



**TAGHNEVAN PRE-SCHOOL
PLAYGROUP**

AGM

Annual General Meeting
To be held on

Wednesday 18th October

2023

7:00pm

**At Taghnevan Youth and
Community Centre**

EVERYONE WELCOME



Through natural progression members of the committee have moved on to pastures new. This creates committee vacancies which need to be filled.

WE NEED YOUR HELP

Without a committee our playgroup will not be allowed to open.

If you have any spare time then we would love to hear from you. Please contact the playgroup on 07784960155.

All roles are voluntary.

All training will be provided.





TAGHNEVAN PRE-SCHOOL PLAYGROUP

Taghnevan Youth & Community Centre

Glenholme Park

Lurgan

Craigavon

BT66 8SL

Tel: (028) 3832 4989

October 2023 AGM -

Agenda

- 1 Welcome/ Introduction
- 2 Apologies
- 3 Minutes of last meeting
- 4 Financial management
- 5 New Committee
- 6 A.O.B. / Q/A
- 7 D.O.N.M.



TAGHNEVAN PRE-SCHOOL PLAYGROUP

Minutes of AGM
Wednesday 18th October 2023

Present

Sarah Byrne Máire Martin, Margretta McCabe, Veronica Scullion, Caitriona McGrath, Maria Lennon, Emer Ganley, Janye Clarke. Patreea Long.

Apologies

Bronagh Toal, Katrina Headley, Jude Mallon, Aislinn Brady, Carrie McAvoy, Marie McConville.

Apologies

Noted

Minutes of last meeting

Minutes from meeting in September were discussed and agreed.

Welcome

Sarah welcomed committee members and ran through the Agenda for tonight's AGM.

Chairpersons Address

Sarah went through the structure for the AGM voting. Sarah thanked everyone for attending. Sarah welcomed Patreea Long who joined as a neutral non-member to be spokesperson for the voting.

Máire informed committee members that the playgroup will have 24 children by February 2024.

Treasures Report

Due to Carrie's absence, Sarah discussed the playgroups financial situation and made parents and committee members aware that they could view it anytime. Many thanks to Joanne who is currently completing our audit. Audit to be signed by the treasure at the time of

completion.

Parents and committee members were advised that the playgroup is a charity under the charity commission which needs to be applied for every year. This will be completed by Máire and Sarah. Parents were made aware that the playgroup relies heavily on funding from pathway and small government grants. This is how staff wages, rent and resources is paid.

Maire told parents that the playgroup continues to be in a financially better place compared to previous years, Sarah agreed, Maire said that funding is still needed in order to stay open. See attached budget.

Sarah confirmed that Máire is completing all Pathway forms. Pathway funding has been confirmed for a further two years.

A list of all other funding for the previous year has been attached which was completed by Máire

Cheque book signatures remain the same until new forms are completed with the bank. Committee to follow this through.

Election of new Committee.

It was highlighted that attendance at regular meetings is important. Information on roles was passed to those who attended.

Nominations were made for the new committee.

See attached voting.

A.O.B

The playgroup received a new phone from funding received from the Credit Union. The committee also received a new laptop from the same funding.

Our previous chairperson Carol requested at last year's AGM, that staff salaries and hours are reviewed, in particular the playgroup leader's hours. Carol said that previous playgroup leaders always struggled to complete their workload in the 25 hours that they were allocated.

Several committee meetings were held to discuss this and voting took place. The committee agreed that staff are to receive a staff pay raise based on the most recent Early Years payscale.

Máire will continue to request extra hours as this was denied last year.

Previous committee members have stepped down due to outside commitments. All committee members received a thank you letter on behalf of the playgroup.

New committee members provided contact details so a WhatsApp group could be set up. Information will be emailed regarding training and any other necessary matters.

DONM

Sarah has suggested that set dates are confirmed for committee meetings throughout the year. All committee members have agreed. These will be confirmed in the whats app group chat.