

CHARITY REGISTRATION NUMBER: NIC104123

**1st Donaghadee Sea Scouts**  
**Financial Statements**  
**31 March 2019**

# 1st Donaghadee Sea Scouts

## Financial Statements

Year ended 31 March 2019

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# 1st Donaghadee Sea Scouts

## Trustees' Annual Report

### Year ended 31 March 2019

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2019.

#### Reference and administrative details

<b>Registered charity name</b>	1st Donaghadee Sea Scouts
<b>Charity registration number</b>	NIC104123
<b>Principal office</b>	3 Church Lane Donaghadee BT210AJ

#### The trustees

Mr Alvin Walker  
Mr Richard Spence  
Miss Katie Johnston  
Mr Alan Jonathan Baxter  
Mrs Mary Dancklefsen  
Mrs Clara Walker  
Mrs Betty Pollock

<b>Independent examiner</b>	Mr David Knox for and on behalf of Johnston Graham Limited Chartered Accountant 216/218 Holywood Road Belfast BT4 1PD
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#### Structure, governance and management

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

# 1st Donaghadee Sea Scouts

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2019

#### Objectives and activities

##### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

##### The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

##### The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the principles of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Beaver scouts enjoy learning through team games and a big event for them Beaver day where our young people took part in face painting, archery obstacle course and sports challenges. Cub scouts activities include various hand crafts, supervised cooking and team games as well as canoeing with the scouts. Sea Scouts activities included knotting, lashings, crafts, mind games, maps and compass, as well as learning about camp stoves and tent pitching.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

#### Achievements and performance

Beaver activities include proficiency badges and challenges leading to bronze awards. Cub Scouts - Badge work continues in line with cub requirements with lots of activity badges being gained on our Monday nights including Silver awards being gained. Sea Scout activities included knotting, lashings, crafts, mind games, maps and compass, as well as learning about camp stoves and tent pitching.

#### Financial review

##### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum that covers yearly insurance fees as they are provided with the church hall free of charge and allows them to replace equipment as required and should be around.

The Group held reserves of £3,745 at the year end. This is above the level required for covering insurance and equipment repairs. However this can be explained by the group expecting that they may have to place some aging equipment in the next few years.

The Group does not have sufficient fund to invest in longer term investments. The Group has therefore adopted a risk adverse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

# **1st Donaghadee Sea Scouts**

## **Trustees' Annual Report** *(continued)*

### **Year ended 31 March 2019**

The trustees' annual report was approved on 28 January 2020 and signed on behalf of the board of trustees by:

Mr Alvin Walker  
Trustee

# 1st Donaghadee Sea Scouts

## Independent Examiner's Report to the Trustees of 1st Donaghadee Sea Scouts

### Year ended 31 March 2019

I report to the trustees on my examination of the financial statements of 1st Donaghadee Sea Scouts ('the charity') for the year ended 31 March 2019.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act (Northern Ireland) 2008 (the '2008 Act'). You are satisfied that your charity is not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the charity's financial statements as carried out under section 65 of the 2008 Act. In carrying out my examination I have followed the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the 2008 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by with section 63 of the 2008 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of the 2008 Act; or
4. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Mr David Knox  
for and on behalf of  
Johnston Graham Limited  
Chartered Accountant

216/218 Hollywood Road  
Belfast  
BT4 1PD

# 1st Donaghadee Sea Scouts

## Statement of Financial Activities

Year ended 31 March 2019

		Unrestricted funds £	2019 Restricted funds £	Total funds £	2018 Total funds £
<b>Income and endowments</b>					
Charitable activities	4	315	1,341	1,656	2,175
<b>Total income</b>		<u>315</u>	<u>1,341</u>	<u>1,656</u>	<u>2,175</u>
<b>Expenditure</b>					
Expenditure on charitable activities	5,6	227	1,666	1,893	2,033
<b>Total expenditure</b>		<u>227</u>	<u>1,666</u>	<u>1,893</u>	<u>2,033</u>
<b>Net (expenditure)/income</b>		<u>88</u>	<u>(325)</u>	<u>(237)</u>	<u>142</u>
Transfers between funds		(325)	325	–	–
<b>Net movement in funds</b>		<u>(237)</u>	<u>–</u>	<u>(237)</u>	<u>142</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		3,982	–	3,982	3,840
<b>Total funds carried forward</b>		<u>3,745</u>	<u>–</u>	<u>3,745</u>	<u>3,982</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# 1st Donaghadee Sea Scouts

## Statement of Financial Position

31 March 2019

	Note	2019 £	2018 £
<b>Current assets</b>			
Cash at bank and in hand		3,745	3,982
<b>Net current assets</b>		<u>3,745</u>	<u>3,982</u>
<b>Total assets less current liabilities</b>		<u>3,745</u>	<u>3,982</u>
<b>Funds of the charity</b>			
Unrestricted funds		3,745	3,982
<b>Total charity funds</b>	<b>9</b>	<u>3,745</u>	<u>3,982</u>

These financial statements were approved by the board of trustees and authorised for issue on 28 January 2020, and are signed on behalf of the board by:

Mr Alvin Walker  
Trustee

# 1st Donaghadee Sea Scouts

## Notes to the Financial Statements

### Year ended 31 March 2019

#### 1. General information

The charity is a public benefit entity and a registered charity in Northern Ireland and is unincorporated. The address of the principal office is 3 Church Lane, Donaghadee, BT210AJ.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act (Northern Ireland) 2008.

#### 3. Accounting policies

##### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

##### Going concern

There are no material uncertainties about the charity's ability to continue.

##### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# 1st Donaghadee Sea Scouts

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2019

#### 3. Accounting policies *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# 1st Donaghadee Sea Scouts

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2019

#### 3. Accounting policies *(continued)*

##### Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Plant and machinery	-	N/A
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##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

##### Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

# 1st Donaghadee Sea Scouts

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2019

#### 3. Accounting policies *(continued)*

##### Financial instruments *(continued)*

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

#### 4. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Membership fees	–	1,341	1,341
Grant income	–	–	–
Fund raising	315	–	315
	<u>315</u>	<u>1,341</u>	<u>1,656</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Membership fees	–	1,680	1,680
Grant income	495	–	495
Fund raising	–	–	–
	<u>495</u>	<u>1,680</u>	<u>2,175</u>

#### 5. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Charitable Activities	<u>227</u>	<u>1,666</u>	<u>1,893</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £
Charitable Activities	<u>290</u>	<u>1,743</u>	<u>2,033</u>

# 1st Donaghadee Sea Scouts

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2019

#### 6. Expenditure on charitable activities by activity type

	Activities undertaken directly £	Total funds 2019 £	Total fund 2018 £
Charitable Activities	<u>1,893</u>	<u>1,893</u>	<u>2,033</u>

#### 7. Trustee remuneration and expenses

No trustees received remuneration or other benefits through employment with the charity.

#### 8. Tangible fixed assets

	Plant and machinery £
<b>Cost</b>	
At 1 April 2018 and 31 March 2019	<u>450</u>
<b>Depreciation</b>	
At 1 April 2018 and 31 March 2019	<u>450</u>
<b>Carrying amount</b>	
At 31 March 2019	<u>—</u>
At 31 March 2018	<u>—</u>

#### 9. Analysis of charitable funds

##### Unrestricted funds

	At 1 April 2018 £	Income £	Expenditure £	Transfers £	At 31 March 2019 £
General funds	<u>3,982</u>	<u>315</u>	<u>(227)</u>	<u>(325)</u>	<u>3,745</u>

  

	At 1 April 2017 £	Income £	Expenditure £	Transfers £	At 31 March 2018 £
General funds	<u>3,840</u>	<u>495</u>	<u>(290)</u>	<u>(63)</u>	<u>3,982</u>

# 1st Donaghadee Sea Scouts

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2019

#### 9. Analysis of charitable funds *(continued)*

##### Restricted funds

	At 1 April 2018	Income £	Expenditure £	Transfers £	At 31 March 2019 £
Charitable Activities	-	<u>1,341</u>	<u>(1,666)</u>	<u>325</u>	<u>-</u>

	At 1 April 2017	Income £	Expenditure £	Transfers £	At 31 March 2018 £
Charitable Activities	-	<u>1,680</u>	<u>(1,743)</u>	<u>63</u>	<u>-</u>

#### 10. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2019 £
Tangible fixed assets	<u>3,745</u>	<u>3,745</u>

	Unrestricted Funds £	Total Funds 2018 £
Tangible fixed assets	<u>3,982</u>	<u>3,982</u>

**1st Donaghadee Sea Scouts**

**Management Information**

**Year ended 31 March 2019**

**The following pages do not form part of the financial statements.**

# 1st Donaghadee Sea Scouts

## Detailed Statement of Financial Activities

Year ended 31 March 2019

	2019 £	2018 £
<b>Income and endowments</b>		
<b>Charitable activities</b>		
Membership fees	1,341	1,680
Grant income	—	495
Fund raising	315	—
	<u>1,656</u>	<u>2,175</u>
<b>Total income</b>	<u>1,656</u>	<u>2,175</u>
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Insurance	202	269
Other office costs	1,666	1,743
Interest on bank loans and overdrafts	25	21
	<u>1,893</u>	<u>2,033</u>
<b>Total expenditure</b>	<u>1,893</u>	<u>2,033</u>
<b>Net (expenditure)/income</b>	<u>(237)</u>	<u>142</u>

# 1st Donaghadee Sea Scouts

## Notes to the Detailed Statement of Financial Activities

Year ended 31 March 2019

	2019 £	2018 £
<b>Expenditure on charitable activities</b>		
<b>Charitable Activities</b>		
<i>Activities undertaken directly</i>		
Insurance	202	269
Strangford District Scout Council	1,666	1,743
Bank fees	25	21
	<u>1,893</u>	<u>2,033</u>
<b>Expenditure on charitable activities</b>	<u>1,893</u>	<u>2,033</u>