



TIDDLI-WINKS PLAYGROUP

Trustee Annual Report.

Charity Number. 103886

Date Registered 09/02/16

There has been a playgroup in church hall since 1983, however we became Tiddli-Winks Playgroup in 1990 having joined the Pre-School Expansion Programme (PEAGS) group in 1986. We are a Voluntary, Not-for-Profit, Locally Based and Committee Managed Playgroup. We have a constitution and hold an AGM once a year, with regular committee meetings throughout the year. There are ten members on the committee. From which office holders are appointed.

The playgroup is situated in the heart of the local community of Ballyholme. Although, playgroup is situated in a church hall, the church has no input to the running of the group.

We are a registered Charity with the Northern Ireland Charity Commission. No. 103886.

The playgroup has recently been inspected by the Education and Training Inspectorate (ETI) and the outcomes were very good. The inspectors reported that the playgroup has a high level of capacity for sustained improvement in the interest of all the learners. (March 2017) this report is included.

We are inspected every year by Social Services, this report is also included in this report.

The playgroup is a member of Early Years – the Organisation for Young Children. We use this organisation for our payroll.

We are a PEAGS Playgroup. This means that we receive funding per child not a regular amount per setting. Therefore our funding is different each school year.

Our group is open to all families and their children between the ages of 2.10 and 4+ years of age, irrespective of ethnicity, ability, class, creed, religion, gender, colour or perceived political belief of their parents or guardians.

There are currently 26 children attending the group, five mornings a week.

There are four full time members of staff and one part time. Providing an excellent adult to child ratio. All of the full time members of staff have been with the group for many years, in fact there are nearly 100 years of child care experience in the staff. All staff are up-to-date with Child Protection, First Aid, and Food Hygiene training. All staff have NVQ Level 3 in Child Education. The leader has a B.A. (Hons) in Child Education.

Tiddli-Winks Playgroup welcome children of all abilities and we have strong links with the local school and outside support agencies.

The playgroup curriculum offered by our group is one that takes into account the individual child's capabilities. Our trustees, committee and staff feel strongly that all children should be looked at as an individual and the curriculum tailored to suit them. Observations are carried out daily on each child and staff meet officially with parents three times a year, with two written reports.

Some of the years events include: - visiting Santa at the Ark Farm, the Owl man, Chinese New Year, Hanukkah, school visits, beach walks and shopping in the local shops.

The playgroup leader is also the groups Early Years Advisor. We have links to three different cluster support groups – Arc is one that the leader helped set up, meeting four times a year – the local North Down and Ards Education Authority cluster group and finally we meet a few times a year with the local P1 teachers.

Fw: Tiddli-winks Meeting: 11th May 2023

From: pamgibb@sky.com (pamgibb@sky.com)

To: claire.goldring@setrust.hscni.net

Date: Friday, 23 June 2023 at 17:43 BST

----- Forwarded message -----

From: Louise Close <louise.close@cma.gov.uk>

To: pamgibb@sky.com <pamgibb@sky.com>

Sent: Friday, 23 June 2023 at 12:34:58 BST

Subject: Tiddli-winks Meeting: 11th May 2023

Classification: **Official**

Pam Gibb

Louise Close

Julie Anne Woolton

Alice Hamilton

Amanda Cush

Jenny Bailey

1. Upcoming social service inspection
 - a. WhatsApp everyone that the Inspection in June. The PTA agreed that putting notes on the notice board people wont notice them so they will be sent directly to the WhatsApp group.
2. Staff
 - a. The Chair confirmed that she had approved Jordans 6 months review and subsequent employment.
 - b. A member of staff is experiencing personal issues. The PTA agreed that this member of staff should be supported as much as possible over the coming weeks.
3. Incoming year
 - a. Pam informed the PTA that the numbers for the 2023/2024 intake was 15 and that a number of pre-pre students would need to be accepted. The PTA discussed and agreed the pre-pre criteria.
4. End of year plans
 - a. Pam informed the PTA that the students will visit Ballyholme Primary for a P1 transition day in June. A end year presentation will take place on the last day of term.

Louise Close | CMA Representative for Northern Ireland | Competition and Markets Authority |
Erskine House | 20-32 Chichester Street, Belfast, BT1 4GF | Tel: 029 2050 8599 | Mob: 07471
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CMA
Competition &
Markets Authority

All funds raised are re-invested into the group, in materials, events, rent and wages for the setting.

We do encourage the children to think about others less fortunate than themselves. To this end we organise a fund raiser each year to help local children's charities.

List of Committee Members:-

- Chair – Louise Close
- Vice – Chair – Alice Hamilton
- Secretary – Louise O'Driscoll
- Treasurer – Jenny Bailie

Others committee members – Amanda Cush, Julianne Wooton, Heather Boyd, Sky Currie

List of Trustees:-

- Simon Doogan.
- Harry Brown.
- Pam Gibb.
- Heather Boyd.
- Gillian Cassidy.

Signatures of Trustees are held in the setting.

List of Staff:-

- Pam Gibb
- Heather Boyd
- Ailish Armstrong
- Gillian Heasley

Included in this report, copy of Social Services Inspection and a copy of a committee meeting.

Minutes of Tiddli-winks committee meeting 13/12/23

In attendance: Pam Gibb, Kirsty Arbuthnot and Matt Broderick-Vasey

Apologies: Katherine Gill, Melissa McGovern, Heather Boyd and Graeme Hamilton

Dates discussed:

Wednesday 20th December- Christmas jumper day for the children

Thursday 21st December- Christmas concert for parents/friends- parents to wait after drop off and refreshments will be provided before the show begins.

Active Youth NI-can provide the children with a 1 hour session over 10 weeks, with a cost of £4.50. It was discussed that this could be held after school on a Monday (11:30-12:30pm) providing the church is available and there is a good uptake from parents. Pam is to speak with the church and inform parents accordingly to ascertain numbers. If the session runs after school then 2 members of staff will stay on the premises and work an additional paid hour. If the church is not available after 11:30am then Pam will speak with Active Youth NI regarding running a session during pre-school hours. Children would have to come wearing appropriate clothing/trainers.

Electricity check- the church will close on Tuesday 16th January 2024 for the day to enable the appropriate electrics checks to be carried out. This will be taken as an exceptional closure day, as agreed with PEGS. The staff will also have to attend a local cluster meeting that afternoon.

Environmental Health- on the 8th December 2023 Environmental Health rated Tiddli-winks a 5* Food and Hygiene rating relating to their food preparation and cleanliness.

Inspection report- still pending, hopefully social services will provide this report soon.