

This is a draft PDF of the online Annual Monitoring Return and may not contain all questions if you have not reached the end.  
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## Introduction

This form applies to registered charities with financial periods beginning on or after 1 January 2020.

The annual monitoring return is divided into three sections (A, B and C).

Part A: All registered charities must complete this part. This is irrespective of gross annual income.

Part B: All registered charities with an income over £10,000 must complete this part of the annual monitoring return.

Part C: All registered charities with an income over £250,000 must complete this part of the annual monitoring return.

All charities must:

- Attach and submit the relevant charity accounts
- Attach and submit the Trustee Annual Report
- Attach and submit the Audit Report or Independent Examiners Report

Denotes information which will be published to the online register of charities

### Annual Return for charity:

Organisation name	<input type="text" value="Barcroft Community Association"/>
Any other names you are known by	<input type="text" value="BCA"/>
Registered charity number	<input type="text" value="103744"/>

### Confirm/update charity details: Contact details

Please check your charity information below is correct. If it is not, please update these details.

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## Charity contact

Title	Mr
Personal names	Colin
Family name (Surname)	Hanna
Suffixes	
Preferred name	
Date of birth	24/01/1964
Address line 1	21 Altmore Gardens
Address line 2	Newry
Address line 3	County Down
Address line 4	
Address line 5	
Postcode	BT35 8EX
Telephone number	028 30267803
Mobile number	

## Charity emails/website

Email for Charity Commission use	barcroft84@gmail.com
Email for public display	barcroft84@gmail.com
Charity website	

## Confirm/update charity details: Trustees

Please check your charity information below is correct. This section will update your charity's entry on the register. If your trustee details have changed you must use the add/delete or edit function to update your records. The details must include all current trustees and should be amended if this has changed from your financial year end date.

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## Trustees

EWAN MORGAN	20 Balinlare Court Newry BT35 8ET	Title: MR Personal Name: Ewan Family Name: Morgan Preferred Name: EWAN MORGAN Suffix: Date of Birth: 3 Jan 1959 Telephone: 07738726756 Email: barcroft84@gmail.com
COLIN HANNA	272 Barcroft park Newry BT35 8ET	Title: MR Personal Name: Colin Family Name: Hanna Preferred Name: COLIN HANNA Suffix: Date of Birth: 24 Jan 1964 Telephone: 07973930361 Email: channa@nmea.net
Paul McGuinness	21 ALTMORE GARDENS NEWRY BT35 8EX	Title: Mr Personal Name: Paul Family Name: McGuinness Preferred Name: Paul McGuinness Suffix: MIMI Date of Birth: 23 Aug 1984 Telephone: 07548360492 Email: automotivepaintni@gmail.com

All details shown under 'Name'.

Number of trustees serving with the charity

3

What is the number of charity trustees (quorum) that must attend a meeting to make a legally valid decision? - You will usually find details of your charity's quorum in its governing document.

3

Number of trustees resident in Northern Ireland

Please state the number of trustees that normally reside in Northern Ireland.

3

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## Confirm/update charity details: Area of benefit

Please check your charity information below is correct. If it is not, please update these details.

### Area of benefit

Organisation operates:

- Internationally
- In the UK
- In Northern Ireland
- In Ireland
- Specific local council areas

### Local council areas

Please specify which local council areas your organisation operates in

- |   |   |
|---|---|
| <input type="checkbox"/> Antrim and Newtownabbey Borough Council              | <input type="checkbox"/> Fermanagh and Omagh District Council               |
| <input type="checkbox"/> Ards and North Down Borough Council                  | <input type="checkbox"/> Lisburn and Castlereagh City Council               |
| <input type="checkbox"/> Armagh City, Banbridge and Craigavon Borough Council | <input type="checkbox"/> Mid and East Antrim Borough Council                |
| <input type="checkbox"/> Belfast City Council                                 | <input type="checkbox"/> Mid Ulster District Council                        |
| <input type="checkbox"/> Causeway Coast and Glens District Council            | <input checked="" type="checkbox"/> Newry, Mourne and Down District Council |
| <input type="checkbox"/> Derry City and Strabane District Council             |   |

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## Confirm details: Operation outside the UK & Ireland

### Areas of benefit outside the UK & Ireland

If your charity has one or more areas of benefit outside the UK & Ireland, please provide details of your spending in each area of benefit by country below.

Countries	Spending

Total spend outside the UK and Ireland during the year

## Confirm/update charity details: Other

Please check your charity information below is correct. If it is not, please update these details.

### Charity classification

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Which descriptions of charitable purpose do your organisation's purposes fit under?

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> The advancement of education</li><li><input type="checkbox"/> The advancement of health or the saving of lives</li><li><input type="checkbox"/> The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage</li><li><input checked="" type="checkbox"/> The prevention or relief of poverty</li><li><input type="checkbox"/> The advancement of religion</li><li><input type="checkbox"/> The advancement of the arts, culture, heritage or science</li><li><input type="checkbox"/> The advancement of amateur sport</li><li><input type="checkbox"/> The advancement of animal welfare</li></ul> | <ul style="list-style-type: none"><li><input type="checkbox"/> The advancement of environmental protection or improvement</li><li><input checked="" type="checkbox"/> The advancement of citizenship or community development</li><li><input type="checkbox"/> The advancement of human rights, conflict resolution or reconciliation or the promotion of religious or racial harmony or equality and diversity</li><li><input type="checkbox"/> Other charitable purposes (including recreational/leisure facilities)</li></ul> |
|--|--|

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## How (does your charity operate)?

- |   |   |
|---|---|
| <input type="checkbox"/> Accommodation/housing                            | <input type="checkbox"/> Grant making                 |
| <input type="checkbox"/> Advice/advocacy/information                      | <input type="checkbox"/> Heritage/historical          |
| <input type="checkbox"/> Animal welfare                                   | <input type="checkbox"/> Human rights/equality        |
| <input type="checkbox"/> Arts   | <input type="checkbox"/> Medical/health/sickness      |
| <input checked="" type="checkbox"/> Community development                 | <input type="checkbox"/> Overseas aid/famine relief   |
| <input type="checkbox"/> Community enterprise                             | <input type="checkbox"/> Playgroup/after schools      |
| <input type="checkbox"/> Community transport                              | <input type="checkbox"/> Relief of poverty            |
| <input type="checkbox"/> Counselling/support                              | <input type="checkbox"/> Religious activities         |
| <input type="checkbox"/> Criminal justice                                 | <input type="checkbox"/> Research/evaluation          |
| <input type="checkbox"/> Cross-border/cross-community                     | <input type="checkbox"/> Rural development            |
| <input type="checkbox"/> Cultural   | <input type="checkbox"/> Search and rescue            |
| <input type="checkbox"/> Disability                                       | <input checked="" type="checkbox"/> Sport/recreation  |
| <input type="checkbox"/> Economic development                             | <input type="checkbox"/> Urban development            |
| <input checked="" type="checkbox"/> Education/training                    | <input type="checkbox"/> Volunteer development        |
| <input type="checkbox"/> Environment/sustainable development/conservation | <input type="checkbox"/> Welfare/benevolent           |
| <input type="checkbox"/> Gender   | <input checked="" type="checkbox"/> Youth development |
| <input type="checkbox"/> General charitable purposes                      |   |

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### Who (does your charity help)?

- |  |   |
|--|---|
| <input type="checkbox"/> Addictions (drug/solvent/alcohol abuse) | <input type="checkbox"/> Older people                             |
| <input type="checkbox"/> Adult training                          | <input type="checkbox"/> Overseas/developing countries            |
| <input type="checkbox"/> Asylum seekers/refugees                 | <input checked="" type="checkbox"/> Parents                       |
| <input type="checkbox"/> Carers                                  | <input type="checkbox"/> Physical disabilities                    |
| <input checked="" type="checkbox"/> Children (5-13 year olds)    | <input type="checkbox"/> Preschool (0-5 year olds)                |
| <input type="checkbox"/> Community safety/crime prevention       | <input type="checkbox"/> Sensory disabilities                     |
| <input type="checkbox"/> Ethnic minorities                       | <input type="checkbox"/> Sexual orientation                       |
| <input type="checkbox"/> Ex-offenders and prisoners              | <input checked="" type="checkbox"/> Specific areas of deprivation |
| <input checked="" type="checkbox"/> General public               | <input type="checkbox"/> Tenants                                  |
| <input type="checkbox"/> HIV/Aids                                | <input type="checkbox"/> Travellers                               |
| <input type="checkbox"/> Homelessness                            | <input checked="" type="checkbox"/> Unemployed/low income         |
| <input type="checkbox"/> Interface communities                   | <input type="checkbox"/> Victim support                           |
| <input type="checkbox"/> Language community                      | <input type="checkbox"/> Voluntary and community sector           |
| <input type="checkbox"/> Learning disabilities                   | <input type="checkbox"/> Volunteers                               |
| <input type="checkbox"/> Men                                     | <input type="checkbox"/> Women                                    |
| <input type="checkbox"/> Mental health                           | <input checked="" type="checkbox"/> Youth (14-25 year olds)       |

### Charity's main bank account/building society account

Sort code	<input type="text" value="938378"/>
Bank/building society name	<input type="text" value="AIB (NI)"/>
Account/roll number	<input type="text" value="23745"/>
Account name	<input type="text" value="Barcroft Community Association"/>

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## Safeguarding

Does the charity work with children, young people and/or adults at risk of harm

YES - we work with children, young people and/or adults at risk of harm

Who generally delivers the service to users?

Mostly volunteers with professional skill/qualifications

How does the charity work with children, young people and/or adults at risk of harm?

Provides frontline services in GROUP settings

Does your organisation have appropriate safeguarding policies and procedures in place to enable it to carry out work with this group of people?

Yes

Are all staff/volunteers, who undertake regulated activity, AccessNI cleared or overseas equivalent?

Yes

How does the charity work directly with children, young people and/or adults at risk of harm to provide a regulated activity?

Provides frontline services in 1-2-1 settings

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## SAFEGUARDING - working outside the UK and Ireland

Does your organisation provide services to children, young people and/or adults at risk of harm overseas?

No

## Part A: Finance

### Financial period

Financial period start

01/04/2021

Financial period end

31/03/2022

Reporting year is first financial year

Previous financial period end

31/03/2021

Basis of financial statements

Please select the accounting basis on which the financial statements for this financial year were prepared.

Receipts and payments (cash) accounts

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## Income and expenditure

Enter below your charity's income and expenditure for the financial period shown above.

Current financial period

Income

£46,158

Expenditure

£46,158

Previous financial period

Income

£16,046

Expenditure

£15,903

Are the figures provided from consolidated accounts?

No

## Part A: Assets & Liabilities

Have you included a 'Statement of Assets and Liabilities' in the accounts you are submitting?

Yes

## Part A: Auditing

What person or organisation reviewed the charity accounts for the financial period that applies to this form?

Independent examination

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Please provide details for the person or organisation below

Title	Mrs
First name	Marian
Surname or organisation name	Shields
Address	4 Archdale Bessbrook Newry
Postcode	BT35 7NN

## Issues raised in your charity's audit/independent examiner's report

Note: If the independent examiner or auditor that reviewed your charity accounts highlighted specific concerns in their report you must let us know. This does not include issues raised by the auditor or independent examiner that were resolved by the charity trustees and were not then included in the report.

Did the auditor or independent examiner that reviewed your charity accounts raise any issues of concern in their report?

## Part A: Data breach

Has your charity reported a data breach to the Information Commissioner's Office (ICO) within the last 12 months?

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## Part A: Charity details

Is your charity registered with another charity regulator?

No

## Part B: Regulators

### Fundraising Regulator

Did the charity raise funds from the public during the year?

Yes

Are you registered with the fundraising regulator?

No

Please explain why your charity is not registered with the fundraising regulator?

It is something we never got around to doing, however we endeavour to register with the Fundraising Regulator.

Does your charity use a commercial fundraiser?

No

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## Other regulators / registrar

Please provide details of any other regulator or registrar that your charity is registered with.

- The Regulation and Quality Improvement Authority (RQIA)
- Companies House
- The Health and Safety Executive (HSENI)
- The Education and Training Inspectorate (ETI)
- Housing Division, Department for Communities (DFC)
- Department of Education
- Financial Conduct Authority (FCA)
- Department for the Economy
- Charities Institute Ireland
- Public Fundraising Association
- Institute of Fundraising
- Other

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## Part B: Staff, Volunteers & Assets

### Employed staff

Please state how many staff were employed during the financial period. If you did not employ any staff enter '0'.

### UK & Ireland Volunteers

Please give the number of UK and Ireland volunteers that the charity had during the financial period. This should be a best estimate of the actual number of individual volunteers involved during the year rather than a pro-rata or full-time equivalent number. Do not include the trustees in this figure. If you had no volunteers then enter '0'.

### Charity assets

Does the charity own or lease capital assets, land or buildings?

## Part B: Charitable expenditure

What percentage of the charity's expenditure during the reporting year relates directly to activities undertaken to meet its charitable purposes?

Charitable expenditures is more than 50% but less than 70% of total expenditure

## Part B: Trustee and related party payments

### Charity trustees

How many trustees were paid a fee or salary by the charity or related body during the accounting period?

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## Payments to charity trustees and related parties

Answer in respect of all charity trustees who served at any time during the financial period and also include any persons, companies or other bodies connected with them. 'The charity' includes any related body. Even if such items have been omitted from the charity's accounts they should still be included here on the form. Where the answer to any question is nil/none, please enter '0'.

State the total amounts paid to charity trustees and/or related parties during the accounting period for:

Remuneration for being a charity trustee

Payment to trustees in settlement of out-of-pocket expenses incurred in any capacity

Payment to trustees for professional services provided to the charity

Payment to related parties for professional services provided to the charity

Payment to trustees for any other work done for the charity

Payment to related parties for any other work done

Payment to trustees for any other reason

Payment to related parties for any other reason

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Total amount paid to trustees during the accounting period

Total amount paid to the related parties during the accounting period

Please state the largest amount owed to the charity by one charity trustee at any time during the financial period.  
If not applicable enter '0'.

Please state the largest amount owed to the charity by a related party at any time during the financial period.  
If not applicable enter '0'.

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## Part B: Trustee transactions

Answer in respect of all charity trustees who served at any time during the financial period and also include any persons, companies or other bodies connected with them. 'The charity' includes any related body. Even if such items have been omitted from the charity's accounts they should still be included here on the form. Where the answer to any question is nil/none, please enter '0'.

Property is land or buildings, and assets such as vehicles, computers and equipment.

### Property sold

Has the charity sold or disposed of property to trustees during the financial period?

No

Has the charity sold or disposed of property to related parties during the financial period?

No

### Property bought

Has the charity bought property from trustees during the financial period?

No

Has the charity bought property from related parties during the financial period?

No

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## Land/buildings occupied

Did the charity occupy any land or buildings belonging to trustees during the year?

No

### Use of assets

#### Land/buildings occupied

Did the charity occupy any land or buildings belonging to related parties during the year?

No

### Use of assets

Have any charity assets, including the use of land or buildings, motor vehicles, computers and/or equipment, been made available during the financial period to one or more trustees?

No

## Part B: Gift Aid

### Gift Aid

Are you entitled to claim gift aid?

No

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## Declaration

You may be committing an offence if you give an answer you know to be untrue or misleading.

### Public benefit guidance declaration

I confirm that all the trustees have complied with their duty under charity law to have regard to the Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Yes

### Serious Incident Reporting

If a serious incident has occurred in your charity you should contact the Commission immediately.

I confirm that there are no serious incidents or other matters that trustees should have brought to the Commission's attention and have not done so already.

Yes

### Final declaration

I certify that the information entered in this form is correct to the best of my knowledge.

I confirm that the information shown in the 'Online Services' for this charity is complete and accurate.

I confirm that the information entered has been approved by the charity trustees and I am authorised to submit this information.

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## Charity accounts

All charities must attach and submit the charity accounts and reports as PDF.

- Charity accounts
- Trustee Annual Report
- Audit Report or Independent Examiners Report

Completed on behalf of all the charity trustees by:

Title	<input type="text" value="Mr"/>
Name	<input type="text" value="Paul McGuinness"/>
Job role or capacity	<input type="text" value="Treasurer"/>
Telephone number	<input type="text" value="07493323371"/>
Email	<input type="text" value="automotivepaintni@gmail.com"/>

On submission, your Annual Monitoring Return and attached files will be sent to the Charity Commission Northern Ireland for processing. Your charity contact will be emailed a copy of this form for your records.

Disclaimer: Please note the information and documentation you submit will automatically be published to the Commission's online public register. The Commission may not review the material submitted immediately and we have no control over the actions of anyone who obtains or uses data from the public register so you should ensure you only provide the information requested by the Commission.

By clicking 'submit' you are certifying that you have understood what the Commission has asked you to provide and that the trustees have individually verified the content of the material intended to be submitted and consented to its submission.

You must not attach bank statements to the documents submitted to the Commission.

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I confirm I have read   
and agree to the  
above.