

**KILLICOMAIN EVANGELICAL CHURCH**

**TRUSTEES' ANNUAL REPORT AND  
FINANCIAL ACCOUNTS**

**FOR THE YEAR ENDED 5 APRIL 2023**

**CHARITIES NUMBER: NIC 103625**

**KILLICOMAINÉ EVANGELICAL CHURCH**

**Trustees Annual Report and Financial Statements Year Ended 5 April 2023**

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#### **Administrative Details of the Charity, its Trustees and Advisers**

Charity Name: Killicomaine Evangelical Church  
Church Address: 76 Princess Way, Portadown, Craigavon, BT63 5EJ  
Church Office: 76 Princess Way, Portadown, Craigavon, BT63 5EJ  
Email: [mail@killicomaine.org](mailto:mail@killicomaine.org)  
Website: [www.killicomaine.org](http://www.killicomaine.org)

#### **Trustees**

The Charity trustees are the members of the church eldership. Elders are appointed for life. Church rules require that the appointment of elders must be approved by at least two-thirds of the church membership.

#### **Induction and Training of Trustees**

Following appointment each newly appointed elder receives an induction pack containing a copy of the Charity Commission for Northern Ireland publication, Running Your Charity. All elders are also encouraged to access further information available on the Charity Commission for Northern Ireland website.

The elders in office at 5<sup>th</sup> April 2023 and at the date of signing this report were:

Craig Dumigan  
David Collins  
Glenn Moorcroft  
Andrew Collins

The Church premises are held under trust by holding trustees whose sole function is to hold the property assets of the Church. Holding trustees do not serve as elders or deacons unless also elected to one of those offices.

Bankers: Danske Bank, 45-48 High Street, Portadown, Craigavon, BT62 1LB  
Independent Examiners: SD Brown, 25-27, Edward St, Portadown, Craigavon, Co Armagh, BT62 3NE  
Insurance Adviser: Noel Humphries, 23 Bridge Street, Portadown, Craigavon, BT62 1JD  
Solicitors: James H Rodgers & Co, 15 Church Street, Portadown, Craigavon, BT62 3LN

#### **Structure, Governance and Management**

Killicomaine Evangelical Church is constituted by a Trust Deed dated 21<sup>st</sup> June 2015 as an unincorporated association and is an independent fellowship having no affiliations with any other church or association. It is governed by its Constitution which was formally adopted on 21<sup>st</sup> June 2015.

Killicomaine Evangelical Church is registered with the Charity Commission for Northern Ireland, charity number 103625.

#### **Management**

The elders meet regularly to discuss the work of the church, and to make decisions concerning regular activities within the church, and outreach activities. Matters are reported to church members at the Annual Business Meeting when the Annual Report and Accounts are also presented. Matters requiring the approval of the church membership, other than appointment of elders, are approved on the basis of a simple majority vote. The approval of the membership is sought for all projects entailing major financial outlay.

Volunteers play a key role in the various Departments of the Church. It is not possible to quantify this support as much is done behind the scenes. However, Killicomaine Evangelical Church could not function as it does without their faithful support.

#### **Risk Management**

No serious risk incidents took place in 2022-2023 year. The elders consider the risks to which the charity is exposed on an ongoing basis and implement measures to mitigate those risks. A robust policy for the protection of vulnerable people is in place and is kept under review. Formal risks management processes introduced in 2018-19 are used to safeguard our members and those who attend our events as well as to strengthen the charity's resilience against damage, in particular in the areas around finance, data protection, fire, health and safety and assets.

## **KILLICOMAINE EVANGELICAL CHURCH.**

### **Trustees Annual Report for the year ending 5<sup>th</sup> April 2023.**

The Trustees present their Annual Report of the charity for the year ending 5<sup>th</sup> April 2023.

#### **Purpose.**

The principal objective of Killicomaine Evangelical Church is to advance the Christian Faith in accordance with its Statement of Belief among people of all backgrounds.

#### **Achievements and Performance.**

The Trustees have had regard to the Charity Commission for Northern Ireland's guidance on provision of public benefit and are confident that the Church has fully satisfied this requirement through its activities throughout the year from 6 April 2022 to 5 April 2023.

The Church continued to provide opportunities for people to meet to worship God and learn about the Christian Faith by conducting morning and evening services every Sunday with attendances of approximately 80 to 90 in the morning and 50 to 60 in the evening. A weekly Bible Study and Prayer meeting was also held on a Thursday evening from September through June, which is open to all.

Activities aimed at teaching young people about the Christian Faith continue to take place throughout the year. These include a Sunday School and Bible Classes with 25 pupils enrolled, Children's and Youth Meeting held each Friday evening with, on average, 25 to 30 attending. In July a Holiday Bible Club was held for younger children with an average daily attendance of 30.

The Mid-week Fellowship meets on a Wednesday afternoon. These meetings have been a great means of support and help to all who attend, providing worship, bible study and in particular fellowship, for those who for whatever reason find it difficult to attend, or attend regularly, on a Sunday or Thursday evening. The average attendance between 10 and 16.

The Church contributes to the life of the wider community through involvement with the Killicomaine Residents Group and in partnership with them, supports various community events. The major events were the Annual Fun Day in July, for which the church premises were made available, and an outdoor community Carol Service in December, both of which were well attended. In collaboration with another local church, we are involved in the running of a Men's Club, which meets each Friday morning and provides social interaction for the men of the local community. The membership has grown steadily, been very consistent in attendance and the activities and fellowship has been a great means of support and encouragement to all.

Pastoral support is provided by the Church and, where necessary, counselling for members, those who regularly attend and any others who may request it.

A full-time Pastor was employed by the Church to organise and help with the above services until 30 September 2022, on which date he retired. Active recruitment commenced early 2022 for a replacement. The pastoral responsibilities have been taken up by the other members of the Eldership Team.

The Church has given assistance to other Churches engaged in furthering its purposes overseas, in Lima, Peru, Markayankottai, India and Batticaloa and Killinochi, Sri Lanka. We also continue to partly support two families, one working amongst international refugees in Germany and one providing support services at the New Tribes Mission base in Lincolnshire, England.

All of the Church's activities are published on the Killicomaine Evangelical Church website, [www.killicomaine.org](http://www.killicomaine.org) Until his retirement the website was managed by the Pastor and was taken over by a church member in October. It is currently being updated.

Following the Coronavirus pandemic, the Church has gone back to 'in person' meetings but also continues to make the Sunday Services and some Bible Studies available online.

### Financial Review

The Church is funded by voluntary gifts and donations received from those attending the Church. Maximum use is made of the Gift Aid Scheme. No wider public appeal was made for funds during the year. The total income for the financial year 2022-2023 was £50,043. Expenditure for the year was £54,127 resulting in a deficit for the year of £4,084. At the end of the year a balance of £10,115 was held in our current account and a balance of £13,848 in our building fund account. Details of income and expenditure are available in our published accounts for the year.

The Church had no liabilities.

The Church uses restricted and unrestricted funds in its accounting policies. Restricted funds are used for money donated to the Church for specific purposes such as overseas missions and building funds. Unrestricted funds from general offerings are used for all other purposes. Any shortfalls in restricted funds are covered by a transfer from the unrestricted fund. No restricted fund was in deficit at the year end.

### Reserves Policy

A policy on reserves has been considered and agreed by the elders. The income of the church is stable and the risks associated with any significant reduction of income are regarded as unlikely. In the event of an unexpected financial need the elders are confident that members would respond accordingly. The elders are satisfied that a figure equating to approximately two months' expenditure is an appropriate level for reserve balances at the present time.

The cash balance at year end comfortably exceeded the level of reserve required.

### Funds Held as Custodian Trustee on Behalf of Others

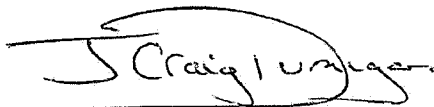
Killicomaine Evangelical Church does not hold any funds as custodian trustee on behalf of others.

Signed on behalf of the Trustees



Date

25/2/24



Date

25/2/24

## **KILLICOMAIN EVANGELICAL CHURCH**

### **Independent Examiner's Report to the Trustees of Killicomaine Evangelical Church**

I report on the accounts of the Charity for the year ended 5<sup>th</sup> April 2023, which are set out on pages 7 to 9.

#### **Respective Responsibilities of Trustees and Examiner**

As the Charity's Trustees you are responsible for the preparation of the Accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

I have examined your Charity Accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

#### **Independent Examiner's Statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: 

S.D. Brown F.C.C.A.  
Chartered Certified Accountant  
25-27 Edward Street  
Portadown  
BT62 3NE

Date: 20 February 2024

KILLICOMAIN EVANGELICAL CHURCH RECEIPTS & PAYMENTS  
ACCOUNT FOR THE YEAR ENDED 5<sup>th</sup> APRIL 2023

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
		<u>Funds</u>	<u>5.4.23</u>	<u>5.4.22</u>
<u>Receipts</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Weekly Offerings	44,254	-	44,254	51,021
Gift Aid Recovered on Donations	-	-	-	13,308
Donations – Edwar & Sandra	2,290	-	2,290	925
Donations – Ukraine	100	-	100	1,940
Retirement Gift	810	-	810	-
N Lyons	1,100	-	1,100	-
Donations – Alexander Vimal	500	-	500	1,100
Bank Interest Received	28	-	28	42
Geoff – New Tribes Mission	300	-	300	-
Sundry	61	-	61	169
Power NI Energy Support Grant	600	-	600	-
<u>Total Income</u>	<u>50,043</u>	<u>-</u>	<u>50,043</u>	<u>68,505</u>
<u>Payments</u>				
Pastor's Salary	13,156	-	13,156	26,085
Pastor's Pension	1,196	-	1,196	2,050
Pastor's Expenses (monthly)	565	725	1,290	788
Internship	-	-	-	1,932
Visiting Speakers – pulpit supply	780	-	780	170
Pastor Gift	2,870	-	2,870	500
Heat & Light	1,353	-	1,353	722
Property Insurance	968	-	968	786
Property Maintenance/Renovations	163	-	163	712
Water Rates	181	-	181	171
Stationery, Advertising, Equipment	101	-	101	84
Website Computer Costs	957	144	1,101	1,823
Children & Youthwork expenses & Teaching Ad	725	-	725	623
Church Cameras	-	-	-	3,830
Hall Rental	180	-	180	180
Bank Charges	49	2	51	17
Accountancy Fees	480	-	480	894
Missionary Support (note 1)	26,066	-	26,066	22,415
Miscellaneous	442	-	442	80
Carol Service cost	200	-	200	292
Coffee Shop Expenses	394	-	394	441
Nathan Lyons	2,430	-	2,430	-
<u>Total Payments</u>	<u>53,256</u>	<u>871</u>	<u>54,127</u>	<u>64,595</u>
(Deficit)/Surplus	(3,213)	(871)	(4,084)	3,910
Transfers between Funds	(869)	869	-	-
Net Movement in Funds	(4,082)	(2)	(4,084)	-
Cash Funds last year end	14,198	13,849	28,047	24,138
Cash Funds this year end	£10,116	£13,847	£23,963	£28,047

On behalf of the Trustees

Trustee

Date:

*J. Craig Jones*  
25/2/24.

Honorary Treasurer

Date:

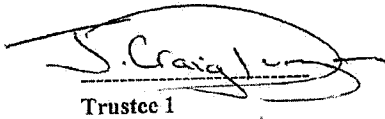
*[Signature]*  
24 FEB 2024

**KILLICOMAIN EVANGELICAL CHURCH**

**STATEMENT OF ASSETS & LIABILITIES AT YEAR END 5<sup>th</sup> APRIL 2023**


	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>Total</u>
		<u>Funds</u>	<u>5.4.23</u>	<u>5.4.22</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
Current Account	10,116	869	10,985	14,198
Building Fund	-	<u>12,978</u>	<u>12,978</u>	<u>13,849</u>
Total Cash Funds	10,116	13,847	23,963	28,047
Church Property	40,000	-	40,000	40,000
Equipment	<u>1,167</u>	-	<u>1,167</u>	<u>1,167</u>
<u>Total Assets</u>	<u>£51,283</u>	<u>£13,847</u>	<u>£65,130</u>	<u>£69,214</u>

On Behalf of the Trustees



Trustee 1

Date: 25/2/24



Honorary Treasurer

Date: 24 FEB 2024

KILLICOMAIN EVANGELICAL CHURCH

NOTES TO THE FINANCIAL STATEMENTS

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
<u>Note 1</u>		
Missionary Support		
Vimal & Louise	4,900	4,775
Sandra & Edwar	11,800	6,300
Geoff & Dar-Gail New Tribes Mission	9,366	9,100
Other Mfissionary Support	-	-
Ukraine	-	<u>2,240</u>
	<u>26,066</u>	<u>22,415</u>

