

**Duneane & Ballyscullion Parish  
Diocese of Connor**

**Trustees' Annual report  
Independent Examiners Report  
and Statement of Receipts and Payments**

**For the year ended 31<sup>st</sup> December 2022**

**Charities Number: NIC103118**

**Annual report and financial statements for the year ended 31<sup>st</sup> December 2022**

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**References and administrative details:**

Charity Name: Toomebridge/Drummual, Duneane & Ballyscullion/Duneane Parish Church and Ballyscullion Parish Church/Connor/Church of Ireland-2004232

Charity Registration Number: **NIC103118**

**Trustees:**

*Rev Derek Kerr, Kenneth Faloon, Basil Bailey (to Easter 2022), James Bovill, Ian Bovill, Mary Bovill, Stanley Bovill, Ivan Bond, Victoria Walker, Andrew Moore, Hugh McBride, Robert John Kilpatrick (to August 2022), Thomas Kilpatrick, Tracy Kilpatrick, Noel McCullough, Carol McCullough, Eileen McCullough, Richard Marks, Andrea Marks, David Gordon (from Easter 2022), Neil McBride (from Easter 2022), and Sandie Clyde (from Easter 2022).*

**Principal Office-bearers: (elected at Easter vestry 2022)**

Clergy:	Rev Derek Kerr
Honorary Secretary:	Sandie Clyde
Honorary Treasurer:	Mary Bovill
(Assistant Treasurer:	Tracy Kilpatrick)

Church Warden- Clergy:	Andy Moore	Thomas Kilpatrick
Church Warden - People:	Kenneth Faloon	Noel McCullough
Glebe Warden- Clergy:	Ian Bovill	Tracy Kilpatrick
Glebe Warden- People:	Victoria Walker	Carol McCullough

**Independent Auditor:**

Mrs Nikki Duff, 7 Laurel Park, Ahoghill, BT42 1LN

**Bankers:**

<b>Duneane</b>	<b>Ballyscullion</b>
Danske Bank	Barclays Bank PLC
Antrim	On-line

## **Trustees' report**

The trustees present the annual report and statements of Receipts and Payments for Duneane & Ballyscullion Parish church for the year 31<sup>st</sup> Dec 2022.

### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of Duneane & Ballyscullion Parish church is to support the advancement of the Christian religion by promoting, through the work of the Duneane & Ballyscullion Parish church, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help, are fundamental to the practical delivery of the benefits of Christianity. As a result of activity in the pursuit of the advancement of the Christian religion, Duneane & Ballyscullion Parish church has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage, and maintenance of which is undertaken by the select vestry of Duneane & Ballyscullion Parish church.

### **Achievements, Performance & Public Benefit**

Traditional Church services continued weekly for worship, fellowship and support to parishioners and visitors. Special services for Harvest, Christmas and the local Orange Order were held, where members of the local community were welcomed.

Encouragement and support was offered to members of Drummaul, Duneane and Ballyscullion parishes, as a declaration of their Christian faith. Pastoral care was provided to members of the parish and their families by the incumbent; this contributed to the spiritual well-being of the parishioners.

The rector held an exhibition of his Royal memorabilia collection in Drummaul, highlighting the Queens Jubilee and her dedication to faith; creating local community interest. Each church received a portion of the donations collected at the exhibition.

We also donated funds for charitable organisations, such as CMS, SAMS, Crosslinks, and the Queens Church of Ireland Student centre, and collections took place for the NI Children's Hospice and Royal British Legion at services held.

All activities were carried out under Safeguarding Trust principles.

### **Compliance with Public Benefit**

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the actives entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

## Financial Review

### **Duneane**

In the year ending 31<sup>st</sup> Dec 2022, the excess of funds from income over expenditure in the basic running account for Duneane parish was £2440.03.

Income - The main sources of income continue to be Free Will Offering, Harvest and Plate collections, and Gift Aid & GASDS (Gift Aid Small Donation Scheme) income. Free Will Offerings were relatively comparable with previous years; being maintained at approx. £7-8K since 2013. Donations relating to Gift Day were still significantly affected by the Covid pandemic, and Harvest and plate collections also somewhat reduced from pre-Covid levels; although were more than 2021. Gift Aid & GASDS income relates to monies collected in 2021. The RCB paid Covid grants to each parish, as a one-off payment, and we benefitted from both the Covid general grant, and a Childrens grant scheme. In addition, each parish was also supported financially from Rev Kerr's Royal Exhibition fundraiser.

Expenditure – Expenditure for 2022 increased slightly from the 2 previous years, however is in similar levels with 2018 & 2019; with most expenditure being at expected levels.

Bank fees continue to rise, likewise heating oil, electricity and insurance. A relatively new expense of servicing and replacement of fire extinguishers also adds to additional running costs. Fees paid to the Diocese for stipend, general fund assessment etc, were in line with previous amounts. A repair was required to fix a water heater, and this is noted as an unusual expense, repairs to the cupboards affected will be invoiced at a later date. No other extraordinary expenditure was noted in 2022, and no unexpected or capital purchases were required from this main running account. No investments were made. Missions were supported with donations to the same levels as previous years.

Overall - in the basic account used for managing day-to-day accounts, the total income raised for Duneane was £13,076.08, while the expenditure for Duneane for 2022 was £10,636.05 with a closing balance of £27,724.22. Therefore the trustees believe that the parish has sufficient funds to meet ongoing costs and any further expenditure.

Collections - Collections on behalf of other charity organisations are recorded in income and expenditure of the standard running account.

Accounts held – Main running costs and donations are managed using a current account held with Danske Bank. In order to meet any capital expenditure required, the parish has funds at Danske Bank (known as No2 Repair account), however this is only to be used for these capital expenses. Funds from this capital account purely related to interest in 2022; while the only debits were fees.

An additional account is held with the Progressive Building Society purely for holding a reserve from a bequest from Mrs Evelyn Hill for upkeep of the graveyard; only interest will be drawn from this at any time, to allow it to continue in perpetuity. No withdrawals took place in 2022, and only interest was credited to the account.

### **Ballyscullion**

In the year ending 31<sup>st</sup> Dec 2022, the excess of funds from income over expenditure in the basic running account for Ballyscullion parish was £2166.38.

Income - The main sources of income continue to be Free Will Offering, Harvest and Building Fund envelopes, although all of these donations dropped compared to previous years. No Gift Day collections were raised as this was still affected by the Covid-19 pandemic. A donation was made from a christening service. Gift Aid & GASDS income relates to monies collected in 2021 & part of 2022. The RCB paid Covid grants to each parish, as a one-off payment, and we benefitted from both the Covid general grant, and a Childrens grant scheme. In addition, each parish was also supported financially from Rev Kerr's Royal Exhibition fundraiser.

Income in the Savings/Building fund account were from donation envelopes, gift aid, and a donation.

Expenditure – Expenditure was as expected for standard running costs; the main increase was increasing electricity costs. The main bulk of expenses relate to similar amounts compared with previous years; A relatively new expense of servicing and replacement of fire extinguishers also adds to additional running costs. Fees paid to the Diocese for stipend, general fund assessment etc, were in line with previous amounts. No other extraordinary expenditure was noted in 2022, and no unexpected or capital purchases were required from this main running account. Again, donations to missions were as previous.

Expenditure from the Savings/Building Fund account related to wooden surrounds for the Commandment plaques (£432), and purchase of replacement wood for flooring of the church hall at £864.41.

Overall – General Account- the total income raised for Ballyscullion was £18829.54, while the expenditure for Ballyscullion for 2022 was £18849.84. Funds were also transferred from the main account to the Savings account (£11683.71) to reconcile funds between the two accounts agreed at vestry meeting 02/12/22. The closing balance of this main account is £20517.21. Therefore, the trustees believe that the parish has sufficient funds to meet ongoing costs and any further expenditure.

Savings Account - the total income raised in this account was £3483.09, expenditure from this account was £1296.41, funds were transferred in as above, leaving a closing balance of £13870.39.

Collections - Collections on behalf of other charity organisations are recorded in income and expenditure of the standard running account.

Accounts held - The parish retains one main account with Barclays which all funds must pass through. A separate savings account is held for Saving/Building Fund donations, also with Barclays.

### **Going Concern**

The trustees have reviewed the financial position of the parish and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities and the financial statements for the year ended Dec 2022 can be signed off as a going concern.

## **Structure, Governance and Management**

### ***Governing Document and Constitution of the Charity***

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

### ***Recruitment and Appointment of Select Vestry (Trustees)***

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish, or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry, and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

### ***Pay and remuneration***

The Incumbent of the Parish's stipend is paid by the treasurer of Drummaul Parish, as part of the Union with Drummaul, Duneane and Ballyscullion parishes as a whole. Duneane & Ballyscullion parish pays one-third of the approved stipend to Drummaul church for the incumbent's stipend. This stipend is in accordance with figures approved by the General Synod of the Church of Ireland.

Duneane and Ballyscullion parishes also contribute to the Incumbents Office and locomotory allowances, heating oil and employers NIC contributions, as part of the group, while General Fund assessment and clergy pension is funded directly from Duneane & Ballyscullion accounts to the RCB.

### ***Organisational Structure***

Duneane & Ballyscullion parish is part of a Union with Drummaul parish, however has its own trustees, and operate and govern itself separately from Drummaul parish. The select vestry is responsible for the day to day management of the parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and other members elected at the General Vestry Meeting.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times organised by the members. In addition to planned meetings, urgent meetings may be requested by the chairperson or by members of the Select vestry.

The vestry held 5 full meetings and 1 short vestry meeting after a church service. The average attendance across all 6 meetings was 80%.

Finances are managed by the Honorary Treasurer, with assistance from a parish Treasurer for Duneane; they report back to the trustees as required at Select Vestry meetings.

**Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on Behalf of the Trustees**

Trustee: *ardrea mairkes*

Trustee: *R. McCullough*

Date *8<sup>th</sup> October 2023*