

**Leitrim Community Playgroup**  
(A company limited by guarantee, not having a share capital)  
**TRUSTEES' ANNUAL REPORT**  
for the financial year ended 31 August 2024

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 31 August 2024.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees' Report contains the information required to be provided in the Trustees' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The trustees of the company are also charity trustees for the purpose of charity law and under the company's constitution are known as members of the board of trustees.

In this report the trustees of Leitrim Community Playgroup present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 August 2024.

The charity is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland FRS 102, the organisation has implemented its recommendations where relevant in these financial statements.

### **Principal Activity**

To promote play based learning environments for all children under statutory school age in Leitrim, Ballyward and the surrounding environs and to prepare the children for full time education.

To advance the education of the beneficiaries by the provision of safe and satisfying group play, with the right of parents/carers to become involved in the activities of the group.

### **Structure, Governance and Management**

#### **Structure**

Leitrim Community Playgroup is a community managed pre-school playgroup and is registered to accept a maximum of 24 children each session, five mornings per week from 8.45am to 11.45am.

The playgroup is managed by a committee. Members of the playgroup (parents or guardians of children attending Leitrim Community Playgroup) elect trustees of the playgroup annually at its AGM by means of a public vote.

Most of Leitrim Community Playgroup's income is provided by the Education Authority.

Additional funding is provided by way of monthly contributions, donations, pre-preschool payments and fundraising events.

The trustees operate on a voluntary basis and along with collaboration with staff members decide what activities the charity should undertake.

#### **Governance**

At the AGM on 20<sup>th</sup> February 2025, changes to the constitution were proposed:

- 1.To extend the maximum number of years committee members can stay on the committee from 4 to 8 years.
- 2.To change the maximum committee numbers from 9 to 10.
- 3.To increase the number of years the chairperson, treasurer and secretary can hold their positions from 2 to 4 years.
- 4.To set up sub committees for maintenance and funding/grants.

All proposed were agreed unanimously.

A new committee was appointed with Michelle McAleavey to continue as treasurer until this position is filled. The bank mandate is to be updated.

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for the financial year ended 31 August 2024

### Review of Activities, Achievements and Performance

Rebecca McKendry thanked the playgroup staff for their hard work and said that the children were thriving. Rebecca said that she would not be seeking reelection. Nicola O'Prey said that she would be standing down and the committee paid thanks to Rebecca and Nicola.

There were successful fundraising activities during the year - Halloween, Christmas open evening & grotto, cash for clobber and movie night.

A grant of £2500 was received during the year from The Childcare Partnership Small Grant Scheme. The purpose of the grant was for minor refurbishments and the boundary fence was replaced and repaired.

Graduation gowns have been purchased.

### Financial Review

At the year-end 31 Aug 2024 total income was £53,838 and expenditure was £58,347.

### Expenditure

The total running costs for the year involved direct wages, heating, insurance, telephone & internet, repairs, bank fees, snacks & milk.

### Financial Results

At the end of the financial year the charity has assets of £214,491 (2023 - £218,333) and liabilities of £3,832 (2023 - £3,165). The net assets of the charity have decreased by £(4,509).

### Reserves Position and Policy

We have a reserves policy to ensure LCP have a reserve amount, so adequate funds are available for planning and dealing with any financial issues that arise to sustain the group.

### Trustees

The trustees who served throughout the financial year, except as noted, were as follows:

Bronagh Fleming  
Christine McEvoy (Appointed 1 February 2025)  
Colm Quinn  
Jennifer Kasmi (Appointed 9 November 2023)  
Michelle McAleavey  
Nicola O'Prey (Resigned 20 February 2025)  
Paula Doyle (Appointed 2 February 2024)  
Rebecca McKendry (Resigned 20 February 2025)  
Roisin Doyle  
Shauna Middleton

### Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Leitrim Community Playgroup subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

Approved by the Board of Trustees on 21 March 2025 and signed on its behalf by:

*Michelle McAleavey*

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**Michelle McAleavey**  
Chairperson