

Charity registration number NIC103644

Company registration number NI036140 (Northern Ireland)

FOOTPRINTS WOMENS CENTRE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

FOOTPRINTS WOMENS CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Directors

Ms U Carberry
Ms A Fisher
Mrs S Glymond
Ms R Holmes
Ms M McNeill
Ms D Atkinson
Ms R Denvir
Ms S Lavery
Mrs E Duffy (Appointed 21 March 2023)
Mrs B Donaghy (Appointed 21 March 2023)

Centre Director Ms I Loughran

Charity number NIC103644

Company number NI036140

Registered office

84a Colinmill
Poleglass
Dunmurry
Belfast
BT17 0AR

Auditor

GMcG LISBURN
Century House
40 Crescent Business Park
Lisburn
BT28 2GN

Bankers

Danske Bank
Belfast Finance Centre
PO Box 183
Donegall Square West
Belfast
BT1 6GE

Ulster Bank Limited
130 Andersonstown Road
Belfast
BT11 9BY

Solicitors

Edwards & Co
28 Hill Street
Belfast
BT1 2LA

FOOTPRINTS WOMENS CENTRE

CONTENTS

	Page
Directors' report	1 - 7
Independent auditor's report	8 - 13
Statement of financial activities	14
Statement of financial position	15
Notes to the financial statements	16 - 37

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The directors present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Chair's Report

Economic crises tend to hit women hardest and the current Cost-of-Living Crisis is no different. Footprints provides a trusted, local space for women and families to access help and support, in addressing financial vulnerability and poverty in ways that work best for them.

Over this past year the situation for the women in our communities has been dire, with rising levels of debt, poverty and destitution. The development of strategies that address these issues affecting our communities; and ensuring the needs of women experiencing disadvantage are needed more than ever.

As the cost-of-living crisis deepens, finding the balance between service delivery and sustainability has become even more of a challenge as we strive to continue to provide the specialist support required. Government needs to provide a long-term sustainable funding model, recognising the significant return on investment Women's Centres provide, enabling them to continue and develop the vital services they provide.

Times of crisis often require new ways of thinking and working, and Footprints is recognised as an organisation whose innovative practices affect policy and change. Over the past year the centre and its services have been visited by government departments, local councils, trusts, funders and local and global organisations, viewing our models and in effecting future change.

We have been recognised across the sectors for our work in supporting communities and leading practice including the Guardian and Observer charity appeal 2022, Green Flag Award 2022, Womens Leadership and were one of 6 finalists listed by Belfast Chamber, showcasing the strength of Belfast's Social Enterprise community.

Footprints Board and management have prioritised staff health and well-being, signing up as an Accredited Living Wage Employer, demonstrating our commitment as a responsible employer.

For those of you who are not already aware Isobel Loughran will be retiring from her role as Chief Executive and she wishes to thank the staff, board and the many organisations and individuals who have supported her in leading this amazing and unique organisation in which she has been involved with over the past thirty years.

Footprints, I believe, will continue to promote best practice and quality standards relating to women's issues; and be an advocate for the delivery and sustainability of services to meet the needs of women in Colin. I wish it all the very best in its future work.

Incoming CEO Statement

I am delighted to be given the opportunity to include a short statement this year's report, having taken up post in mid-June 2023. Over the coming months I hope to work alongside our board of trustees and other stakeholders to undertake a period of strategic review. Footprints is a strong and resilient organisation that has gone through periods of change which have brought both challenges and opportunities. The organisation's innovative approach, agility to respond, resilience and commitment to the sector and community have resulted in positive change and I hope this new chapter will allow for continued growth and increased positive impact on lives.

I look forward to working alongside the dedicated team at Footprints, collaborating with others and eagerly anticipate what the future holds in terms of realising the aspirations and vision of this excellent and fundamental organisation.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Achievements and performance

The purposes of the charity are:

- a. The promotion for the public benefit of urban regeneration in the Colin area and the surrounding catchment areas in Belfast and Lisburn (the “area of benefit”), an area of social and economic deprivation, by all or any of the following means:
 - i. the relief of poverty in such ways as may be thought fit.
 - ii. the relief of unemployment among women in such ways as may be thought fit, including assistance to find employment.
 - iii. the advancement of education, training or retraining and providing unemployed women with work experience.
 - iv. the creation of training and employment opportunities for women by the provision of workspace, buildings and/or land for use on favourable terms.
 - v. the provision of recreational facilities for women or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances, have need of such facilities.
 - vi. The preservation and protection of health of women and the provision of childcare.
- b. To provide encouragement and practical support services to existing and new women’s groups in the area of benefit so as to increase their efficiency and effectiveness in achieving their charitable aims.
- c. To develop the capacity and skills of women in the area of benefit in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
- d. To promote social inclusion, equality of opportunity and good relations across all diversity strands, including race, ethnicity, gender, age, sexual orientation, religion and disability and to encourage diversity.

The vision that shapes our annual activities is, to enable women and children to grow to ensure their voices are heard and that they take their rightful place in a just and equal society. The charity also has general aims relating to each key area of activity all of which link to the charity’s purpose.

In shaping our objectives for the year and planning our activities, the directors have considered the Charity Commission’s guidance on public benefit, including the guidance ‘public benefit: running a charity (PB2)’.

Footprints Women’s Centre relies on grants and the income generated through the services delivered by Footprints Trading Limited. We strive to provide open access to all services, programmes, activities and projects, enabling women and children to reach their full potential.

We endeavour to encourage all women and children within the Colin community to actively engage and participate within Footprints at whatever level is appropriate for them.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The strategies employed to achieve the charity's aims and objectives are to:

- Lobby and work to influence policy to support better services for women and children.
- Generate income through a social enterprise model that will enable us to develop autonomously and to sustain the services delivered within Footprints Women's Centre.
- Continue to build upon our existing early intervention programmes responding to emerging need.
- Continue to champion the case for social justice as it affects the lives of women and children.

Putting these strategies into action we have 5 key areas of activity which are: Support Services; Children's Services, Training and Education, Sustainable Living and Women's Empowerment.

Within each key area of activity we deliver a range of programmes, services and projects.

Support Services

Footprints provides the only 'open door' crisis intervention services in the Colin Community for women. The daily demand for the service, demonstrates the overwhelming need that exists within the community for vital support services.

Footprints works with MARAC, South Eastern Area Domestic and Sexual Violence Partnership, Womens Aid and partnership in ensuring that local services meets the needs and concerns of the women and children in the communities we serve.

Footprints Support team provide must needed gendered support to women and families in the Colin area during the cost-of-living crisis. Services include weekly drop-in groups including: Alcohol recovery, older women's groups; a 1:1 support service for women experiencing domestic violence; advocacy; referral to specialist agencies; stress management techniques; assist suicide first aid contact point and; domestic violence awareness raising programmes. We have also held 'pop up' support service sessions in community venues including local hostels, providing group and one to one support to women and families.

Family support continues to provide 1-1 support, CHAMPS (Children Healing through Art, Movement, Play and Smiles), MAS's (Maternal Advocacy and Support) programme, mums and tots, and bespoke programmes to support parents and families. Our Young Girls Group continues to provide gendered support and leadership capacity building for young girls in the area.

Partnerships and collaborations with local and wider networks include: Groundworks, STEMNI, RSPB, Belfast Harbour Commission, developing partnerships and effective use of resources in bringing new and innovative projects to women and families in Colin.

All of this work is delivered by a highly skilled team who bring specialist skills and experience ensuring that services continue to meet the diverse range of needs of the women and families in the area. We have developed positive working relationships with key agencies, including Social Services, Belfast and Lisburn Women's Aid, PSNI, Multi Agency Risk Assessment Conference, NIHE, Colin Neighbourhood Partnership, Sally Gardens and Colin Surestart, ensuring access to a wide range of services is promoted and developed.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Children's Services

Children's services remain a vital resource to women in Colin in accessing employment, training, volunteering, and respite support. During this cost of living crisis we provide subsidised daycare provision and all children accessing our services are provided with health nutritious meals and snacks, cooked onsite in our 5 star rated kitchen and free nappies and wipes as well as access to all Footprints on-site support services.

Children have daily access to our Green Flag Award winning gardens and outdoor spaces, play resources, sensory gardens, wildflower meadow and Eco Barn, in promoting and supporting positive health and wellbeing. We are also a registered NI Forest School, recognising our children's contact with nature to be extremely important from an early age

Our Daycare facility continues to deliver affordable and flexible childcare to working parents and women in full and part time education/training. In addition, we continue to deliver day-care for childcare respite, providing childcare places for children at risk of going into care and families in need of support. The Centre also takes emergency social services referrals. Without this vital service many children would be left in unstable circumstances in relation to family life and environment. We have introduced food tasting sessions for the children, facilitated by Educator Chef Marie Anne Daly, as well as Yoga, Dance and Mindfulness in promoting their health and well being

Our annual South Eastern Trust inspection was carried out in October 2022 and I would like to extend a heartfelt thank you to the childcare staff for their incredible teamwork. The excellent results of this report would not be possible without them. We would also like to thank our parents for their positive comments and reviews. We are immensely proud to be so highly rated and receive such positive feedback from parents using our services.

Our services for 5-16 year olds continues to provide unique and innovative learning programmes and activities led by our highly qualified and experience staff. The waiting lists and feedback from the programmes highlight the commitment from the staff who provide daily programmes, activities and visits and summer scheme.

Training and Education / Women's Empowerment

Our Training and empowerment programmes continue to provide high quality capacity building programmes for women in a safe and welcoming space. The wide range of accredited and non-accredited programmes on offer reflect Footprints responsiveness to member's surveys and consultations.

Our Community Kitchen/Cookery School has delivered a range of skill's based accredited programmes in supporting women's employment opportunities and work and volunteering opportunities.

Health and Well-being remain a core part of our programme delivery and a well-being week was held as part of our International Women's Day celebrations. Workshops, therapies and information sessions supporting women's physical and mental well-being were delivered in both our indoor and outdoor spaces.

Footprints Good Relations work remains part of the centre core services and our Syrian women's group continues to develop and grow. Members meet weekly to share food and support and take part in conversational English classes.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Sustainable Living Project

The focus for Sustainable Living this year was to consolidate the current service provision of Social Supermarket, Children's food and environmental projects as we worked towards the launch of our newest venture; Footprints Cookery School.

Footprints Social Supermarket was pivotal in responding to increasing levels of need as the cost of living crisis deepened. We gratefully acknowledge the continuation funding from DfC 's Pilot Social Supermarket Project which enabled Footprints to meet the high levels of need for food support within the community. This funding also provided access to Wrap around Support Services, developing skills and pathways for members to progress into volunteering and employment.

The value and effectiveness of this model of food support and skills development has been recognised and championed by a range of sponsors including Glenwood Enterprise Ltd, James Brown & Sons, Apex Housing and private donors. Their contributions, alongside DfC core funding, Fareshare's surplus food provision, Bryson Cost of Living Emergency Relief Initiative and Urban Villages' Keeping Warm-Staying Safe funding award ensured Footprints was a warm, welcoming space throughout a difficult winter.

We also gratefully acknowledge National Lottery Community Funds award to Footprints of a 3 year People & Communities grant. This funding has enabled Footprints to implement our strategic vision of opening a Cookery School in 2022 and establishing a new social enterprise to create an additional income stream in 2023.

The refurbished Community Kitchen was officially opened in August 2022 and the first programmes in the Cookery School commenced in September.

Within 6 months over 300 women and children had participated in a range of Social Cook programmes led by Nicola Foster, Footprints Food Skills Trainer. As Nicola embarked on this role within Footprints she has received valuable mentoring and support through the Elevate Community Mentoring & Grants Programme.

During this period of time we were particularly delighted to welcome P4 children from St Kieran's Primary School into the Community Kitchen for a 'Food is Fun' programme and a special congratulations to the 14 women who achieved OCN Hospitality Skills accreditation, including 8 of our Syrian sisters.

Improving health and wellbeing through nutrition, alongside the pleasure of cooking and sharing experiences together are core objectives of the Cookery School's programmes. Members are encouraged to pick produce to use in the cookery classes from Footprints Garden allotments and orchard. A range of Social Grow programmes have been developed to connect with our natural environment and promote therapeutic horticulture.

Footprints journey towards building a sustainable community continues and we were delighted to retain the Green Flag Community site award 2022/23 and to facilitate for the first time, a Repair Café at Footprints in Jan 2023.

The environmental impact of textiles was identified by our membership as a concern. Learning that clothing and footwear going to landfill, equates to 10% of global green house gas emissions, prompted us to refit an underused office in the Centre into a dedicated space to promote the 'Repair & Share' of preloved clothing. We look forward to developing a range of Social Fashion programmes throughout the next year to further our Sustainable Living objectives.

Financial review

The results for the period are as set out on pages 14 to 37. The charity returned net incoming resources of £ 57,719 (2022 - £171,552) of which there were unrestricted net incoming resources of £86,818 and restricted net outgoing resources of £29,099. At 31 March 2023, the level of unrestricted reserves held was £665,715 (2022 - £578,897).

The Directors have set aside £209,522 (2022 - £209,522) out of unrestricted funds in relation to Core Activities, Business Reserves, Governance Costs and Programme Costs.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Reserves policy

Footprints maintain a prudent level of reserves to enable the organisation to manage financial risk and deliver on our commitments.

The organisation is currently working to meet unprecedented challenges created by the cost of living crises. This has had a major impact on women and families we work with and created unidentified and rising levels of need. The Board has unrestricted general and unrestricted designated funds to ensure sustainability and growth of our support services, investing in the maintenance and development of current and future FWC Childcare and Food services projects over the next twelve months. We remain committed to furthering our strategic aims and goals in meeting community need.

The Directors consider that designated reserves should be the equivalent of 9 month's operating costs, calculated and reviewed annually. Reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The charitable company will continue to monitor compliance with this policy on a regular basis and the Board will review the appropriateness of the policy annually.

Structure, governance and management

The charity is a company limited by guarantee and is governed by its memorandum and articles of association.

The directors who served during the year and up to the date of signature of the financial statements were:

Ms M Boyle (Resigned 8 December 2022)

Ms N Braniff (Resigned 8 December 2022)

Ms U Carberry

Ms A Fisher

Mrs S Glymond

Ms R Holmes

Ms M McNeill

Ms D Atkinson

Ms R Denvir

Ms S Lavery

Mrs E Duffy (Appointed 21 March 2023)

Mrs B Donaghy (Appointed 21 March 2023)

New directors are appointed by the members of the charity at the annual general meeting.

Footprints Women's Centre is managed by a voluntary Board of Directors who are responsible for both the management of the charity and the trading arm owned by the charity, Footprints Trading Ltd. The Board of Directors meet monthly to oversee the management of the Centre. A finance and personnel sub-committee has been established. These groups meet monthly. There is a separate Board for the trading company and this Board meets bi-monthly.

The Board of Directors employs a Centre Director who is responsible for the day-to-day management of the organisation. The Board of Directors conducts bi-annual reviews of the strategic plan, and at the same time reviews Board performance. Policies and procedures are reviewed and updated on an ongoing basis.

The charity receives an annual gift aid donation from its trading subsidiary Footprints Trading Ltd. Footprints Trading Ltd run a number of charitable activities which are also in pursuit of the charitable objectives of Footprints Womens Centre.

FOOTPRINTS WOMENS CENTRE

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Key management personnel

The directors consider the board of directors, and the senior management team to comprise the key management personnel of the charity in charge of directing and controlling, running and operating the organisation on a day to day basis. All directors give of their time freely and no director received remuneration in the year.

The pay of the senior staff is benchmarked against NJC Scales.

Statement of directors' responsibilities

The directors, who also act as trustees for the charitable activities of Footprints Womens Centre, are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS102);
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with the company's articles, a resolution proposing that GMcG LISBURN be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

This report has been prepared in accordance with the provision applicable to companies entitled to the small companies exemption.

The directors' report was approved by the Board of Directors.

Ms A Fisher
Director

28 November 2023

FOOTPRINTS WOMENS CENTRE
INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

Opinion

We have audited the financial statements of Footprints Womens Centre (the 'charity') for the year ended 31 March 2023 which comprise the statement of financial activities, the statement of financial position and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

FOOTPRINTS WOMENS CENTRE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The directors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the directors' report, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

FOOTPRINTS WOMENS CENTRE

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

Responsibilities of directors

As explained more fully in the statement of directors' responsibilities, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the directors are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- 10 -

Alfred House
19 Alfred Street
BELFAST BT2 8EQ
DX3910 NR Belfast 50

Tel: +44 (0)28 9031 1113
Fax: +44 (0)28 9031 0777

Century House
40 Crescent Business Park
LISBURN
BT28 2GN

Tel: +44 (0)28 9260 7355
Fax: +44 (0)28 9260 1656

17 Mandeville Street
PORTADOWN
Craigavon
BT62 3PB

Tel: +44 (0)28 3833 2801
Fax: +44 (0)28 3835 0293



FOOTPRINTS WOMENS CENTRE

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

Extent to which the audit was considered capable of detecting irregularities, including fraud

We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing potential risks of material misstatement in respect of irregularities, including fraud and non-compliances with laws and regulations, we considered the following:

- The nature of the industry and sector, control environment and business performance, including the charitable company's remuneration policies for directors, bonus levels and performance targets, if any;
- Results of our enquiries of management about their own identification and assessment of the risks of irregularities;
- Any matters we identified having obtained and reviewed the charitable company's documentation of their policies and procedures relating to:
 - Identifying, evaluating and complying with laws and regulations and whether they were aware of any instance of non-compliance;
 - Detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
 - The internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
- The matters discussed among the audit engagement team regarding how and where fraud might occur in the financial statements and potential indicators of fraud.

As a result of these procedures, we considered the opportunities and incentives that may exist within the charitable company for fraud and identified the greatest potential for fraud in income recognition. In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override.

We also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the Companies Act 2006, and local tax legislation.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the company's ability to operate or to avoid a material penalty.

FOOTPRINTS WOMENS CENTRE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

Audit response to risks identified

Our procedures to respond to the risks identified included the following:

- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- Enquiring of management concerning actual and potential litigation and claims;
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- Reading minutes of meetings of those charged with governance and reviewing correspondence with tax authorities; and
- In addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. In addition, as with any audit, there remains a higher risk of non-detection of irregularities, as they may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

- 12 -

Alfred House
19 Alfred Street
BELFAST BT2 8EQ
DX3910 NR Belfast 50

Tel: +44 (0)28 9031 1113
Fax: +44 (0)28 9031 0777

Century House
40 Crescent Business Park
LISBURN
BT28 2GN

Tel: +44 (0)28 9260 7355
Fax: +44 (0)28 9260 1656

17 Mandeville Street
PORTADOWN
Craigavon
BT62 3PB

Tel: +44 (0)28 3833 2801
Fax: +44 (0)28 3835 0293



FOOTPRINTS WOMENS CENTRE
INDEPENDENT AUDITOR'S REPORT (CONTINUED)
TO THE MEMBERS OF FOOTPRINTS WOMENS CENTRE

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mr Stephen Houston FCA (Senior Statutory Auditor)
for and on behalf of GMcG LISBURN

28 November 2023

Chartered Accountants
Statutory Auditor

Century House
40 Crescent Business Park
Lisburn
BT28 2GN

- 13 -

Alfred House
19 Alfred Street
BELFAST BT2 8EQ
DX3910 NR Belfast 50

Tel: +44 (0)28 9031 1113
Fax: +44 (0)28 9031 0777

Century House
40 Crescent Business Park
LISBURN
BT28 2GN

Tel: +44 (0)28 9260 7355
Fax: +44 (0)28 9260 1656

17 Mandeville Street
PORTADOWN
Craigavon
BT62 3PB

Tel: +44 (0)28 3833 2801
Fax: +44 (0)28 3835 0293



FOOTPRINTS WOMENS CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
Income from:							
Voluntary Income	3	156,108	-	156,108	185,770	-	185,770
Charitable activities	4	-	518,428	518,428	-	545,699	545,699
Other trading activities	5	54,975	-	54,975	38,307	-	38,307
Investments	6	1,234	-	1,234	1,255	-	1,255
Total income		<u>212,317</u>	<u>518,428</u>	<u>730,745</u>	<u>225,332</u>	<u>545,699</u>	<u>771,031</u>
Expenditure on:							
Charitable activities	7	125,016	548,010	673,026	54,696	544,783	599,479
Net incoming/(outgoing) resources before transfers		87,301	(29,582)	57,719	170,636	916	171,552
Gross transfers between funds	13	(483)	483	-	(258)	258	-
Net income/(expenditure) for the year/ Net movement in funds		<u>86,818</u>	<u>(29,099)</u>	<u>57,719</u>	<u>170,378</u>	<u>1,174</u>	<u>171,552</u>
Fund balances at 1 April 2022		<u>578,897</u>	<u>733,266</u>	<u>1,312,163</u>	<u>408,519</u>	<u>732,092</u>	<u>1,140,611</u>
Fund balances at 31 March 2023		<u><u>665,715</u></u>	<u><u>704,167</u></u>	<u><u>1,369,882</u></u>	<u><u>578,897</u></u>	<u><u>733,266</u></u>	<u><u>1,312,163</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

FOOTPRINTS WOMENS CENTRE

STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	14		742,685		762,435
Current assets					
Debtors	15	157,191		95,765	
Cash at bank and in hand		519,255		515,637	
		<u>676,446</u>		<u>611,402</u>	
Creditors: amounts falling due within one year	16	(49,249)		(61,674)	
Net current assets			<u>627,197</u>		<u>549,728</u>
Total assets less current liabilities			<u>1,369,882</u>		<u>1,312,163</u>
Income funds					
Restricted funds	17		704,167		733,266
<u>Unrestricted funds</u>					
Designated funds	18	209,522		209,522	
General unrestricted funds		<u>456,193</u>		<u>369,375</u>	
			<u>665,715</u>		<u>578,897</u>
			<u>1,369,882</u>		<u>1,312,163</u>

The financial statements were approved by the Directors on 28 November 2023 and signed on their behalf by:

Ms A Fisher
Trustee

Mrs S Glymond
Trustee

Company registration number NI036140

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Footprints Womens Centre is a private company limited by guarantee incorporated in Northern Ireland. The registered office is 84a Colmill, Poleglass, Dunmurry, Belfast, BT17 0AR.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the directors in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the directors for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

The charity receives government grants in respect of the provision of specified services, projects and activities. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under one of the following headings: Costs of raising funds, Expenditure on charitable activities and Other expenditure.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, depreciation costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at the office. Office costs, depreciation costs, governance costs and payroll costs are allocated to charitable activities based on useage. The allocation of the support costs is analysed in note 9.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% straight line
Plant and equipment	25% straight line
Fixtures and fittings	25% straight line
Computers	33% straight line
Motor vehicles	25% reducing balance

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

2 Critical accounting estimates and judgements (Continued)

Key sources of estimation uncertainty

Fixed assets

The annual depreciation charge on fixed assets depends primarily on the estimated lives of each type of asset and estimates of residual values. The directors regularly review these assets lives and change them as necessary to reflect current thinking on remaining lives in light of prospective economic utilisation and physical condition of the assets concerned. Changes in assets lives can have a significant impact on depreciation charges for the period. Detail of the useful lives is included in the accounting policies.

Restricted and unrestricted funds

Judgements are made in relation to allocation of income and expenditure to restricted and unrestricted funds. The directors consider it appropriate to allocate these funds based on interpretation of donations received.

3 Voluntary Income

	Unrestricted funds	Unrestricted funds
	2023	2022
	£	£
Donations and gifts	49,983	27,210
Charitable activities	1,919	43,399
Donated goods and services	-	60,000
Gift aid donation from Footprints Trading Limited	104,206	55,161
	<u>156,108</u>	<u>185,770</u>

Donated goods and services

Donated goods and services of £60,000 in the prior year represents the value of kitchen equipment, donated by PWC (2023 - £nil).

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities	Training & education	Womens services	Childrens services	Healthy Living	Catering services	Total 2023	Total 2022
	£	£	£	£	£	£	£
Grants receivable for charitable activities	37,483	94,861	171,755	193,946	20,383	518,428	545,699
Analysis by fund							
Restricted funds	37,483	94,861	171,755	193,946	20,383	518,428	545,699
For the year ended 31 March 2022							
Restricted funds	66,533	86,713	140,939	232,138	19,376	545,699	
Grants receivable for charitable activities							
BBC Childen in need	-	-	31,886	-	-	31,886	13,078
BBC Children in need - Money heroes	-	-	-	-	-	-	1,000
BCC Revenue	3,700	3,700	3,700	3,700	3,700	18,500	18,000
Belfast Harbour Eco Champion	-	-	-	-	-	-	2,500
Black Santa	-	-	-	-	-	-	600
Bro Community Development	-	39,385	-	-	-	39,385	39,819
Bro Health Development Unit	-	-	-	64,214	-	64,214	54,836
Central good relations	-	-	-	-	-	-	22,216
CLEAR	-	4,979	-	-	-	4,979	2,799
Community food shop	-	-	-	-	-	-	93,853
DFC-CIF	13,316	13,315	13,316	13,316	13,316	66,579	64,350
DFC Feed Enhancement	-	-	-	55,284	-	55,284	53,339
DFC-WCCF	-	-	116,086	-	-	116,086	98,211
Fit families programme	-	-	-	-	-	-	1,432
JJ Charitable Trust	2,000	2,000	2,000	2,000	2,000	10,000	-

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities (Continued)											
MAS	-	10,457	-	-	-	-	10,457	-	-	12,321	
National Lottery - Community Kitch & Food Truck	-	-	-	-	53,065	-	53,065	-	-		
Promoting good health	-	-	-	-	-	-	-	-	-	2,700	
Rank foundation	-	-	-	-	-	-	-	-	-	14,940	
SET SLA	-	17,799	-	-	-	-	17,799	-	-	17,124	
Small grants	6,367	3,226	4,767	2,367	1,367	18,094	21,591				
Urban Villages	12,100	-	-	-	-	12,100	10,000				
25 years	-	-	-	-	-	-	-	-	-	990	
	<u>37,483</u>	<u>94,861</u>	<u>171,755</u>	<u>193,946</u>	<u>20,383</u>	<u>518,428</u>	<u>545,699</u>				

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
Shop income	23,181	13,369
Room hire	11,040	5,213
Hospitality	20,754	19,725
	<u>54,975</u>	<u>38,307</u>

6 Investments

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
Interest receivable	1,234	1,255
	<u>1,234</u>	<u>1,255</u>

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities	Training & education £	Womens services £	Childrens services £	Healthy living £	Catering services £	Total 2023 £	Total 2022 £
Staff costs	13,956	31,754	31,824	95,217	13,956	186,707	218,996
Depreciation and impairment	7,503	5,814	6,532	23,103	5,799	48,751	33,719
Catering purchases	4,386	4,386	4,386	6,156	4,386	23,700	21,404
Programme costs	11,764	17,181	25,206	61,324	3,328	118,803	110,569
Motor costs	640	640	640	2,400	640	4,960	3,186
Equipment and materials	2,144	311	911	483	311	4,160	5,117
Room hire costs	1,288	168	168	9,768	168	11,560	5,213
Childcare support	-	-	153,121	-	-	153,121	89,195
	41,681	60,254	222,788	198,451	28,588	551,762	487,399
Share of support costs (see note 9)	23,592	19,778	20,674	29,439	18,657	112,140	107,250
Share of governance costs (see note 9)	1,825	1,825	1,825	1,825	1,824	9,124	4,830
	67,098	81,857	245,287	229,715	49,069	673,026	599,479

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities	Training & education	Womens services	Childrens services	Healthy living	Catering services	Total 2023	Total 2022 (Continued)
Analysis by fund							
Unrestricted funds	25,004	25,004	25,001	25,004	25,003	125,016	54,696
Restricted funds	42,094	56,853	220,286	204,711	24,066	548,010	544,783
	67,098	81,857	245,287	229,715	49,069	673,026	599,479
For the year ended 31 March 2022							
Unrestricted funds	7,210	7,209	7,449	7,209	25,619	54,696	54,696
Restricted funds	69,773	88,516	151,418	212,737	22,339	544,783	544,783
	76,983	95,725	158,867	219,946	47,958	599,479	599,479

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Description of charitable activities

Training & education

Footprints currently provide the only community based adult learning and training facility within Colin, with on-site creche.

Womens services

Support services for women are a core area of work within the Centre, providing vital support programmes to women in the community who are most vulnerable.

Childrens services

Children's services offers vital services to children and parents within the Colin community, providing daycare services alongside work to champion the needs of vulnerable children.

Healthy living

The Sustainable Living project seeks to engage the community in various food initiatives. The aim is to promote healthier living, and to tackle food poverty within Colin community.

Catering services

Catering services provided within the Centre across the various services offered, and also for the local community.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

9 Support costs

	Support costs	Governance costs	2023	2022	Basis of allocation
	£	£	£	£	
Rent and rates	2,660	-	2,660	2,993	Useage
Heat & Light	18,227	-	18,227	13,366	Useage
Travel	1,221	-	1,221	1,256	Useage
Printing & Postage	4,349	-	4,349	6,956	Useage
Telephone	4,291	-	4,291	4,392	Useage
Computer costs	6,936	-	6,936	3,646	Useage
Cleaning	5,704	-	5,704	2,175	Useage
Repairs	12,336	-	12,336	22,835	Useage
Insurance	4,955	-	4,955	4,440	Useage
Training costs	1,371	-	1,371	2,161	Useage
Sundry	4,412	-	4,412	4,077	Useage
Subscriptions	2,033	-	2,033	1,159	Useage
Hospitality	20,561	-	20,561	18,254	Useage
Bank charges	1,244	-	1,244	1,080	Useage
Accountancy	21,840	-	21,840	18,460	Useage
Audit fees	-	6,709	6,709	5,316	Governance
Legal and professional	-	2,415	2,415	(486)	Governance
	<u>112,140</u>	<u>9,124</u>	<u>121,264</u>	<u>112,080</u>	
Analysed between					
Charitable activities	<u>112,140</u>	<u>9,124</u>	<u>121,264</u>	<u>112,080</u>	

Accountancy costs of £21,840 (2022 - £18,460) represent the cost of seconding a person from our accountants to cover the finance function of the charity and its subsidiary, rather than incur a salary cost for a finance member of staff.

Governance costs includes payments to the auditors of £5,040 (2022- £4,800) for audit fees.

10 Directors

None of the directors (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

The average monthly number of employees during the year was:

2023	2022
Number	Number
8	11
<u>8</u>	<u>11</u>

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

11 Employees (Continued)

Employment costs	2023 £	2022 £
Wages and salaries	171,169	202,758
Social security costs	14,137	14,318
Other pension costs	1,401	1,920
	<u>186,707</u>	<u>218,996</u>

The charity considers its key management personnel to comprise of the directors and the Centre Director. The total employment benefits including employer pension contributions of the key management personnel were £51,066 (2022 - £44,914).

There were no employees whose annual remuneration was more than £60,000.

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13 Transfers

Transfers were made from unrestricted funds to cover resources expended in excess of funds received in relation to the following projects:

BBC CIN- Transfer of £19.

Covid Recovery- Transfer of £180.

Small grants- Transfer of £314.

Transfers were made from restricted funds for unused income transferred to unrestricted funds in relation to the following projects:

SEIF- Transfer of £30.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

14 Tangible fixed assets		Land and buildings £	Plant and equipment £	Fixtures and fittings £	Computers		Motor vehicles		Total £
					£	£	£	£	
	Cost								
	At 1 April 2022	1,007,523	141,510	16,159	20,040	28,035	1,213,267		
	Additions	-	26,405	2,595	-	-	29,000		
	At 31 March 2023	1,007,523	167,915	18,754	20,040	28,035	1,242,267		
	Depreciation and impairment								
	At 1 April 2022	344,835	64,409	10,094	15,284	16,209	450,831		
	Depreciation charged in the year	19,987	18,726	3,239	3,843	2,956	48,751		
	At 31 March 2023	364,822	83,135	13,333	19,127	19,165	499,582		
	Carrying amount								
	At 31 March 2023	642,701	84,780	5,421	913	8,870	742,685		
	At 31 March 2022	662,687	77,101	6,064	4,756	11,827	762,435		

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

15 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	47	825
Amounts owed by subsidiary undertakings	106,399	55,183
Other debtors	47,048	34,560
Prepayments and accrued income	3,697	5,197
	<u>157,191</u>	<u>95,765</u>

16 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	13,233	17,088
Other creditors	24,772	35,109
Accruals and deferred income	11,244	9,477
	<u>49,249</u>	<u>61,674</u>

FOOTPRINTS WOMENS CENTRE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2021		Movement in funds		Balance at 1 April 2022		Movement in funds		Balance at 31 March 2023	
	£	£	Incoming resources	Resources expended	Transfers	£	Incoming resources	Resources expended	Transfers	£
BBC Children in Need	3,453	13,078	13,078	(17,830)	1,440	141	31,886	(32,046)	19	-
BBC Children In Need Money heroes	-	1,000	1,000	-	-	1,000	-	(1,000)	-	-
BCC Celebration of Women Garden	4,580	-	-	(4,562)	(18)	-	-	-	-	-
BCC Revenue	-	18,000	18,000	(18,000)	-	-	18,500	(18,500)	-	-
BCC PCSP	1,440	-	-	-	(1,440)	-	-	-	-	-
Belfast Harbour Eco Champions	-	2,500	2,500	(2,449)	(51)	-	-	-	-	-
Big Lottery - Energy Efficient Venue	37,922	-	-	(925)	-	36,997	-	(925)	-	36,072
Big Lottery - CNP	2,983	-	-	(71)	-	2,912	-	(71)	-	2,841
Black Santa	1,000	600	600	(1,000)	-	600	-	(600)	-	-
Buildings Reserve	532,489	-	-	(16,524)	-	515,965	-	(16,524)	-	499,441
BRO Community Development	-	39,819	39,819	(33,858)	-	5,961	39,385	(45,346)	-	-
BRO Health and Development	-	54,836	54,836	(53,815)	-	1,021	64,214	(65,235)	-	-
BRO Sectional Build	81,566	-	-	(1,897)	-	79,669	-	(1,897)	-	77,772
Central Good Relations fund	-	22,216	22,216	(20,559)	1	1,658	4,979	(817)	-	841
CLEAR	-	2,799	2,799	(2,799)	-	-	-	(4,979)	-	-
Community Food Shop	43,214	93,853	93,853	(65,331)	20	71,756	53,065	(18,235)	-	53,521
Community Kitchen and Food Truck	-	-	-	-	-	-	-	(32,574)	-	20,491
COVID additional funding	1,926	-	-	(1,905)	(21)	-	-	-	-	-
COVID recovery	1,340	-	-	(760)	-	580	-	(760)	180	-
DFC-CIF	-	64,349	64,349	(64,349)	-	-	66,579	(66,579)	-	-
DFC Feed Enhancement	7,749	53,339	53,339	(56,913)	-	4,175	55,284	(58,706)	-	753
DFC - WCCF	-	98,211	98,211	(98,211)	-	-	116,086	(116,086)	-	-
Fit Families programme	-	1,432	1,432	(1,432)	-	-	-	-	-	-
JJ Charitable Trust	-	-	-	-	-	-	10,000	(2,160)	-	7,840
MAS	-	12,322	12,322	(12,320)	(2)	-	10,457	(10,457)	-	-

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

17 **Restricted funds (Continued)**

BBC Children in Need (including Money Heroes)

Funds Family Empowerment Worker post and delivery of a Family Empowerment project that targets disadvantaged support programmes for 5-16 years olds directly affected by poverty/domestic violence.

BCC Celebration of Women Garden

This project will provide workshops, materials and training for women and young girls in Colin to design and build mosaic and wooden structures for Footprints Garden.

BCC Revenue

The provision of funding for the running costs of the building.

BCC PCSP

Support from Belfast City Council in building partnership work around issues of domestic violence and supporting awareness raising and capacity building on dealing with domestic violence issues in Colin area.

Belfast Harbour Eco champions

Funds bespoke food growing and eco project for 3 – 16 year olds in footprints kitchen gardens and wildflower play meadow.

Big Lottery - Energy Efficient Venue

Funding to carry out an energy audit; to increase the energy efficiency of the premises.

CNP Big Lottery - Nutrition/ physical Activity and Domestic Violence

Partnership to support people in the Colin Neighbourhood area, targeting the most vulnerable and socially deprived.

Black Santa

This funding supported the development of a therapeutic/reflection in the grounds of Footprints Womens Centre and provides a safe space for BAME and local families to meet and relax.

Buildings reserve

Funding for the premises used by the charity.

BRO Community Development

Funding for salaries for Women's Support Manager and caretaker.

BRO Health & Development

Funding for salaries for Sustainable Living Manger, receptionists and cleaners.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

17 Restricted funds (Continued)

BRO - Sectional Build

Funding for the sectional building creche and office space.

Central Good Relation Fund

Funds Good Relations Officer and Good Relations projects, focusing on Footprints Young Girls and Syrian Women's Groups.

CLEAR

To fund women's support programme costs.

Community Food Shop

This project enables 200 families per year, who are experiencing food poverty to shop for healthy low cost food at Footprints Social Supermarket. Members are able to access a wide range of wrap around support services including finance, debt, budgeting and nutritional advice to develop the tools to live autonomously and confidently. The project diverts surplus, in date, quality food from food partners to families in need and contributes to environmental objectives through a reduction in carbon emissions. Funding enabled the purchase of a refrigerated van to extend and strengthen the reach of the Social Supermarket by delivering food to vulnerable members of the community. The funding has sustained employment and created new posts, in order to develop Footprints Food Services as a social enterprise.

Community Kitchen and Food Truck

The Community Kitchen operates a Cookery School, offering women and girls in Colin accredited training, to enhance their volunteering capacity and employment opportunities. The Community Kitchen is also a space for women, including BAME to share skills and celebrate cultural traditions through food. Surplus food is used to prepare healthy meals in the Community Kitchen to supply the Social Supermarket with nutritious, ready meals. Fresh produce left at the end of the week is made into soups and breads by a volunteer team. This food is delivered to organisations working with the homeless community for distribution to their network. In Year 2 of the project a Food Truck/Pod will be operational, selling food to the general public to generate an income to sustain Footprints Food Services

COVID additional funding

This award allowed modifications to the Community Food Store and chiller van to ensure service delivery to members was COVID secure when the Social Supermarket reopened. The funding enabled Footprints to continue to provide weekly food support packs to 50 high need families while the adaptations were taking place.

COVID Recovery

This funding supported the purchase of PPE clothing and equipment for staff. It also provided the purchase of Tablets to support digital classes and communication with members.

DFC Community Investment Fund

Funding for salary for the centre manager and part salary for finance manager.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

17 **Restricted funds (Continued)**

DFC Feed Enhancement

This project supports 100 women a year to gain the skills and qualifications to improve their life opportunities. Women are supported into volunteering roles in the community, work placements with local providers and assisted on their journey to secure employment.

DFC-WCCF

Funded by the Department for Communities, this project provided onsite childcare places for women attending training and development, family support programmes, volunteering and other facilitated programmes. Budget lines included salary costs, replenishment of equipment and registration costs.

Fit Families Programmes

Funds a range of outdoor activities for women and their children focusing on fitness, health and fun.

JJ Charitable Trust

Funding towards Womens Centre and community garden.

MAS

Maternal Advocacy Support Service Project supported by Big Lottery Community fund. Footprints is part of a network of Seven women centres building a peer support service for women in supporting and bringing about positive change for women experiencing perinatal mental health problems.

Promoting Good Health

A programme to improve nutritional health and promote good mental health. Funds fresh food & ingredients packs for families to Cook a Long at home, mindfulness sessions for mums and story book yoga for children

Rank Foundation

This project enables people with skills, talents and ambition to gain work experience full time for up to 12 months in a charity.

SEIF

Social enterprise innovation fund provided funding for PPE, hygiene control equipment and resources in line with meeting COVID 19 regulations and infection control.

SET SLA

Block and spot contracts for the provision of childcare services.

FOOTPRINTS WOMENS CENTRE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

17 Restricted funds (Continued)

Small grants

Included in small grants are the following:

Covid 19 Community Kitchen Equipment - The purchase of a double fridge to enable Footprints to store additional surplus food for Social Supermarket stock. As well as the purchase of small kitchen equipment to open Footprints Community Kitchen as a Cookery School.

LGNI Food for Life - Christmas Food boxes for seniors' groups.

Live here Love Here - The Eco Champions group with the resources to participate in environmental awareness programmes.

National Lottery Environmental Top-up - An upgrade to the PV system to maximise usage of solar generated electricity on site and minimise export to the grid. Installation of a solar PV output display panel to raise awareness of the renewable energy on site.

Childcare partnership – Purchase of Climbing frame and picnic table.

NL: A green Flag site in Colin - Additional development of Footprints Green Flag Site to create a more sustainable community space.

Urban Villages

As part of partnership with Poleglass Community Association and Ionad na Fuisioige, Footprints delivered an Education & Learning programme in the Colin area which addressed issues of low self-confidence, isolation and mental health and helped residents to more fully engage with their community life/issues. Courses included mindfulness, life coaching, first aid, confidence building and women's empowerment.

25 year celebration

Bringing together women from different political, faith and religious backgrounds to explore Northern Ireland's history. Groups of women and children visited the Ulster Museum & Botanic Gardens and the Irish Linen Centre & Museum.

30 Years celebration

This project will celebrate Footprints 30 year journey by, compiling a digital archive of photographs, making a film of present day services, members stories and the facilitation of future planning sessions.

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		Balance at 31 March 2023 £
	Balance at 1 April 2021 £	Incoming resources £	Balance at 1 April 2022 £	Incoming resources £	
Designated fund	209,522	-	209,522	-	209,522
	<u>209,522</u>	<u>-</u>	<u>209,522</u>	<u>-</u>	<u>209,522</u>

The Directors consider that designated reserves should be the equivalent of 9 month's operating costs, calculated and reviewed annually. Reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

19 Analysis of net assets between funds

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Unrestricted Funds 2023 £	Restricted Funds 2022 £	Total 2022 £
Fund balances at 31 March 2023 are represented by:					
Tangible assets	66,385	676,300	742,685	69,851	762,435
Current assets/(liabilities)	599,330	27,867	627,197	40,682	549,728
	<u>665,715</u>	<u>704,167</u>	<u>1,369,882</u>	<u>733,266</u>	<u>1,312,163</u>

20 Contingent Liability

A contingent liability exists to repay grants received in relation to capital refurbishment costs should certain conditions not be fulfilled by the charity. In this regard deeds of covenants and charges have been registered by the granting body who financed the refurbishment works.

21 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023 £	2022 £
Within one year	711	-
Between two and five years	2,310	-
	<u>3,021</u>	<u>-</u>

FOOTPRINTS WOMENS CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

22 Capital commitments	2023	2022
	£	£
At 31 March 2023 the charity had capital commitments as follows:		
Contracted for but not provided in the financial statements:		
Acquisition of property, plant and equipment	-	26,405
	<u> </u>	<u> </u>

The capital commitment in prior year was funded by The National Lottery.

23 Related party transactions

The directors have taken advantage of the exemption from disclosing related party transactions with other wholly owned group companies, in accordance with FRS 102.