

# Trustees' Annual Report

For the period

From (start date) **0 1 0 4 2 2** to end date **3 1 0 3 2 3**

## Section A Reference and administration details

Charity name

ANAHILT SCOUT GROUP

Other names the charity is known by

Registered charity number (if any)

1 0 3 9 6 1

HQ registration number

Charity's principal address

244 Ballynahinch Road

Hillsborough

Postcode B T 2 6 6 B P

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mr Laurence Hooke	Chair	
2	Miss Mavis Kirk BEM	Secretary	
3	Mr Alan Jess	Treasurer	
4	Mr David Elliott		
5	Mr Craig Paterson		
6	Dr David Suitor		
7	Mr Thomas Stewart		
8	Miss Ellie Paterson		
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:  
a) the induction and training of trustees;  
b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee. The chair is our Group Scout Leader and the rest of the members are section leaders from within the Group. They are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are aware that they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the charity, the maintenance and insurance of Group property; the raising of funds and the administration of Group finance.

The insurance for members of the Group is covered under our subscriptions to Scout HQ.

**Risk and Internal Control**

The Group Executive Committee has identified risks that they believe the group is exposed to.

Damage to the building. The Group would request the use of buildings, from neighbouring organisations such as our local churches and equipment from other Scout Groups.

Injury to leaders, helpers, supporters and members. As mentioned above, the Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group holds a small reserve to ensure the continuity of activities should there be a reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

**Section C**

**Objectives and activities**

Summary of the objects of the charity set out in its governing document

**The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting**

As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The aim of the charity is achieved through a programme of games, craft, activities and the badgework scheme. We also take part in Scout District events and Community activities.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D****Achievements and performance**

Summary of the main achievements of the charity during the year

Our Scout Group Sections and Table Tennis Club met throughout the year and took part in events run by the Lisburn District as well as running our programme of badge related activities. At the annual census at the start of 2023 we registered 47 young people (12 Beavers, 21 Cubs and 14 Scouts). The Cubs had a residential weekend at Lorne Guiding Centre and Scouts had a weekend at the Lisburn District Bothy in the Mournes, these were both well attended. The table tennis club met on thursday nights with around 10 members and they ran a junior section on tuesday evenings with 4 to 6 under 18's attending regularly and had 2 teams entered in the East Down Churches League. We decorated the back room of our hall and purchased new magnetic white boards during the year. We have still to complete our storage extension but materials have been purchased from a local Builders Merchant and floor and wall sections have been prefabricated, we do hope to have it done by spring 2024.

**Section E****Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a minimum sum equivalent to 6 months running costs, circa £1,500. The separate sections may also keep a reserve for future purchases of equipment etc.

The Group Executive held £4,446 at year end, well above the level required for operating expenses. After spending £3,732 on materials and decorating the back room the Maintenance Fund had a balance of £6,821 at year end.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives

**Investment Policy**

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies requiring two signatures.

**Section F Other Optional Information**


Plans for future periods (details of any significant activities planned to achieve them)

Funding is in place for our storage extension and while we have had trouble sourcing a contractor this has now been sorted. We hope to have this completed by Spring 2024.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	LAURENCE HOOKE ALAN THOMAS JESS
Position (eg Secretary, Chair)	CHAIR, TREASURER
Date	010524