E. Cairns, Revd Canon J. Moore (*retired March 2023*) Revd Canon D. Hilliard,  
Revd Canon W.B. Paine, and Revd Canon M.H. Hagan (*from April 2023*).

#### Diocesan Representatives:

Mrs M. Caldwell, Mr R.B. Hannam, Mr R.A. Speers, Mr. T Morrow and Mr A. Williamson.

#### Congregational Representatives:

Mrs D. Ballantine (*resigned March 2023*), Ms C. Conlin, Mr D Hamilton, Mr E. Marshall,  
Dr D. Reaney, Dr P. Reaney, Dr S. Day (*elected March 2023*).

#### Congregational Representatives (Ex Officio):

Mrs O Jones and Mrs F Creaney

#### Principal Office-bearers:

Clergy: Very Revd T.S. Forster  
Secretary to the Cathedral Board: Mrs D. Ballantine (*resigned March 2023*)  
Ms C. Conlin (*from March 2023*)  
Treasurer to the Cathedral Board: Mr E. Marshall

#### Independent Auditors:

WHR Accountants Limited,  
Wm Courtney & Co.,  
26 The Square,  
Moy,  
DUNGANNON,  
Co. Tyrone,  
BT71 7SG.

#### Bankers:

Danske Bank,  
Donegal Square West,  
Belfast,  
BT1 6JS.

## **Trustees' Annual Report for the year ended 31 December 2023**

The Trustees present the Annual Report and Statement of Receipts and Payments and Assets and Liabilities for St. Patrick's Church of Ireland Cathedral, Armagh.

### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of St. Patrick's Church of Ireland Cathedral, Armagh is to support the advancement of the Christian religion by promoting, through the work of the Cathedral the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, the Cathedral has custody of property and of records, materials and artefacts of significance to the cultural religious heritage and maintenance of which is undertaken by the Board of the Cathedral.

### **Achievements, Performance and Public Benefit**

#### **Purpose 1      The Advancement of the Christian Religion**

The Cathedral exists primarily, and above all else, as a place of Christian worship. Services of public worship are held on Sundays throughout the year, as follows:

10.00 a.m.	The Holy Communion – in traditional language
11.00 a.m.	Choral Eucharist and sermon – in contemporary language
3.15 p.m.	Choral Evensong – in traditional language

Choral services are replaced with a said liturgy when the Cathedral choir is on holiday.

The Holy Communion is celebrated on Wednesdays, Saints' Days and other Christian festivals. In Holy Week (the week before Easter), lunch-time services are held Monday – Thursday, including an address, to focus on the central mystery of the Christian faith, the death and resurrection of Jesus, at a time chosen to include others from beyond the usual congregation.

The Cathedral has no parish, and so no 'resident' members. In the terminology of the Church of Ireland, the members of its regular congregations are all 'accustomed' to worship in it. As it is not a parish, it records only the numbers of communicants at the Holy Communion, not of worshippers at all services.

#### ***The Cathedral, the Diocese and the wider Church***

As the 'mother church' of the Diocese of Armagh, the Cathedral has an important role in bringing together for worship members of the Church of Ireland community scattered across parishes from Magherafelt, Co. Londonderry to Drogheda, Co. Louth.

#### ***Ecumenical and Cross-Community Activities***

As one of two cathedrals dedicated to St Patrick in the City of Armagh, the Cathedral, through its services, plays an important role in ecumenical and cross-community relations.

The Cathedral has two Ecumenical Canons, appointed by the Archbishop for a five-year term (which may be renewed). Ecumenical Canons are members of the Cathedral Chapter, and attend its meetings, but are not members of the Cathedral Board. They are included with the other canons of the Cathedral on the preaching rota, doing so twice a year. They are Dom Mark-Ephrem Nolan, OSB, Abbot of Holy Cross Abbey, Rostrevor, appointed in 2012, and the Revd Dr Heather Morris, General Secretary of the Methodist Church in Ireland, appointed during 2022.

As an aspect of its ecumenical outreach, the Cathedral is joined with the Roman Catholic Cathedral in the Armagh Cathedrals Partnership. This is chaired by the Administrator of the Roman Catholic Cathedral and the Dean of this Cathedral. The Partnership's activities in 2023 included two community events in the Market Place Theatre, Armagh, as part of the St Patrick's Festival and then again during Advent, also an outing to Belfast, in June.

### ***The Cathedral and the Wider Community***

The Cathedral regularly arranges and hosts special services to mark significant events in the life and history of organizations serving the community. Such services are held on request. Services for community organizations are recognized as important by the Cathedral, as affirming their contribution to the community in Armagh and more widely in Northern Ireland. Wherever possible, care is taken to ensure that they are ecumenically inclusive.

In May 2023, just two weeks after the Coronation Service, Their Majesties The King and Queen visited Armagh. The King attended a special service in the Cathedral of "Prayers and Blessing" and had the opportunity to meet Church Leaders and community representatives. Both The King and Queen then met with children from local schools as they walked through the Cathedral grounds before proceeding to a civic event in the Market Square.

### ***The Cathedral Choir***

The Cathedral choir, of boys and men, all volunteers, plays a key part in the worship of the Cathedral. It is, however, legally the Archbishop's choir, supported with its own funds vested with the Representative Church Body in Dublin, and is not under the supervision of the Cathedral Board. The Organist and Master of the Choristers is the Archbishop's appointment. In recognition of the importance of the choir to the Cathedral's worship, the Cathedral Board supports the Archbishop's Choir Fund with the sum of £2,000 annually.

The Cathedral Board is responsible for the operation in the Cathedral of *Safeguarding Trust – the Church of Ireland Code of Good Practice for Ministry with Children*. In connection with the choir, the Cathedral maintains a supervision rota of choir parents, all of whom have undergone a formal application process, and for whom a Disclosure Certificate has been obtained from Access NI. The supervision rota ensures that there is always at least one additional authorized adult present at all rehearsals, services, and social activities involving the choir. The supervising adult keeps the roll of boys attending and is available in case of need. There are no other young people's organizations based at the Cathedral.

For the protection of children, young people and vulnerable adults, all staff and volunteers involved in the life of the Cathedral, have been the subject of a criminal record check by Access NI (or its predecessor organisation).

### ***The Armagh Diocesan Singers***

To add to the musical resources of the Cathedral, an adult voluntary choir of men and women sings under the direction of the Venerable Dr Peter Thompson, Assistant Organist. Its members are drawn from across the Diocese and from further afield. The Singers have their own robes, and sing Evensong at approximately monthly intervals, including occasions such as the half-term holiday when the Cathedral Choir is not available.

### ***Worship and Pastoral Care***

The Cathedral may be chosen by members of the congregation, or others with a connection to it, to mark significant events in their family life. In the course of 2023, the following took place:

Christian Baptism: 2    Holy Matrimony: 1    Christian Burial: 5

Pastoral care of those associated with the Cathedral is undertaken by the Dean and clergy associated with the Cathedral.

### ***Accommodation for the Dean***

In 1924, the Deanery of the Cathedral and the Keepership of Armagh Robinson Library (formerly Armagh Public Library) were combined as one appointment. Since then the Dean, as Keeper, has lived in the accommodation provided in the Library. In September 2018, a Co-ordinating group, with membership from the Diocesan Council of Armagh and the Cathedral Board was put in place to explore the future provision of accommodation for the Dean if finances became available for the Library to expand into the residential part of the Library. By the end of 2022, £78,156.84 had been donated to a special Deanery Appeal to provide future accommodation for the Dean of the Cathedral if the Library expansion project is successful. The current Dean and his family live in the Library Residence and this is to be reviewed in two years' time.

## **Purpose 2      Access to Heritage**

The Cathedral stands on the reputed site of St Patrick's first Church in Armagh, built in AD 445. The present Cathedral dates in its structure from 1268. Much altered and many times restored since then, the present appearance of the Cathedral dates from a major restoration between 1834 and 1839, with extensive alterations to the choir and sanctuary between 1900 and 1913. The last major renovation and updating of the Cathedral was carried out in the 1990s.

### ***Heritage Generally***

Apart from its architecture and ambience, the Cathedral is notable for its heritage and interest to visitors for the following: A fine collection of funerary monuments, many by the leading sculptors of their day, dating from the 17<sup>th</sup> to the 20<sup>th</sup> centuries; some good nineteenth and twentieth century stained glass windows; the shaft of the 10<sup>th</sup>-century Armagh market cross, that once stood in Market Street to the east of the Cathedral; The Royal Irish Fusiliers' Memorial Chapel; a collection of pre-Christian 'heads', mostly in granite, and including the so-called 'Tandragee Man', most of which are in the Crypt; the seventeenth-century Chair of Archbishop Bramhall, with his arms and date (1661), with a contemporary chair of secular origin beside it.

The Crypt, is the only part of the Cathedral of 1268 still in something like its original condition, and is the burial place of former archbishops and of two landed families.

By the employment of a Cathedral Steward (full-time April-September, part-time October-March), by the provision of visitor information, by provision for guided tours, and by taking part in special events, the Cathedral makes this heritage available to the public.

The Cathedral is rated as a 'four-star' visitor attraction by tourism NI. This accreditation was renewed in 2018.

For reasons of safety, no public access is permitted to the Cathedral tower, on account of an extremely narrow, steep and uneven medieval stairway in the thickness of the wall.

Access to the Cathedral Crypt, opened as an additional visitor resource in 2012, is possible only with a member of the Cathedral staff. The Crypt is reached only by one external door, which for reasons of safety must be kept locked.

The Cathedral also manages public access to the Cathedral Gardens, maintained by Armagh City Banbridge and Craigavon Borough Council, opening and closing the entrance from the Cathedral grounds at the same times as those for the Cathedral itself.

### ***Visitors in General***

The Cathedral is normally open daily throughout the year, 9.30 a.m. – 1.30 p.m. October – March (closed Tuesdays) and 9.00 a.m. – 5.00 p.m. April – September.

A charge is made for admission to the Cathedral as follows:

Adults:	£4.00 / €4.60
Concession:	£3.50 / €4.00
Children:	Free
Groups of 1-24:	£4.00 / €4.60
Groups of 25 or more:	£3.50 / €4.00

The published justification for charges is as follows: "It costs in excess of £250 per day (£90,000 per year) to run the Cathedral, with no support from public funds. Conservation of its fabric is an additional and on-going expense." There is no admission charge for those attending services.

### ***Education and Tours***

The Cathedral offers guided tours to pre-arranged group tours, community organizations, history societies etc. Groups tend to be of two kinds:

1. 'Religious' tours (mainly), concentrating on Armagh's two cathedrals as part of a longer day's itinerary.
2. Groups availing of a 'Morning on the Hill'.

The latter is a programme run jointly with Armagh Robinson Library and its Registry Museum at No 5 Vicars' Hill. This programme is designed to appeal both to adults and to children in school visits. Guiding and interpretation is 'pitched' accordingly.

Tours are booked through the Administration Officer of Armagh Robinson Library, which provides administrative support to the Cathedral (for which it is remunerated). Adult groups are normally charged £3.00 per head for each of the three sites. No charge is made for children. Tours are conducted by the Cathedral Steward, or on occasion by the Dean.

As children are admitted to the Cathedral without charge, the Armagh Diocesan Board of Education made a grant to the Cathedral in 2021 of £2,750 in support of its schools' education programme. The Cathedral also provides, free-of-charge, a specially produced children's guide to the Cathedral. For all visitors, the Cathedral provides a self-guiding leaflet which is available in multiple languages alongside the English version and Braille.

Within the south aisle of the Cathedral, and adjacent to the west door, the Friends of Armagh Cathedral (NIC100129) provide a small shop for the use of visitors. This also serves as the point where admission charges are received. It is staffed by the Cathedral Steward or Cathedral volunteers.

### ***Music***

The Cathedral has excellent acoustic properties. It also has one of the finest organs in Northern Ireland, and one particularly well-adapted to the Cathedral's size and acoustic.

The Cathedral has an entertainments Licence, granted by Armagh City, Banbridge and Craigavon Borough Council, for musical or theatrical performances on up to fourteen unspecified days in the year. This allows some outside organizations who use the Cathedral for concerts to charge for admission. The annual Charles Wood Festival was hosted by the Cathedral in August 2023.

### ***Other Concerts***

In a normal year, when the Cathedral is used by external organizations, there is a charge from £250.00, plus £100.00 for heat and £50.00 for after-hours staffing (when required).

### ***Public Safety***

For the safety of the Cathedral and its uses, the Cathedral Board maintains the following systems under annual contract:

Lightning Protection; Fire Detectors (including a 'Vesda' air-sampling system in the Cathedral roof-space); Emergency Lighting; Fire Extinguishers; Intruder Alarm.

In the Cathedral Music Hall, the Board is responsible for maintaining Fire Detectors and Emergency Lighting systems, and fire extinguishers.

The Cathedral's electrical wiring is checked and certified on a three-year cycle, as required for its Entertainments Licence.

The Cathedral Board is also responsible for the tuning and keeping-in-repair of the Cathedral Organ and Music Hall piano.

The Cathedral Board maintains procedures to deal with hazardous conditions created by snow and ice and storm conditions. The Cathedral's patterns of use, extensive grounds, and opening/closing procedures make for complexity in the assessment and treatment of risk. Written procedures are in place and are adhered to.

## **Financial Overview**

No major development or refurbishment works were undertaken during the year. After meeting day-to-day costs and minor one-off commitments unrestricted receipts exceeded payments by almost £30.8k. The major element giving rise to this uplift was receipt in-year of a grant of £21.8k fully funding the upgrading of audio/visual facilities in the Cathedral, £18.8k of which were completed and paid for the previous year. Other significant contributors were net increases of £6.1k in donations and £2.5k in visitor/tourist revenue.

The deficit of £0.4k in restricted receipts related principally to a recall of prior-year donations to the Deanery Sub Account.

The Board acknowledge the generous support of the Cathedral congregation, Friends, and Funders over the year and look forward to their continued support in future years. Thanks are also extended to Mr. Stephen Leighton, the Diocesan Architect, for his professional input during the year.

## **Going Concern**

The Trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Cathedral can continue its activities and the Financial Statements for the year ended 31 December 2023 can be signed off as a going concern.

## Receipts and Payments Account for the year ended 31 December 2023

	Note	Unrestricted Funds 2023 £s	Restricted Funds 2023 £s	Endowment Funds 2023 £s	Total 2023 £s	Total 2022 £s
<b>Receipts</b>						
Donations and plate collections	4	80,091.56	13,225.14		93,316.70	85,615.39
Tours/admission charges		10,714.10			10,714.10	8,187.88
Fees and charges		6,282.00			6,282.00	5,117.00
Legacies		1,000.00			1,000.00	15,000.00
Investment income		8,290.10			8,290.10	11,699.78
Grants	5	29,084.80	6,880.53		35,965.33	16,652.20
Other		3,924.75			3,924.75	2,886.80
<b>Total Receipts</b>		<b>139,387.31</b>	<b>20,105.67</b>		<b>159,492.98</b>	<b>145,159.05</b>
<b>Payments</b>						
Wages		27,409.67	2,750.00		30,159.67	21,021.71
Diocesan costs		12,315.20			12,315.20	14,623.55
Administrative costs	6	9,807.28	67.15		9,874.43	10,552.64
Church running costs	7	45,618.24	2,978.40		48,596.64	60,832.15
Music Hall running costs	8	3,963.85			3,963.85	7,137.83
Charitable donations	9	4,200.00	13,062.64		17,262.64	13,486.06
Other		5,283.15	1,646.13		6,929.28	5,568.73
<b>Total Payments</b>		<b>108,597.39</b>	<b>20,504.32</b>		<b>129,101.71</b>	<b>133,222.67</b>
<b>Excess/deficit of Receipts over Payments for the year before transfers</b>		<b>30,789.92</b>	<b>-398.65</b>		<b>30,391.27</b>	
Transfers		-	-		-	
<b>Excess/deficit of Receipts over Payments for the year</b>		<b>30,789.92</b>	<b>-398.65</b>		<b>30,391.27</b>	

Signed on behalf of the Trustees

*Shane Foster*  
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*Gat Conlin*  
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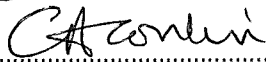
Date *04/10/2024*  
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## Statement of Assets and Liabilities as at 31 December 2023

	Unrestricted Funds 2023 £s	Restricted Funds 2023 £s	Endowment Funds 2023 £s	Total 2023 £s	Total 2022 £s
<b>Cash Funds</b>					
Current Accounts	102,163.71	32,156.32		134,320.03	130,928.76
<b>Total Cash Funds</b>	<b>102,163.71</b>	<b>32,156.32</b>		<b>134,320.03</b>	<b>130,928.76</b>
<b>Investment Assets</b>					
M&G Unit Trusts	23,000.00	19,100.00	56,464.27	98,564.27	98,564.27
NICIFC Unit Trusts			350.00	350.00	350.00
RCB Unit Trusts	15,000.00	66,000.00	50,835.04	131,835.04	104,835.04
<b>Total Investment Assets (at cost)</b>	<b>38,000.00</b>	<b>85,100.00</b>	<b>107,649.31</b>	<b>230,749.31</b>	<b>203,749.31</b>
<b>Assets retained for the Board's own use</b>					
Fixtures and fittings (Music Hall)		62,000.00		62,000.00	44,500.00
<b>Total assets retained for the Board's own use</b>		<b>62,000.00</b>		<b>62,000.00</b>	<b>44,500.00</b>

Signed on behalf of the Trustees

  
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Date 04/10/2024.....

## Notes to the financial statements for the year ended 31 December 2023

### 1. Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities.

**(a) Receipts and Payments Account**

All items of income and expenditure included within the Receipts and Payments Account have been accounted on a cash receipts basis

**(b) Statement of Assets and Liabilities**

**(i) Assets retained for the Cathedral's own use**

The assets of the Cathedral, retained for its own use comprise:-

- Cathedral Building and Churchyard
- Fixtures and fittings (Music Hall)

The Cathedral Building and Churchyard are deemed to be Heritage assets as defined by the Charities SORP (FRS102). These Heritage assets are not included in the Statement of Assets and Liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the Cathedral.

Only the fixtures and fittings in the Music Hall are considered as assets of the Cathedral Board. The landlord of the building is the Diocesan Properties Committee and is provided rent free for the sole use of the Cathedral. Fixtures and fittings are recognised on a cost of renewal basis.

**(ii) Investments**

Fixed asset investments comprising investments in RCB, NICIFC and M&G Unit Trusts are recorded at cost with capital gains or losses reflected in the accounts as and when such assets are redeemed. The market value of investments at 31 December 2023 is estimated at £390 k.

### 2. Reconciliation of Cash Funds

Total Cash Funds at beginning of the year	£130,928.76
Receipts for the year	£158,492.98
Payments for the year	-£128,101.71
Investment of funds	-£27,000.00
Total Cash Funds at end of the year	£134,320.03

### 3. Movement of Funds

	At 01 Jan 2023 £s	Incoming Resources £s	Outgoing Resources £s	Transfers £s	At 31 Dec 2023 £s
<b>Endowment Funds</b>					
Historical bequests and legacies	106,649.31	9,290.10		-8,290.10	107,649.31
	<b>106,649.31</b>	<b>9,290.10</b>		<b>-8,290.10</b>	<b>107,649.31</b>
<b>Restricted Funds</b>					
Current Sub Account:					
a. Collections for third parties	0.00	13,062.64	-13,062.64		0.00
b. Cathedral Schools' Education Prog.	0.00	2,750.00	-2,750.00		0.00
c. Specific grants	0.00	4,130.53	-4,130.53		0.00
Development Sub Account:					
Donations towards transept window repairs	3,151.06				3,151.06
Deanery Sub Account	78,504.95		-348.11		78,156.84
Organ Fund	35,200.00	100.00			35,300.00
Flower Fund	798.96	62.50	-213.04		648.42
	<b>117,654.97</b>	<b>20,105.67</b>	<b>-20,504.32</b>		<b>117,256.32</b>
<b>Unrestricted Funds</b>					
Current Main Account	38,856.01	120,220.21	-108,566.59	8,290.10	58,799.73
Development Main Account	71,517.78	9,877.00	-30.80		81,363.98
	<b>110,373.79</b>	<b>130,097.21</b>	<b>-108,597.39</b>	<b>8,290.10</b>	<b>140,163.71</b>
<b>Total Funds</b>	<b>334,678.07</b>	<b>159,492.98</b>	<b>-129,101.71</b>	<b>0.00</b>	<b>365,069.34</b>

#### Purposes of Endowment Fund

- To provide income for use at the discretion of the Cathedral Board including upkeep of churchyard

#### Purposes of Restricted Funds

- Current Sub Account – As stated in table above
- Development Sub Account - As stated in table above
- Deanery Sub Account – To provide future accommodation for the Dean of the Cathedral
- Organ Fund – To make provision for repairs to the Cathedral organ
- Flower Fund – To provide flowers for display during services of worship

### 4. Donations and plate collections

	2023 £s	2022 £s
Weekly and annual freewill offerings (including Gift Aid)	62,993.46	58,685.55
Ordinary and special collections (including Gift Aid)	23,023.27	23,015.17
Other gifts and donations (including Gift Aid)	7,299.97	3,914.67
	<b>93,316.70</b>	<b>85,615.39</b>

## 5. Grants

	2023	2022
	£s	£s
Benefact Trust Ltd. (for use at the discretion of the Cathedral Board)	9,652.00	11,031.00
Diocesan Board of Education (Cathedral Schools' Education Programme)	2,750.00	2,500.00
Grand Council of Knight Masons	1,152.13	
Power NI Energy Bills Support Scheme	600.00	
RCB Church Fabric & Development Fund	21,811.20	
<i>Listed Places of Worship Grant Scheme (Cathedral fabric repairs)</i>		1,611.20
<i>RCB (one-off Covid Support Grant)</i>		1,510.00
	<b>35,965.33</b>	<b>16,652.20</b>

## 6. Administrative costs

	2023	2022
	£s	£s
Administrative assistance	5,413.00	4,974.41
Stationary, printing, postage and etc.	3,766.13	4,884.26
Bank and audit fees	695.30	693.97
	<b>9,874.43</b>	<b>10,552.64</b>

## 7. Church running costs

	2023	2022
	£s	£s
Heat, light, water and sewage services	16,297.11	17,696.51
Fabric and equipment maintenance	15,096.81	32,768.94
Ground maintenance	10,391.09	4,050.00
Insurances	6,811.63	6,316.70
	<b>48,596.64</b>	<b>60,832.15</b>

## 8. Music Hall running costs

	2023	2022
	£s	£s
Heat, light, water and sewage services	2,520.93	1,992.06
Fabric and equipment maintenance	1,410.75	5,115.94
Insurances	32.17	29.83
	<b>3,963.85</b>	<b>7,137.83</b>

## 9. Charitable Donations

	2023	2022
	£s	£s
Diocesan Funds and Bodies	5,938.54	3,526.44
Missions and external Funds and Bodies	11,324.10	9,959.62
	<b>17,262.64</b>	<b>13,486.06</b>

The above amounts have been included in Receipts for the Year under "Donations"  
and in Payments under "Charitable Donations"

## **10. Transactions with the Trustees**

The Board reimbursed £755.04 to one trustee in respect of minor running cost expenses incurred for and behalf of the Board during the year. Apart from the aforementioned no trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

## **11. Governance Costs.**

Governance costs of £360.00 were incurred during the year all of which relates to fees paid to the independent examiner. Governance costs are included within "Administration Costs" in the Receipts and Payments Accounts.