



Hollywood Family Trust

(A company limited by guarantee)

**Annual Accounts
Independent Auditors Report
and
Financial Statements**
for the year ended 31 August 2024

Company Registration Number NI050431
Registered Charity Number NIC103344 (Northern Ireland)

Hollywood Family Trust

(A company limited by guarantee)

Annual Report and Financial Statements for the year ended 31 August 2024

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Community & Family Centre
108-112 High Street,
Hollywood,
Co Down
BT18 9HW

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NAME	Hollywood Family Trust (HFT)
REGISTERED CHARITY NUMBER	NIC103344
COMPANY REGISTRATION NUMBER	NI50431
TRUSTEES/DIRECTORS	I Wilson (Chairperson) M Watson (Treasurer) E Smyrl (Deputy Chairperson) R McCullough (Director) S Morrison (Director start date 26.11.24)
NON-EXECUTIVE DIRECTOR	Liam McCusker
COMPANY SECRETARY	S Moore
SENIOR MANAGEMENT TEAM	N Dornan A Fitzsimmons (Resigned 11.11.24)
REGISTERED OFFICE & BUSINESS ADDRESS	108 High Street Holywood County Down BT18 9HW
AUDITOR	Brian Stewart RBCA Ltd Linenhall Exchange 26 Linenhall Street Belfast BT2 8BG
BANKERS	Danske Bank Donegall Square West Belfast Co. Antrim BT1 6JS

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2024

The trustees present their 20th annual report and the financial statements for the year ended 31 August 2024. In compliance with charity law, the Directors are referred to as trustees in this report.

Structure, governance and trustees

Hollywood Family Trust (HFT), which is accepted as a charity by HM Revenue & Customs, was incorporated as a company limited by guarantee in Northern Ireland on 28 April 2004, registration number NI50431, with the objective of undertaking charitable activities for the benefit of the inhabitants of Northern Ireland.

In the event of the Charity being wound up members are required to contribute an amount not exceeding £10 each.

The first trustees were appointed by the members. Additional and replacement trustees are appointed by a simple majority resolution of the board or members. Trustees do not have a term of office and are not subject to retirement by rotation or re-election.

The trustees at 31 August 2024, who served for the entire year unless otherwise stated, are listed on page 3.

Statement of trustees' responsibilities

The trustees are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the Charity and of the net income or expenditure of the Charity for the year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going-concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

We are thankful to our resilient, dedicated staff members and volunteers who have diligently, and consistently worked to ensure we continued to provide our services. We are also thankful to our funders, partners and supporters who have enabled us to have another successful and productive year.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024 (CONTINUED)

Risk management

Area specific risk assessments have been undertaken that included, the fire risks faced in the premises, Child Protection and Adults at Risk of Harm procedures.

HFT Managers report quarterly to the Board of trustees, regarding issues of Adult and Child Safeguarding, Accidents and Incidents, Health and Safety checks and any legal requirements. A Risk Register is updated annually. Data Protection policies and procedures are reviewed annually and are in line with GDPR legislation that was introduced in 2018.

Contracts of employment with disciplinary and grievance procedures are in place for staff members. Trustee Indemnity Insurance was in place for the current financial year.

Review of year

HFT continued to develop programmes in line with its charitable purposes and public benefit statement as outlined to the Charities Commission NI.

Public Benefit

- The benefit from our first purpose is the provision of local (often free) services for socially disadvantaged or vulnerable adults, at risk young people and children within the North Down, Ards and Greater Belfast areas.

These lead to: improved child development/family support; better mental well-being and health; reduced anti-social behaviour; better social inclusion; cultural awareness and improved aspirations. The outputs and outcomes are independently monitored and assessed by a range of funding bodies including the Department for Communities, the Department of Health, the Education Authority, the Public Health Agency and the South Eastern Health & Social Care Trust.

- The benefit of our second purpose is improved: early years' development; better parental support; reduced social isolation; better social and communication skills on the part of young people; improved cultural understanding; acceptance of diversity; greater community participation and environmental awareness through the provision of services to adults, young people and children in the wider North Down and Ards community.

This is demonstrated both by client feedback and a range of monitoring and evaluation reports provided to the grant funding bodies such as the Education Authority and the South Eastern Health & Social Care Trust.

- The benefit of our final purpose is better mental health and emotional well-being, healthier lifestyles and enhanced personal development through the provision of local services to adults and young people within the wider North Down, Ards and Greater Belfast community. This is evidenced by client evaluations, monitoring and evaluation reports provided to and assessed by grant funding bodies including the Public Health Agency and the Department of Health.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024 (CONTINUED)

The charitable purpose and benefits continue to shape HFT's strategic objectives and operational priorities of how we achieve our goals, which are summarised as:

1. Provision of high-quality childcare for families and youth activities for young people (including at risk young people).
2. Provision of activities and services which assist in the mental, emotional, spiritual and physical well-being of individuals.
3. Provision of educational learning activities to help socially disadvantaged people make healthier choices and to train Staff and Volunteers.
4. Facilitation of activities and events that promote social inclusion of the entire community and create reconciliation and community development opportunities.
5. Participation in networks and working in partnerships to achieve these aims.

1. Provision of high-quality childcare for families and youth activities for young people (including those at risk).

1.1 HFT's Childcare Project

Hollywood After School Club (HASC) has continued its service, ensuring the delivery of a reliable and quality childcare provision.

We offered 5,900 childcare places, through 264 sessions, over 46 weeks in the reporting year. This catered for 70 children from 50 families and we continued to support children with special needs whilst bringing together children and families from 3 Primary Schools. We provided holiday childcare places during school closures and responded to local need and provided childcare for Asylum families from Hollywood Resettlement Group.

During the year we continued to be part funded by the Education Authority's Bright Start Programme, which aims to support families in need and increase childcare places. We also received the HSCB Small Grant.

Redburn & Loughview Parent and Toddler Group. HFT has continued to manage this project within our Childcare project. In April 2023 we took over the Group that had run for 18 years in the heart of the community in Redburn Community Centre. We cater for pre-school children and their parents and carers. The numbers attending have grown to 46 members. The group runs twice a week and offered 66 sessions over 33 weeks in the reporting period.

1.2 HFT's Youth project, Hollywood Youth Centre (HYC) continued to maintain our provision of local

Youth work services, through securing Education Authority (EA) Area Funding. This report spans the first and second year of the funding scheme started in 2023. During this reporting period HYC delivered 4 weekly evening generic/group work sessions for young people aged 8-18 years old and afternoon provision across 2 days. This allowed HYC to provide young people from our catchment area, with safe, structured and supervised youth activities that allowed for healthy growth and development, regardless of race, class, or creed. We achieved this through:

- Continuing to deliver and develop a generic youth work provision that is relationship based and creates a safe environment for a wide range of young people.
- Delivering targeted programmes and opportunities that met the assessed needs of local young people and EA local assessment of need.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024 (CONTINUED)

- Providing opportunities that supported young people to live a healthier lifestyle.
- Continuing to provide a centralised and accessible structure to our youth work provision, for a wide range of young people, especially those considered 'at-risk'.

A sample of the work undertaken by HYC this year included:

- Local area youth provision. We delivered 209 generic face-to-face youth work sessions, engaging 256 young people, aged 8-18 years over 50 weeks.
- Parallel to generic provision, we delivered 311 targeted Programmes and Workshops in key areas, including:
 - Learning and achieving through: OCN Level 2's in Youth Work; Leadership Training and Creative Media Training. OCN Level 1 Internet Safety Training.
 - Inclusion, diversity and equality of opportunity through: inclusion and diversity activities and awareness raising about local and global issues.
 - Participation through: Junior Leaders Group; Youth Forum; Volunteering opportunities and community activities.
 - Good relations through: providing CRED, opportunities to meet and learn from different local communities; taking young people on international exchange trips (Berlin and Basque) and hosting international groups.
 - Living in safety and stability through: one-to-one mentoring programmes, provision and access to food and hygiene products.
 - Health and wellbeing through: arts, craft, creative activities; sports; fitness; outdoor learning opportunities; mental health/wellbeing activities; sexual health workshops; healthy relationships programmes and healthy eating.
 - Arts and Crafts
 - Health and Fitness
 - Healthy Eating and Cookery
 - Emotional Intelligence and Understanding Emotions.
- Increasing our online provision through: Facebook; Twitter and Instagram. Where we shared successes, delivered projects, communicated with young people and promoted opportunities for young people.
- Conducting a local area Youth Needs Assessments. In January-March 2024, we gathered responses from 64 young people. This ensured we understood the needs of young people and the youth provision they require. From this we provided a varied, needs-based programme of personal development activities, workshops and support for young people who are considered most at risk within our community.
- Leading the delivery of an Education Authority funded T:BUC Summer Camps Good Relations project, engaging 27 young people from a variety of backgrounds, that included a 2-day residential opportunity.
- Adapting and continuing to deliver our Youth Forum and Junior Leaders programmes within HYC, giving 22 young people opportunities to promote active citizenship.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024 (CONTINUED)

- Continuing to deliver lunch-time outreach in Priory Integrated College to develop relationships with young people, engage them in discussion and promote our services. Throughout this year we delivered 73 outreach sessions and engaged 44 pupils.
- Delivering Personal Development for Mutual Understanding curriculum classes in Knocknagoney Primary School, delivering 16 lessons, engaging 60 pupils.
- Providing one-to-one mentoring for higher risk young people at times of need. Over this year 11 young people have been provided with 44 mentoring sessions.
- Securing additional funding through EA Small Grants to deliver additional, youth-led activities. We provided 15 activities and engaged 20 young people.
- Achieving outstanding grading from EA Moderations during the reporting period.

1.3 HFT's Youth ENGAGE project (EA Tackling Paramilitarism Programme TPP) has been running since 2019, targeting young people from Kilcooley, Clandeboye, Conlig and Holywood, who are at higher risk of paramilitary influence or impact. This report spans year two of funding secured in April 2021 and another year of funding secured in April 2024. ENGAGE has 1 full-time staff member, 1 part-time staff member. Activities we provided included:

- Delivering 92 weekly group work session and programme sessions working with 28 individuals at risk of paramilitary impact of influence, in areas including mental health, wellbeing, justice, drug misuse awareness and lawfulness.
- Completing 87 one-to-one mentoring sessions for 16 at-risk young people, focusing on areas including family, healthy lifestyles, losing parents, mental health struggles, court cases, drug addiction and paramilitary influence.
- Supporting the delivery of 76 outreach sessions in in Bangor, Kilcooley and Holywood.

1.4 HFT's Young People Leading Change (YPLC) Project continued to deliver peer-led projects across NI and internationally, that provided young people with the opportunity to improve their leadership skills while building their understanding of how to deal with difference.

- YPLC delivered 12 Good Relation themed projects, in partnership with Netball NI, Ulster Badminton and Ulster Hockey. This included facilitation of sessions/workshops themes such as: identity; stereotypes; community; healthy relationships; team building; communication skills and their hopes for the future of Northern Ireland. Sessions were carried out in Holywood, Belfast, Lurgan, Craigavon, Derry/Londonderry and Coleraine.

The Childcare and Youth projects were supported by funders, grants and donations listed in the notes to the financial statements.

2. Provision of activities and services which assist in the mental, emotional, spiritual and physical well-being of individuals.

2.1 HFT's Counselling Project, HFT Community Counselling (HFTCC) has sustained our service through another challenging year, and we have experienced a marked increase in referrals and clients accessing our services.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024 (CONTINUED)

We have maintained our adult counselling service organisation accreditation with the British Association of Counsellors and Psychotherapists (BACP). The accreditation level is for

organisations that operate to the high standards outlined for counselling service providers and was the fifth service in Northern Ireland to hold this accreditation.

HFTCC continues to be a vital resource for community and primary carers alike. Our Public Health Agency (PHA) funding was renewed in April 2024, along with additional Service Pressure funding. This has enabled us to provide services to improve the emotional health and well-being of many people in North Down, Ards and Greater Belfast areas. We have continued to support service users through a hybrid provision of face to face, telephone and online Counselling sessions.

Through this reporting period we continued with the Department of Health, Mental Health Fund that started in January 2022 administered by the Community Foundation. The funding enabled us to increase our counselling sessions, develop wellbeing workshops, support the BAME community and volunteer and student counsellor development.

Some of HFTCC's achievements this year included:

- Providing 2809 counselling sessions for adults and youth counselling sessions. Youth Counselling was provided through partnerships with RelateNI, uHub, The Net and the Big House. Client support calls were also provided.
- Supporting clients, with a range of issues including: trauma; depression; anxiety; bereavement; stress; abuse; relationships; self-esteem; domestic violence; anger management; self-harm and addiction.
- Ensuring the development of our staff and volunteer team through a wide range of individual supervision, training and professional development opportunities. This included: Stress, Anxiety and Depression Awareness; Suicide Awareness; Understanding Trauma; Risk Management; Couple Counselling; Bereavement; Keeping Adults Safe Training and Mental Health First Aid.
- Supporting a dedicated team of 6 part-time Staff Counsellors, 1 Volunteer Counsellors and 8 Sessional Counsellors.

Feedback from clients and service users has continued to be very positive, they have expressed their gratitude to all involved in the work, and indicated that the service has been invaluable to them.

2.2 HFT's Caring and Social Action Project

The project has supported individuals and families in Holywood, North Down and Greater Belfast, by providing food and essential supplies, 86 families.

This has included providing Christmas Hampers to 42 families (186 individuals) in need, in December 2024.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024 (CONTINUED)

The project has been supported by Lidl, Storehouse Food Bank Bangor, Hollywood Shared Town, Christian Fellowship Church (CFC) and Hygiene Bank NI.

3. Provision of educational learning activities to help socially disadvantaged people make healthier choices and to train Staff and Volunteers.

We continued to support and encourage developing a Learning Community and our three main projects provided external training opportunities as well as held a range of in-house training and team building

activities. These included: First Aid; Safeguarding Children, Adults at Risk Safeguarding; Trauma/Resilience, Autism Training, GDPR, OCNNI Level 2/3 Youth Leadership, Risk Management, Fire Safety, and Food Hygiene.

4. Facilitation of activities and events that promote social inclusion of the entire community and create reconciliation and community development opportunities.

Community Development through:

- Staff members participating in a range of activities and sessions to help increase local capacity building and community development with statutory agencies and community/faith groups.
- This year we continued to act as an umbrella organisation for AccessNI and supported 3 groups requiring vetting and barring checks for their Staff and Volunteers. We achieved another 3 years accreditation with AccessNI as an Umbrella Body in January 2024.
- A range of networks and events were supported in the area during the year that included: The Education Authority's Local and Regional Advisory Groups, Hollywood Town Advisory Group, South East Trust Community of Interest for Mental Health Promotion and Suicide Prevention Group.
- Our projects engaged over 33 Volunteers and have continued to implement best practice when engaging volunteers, through our 'Investing in Volunteers' Accreditation. We facilitated an organisation wide Volunteer Recognition Week in June 2024.

5. Participation in networks and work in partnerships to achieve these aims.

Networks and Partnership working continued to help to increase our overall capacity in delivering services.

We continued to work with Government Bodies, Community Organisations, Schools, PSNI, Faith Based Organisations, Youth Groups, Churches and the Residents Association.

HFT's trustees would like to recognise and acknowledge:

- The generous donations, grants and funding support received during the year from the organisations referenced and listed in notes 2, 3 and 6 to these financial statements. These funds and grants have enabled the Staff team and Volunteers to make a number of significant achievements.
- The fantastic contribution that our volunteers made during the year in every aspect of HFT's work.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2024 (CONTINUED)

- The non-monetary gifts in kind that were given to provide regular weekly food, hampers and support to families and individuals in need or through outreach work carried out by HFT by:
 - Christian Fellowship Church
 - Tesco and Lidl Stores through Fareshare/Foodcloud
 - Storehouse Food Bank, Bangor
 - Hygiene Bank NI
- Holywood Family Trust are grateful to Holywood Christian Fellowship Church for renting their premises to us to carry out our charitable work.

Financial Review

During the year the total income was £589,728 (Restated 2023: £440,971) and expenditure £550,179 (Restated 2023: £514,316) resulting in a net surplus of £39,549 (2023: (£73,345)). At the year end the balance of restricted funds held was £2 and unrestricted funds held was £333,346. Unrestricted designated funds are held in order to ensure adequate cash flow during months where income is reduced, due to the seasonal nature of the Charity's activities.

Unrestricted reserves

The Charity aims to maintain unrestricted funds and reserves that equates to between 25% and 50% of annual running cost overheads and administration. This provides sufficient funds to cover any unforeseen costs that may arise as well as allowing for the payment of any liabilities that would crystallise if the Charity ceases to operate.

Signed by order of the Board

S. Moore

S Moore,
Company Secretary

21 May 2025

Date

Independent Auditor's Report to the Members of Hollywood Family Trust

Opinion

We have audited the financial statements of Hollywood Family Trust (the 'charitable company') for the year ended 31 August 2024 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2024, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report², other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have

performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the FRC's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%E2%80%99s-responsibilities-for> This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's

report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Brian Stewart

26 May 2025

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Mr B Stewart (Senior Statutory Auditor)
For and on behalf of RBCA Ltd, Statutory Auditor
Linenhall Exchange
26 Linenhall Street
Belfast
BT2 8BG

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2024
(including income and expenditure account)

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Restated Total 2023 £
Incoming resources					
Incoming resources from generated funds					
Voluntary income	2	18,098	30,572	48,670	42,800
Activities for generating funds					
Investment income	4	3,265		3,265	747
Incoming resources from charitable activities	5	<u>91,247</u>	<u>446,546</u>	<u>537,793</u>	<u>397,424</u>
Total incoming resources		<u>112,610</u>	<u>477,118</u>	<u>589,728</u>	<u>440,971</u>
Resources used					
Charitable activities	7	73,903	474,646	548,549	512,816
Governance costs	7	<u>610</u>	<u>1,020</u>	<u>1,630</u>	<u>1,500</u>
Total resources used		<u>74,513</u>	<u>475,666</u>	<u>550,179</u>	<u>514,316</u>
Net (loss)/income for the year		<u>38,097</u>	<u>1,452</u>	<u>39,549</u>	<u>(73,345)</u>
Transfers					
Gross transfers between funds – in					
Gross transfers between funds – out					
Net movement in funds		<u>38,097</u>	<u>1,452</u>	<u>39,549</u>	<u>(73,345)</u>
Total fund balances brought forward		<u>295,249</u>	<u>(1,450)</u>	<u>293,799</u>	<u>367,144</u>
Total fund balances carried forward		<u>£333,346</u>	<u>£2</u>	<u>£333,348</u>	<u>£293,799</u>

There were no other gains or losses recognised during the year so that a separate statement of total recognised gains and losses is not required.

There is no difference between the net income for the year stated above and its historical cost equivalent.

BALANCE SHEET AS AT 31 AUGUST 2024

	Note	2024 £	2024 £	Restated 2023 £	Restated 2023 £
CURRENT ASSETS					
Debtors	9	8,191		3,789	
Cash at bank and on hand		<u>423,576</u>		<u>447,526</u>	
		431,767		451,315	
CREDITORS – amounts falling due within one year	10	<u>98,419</u>		<u>157,516</u>	
NET CURRENT ASSETS			<u>333,348</u>		293,799
NET ASSETS			<u>£333,348</u>		<u>£293,799</u>
REPRESENTED BY					
Restricted funds	11	2		(1,450)	
Unrestricted funds					
General		254,224		221,370	
Designated		<u>79,122</u>		<u>73,879</u>	
Total unrestricted funds	11		<u>333,346</u>		<u>295,249</u>
			<u>£333,348</u>		<u>£293,799</u>

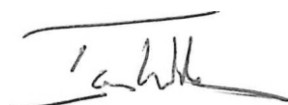
Year ended 31 August 2024

	2024	Restated
	£	2023
		£
Cash flows from operating activities		
Net (expenditure)/income	39,549	(73,345)
<i>Adjustments for:</i>		
Depreciation		
Interest payable and similar charges		
<i>Changes in:</i>		
Trade and other debtors	(4,402)	14,062
Trade and other creditors	(59,097)	<u>150,220</u>
Cash generated from operations	(23,950)	<u>90,937</u>
Interest paid	-	--
Net cash used in operating activities	(23,950)	<u>90,937</u>
Cash flows from investing activities		
Purchase of tangible assets		
Net cash used in investing activities		
Net increase /(decrease) in cash and cash equivalents	(23,950)	90,937
Cash and cash equivalents at beginning of year	447,526	<u>356,589</u>
Cash and cash equivalents at end of year	423,576	<u>447,526</u>

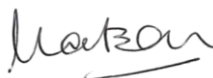
The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

The financial statements were approved by the board of Trustees on 20th May 2025 and were signed on their behalf by:



MR IAIN WILSON
Director



MR MARK WATSON
Director

NOTES ON THE FINANCIAL STATEMENTS - 31 AUGUST 2024

1. Accounting policies

The Charity's principal accounting policies are stated below.

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

Basis of preparation of accounts

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities: Statement of recommended practice", applicable to charities preparing in accordance with the Financial Reporting Standard, applicable to UK and ROI, effective from January, 2015 (FRS102), and the Companies Act 2006. The Charity has taken advantage of the exemption in FRS1 'Cash flow statements' from the requirement to produce a cash flow statement because it is a small company.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the charitable objectives of the Charity. Designated funds are unrestricted funds earmarked by the Trustees for particular purposes. Restricted income funds are funds subject to specific restrictions imposed by donors or by the purpose of the appeal. The receipt and use of restricted funds are set out in the financial statements.

Incoming resources

All income (including grants) is accounted for as soon as the Charity has entitlement to the income, there is certainty of receipt and the amount is quantifiable.

The value of donated services cannot be quantified and is not included in the financial statements. Many individuals routinely give of their time and talents that cannot be recorded in these financial statements.

Resources used

All expenditure is accounted for on an accruals basis and includes any VAT that cannot be fully recovered.

Governance costs include the direct clearly identifiable costs of governance arrangements that relate to the general running of the Charity. These activities provide the governance infrastructure that allows the Charity to operate and to generate the information required for public accountability.

Indirect governance costs, such as staff costs and office supplies, have not been separately identified and accounted for since the cost and time of doing so is not considered sufficiently beneficial to a reader of these financial statements.

Fixed assets

Assets with a cost in excess of £2,000 intended to be of ongoing use to the Charity in carrying out its activities are capitalised as fixed assets.

Depreciation is charged on tangible fixed assets at 25% of cost per annum, so as to write them off over their expected useful lives.

NOTES ON THE FINANCIAL STATEMENTS (CONTINUED) - 31 AUGUST 2024

2a Voluntary income	2024	Restated 2023
	£	£
Donations (see Note 2b)	11,625	2,565
Grants (see Note 3)	<u>37,045</u>	<u>40,235</u>
	<u>£48,670</u>	<u>£42,800</u>

2b Donations

Donations totalling £11,625 were received.

3 Grants received	2024	Restated 2023
	£	£
Bright Start	5,673	5,833
Ards & North Down Borough Council	6,160	6,594
Education Authority SE Region	18,994	20,724
HSCB Small Grant	600	2,000
Other misc grants – Holywood Shared Town	200	
PHA Cost of living pressures	1,700	
Police Property Fund		1,364
Department for Communities		3,290
Habinteg / Woven	3,718	430
	<u>£37,045</u>	<u>£40,235</u>

4. Investment income	2024	2023
	£	£
Interest receivable	<u>£3,265</u>	<u>£747</u>

5. Incoming resources from charitable activities	2024	Restated 2023
	£	£
Fees receivable – Childcare	85,521	85,254
Fees receivable – Counselling	1,878	5,695
Income from government bodies (see Note 6)	446,056	292,562
Income from services and training	42	11,000
Rental income	40	600
Participant contributions (youth trips & residential)	2,337	898
Other miscellaneous income	<u>1,919</u>	<u>1,415</u>
	<u>£537,793</u>	<u>£397,424</u>

NOTES ON THE FINANCIAL STATEMENTS (CONTINUED) - 31 AUGUST 2024

6. Income from government bodies	2024	Restated 2023
	£	£
Department for Communities	57,314	51,647
Education Authority	163,518	121,512
Department of Health	121,374	46,278
Public Health Agency	<u>103,850</u>	<u>73,125</u>
	<u>£446,056</u>	<u>£292,562</u>

The Department for Communities (DfC) part-funded the posts of CEO, Operations Support Manager and Finance Officer.

The Public Health Agency (PHA) and Department of Health (DoH) provided funding in connection with counselling services undertaken during the year.

The Education Authority (EA) provided funding to support youth work services during the year.

7. Resources used	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024	Restated Total 2023
	£	£	£	£
<i>Charitable activities</i>				
(a) Staff, contract staff and recruitment costs	62,316	365,050	427,366	381,002
(b) Programme costs	10,443	38,221	48,664	50,379
(c) Premises, insurance and utility costs	55	49,204	49,259	67,096
(d) Equipment & ICT Systems	905	18,999	19,904	9,987
(e) Post, stationery and office costs	19	2,535	2,554	2,034
(f) Miscellaneous costs	<u>165</u>	<u>637</u>	<u>802</u>	<u>2,318</u>
	<u>73,903</u>	<u>474,646</u>	<u>548,549</u>	<u>512,816</u>
<i>Governance costs</i>				
(g) Audit	610	1,020	1,630	1,500
(h) Accountancy and independent examination				
(i) Legal services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	610	1,020	1,630	1,500
	<u>£74,513</u>	<u>£475,666</u>	<u>£550,179</u>	<u>£514,316</u>

NOTES ON THE FINANCIAL STATEMENTS (CONTINUED) - 31 AUGUST 2024

8. Staff costs

	2024	2023
	£	£
Employment costs of all employees were as follows:		
Gross salaries and wages	401,915	355,867
Social security costs	17,178	16,221
Pension contributions	<u>8,273</u>	<u>8,914</u>
Total staff costs	<u>£427,366</u>	<u>£381,002</u>

No employee earned £60,000 p.a. or more.

The average number of paid staff (excluding self-employed contractors) during the year was 25 (previous year 26).

No trustee received any remuneration or expenses for services as a trustee.

9. Debtors

	2024	2023
	£	£
Trade debtors	3,651	877
Prepayments		2,000
Accrued income	<u>4,540</u>	<u>912</u>
	<u>£8,191</u>	<u>£3,789</u>

Trade debtors are due within one year.

10. Creditors – amounts falling due within one year

	2024	Restated 2023
	£	£
Deferred Income	90,555	151,114
Accruals	4,130	1,500
Taxation and social security	<u>3,734</u>	<u>4,902</u>
	<u>£98,419</u>	<u>£157,516</u>

NOTES ON THE FINANCIAL STATEMENTS (CONTINUED) - 31 AUGUST 2024

11. Movements of funds

Analysis of **restricted** fund movements:

Fund name	Balance at 31-8-2023 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31-8-2024 £
AND – Community Development Grant	-	1,104	1,104	-	-
AND- Community Festival		1,029	1,029	-	-
AND–PCSP-Policing & Community Safety Partnership	-	4,418	4,418	-	-
DoH – Counselling services	-	121,375	121,375	-	-
PHA – Counselling services	-	105,549	105,549	-	-
DfC – Core Staff	-	57,314	57,314	-	-
EA – Area funding	(1,452)	96,075	94,623	-	-
EA – MIS		1,000	1,000	-	-
EA – Small Grant Programme		1,500	1,500	-	-
EA – Start/Engage	-	67,542	67,542	-	-
EA – TPP – Capacity Building	1	11,141	11,140	-	2
EA – TBUC	1	5,353	5,354	-	-
Habinteg TBUC		3,718	3,718	-	-
Total restricted funds	<u>£(1,450)</u>	<u>£477,118</u>	<u>£475,666</u>	£-	<u>£2</u>

- a) AND is Ards & North Down Borough Council
- b) EA is Education Authority (Youth Programmes)
- c) PHA is Public Health Agency
- d) DfC is Department for Communities
- e) DoH is Department of Health

A separate restricted fund is established for each funding programme. Each fund supports the charitable activities of the Charity.

NOTES ON THE FINANCIAL STATEMENTS (CONTINUED) - 31 AUGUST 2024

Analysis of **unrestricted** fund movements

Fund name	Balance at 31-8-2023 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31-8-2024 £
Designated funds:					
Community Counselling	14,908	6,893	7,142	-	14,659
Families in Need	2,715		529	-	2,186
RLPTG – Redburn Loughview Parent and Toddler Group	23	1,152	885	-	290
After School Club	35,962	91,794	82,469	-	45,287
Young People Leading Change	10,962	800	67	-	11,695
Youth Activities	<u>9,309</u>	<u>1,410</u>	<u>5,714</u>	-	<u>5,005</u>
Total designated funds	73,879	102,049	96,806		79,122
General fund	<u>221,370</u>	<u>10,561</u>	<u>(22,293)</u>	-	<u>254,224</u>
Total unrestricted funds	<u>£295,249</u>	<u>£112,610</u>	<u>£74,513</u>		<u>£333,346</u>

Resources from the designated funds may be transferred to the general fund at any time.

12. Assets and liabilities held in each fund

	General fund £	Designated funds £	Restricted funds £	Total funds £
Current assets less liabilities	254,224	79,122	2	333,348

13. Financial commitments

The Charity has the following annual financial commitments under operating leases:

	2024 £	2023 £
Expiring in 1 year	<u>28,000</u>	<u>24,000</u>
	<u>£28,000</u>	<u>£24,000</u>

The previous lease with Hollywood CFC expired in September 2020 the parties renewed the agreement on a year-to-year basis. There is also a memorandum of understanding with Hollywood CFC that agrees the year's heat and light, telephone and other sundry expenses.

NOTES ON THE FINANCIAL STATEMENTS (CONTINUED) - 31 AUGUST 2024

14. Related party transactions

The Charity was originally founded in 2004 by members of Holywood Christian Fellowship Church ('HCFC') and currently leases HCFC's premises. The Trustees do not consider HCFC to be a related party as each has its own separate Trustees, management and administration organisation. The Trustees consider the disclosure of transactions with HCFC to be appropriate given the origin of the founding members.

Name	Nature of entity	Principal activity
Holywood Christian Fellowship Church	Trust	Church

The following is a summary of the payments to HCFC during the year:

	2024	2023
	£	£
Resources expended		
Rent and room hire	27,667	24,000
Electric and gas	8,583	8,990
Water charges	1,121	1,007
Repairs & maintenance	663	

Trustee R McCullough is the owner of Eden Consultancy Ltd and the company provided workshops for our Youth Project and received £1000.

15. Pension contributions

HFT continues to make pension contributions to a defined contribution scheme for certain employees and maintains an Auto Enrolment Pension Scheme for all eligible Staff.

16. Contingent liabilities

There is a contingent liability to repay certain grants received if the grant aiding authority decides that a project subject to the grant aid was not properly performed in accordance with the grant application.

17. Prior Year Adjustment

A prior year adjustment has been included within the financial statements to restate incoming resources to recognise income on an accruals basis. The impact of this on the comparative figures for the year ended 31 August 2023 was an increase in deferred income of £151,084 and reduction in incoming resources of £151,084.

18. Share capital

The Charity does not have a share capital and is limited by guarantee.

19. Taxation

The Charity is accepted as a charity by HM Revenue & Customs. Consequently, no provision is considered necessary for taxation.