

**Charity Registration No. NIC103644**

**Company Registration No. NI036140 (Northern Ireland)**

**FOOTPRINTS WOMENS CENTRE  
GROUP ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

# FOOTPRINTS WOMENS CENTRE

## LEGAL AND ADMINISTRATIVE INFORMATION

---

<b>Directors</b>	Ms U Carberry Ms A Fisher Mrs S Glymond Ms M McNeill Ms S Lavery Ms R Denvir Ms D Atkinson Mrs E Duffy Mrs B Donaghy
<b>Centre Director</b>	Ms L Maclean
<b>Charity number</b>	NIC103644
<b>Company number</b>	NI036140
<b>Registered office</b>	84a Colinmill Poleglass Dunmurry Belfast BT17 0AR
<b>Auditor</b>	GMcG LISBURN Century House 40 Crescent Business Park Lisburn BT28 2GN
<b>Bankers</b>	Danske Bank Belfast Finance Centre PO Box 183 Donegall Square West Belfast BT1 6GE  Ulster Bank Limited 130 Andersonstown Road Belfast BT11 9BY
<b>Solicitors</b>	Edwards & Co 28 Hill Street Belfast BT1 2LA

---

# FOOTPRINTS WOMENS CENTRE

## CONTENTS

---

	<b>Page</b>
Directors' report	1 - 7
Independent auditor's report	8 - 13
Group statement of financial activities	14
Group statement of financial position	15
Company statement of financial position	16
Group statement of cash flows	17
Company statement of cash flows	18
Notes to the financial statements	19 - 39

---

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 31 MARCH 2024

---

The directors present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### Chief Executive's Report

2023/24 has been a successful and also challenging year for Footprints Women's Centre and for the women's and community and voluntary sectors overall. We continue to provide essential services for women and girls in the Colin area and over the year we have successfully maintained and developed new partnerships to support our work and increase the impact of what we deliver.

However, there remains significant challenges for communities, having emerged from the pandemic we unfortunately continue to navigate the cost-of-living crisis. These major events have long term consequences which continue to be felt and this is likely to be the case for years to come. From research carried out it is evident there is a gendered impact of these events and this is evidenced through increasing demand for some services. We have experienced an increase in the need for 1:1 support over the last year and with increasing numbers of women reporting domestic abuse we very much look forward to the adoption and roll out of the Ending Violence Against Women and Girls strategy and the associated funding, that we hope can go beyond raising awareness of domestic abuse.

As an organisation we are developing a new strategic plan for the next three-year period and seek to focus on a number of priorities that we believe will guide us clearly towards our vision, delivering positive outcomes that meets the needs of the women and their families in the Colin area. We also hope the plan can support growth for Footprints as an organisation. We believe more than ever that we are in a new chapter, whereby the complexity of need is greater and yet the external market we operate within is experiencing decreasing levels of intervention, increasing overheads, a labour crisis that has meant new and innovative ways of recruiting to attract staff into some roles and a general feeling of unrest as governments struggle to stabilise.

Aside from all the challenges there remains significant hope. The third sector has no shortage of innovative people working and volunteering within it and Footprints is no exception; with a talented workforce who remain committed to ongoing development and learning, a healthy pool of amazing volunteers who give of their time and skills so generously and with much collaborative working with others the people power is well and truly evident. We hope to harness the dedication further and seek new opportunities to grow our social enterprises over the coming year, including our new Danu Street Kitchen as well as exploring some other new opportunities.

I have witnessed so many glimmers since I took up post in June 2023 it would be impossible to try and pinpoint a particular highlight or detail any one success. I am continually impressed by the organisation and I am in no doubt that our people are what make Footprints the successful and excellent organisation it is. There has been a history of strong leadership from the board and senior team and this has ensured Footprints has been at the forefront of many exciting and groundbreaking initiatives. I would like to thank the outgoing Chief Executive, Isobel Loughran for her thorough handover, as well as her kindness and patience. I would also like to thank my board of directors for their commitment to the mission and vision of the organisation, their dedication to leading with excellence and for simply being a thoroughly inspirational group of women who will settle for nothing but complete professionalism and make decisions with complete discernment.

I have had the joy to become part of the team and encouraged by the year behind us and I am excited for the one ahead. There is much work to be done and as a team we are ready to embrace it!

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### Achievements and performance

The purposes of the charity are:

- a. The promotion for the public benefit of urban regeneration in the Colin area and the surrounding catchment areas in Belfast and Lisburn (the "area of benefit"), an area of social and economic deprivation, by all or any of the following means:
  - i. the relief of poverty in such ways as may be thought fit.
  - i. the relief of unemployment among women in such ways as may be thought fit, including assistance to find employment.
  - ii. the advancement of education, training or retraining and providing unemployed women with work experience.
  - iii. the creation of training and employment opportunities for women by the provision of workspace, buildings and/or land for use on favourable terms.
  - iv. the provision of recreational facilities for women or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need of such facilities.
  - v. The preservation and protection of health of women and the provision of childcare.
- b. To provide encouragement and practical support services to existing and new women's groups in the area of benefit so as to increase their efficiency and effectiveness in achieving their charitable aims.
- c. To develop the capacity and skills of women in the area of benefit in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
- d. To promote social inclusion, equality of opportunity and good relations across all diversity strands, including race, ethnicity, gender, age, sexual orientation, religion and disability and to encourage diversity.

The vision that shapes our annual activities is, to enable women and children to grow to ensure their voices are heard and that they take their rightful place in a just and equal society. The charity also has general aims relating to each key area of activity all of which link to the charity's purpose.

In shaping our objectives for the year and planning our activities, the directors have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Footprints Women's Centre relies on grants and the income generated through the services delivered by Footprints Trading Limited. We strive to provide open access to all services, programmes, activities and projects, enabling women and children to reach their full potential.

We endeavour to encourage all women and children within the Colin community to actively engage and participate within Footprints at whatever level is appropriate for them.

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### The strategies employed to achieve the charity's aims and objectives are to:

- Lobby and work to influence policy to support better services for women and children.
- Generate income through a social enterprise model that will enable us to develop autonomously and to sustain the services delivered within Footprints Women's Centre.
- Continue to build upon our existing early intervention programmes responding to emerging need.
- Continue to champion the case for social justice as it affects the lives of women and children.

Putting these strategies into action we have 5 key areas of activity which are: Support Services; Children's Services, Training and Education, Sustainable Living and Women's Empowerment.

#### Support Services

Footprints provides the only 'open door' crisis intervention services in the Colin Community for women. The daily demand for the service, demonstrates the overwhelming need that exists within the community for vital support services.

Footprints Support team continues to provide much needed gendered support to women and families in the Colin area. Services include weekly drop-in groups including: Alcohol recovery, older women's groups, a 1:1 support service for women experiencing domestic abuse, advocacy, referral to specialist agencies, stress management techniques, assist suicide first aid contact point and domestic abuse awareness raising programmes. We have hosted a one stop shop, welcoming partner organisations into the centre for advice and guidance.

Family support continues to provide 1-1 support, CHAMPS (Children Healing through Art, Movement, Play and Smiles) and bespoke programmes to support parents and families. Our Young Girls Group continues to provide gendered support and leadership capacity building for young girls in the area.

Partnerships and collaborations with local and wider networks includes, Groundworks, STEMNI, RSPB, Belfast Harbour Commission, NSPCC, Playboard NI.

All of this work is delivered by a highly skilled team who bring specialist skills and experience ensuring that services continue to meet the diverse range of needs of the women and families in the area. We have developed positive working relationships with key agencies, including Social Services, Belfast and Lisburn Women's Aid, PSNI, Multi Agency Risk Assessment Conference, NIHE, Colin Neighbourhood Partnership, Sally Gardens and Colin Surestart, ensuring access to a wide range of services is promoted and developed.

#### Children's Services

Children's services remain a vital resource to women in Colin in accessing employment, training, volunteering, and respite support.

Children have daily access to our Green flag Award winning gardens and outdoor spaces, play resources and sensory gardens in promoting and supporting positive health and wellbeing. We are also a registered NI Forest School, recognising our children's contact with nature to be extremely important from an early age

Our daycare facility continues to deliver affordable and flexible childcare to working parents and women in full and part time education/training. In addition, we continue to deliver daycare for childcare respite, providing childcare places for children at risk of going into care and families in need of support. The Centre also takes emergency social services referrals. Without this vital service many children would be left in unstable circumstances in relation to family life and environment.

## **FOOTPRINTS WOMENS CENTRE**

### **DIRECTORS' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2024**

---

Our annual inspection was carried out in December 2023 by South Eastern Trust's Early Years Service, who undertake the registration and inspection of day care provision in the Trust area. We are very pleased to report we received an excellent result with minimal recommendations. Our staff team work hard to maintain high standards which are demonstrated through excellent inspection results each year and high levels of satisfaction from our parent feedback surveys also.

Our services for 5-16 year olds continues to provide unique and innovative learning programmes and activities led by our highly qualified and experienced staff. The waiting lists and feedback from the programmes highlight the commitment from the staff who provide daily programmes, activities and visits and also a summer scheme.

#### **Training and Education / Women's Empowerment**

Our training and empowerment programmes continue to provide high quality capacity building programmes for women in a safe and welcoming space. The wide range of accredited and non-accredited programmes on offer reflect Footprints responsiveness to member's surveys and consultations. We have experienced a change in our funding of our training and education programmes and as such have re-designed the programme, consulting with women as to what they feel would be beneficial to support their learning and development. We have been part of the Women Breaking Barriers programme, which has been delivered through Women's Support Network, partnering with the Women's Resource and Development Agency (WRDA). The programme is funded by the UK government's Shared Prosperity Fund and this has experienced some changes due to a change in government. We hope this initial project has supported learning for a second phase and that funding can be granted to further support the work that has commenced under the programme, which seeks to work with women who are considered economically inactive.

We are extremely privileged to be working alongside a philanthropist who has granted funding for an Essential Skills programme to support women who wishes to upskill to help them either secure employment or to retrain for a new career. This programme will commence in the next academic year and we look forward to developing this pilot programme which we hope will transform the lives of the women who embark upon the programme. We are grateful to the funder, who is committed to working alongside us to drive change and ensure maximum impact across a range of priorities.

Our Community Kitchen/Cookery School has delivered a range of skills based accredited programmes in supporting women's employment opportunities and work and volunteering opportunities. Over the coming year we are keen to grow the offering within our community kitchen and already have the wheels in motion to work with new partners in this setting.

Health and Wellbeing remains a priority within our programme recognising the immense value in carrying out work within the centre that supports not only awareness, but supports a preventative model of work, particularly in relation to mental health.

Footprints Good Relations work remains part of the centre core services and our Syrian women's group continues to develop and grow, meeting weekly in the centre to share food and support and take part in conversational English classes.

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### **Sustainable Living**

Throughout this year food services continued to provide nutritious meals, daily for children in daycare, offered a range of accredited and non accredited cookery skills programmes in the Community Training Kitchen and operated the Social Supermarket service at Footprints.

We gratefully acknowledge DfC Pilot Social Supermarket Project continuation funding which enabled Footprints to meet the high levels of need for food support within the community. As the cost-of-living crisis deepened, Footprints in partnership with Colin Surestart established a pop-up Social Supermarket, at Mount Eagles Community Centre. A room in the community centre was refurbished to house the Social Supermarket which is open one morning a week for families in the local area. Our thanks also to Choice Housing, Glenwood Enterprise and private donors for their donations and funding awards which support both Social Supermarkets.

The success of the Social Supermarket model was profiled by Food Cloud IOI in a film launched this year, demonstrating how incorporating surplus food into core community services has helped to create a more connected and sustainable local economy.

We also gratefully acknowledge National Lottery Community Fund as we progressed our plans in the second year of a People & Communities grant. In addition to the delivery of cookery school and food growing programmes, we focused on developing our social enterprise activities to generate new income streams to sustain services. Alongside the provision of a room hire and catering service at Footprints Women's Centre, we are working towards the opening of Danu Street Kitchen, with a view to connecting with Belfast's vibrant food truck trade.

Footprints journey towards building a sustainable community continues and we were delighted to retain the Green Flag Community site award 2023/24 and to facilitate, Repair Café, Belfast on two occasions throughout the year.

We also commenced the process to achieve Belfast Business Promise accreditation. This standard recognises employers working to make Belfast a better city and involves providing good jobs, whilst supporting a sustainable local economy and building a healthier city for everyone. The accreditation also recognises an organisation's commitment to working towards the UN's Sustainable Development Goals.

Finally, we would like to thank Marianne Daly for her eight years of dedicated service as Daycare Catering Worker, to wish Marianne well for the future and to welcome Sinead Taylor to the team.

#### **Financial review**

The results for the period are as set out on pages 14 to 39. The charity returned outgoing resources of £147 (2023 - incoming resources of £56,993) of which there were unrestricted incoming resources of £4,629 and restricted outgoing resources of £4,776. At 31 March 2024, the level of unrestricted reserves held was £685,569 (2023 - £680,940).

The Directors have set aside £241,925 (2023 - £209,522) out of unrestricted funds in relation to Core Activities, Business Reserves, Governance Costs and Programme Costs.

#### **Reserves policy**

Footprints maintain a prudent level of reserves to enable the organisation to manage financial risk and deliver on our commitments.

The organisation is currently working to meet unprecedented challenges created by the pandemic and emerging cost of living crises. These have had a major impact on women and families we work with and created unidentified and rising levels of need. The Board has unrestricted general and unrestricted designated funds to ensure sustainability and growth of our support services, investing in the maintenance and development of current and future FWC Childcare and Food services projects over the next twelve months. We remain committed to furthering our strategic aims and goals in meeting community need.

The Directors consider that designated reserves should be the equivalent of 9 month's operating costs, calculated and reviewed annually. Reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The charitable company will continue to monitor compliance with this policy on a regular basis and the Board will review the appropriateness of the policy annually.

## FOOTPRINTS WOMENS CENTRE

### DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

---

The directors have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Structure, governance and management**

The charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association.

The directors who served during the year and up to the date of signature of the financial statements were:

Ms U Carberry  
Ms A Fisher  
Mrs S Glymond  
Ms R Holmes  
Ms M McNeill  
Ms S Lavery  
Ms R Denvir  
Ms D Atkinson  
Mrs E Duffy  
Mrs B Donaghy

(Resigned 15 May 2023)

New directors are appointed by the members of the charity at the annual general meeting.

Footprints Women's Centre is managed by a voluntary board of directors who are responsible for both the management of the charity and the trading arm owned by the charity, Footprints Trading Ltd. The Board of Directors meet monthly to oversee the management of the Centre. A finance and personnel sub-committee has been established. These groups meet monthly. There is a separate board for the trading company and this board meets bi-monthly.

The Board of Directors employs a centre director who is responsible for the day-to-day management of the organisation. The Board of Directors conducts bi-annual reviews of the strategic plan, and at the same time reviews board performance. Policies and procedures are reviewed and updated on an ongoing basis.

The charity receives an annual gift aid donation from its trading subsidiary Footprints Trading Ltd. Footprints Trading Ltd run a number of charitable activities which are also in pursuit of the charitable objectives of Footprints Womens Centre.

#### **Key management personnel**

The directors consider the board of directors, and the senior management team to comprise the key management personnel of the charity in charge of directing and controlling, running and operating the organisation on a day to day basis. All directors give of their time freely and no director received remuneration in the year.

The pay of the senior staff is benchmarked against NJC Scales.

# FOOTPRINTS WOMENS CENTRE

## DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

---

### Statement of directors' responsibilities

The directors, who also act as trustees for the charitable activities of Footprints Womens Centre, are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Auditor

In accordance with the company's articles, a resolution proposing that GMcG LISBURN be reappointed as auditor of the company will be put at a General Meeting.

### Disclosure of information to auditor

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The directors' report was approved by the Board of Directors.



Ms A Fisher

**Director**

Date: 25/11/24

## FOOTPRINTS WOMENS CENTRE

### INDEPENDENT AUDITOR'S REPORT

#### TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

---

#### Opinion

We have audited the financial statements of Footprints Womens Centre (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2024 which comprise the group statement of financial activities, the group statement of financial position, the company statement of financial position, the group statement of cash flows, the company statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

## **FOOTPRINTS WOMENS CENTRE**

### **INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE**

---

#### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The directors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the directors' report, prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

## **FOOTPRINTS WOMENS CENTRE**

### **INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE**

---

#### **Responsibilities of directors**

As explained more fully in the statement of directors' responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

## FOOTPRINTS WOMENS CENTRE

### INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

---

#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing potential risks of material misstatement in respect of irregularities, including fraud and non-compliances with laws and regulations, we considered the following:

- The nature of the industry and sector, control environment and business performance, including the group's remuneration policies for directors, bonus levels and performance targets, if any;
- e. Results of our enquiries of management about their own identification and assessment of the risks of irregularities;
- f. Any matters we identified having obtained and reviewed the group's documentation of their policies and procedures relating to:
  - Identifying, evaluating and complying with laws and regulations and whether they were aware of any instance of non-compliance;
  - i. Detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
  - ii. The internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
- g. The matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the group for fraud and identified the greatest potential for fraud in income recognition. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the group operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the Companies Act 2006, and local tax legislation.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the group's ability to operate or to avoid a material penalty.

## FOOTPRINTS WOMENS CENTRE

### INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

---

#### **Audit response to risks identified**

Our procedures to respond to the risks identified included the following:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Enquiring of management concerning actual and potential litigation and claims;
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- Reading minutes of meetings of those charged with governance and reviewing correspondence with tax authorities; and
- In addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. In addition, as with any audit, there remains a higher risk of non-detection of irregularities, as they may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

## FOOTPRINTS WOMENS CENTRE

### INDEPENDENT AUDITOR'S REPORT (CONTINUED)

#### TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

---

##### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

  
Mr Stephen Houston FCA (Senior Statutory Auditor)  
for and on behalf of GMcG LISBURN

25.11.2024

Chartered Accountants  
Statutory Auditor

Century House  
40 Crescent Business Park  
Lisburn  
BT28 2GN

## FOOTPRINTS WOMENS CENTRE

### STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted funds 2024	Restricted funds 2024	Total 2024	Unrestricted funds 2023	Restricted funds 2023	Total 2023
	Notes	£	£	£	£	£	£
<b>Income from:</b>							
Voluntary Income	3	37,138	150	37,288	83,150	-	83,150
Charitable activities	4	-	535,122	535,122	-	518,428	518,428
Other trading activities	5	271,844	-	271,844	271,875	-	271,875
Investments	6	1,578	-	1,578	1,636	-	1,636
<b>Total income</b>		<u>310,560</u>	<u>535,272</u>	<u>845,832</u>	<u>356,661</u>	<u>518,428</u>	<u>875,089</u>
<b>Expenditure on:</b>							
Raising funds	7	172,130	-	172,130	145,071	-	145,071
Charitable activities	8	133,801	540,048	673,849	125,015	548,010	673,025
<b>Total expenditure</b>		<u>305,931</u>	<u>540,048</u>	<u>845,979</u>	<u>270,086</u>	<u>548,010</u>	<u>818,096</u>
<b>Net income/(expenditure)</b>		4,629	(4,776)	(147)	86,575	(29,582)	56,993
Transfers between funds		-	-	-	(483)	483	-
<b>Net movement in funds</b>		4,629	(4,776)	(147)	86,092	(29,099)	56,993
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2023		<u>680,940</u>	<u>704,167</u>	<u>1,385,107</u>	<u>594,848</u>	<u>733,266</u>	<u>1,328,114</u>
<b>Fund balances at 31 March 2024</b>		<u>685,569</u>	<u>699,391</u>	<u>1,384,960</u>	<u>680,940</u>	<u>704,167</u>	<u>1,385,107</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.


**FOOTPRINTS WOMENS CENTRE**


**CONSOLIDATED STATEMENT OF FINANCIAL POSITION  
AS AT 31 MARCH 2024**

	Notes	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	14		716,743		742,685
<b>Current assets</b>					
Debtors	15	48,170		50,409	
Cash at bank and in hand		653,818		650,906	
			<u>701,988</u>		<u>701,315</u>
<b>Creditors: amounts falling due within one year</b>	16	<u>(33,771)</u>		<u>(58,893)</u>	
Net current assets			668,217		642,422
<b>Total assets less current liabilities</b>			<u>1,384,960</u>		<u>1,385,107</u>
<b>Income funds</b>					
Restricted funds	18		699,391		704,167
<u>Unrestricted funds</u>					
Designated funds	19	241,925		209,522	
General unrestricted funds		443,644		471,418	
			<u>685,569</u>		<u>680,940</u>
			<u>1,384,960</u>		<u>1,385,107</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Directors on 25/11/24 and signed on their behalf by:

  
 Ms A Fisher  
 Trustee

  
 Mrs S Glymond  
 Trustee

Company Registration No. NI036140

**FOOTPRINTS WOMENS CENTRE**


**COMPANY STATEMENT OF FINANCIAL POSTITION  
AS AT 31 MARCH 2024**

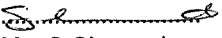
	Notes	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	14		716,743		742,685
<b>Current assets</b>					
Debtors	15	75,059		157,191	
Cash at bank and in hand		602,644		519,255	
		<u>677,703</u>		<u>676,446</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(26,071)</u>		<u>(49,249)</u>	
Net current assets			651,632		627,197
<b>Total assets less current liabilities</b>			<u>1,368,375</u>		<u>1,369,882</u>
<b>Income funds</b>					
Restricted funds	18		699,391		704,167
<u>Unrestricted funds</u>					
Designated funds	19	241,925		209,522	
General unrestricted funds		427,059		456,193	
		<u>668,984</u>		<u>665,715</u>	
			<u>1,368,375</u>		<u>1,369,882</u>

As permitted by S408 Companies Act 2006, the charitable company has not presented its own profit and loss account and related notes. The charitable company's deficit for the year was £1,507 (2023 - surplus £57,719).

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors and authorised for issue on 25/11/24 and signed on their behalf by:

  
Ms A Fisher  
Trustee

  
Mrs S Glymond  
Trustee

Company Registration No. NI036140

**FOOTPRINTS WOMENS CENTRE**  
**GROUP STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	2024 £	£	2023 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	23		23,218		34,051
<b>Investing activities</b>					
Purchase of tangible fixed assets		(21,884)		(29,000)	
Investment income received		1,578		1,636	
<b>Net cash used in investing activities</b>			(20,306)		(27,364)
<b>Net cash used in financing activities</b>			-		-
<b>Net increase in cash and cash equivalents</b>			2,912		6,687
Cash and cash equivalents at beginning of year			650,906		644,219
<b>Cash and cash equivalents at end of year</b>			<u>653,818</u>		<u>650,906</u>

# FOOTPRINTS WOMENS CENTRE

## COMPANY STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

---

	Notes	2024 £	£	2023 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	25		104,012		31,384
<b>Investing activities</b>					
Purchase of tangible fixed assets		(21,884)		(29,000)	
Interest received		1,261		1,234	
<b>Net cash used in investing activities</b>			(20,623)		(27,766)
<b>Net cash used in financing activities</b>			-		-
<b>Net increase in cash and cash equivalents</b>			83,389		3,618
Cash and cash equivalents at beginning of year			519,255		515,637
<b>Cash and cash equivalents at end of year</b>			602,644		519,255

---

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 1 Accounting policies

##### Charity information

Footprints Womens Centre is a private company limited by guarantee incorporated in Northern Ireland. The registered office is 84a Colinmill, Poleglass, Dunmurry, Belfast, BT17 0AR.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the directors for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

##### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

The charity receives government grants in respect of the provision of specified services, projects and activities. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Income from activities for raising funds represents amounts receivable for goods and services and is recognised to the extent that it is probable that the economic benefits will flow to the company and the revenue can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable for goods and services provided in the normal course of business, exclusive of trade discounts.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 1 Accounting policies (Continued)

##### 1.5 Resources expended

All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under one of the following headings: Costs of raising funds, Expenditure on charitable activities and Other expenditure.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, depreciation costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at the office. Office costs, depreciation costs governance costs and payroll costs are allocated to charitable activities based on usage. The allocation of the support costs is analysed in note 10.

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% straight line
Plant and equipment	25% straight line
Fixtures and fittings	25% straight line
Computers	33% straight line
Motor vehicles	25% reducing balance

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

##### 1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 1 Accounting policies (Continued)

##### ***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### ***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 2 Critical accounting estimates and judgements (Continued)

##### Key sources of estimation uncertainty

###### Fixed assets

The annual depreciation charge on fixed assets depends primarily on the estimated lives of each type of asset and estimates of residual values. The directors regularly review these assets lives and change them as necessary to reflect current thinking on remaining lives in light of prospective economic utilisation and physical condition of the assets concerned. Changes in assets lives can have a significant impact on depreciation charges for the period. Detail of the useful lives is included in the accounting policies.

###### Restricted and unrestricted funds

Judgements are made in relation to allocation of income and expenditure to restricted and unrestricted funds. The directors consider it appropriate to allocate these funds based on interpretation of donations received.

#### 3 Voluntary Income

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	34,451	150	34,601	31,983	-	31,983
Charitable activities	2,687	-	2,687	51,167	-	51,167
	<u>37,138</u>	<u>150</u>	<u>37,288</u>	<u>83,150</u>	<u>-</u>	<u>83,150</u>



# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

---

### 5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Childcare income	220,992	216,900
Shop income	24,552	23,181
Room hire	12,795	11,040
Hospitality	13,505	20,754
	<u>271,844</u>	<u>271,875</u>

### 6 Investments

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Interest receivable	<u>1,578</u>	<u>1,636</u>

### 7 Raising funds

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
<u>Fundraising and publicity</u>		
Trading costs	26,552	21,923
Staff costs	145,578	123,148
	<u>172,130</u>	<u>145,071</u>

**FOOTPRINTS WOMENS CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

8 Charitable activities	Training & education £	Womens services £	Childrens services £	Healthy Living £	Catering services £	Total 2024 £	Total 2023 £
Staff costs	17,614	88,320	126,682	101,033	17,615	351,264	339,828
Depreciation and impairment	6,904	6,204	7,200	21,489	6,029	47,826	48,751
Catering purchases	4,045	4,077	4,035	5,987	4,035	22,179	23,700
Programme costs	14,199	9,097	20,467	58,770	2,692	105,225	118,802
Evaluation cost	-	-	-	2,338	-	2,338	4,960
Equipment and materials	956	1,305	1,091	2,379	987	6,718	4,160
Room hire costs	1,940	860	140	9,740	140	12,820	11,560
	<u>45,658</u>	<u>109,863</u>	<u>159,615</u>	<u>201,736</u>	<u>31,498</u>	<u>548,370</u>	<u>551,761</u>
Share of support costs (see note 10)	21,702	20,700	20,559	28,752	19,610	111,323	112,140
Share of governance costs (see note 10)	2,831	2,831	2,831	2,831	2,832	14,156	9,124
	<u>70,191</u>	<u>133,394</u>	<u>183,005</u>	<u>233,319</u>	<u>53,940</u>	<u>673,849</u>	<u>673,025</u>

**FOOTPRINTS WOMENS CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2024**

8 Charitable activities (Continued)	Training & education	Womens services	Childrens services	Healthy Living	Catering services	Total 2024	Total 2023
<b>Analysis by fund</b>							
Unrestricted funds	26,872	26,872	26,873	26,311	26,873	133,801	125,015
Restricted funds	43,319	106,522	156,132	207,008	27,067	540,048	548,010
	<u>70,191</u>	<u>133,394</u>	<u>183,005</u>	<u>233,319</u>	<u>53,940</u>	<u>673,849</u>	<u>673,025</u>
<b>For the year ended 31 March 2023</b>							
Unrestricted funds	25,004	25,004	25,000	25,004	25,003	125,015	125,015
Restricted funds	42,094	56,853	220,286	204,711	24,066	540,048	548,010
	<u>67,098</u>	<u>81,857</u>	<u>245,286</u>	<u>229,715</u>	<u>49,069</u>	<u>673,849</u>	<u>673,025</u>

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

---

### 9 Description of charitable activities

#### Training & education

Footprints currently provide the only community based adult learning and training facility within Colin, with on-site creche.

#### Womens services

Support services for women are a core area of work within the Centre, providing vital support programmes to women in the community who are most vulnerable.

#### Childrens services

Children's services offers vital services to children and parents within the Colin community, providing daycare services alongside work to champion the needs of vulnerable children.

#### Healthy living

The Sustainable Living project seeks to engage the community in various food initiatives. The aim is to promote healthier living, and to tackle food poverty within the Colin community.

#### Catering services

Catering services provided within the Centre across the various services offered, and also for the local community.

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

#### 10 Support costs

	Support costs	Governance costs	2024	2023	Basis of allocation
	£	£	£	£	
Rent and rates	1,772	-	1,772	2,660	Useage
Heat & light	19,458	-	19,458	18,227	Useage
Travel	1,403	-	1,403	1,221	Useage
Printing & postage	5,177	-	5,177	4,349	Useage
Telephone	4,739	-	4,739	4,291	Useage
Computer costs	4,677	-	4,677	6,936	Useage
Cleaning	5,289	-	5,289	5,704	Useage
Repairs	14,403	-	14,403	12,336	Useage
Insurance	4,078	-	4,078	4,955	Useage
Training costs	2,043	-	2,043	1,371	Useage
Sundry	3,867	-	3,867	4,412	Useage
Subscriptions	3,022	-	3,022	2,033	Useage
Hospitality	14,186	-	14,186	20,561	Useage
Bank charges	1,231	-	1,231	1,244	Useage
Accountancy	25,978	-	25,978	21,840	Useage
Audit fees	-	5,040	5,040	6,709	Governance
Legal and professional	-	9,116	9,116	2,415	Governance
	<u>111,323</u>	<u>14,156</u>	<u>125,479</u>	<u>121,264</u>	
Analysed between					
Charitable activities	<u>111,323</u>	<u>14,156</u>	<u>125,479</u>	<u>121,264</u>	

Accountancy costs of £25,978 (2023 - £21,840) represent the cost of seconding a person from our accountants to cover the finance function of the charity and its subsidiary, rather than incur a salary cost for a finance member of staff.

Governance costs includes payments to the auditors of £5,040 (2023- £5,040) for audit fees.

#### 11 Directors

None of the directors (or any persons connected with them) received any remuneration or benefits from the charity during the year.

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

#### FOR THE YEAR ENDED 31 MARCH 2024

---

#### 12 Employees

##### Number of employees

The average monthly number of employees during the year was:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
Managerial, administrative and childcare	25	25

##### Employment costs

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	458,440	428,674
Social security costs	30,284	28,460
Other pension costs	8,118	5,842
	<u>496,842</u>	<u>462,976</u>

The charity considers its key management personnel to comprise of the directors and the Centre Director. The total employment benefits including employer pension contributions of the key management personnel were £57,735 (2023 - £51,066).

There were no employees whose annual remuneration was £60,000 or more.

#### 13 Taxation

As a charity all profits from trading activities and investment income are used for charitable purposes and thus no liability to corporation tax arises.

**FOOTPRINTS WOMENS CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

14 Tangible fixed assets									
Group and Company									
Cost									
At 1 April 2023	1,007,523	167,915	18,754	20,040	28,035	1,242,267			
Additions	-	10,760	-	-	11,124	21,884			
At 31 March 2024	1,007,523	178,675	18,754	20,040	39,159	1,264,151			
<b>Depreciation and impairment</b>									
At 1 April 2023	364,822	83,135	13,333	19,127	19,165	499,582			
Depreciation charged in the year	19,985	19,095	2,834	913	4,999	47,826			
At 31 March 2024	384,807	102,230	16,167	20,040	24,164	547,408			
<b>Carrying amount</b>									
At 31 March 2024	622,716	76,445	2,587	-	14,995	716,743			
At 31 March 2023	642,701	84,780	5,421	913	8,870	742,685			

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

15 Debtors	2024	2023
Amounts falling due within one year:	£	£
<b>Group</b>		
Trade debtors	7,635	(523)
Other debtors	36,420	47,048
Prepayments and accrued income	4,115	3,884
	<u>48,170</u>	<u>50,409</u>
<b>Company</b>		
Trade debtors	2,610	47
Amounts owed by group undertakings	31,951	106,399
Other debtors	36,420	47,048
Prepayments and accrued income	4,078	3,697
	<u>75,059</u>	<u>157,191</u>
<b>16 Creditors: amounts falling due within one year</b>	<b>2024</b>	<b>2023</b>
	£	£
<b>Group</b>		
Trade creditors	6,597	14,220
Other creditors	3,594	27,380
Accruals and deferred income	23,580	17,293
	<u>33,771</u>	<u>58,893</u>
<b>Company</b>		
Trade creditors	6,595	13,233
Other creditors	850	24,772
Accruals and accrued income	18,626	11,244
	<u>26,071</u>	<u>49,249</u>
<b>17 Retirement benefit schemes</b>	<b>2024</b>	<b>2023</b>
<b>Defined contribution schemes</b>	£	£
Charge to profit or loss in respect of defined contribution schemes	<u>8,118</u>	<u>5,842</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

**FOOTPRINTS WOMENS CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**18 Restricted funds**

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds		Movement in funds		Movement in funds		Movement in funds	
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
BBC Children in Need	141	31,886	(32,046)	19	-	21,000	(18,120)	2,880
BCC Revenue	-	18,500	(18,500)	-	-	20,000	(20,000)	-
Big Lottery - Energy Efficient Venue	36,997	-	(925)	-	36,072	-	(925)	35,147
Big Lottery - CNP	2,912	-	(71)	-	2,841	-	(71)	2,770
Buildings Reserve	515,965	-	(16,524)	-	499,441	-	(16,524)	482,917
BRO Community Development	5,961	39,385	(45,346)	-	-	42,743	(42,743)	-
BRO Health and Development	1,021	64,214	(65,235)	-	-	62,295	(62,295)	-
BRO Sectional Build	79,669	-	(1,897)	-	77,772	-	(1,897)	75,875
Central Good Relations fund	1,658	-	(817)	-	841	-	(841)	-
CLEAR	-	4,979	(4,979)	-	-	-	-	-
Community Food Shop	71,756	-	(18,235)	-	53,521	-	(11,171)	42,350
Community Kitchen & Food Truck	-	53,065	(32,574)	-	20,491	68,606	(47,593)	41,504
DFC-CIF	-	66,579	(66,579)	-	-	66,087	(66,087)	-
DFC Feed Enhancement	4,175	55,284	(58,706)	-	753	55,979	(56,732)	-
DFC - WCCF	-	116,086	(116,086)	-	-	109,066	(109,066)	-
JJ Charitable Trust	-	10,000	(2,160)	-	7,840	-	(5,092)	2,748
MAS	-	10,457	(10,457)	-	-	18,216	(18,216)	-
SET SLA	-	17,799	(17,799)	-	-	17,799	(17,799)	-
Small grants	9,894	18,094	(24,830)	464	3,622	12,731	(14,273)	2,080
Urban Villages	730	12,100	(12,742)	-	88	8,000	(8,088)	-
30 Years celebration	2,387	-	(1,502)	-	885	-	(378)	507
Dormant Accounts Funds	-	-	-	-	-	19,750	(17,118)	2,632
Locality	-	-	-	-	-	13,000	(5,019)	7,981
	<u>733,266</u>	<u>518,428</u>	<u>(548,010)</u>	<u>483</u>	<u>704,167</u>	<u>535,272</u>	<u>(540,048)</u>	<u>699,391</u>

**FOOTPRINTS WOMENS CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**18 Restricted funds (Continued)**

**BBC Children in Need**

Funds Family Empowerment Worker post and delivery of a Family Empowerment project that targets disadvantaged support programmes for 5-16 years olds directly affected by poverty/domestic violence.

**BCC Revenue**

The provision of funding for the running costs of the building.

**Big Lottery - Energy Efficient Venue**

Funding to carry out an energy audit, to increase the energy efficiency of the premises.

**CNP Big Lottery - Nutrition/ physical Activity and Domestic Violence**

Partnership to support people in the Colin Neighbourhood area, targeting the most vulnerable and socially deprived.

**Buildings Reserve**

Funding for the premises used by the charity.

**BRO Community Development**

Funding for salaries for Women's Support Manager and caretaker.

**BRO Health & Development**

Funding for salaries for Sustainable Living Manger, receptionists and cleaners.

**BRO - Sectional Build**

Funding for the sectional building creche and office space.

**Central Good Relation Fund**

Funds Good Relations Officer and Good Relations projects, focusing on Footprints Young Girls and Syrian Women's Groups.

**CLEAR**

To fund women's support programme costs.

**Community Food Shop**

This project enables 200 families per year, who are experiencing food poverty to shop for healthy low-cost food at Footprints Social Supermarket. Members are able to access a wide range of wrap around support services including finance, debt, budgeting and nutritional advice to develop the tools to live autonomously and confidently. The project diverts surplus, in date, quality food from food partners to families in need and contributes to environmental objectives through a reduction in carbon emissions. Funding enabled the purchase of a refrigerated van to extend and strengthen the reach of the Social Supermarket by delivering food to vulnerable members of the community. The funding has sustained employment and created new posts, in order to develop Footprints Food Services as a social enterprise.

**FOOTPRINTS WOMENS CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**18 Restricted funds (Continued)**

**Community Kitchen and Food Truck**

The Community Kitchen operates a Cookery School, offering women and girls in Colin accredited training, to enhance their volunteering capacity and employment opportunities. The Community Kitchen is also a space for women, including BAME to share skills and celebrate cultural traditions through food. Surplus food is used to prepare healthy meals in the Community Kitchen to supply the Social Supermarket with nutritious ready meals. Fresh produce left at the end of the week is made into soups and breads by a volunteer team. This food is delivered to organisations working with the homeless community for distribution to their network. In Year 2 of the project a Food Truck/Pod will be operational, selling food to the general public to generate an income to sustain Footprints Food Services

**DFC Community Investment Fund**

Funding for salary for the centre manager and part salary for finance manager.

**DFC Feed Enhancement**

This project supports 100 women a year to gain the skills and qualifications to improve their life opportunities. Women are supported into volunteering roles in the community, work placements with local providers and assisted on their journey to secure employment.

**DFC-WCCF**

Funded by the Department for Communities, this project provided onsite childcare places for women attending training and development, family support programmes, volunteering and other facilitated programmes. Budget lines included salary costs, replenishment of equipment and registration costs.

**JJ Charitable Trust**

Funding towards Womens Centre and community garden.

**MAS**

Maternal Advocacy Support Service Project supported by Big Lottery Community fund. Footprints is part of a network of seven women centres building a peer support service for women in supporting and bringing about positive change for women experiencing perinatal mental health problems.

**SET SLA**

Block and spot contracts for the provision of childcare services.

**Small Grants**

Included in small grants are the following:

- Barbour fund award – To tackle food poverty, poor nutrition and poor health in the Colin area as well as addressing food waste.
- Belfast festival of learning - Our collective goal remains to enhance individual, community, and organisational learning in our city,
- Carer Community Micro Fund 2022/23 - to provide valuable investment for community-based initiatives to support carers across the Belfast Trust area
- Childcare partnership - Purchase of climbing frame and picnic table.

**FOOTPRINTS WOMENS CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

---

**18 Restricted funds (Continued)**

- Community Activity Medium Grant - to support activities within communities to foster community spirit, support children and young people, improve health and well-being and access to services.
- DOC Running costs – additional support for running costs.
- Elevate Mentoring & grants programme - provides a unique opportunity for community organisations to put their collective learning on health inequalities into practice in a supportive and encouraging environment.
- James Brown & Sons – funding to support the charity’s Seniors Assisted Shops programme.
- NL: A Green Flag site in Colin – Additional development of Footprints Green Flag Site to create a more sustainable community space.
- Windsor Womens Centre – being support from a neighboring women’s center.
- Youth Action - funding to support ongoing work within the charity.
- BBC Children in Need Money Heroes - Financial Education programme from Young Enterprise, designed for teachers, parents and anyone supporting young people working at a learning age of 3-11.
- COVID Recovery - This funding supported the purchase of PPE clothing and equipment for staff. It also provided the purchase of Tablets to support digital classes and communication with members.
- Black Santa - This funding supported the development of a therapeutic/reflection in the grounds of Footprints Womens Centre and provides a safe space for BAME and local families to meet and relax.
- SEIF - Social Enterprise Innovation Fund provided funding for PPE, hygiene control equipment and resources in line with meeting COVID 19 regulations and infection control.
- Apex Good Relations – funding for Cookery School programme.
- Belfast Harbor – funding to support green space project.
- Childcare Partnership – to support the charity’s work in relation to provision of childcare.
- Education Authority - to support the Growth and Participation of young people.
- Taste Adventure - funding for Cookery School programme.

**FOOTPRINTS WOMENS CENTRE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

---

**18 Restricted funds (Continued)**

**Urban Villages**

As part of partnership with Poleglass Community Association and Ionad na Fuiseoige, Footprints delivered an Education & Learning programme in the Colin area which addressed issues of low self-confidence, isolation and mental health and helped residents to more fully engage with their community life/issues. Courses included mindfulness, life coaching, first aid, confidence building and women's empowerment

**30 Years celebration**

This project will celebrate Footprints 30-year journey by compiling a digital archive of photographs, making a film of present-day services, members stories and the facilitation of future planning sessions.

**Dormant Accounts Fund**

At the end of this project, Footprints Women's Centre will be more resilient and prepared for the future because it will have implemented a range of training and provided policies and procedures that will give the organisation a more professional footing. Business support will help business development opportunities that will provide long-term resilience and sustainability as well as the upgrade to their server which will improve their overall day-to-day performance.

**Locality**

Funding was provided to support the community through the cost-of-living crisis.

# FOOTPRINTS WOMENS CENTRE

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2024

#### 19 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	At 31 March 2024 £
Designated fund	209,522	32,403	-	-	241,925
General funds	471,418	278,157	(305,931)	-	443,644
	<u>680,940</u>	<u>310,560</u>	<u>(305,931)</u>	<u>-</u>	<u>685,569</u>
<b>Previous year:</b>	<b>At 1 April 2022 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Transfers £</b>	<b>At 31 March 2023 £</b>
Designated fund	209,522	-	-	-	209,522
General funds	385,326	356,661	(270,086)	(483)	471,418
	<u>594,848</u>	<u>356,661</u>	<u>(270,086)</u>	<u>(483)</u>	<u>680,940</u>

The Directors consider that designated reserves should be the equivalent of 9 month's operating costs, calculated and reviewed annually. Reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

#### 20 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>			
Tangible assets	58,618	658,125	716,743
Current assets/(liabilities)	626,951	41,266	668,217
	<u>685,569</u>	<u>699,391</u>	<u>1,384,960</u>
	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>At 31 March 2023:</b>			
Tangible assets	66,385	676,300	742,685
Current assets/(liabilities)	614,555	27,867	642,422
	<u>680,940</u>	<u>704,167</u>	<u>1,385,107</u>

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

---

#### 21 Contingent Liability

A contingent liability exists to repay grants received in relation to capital refurbishment costs should certain conditions not be fulfilled by the charity. In this regard deeds of covenants and charges have been registered by the granting body who financed the refurbishment works.

#### 22 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	711	711
Between two and five years	1,600	2,310
	<u>2,311</u>	<u>3,021</u>

#### 23 Cash generated from operations

	2024 £	2023 £
(Deficit)/surplus for the year	(147)	56,993
Adjustments for:		
Investment income recognised in statement of financial activities	(1,578)	(1,636)
Depreciation and impairment of tangible fixed assets	47,826	48,751
Movements in working capital:		
Decrease/(increase) in debtors	2,239	(10,768)
(Decrease) in creditors	(25,122)	(10,041)
(Decrease) in deferred income	-	(49,248)
<b>Cash generated from operations</b>	<u>23,218</u>	<u>34,051</u>

#### 24 Analysis of changes in net funds - group

The charity had no material debt during the year.

## FOOTPRINTS WOMENS CENTRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

---

<b>25 Cash generated from operations - company</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
(Deficit)/surplus for the year	(1,507)	57,719
Adjustments for:		
Investment income recognised in statement of financial activities	(1,261)	(1,234)
Depreciation and impairment of tangible fixed assets	47,826	48,751
Movements in working capital:		
Decrease/(increase) in debtors	82,132	(61,427)
(Decrease) in creditors	(23,178)	(12,425)
<b>Cash generated from operations</b>	<u>104,012</u>	<u>31,384</u>
<b>26 Analysis of changes in net funds - company</b>		
The charity had no material debt during the year.		