

PP&PA AGM

Tuesday 21 Jan 2025

Venue: Our Lady's Grammar School, Newry

Apologies: Catherine, Ellen, Aine, Martina, Shauneen

Present: Kat, Siobhan, Moira, Eimear, Majella

New members: none

1. Welcome to all.

Chair extended a welcome to all those in attendance and a thank you to everyone for their work, support and participation throughout the year.

Chair Report

2. Review aims of the PP&PA.

Chair read through the agreed aims of the PP&PA

3. 2023/24 - review

Meetings hosted during the past year:

- 17 Jan 2024
- 22 Jan 2024
- 23 May 2024

4. Review of current post holders – acknowledgement of the efforts of all post holders and members:

Chair – Siobhan Finnegan
Deputy Chair - vacant
Treasurer – Ellen
PRO - Aoibhinn
Assistant PRO - Martina
Secretary – Katrina

5. Resignations.

Martina Rea – taking a step back this year

6. Election of new roles:

Chair = Moira – nominated by Siobhan, seconded by Eimear
Deputy Chair = Siobhan - nominated by Kat, seconded by Moira
Treasurer = Ellen – nominated by Eimear, seconded by Kat
PRO – post not filled.
Assistant PRO – post not filled.
Secretary = Kat - nominated by Moira, seconded by Eimear

7. Outstanding funds which need to be cleared:

Comfort Fund to be paid to school - £500 (2 years to be paid).
Advertisement for Charlie School Show Programme - £250.
Super 7 packs - £ price to be confirmed with School Bursar.

8. Consideration of Future Events.

To clarify a list of members – small group who could manage – regroup and reframe the PP&PA.

9. Financial Accounts Report -

Finances

- Ellen currently working on accounts and will get them to Keith as soon as possible for end of year sign off.
- Only payouts this year:
Deposit paid to Moira for the band - £250.
Cheque for £140 for Moira – voucher – Gordon’s Chemist raffle 7x£20.
Parent Kind annual fee

10. Dates for the year ahead.

To be agreed at the March Meeting

11. New Members.

Consideration to be given by all members of the Committee re: recruiting new members

Next meeting – Tuesday 11 March 2025 – Canal Court

Actions

- Bank signatories need to be changed.
Kat & Moira to become signatories and visit the Bank to have the necessary paperwork completed.
- New roles to be voted / filled as soon as possible (review at March Meeting).
- Plan to be agreed for the year ahead.
- Consideration of key event for 2025/26 year.
- Retirement gift to be sent to Denise – flowers to be sent in acknowledgement of her work with PP&PA over the years.

- Gift for the convent – painting – arrangement to deliver the gift on behalf of the PP&PA to be arranged.

Maria Magee